



SPAN-1411-30114
Beginning Spanish I

NOTE: This course opens JUNE 2 and closes JULY 2, 2025

Instructor Information

Professor Rafael Naranjo RNaranjo@com.edu

Class Time and location

Online course

Student hours and location

By appointment only Online through Brightspace's Mail tool.

Required Textbook

- ¡Arriba! Comunicación y Cultura
- Author: ZAYAS-BAZAN
- Edition: 7th Edition

You do not need to buy a hard-copy textbook, but you must buy the online access

Textbook Purchasing Statement

A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Description

This course develops basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level.

Course requirements

Your grade in this course will be based on the criteria listed below:

- Student Activities Manual (SAM)
- Oral Presentations - Record 2 oral presentations per unit.
- Unit Exams

termination of Course Grade/Detailed Grading Formula

- Unit Workbook Assignments – 30%
- Oral Presentations – 20%
- Unit Exams - 50 %

Grade Scale:

- A=89.5% –and Above
- B=79.5 – 89.4%
- C=69.5 - 79.4%
- D=59.5-69.4%
- F=Below 59.5%

Attendance Policy

If you want to pass, come to class. This is an online course. You should sign in at a minimum of two times a week and should expect to spend at least two hours a week in the course reviewing lessons and completing course activities and completing other course material. Failing to attend class AND log in at least twice a week will result in up to a 30-point deduction from your final point total.

Communicating with your instructor

ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. The best way to contact me is through the online course email. You should only use the COM email RNaranjo@com.edu if you have not heard from me within 72 hours.

General Education Core Objectives

Students successfully completing this course will demonstrate competency in the following Core Objectives:

1. **Critical Thinking Skills:** Students will demonstrate creative thinking, innovation, and the ability to analyze, evaluate, and synthesize information.
2. **Communication Skills:** Develop, interpret, and express ideas through written, oral, and visual communication.
3. **Social Responsibility:** Students will demonstrate intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.
4. **Personal Responsibility:** Evaluate choices and actions of others or one's own and relate consequences to ethical decision-making.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Engage in conversations using level- appropriate grammatical structures, including narrating events that take place in the present and producing questions and responses on a variety of topics related to everyday life.	Communication Skills (C)	Oral Presentation and Quizzes 20% Homework Assignments 10%

2. Demonstrate understanding of level-appropriate spoken Spanish.	Communication Skills (C)	Oral and Written Exams 40% Homework Assignments 10%
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3. Write simple sentences and organize them into short paragraphs.	Critical Thinking Skills (CT)	Written Quizzes 20% Homework Assignments 10%
4. Read and comprehend level-appropriate texts.	Critical Thinking Skills (CT)	Oral and Written Exams 40%
5. Identify and discuss traditions, customs and values of the Hispanic world.	Social Responsibility Skills (SR)	Oral Presentation and Quizzes 20%
6. Compare and contrast the traditions, customs and values of the Hispanic world with characteristics of their own culture.	Personal Responsibility Skills (PR)	Oral and Written Exams 40% Attendance 10%

Academic Dishonesty

Any incident of academic policy will be dealt with in accordance with college policy and the Student handbook. Academic dishonesty such as cheating on exams is an extremely serious offense and will result in a grade of zero on that exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Student Concerns

If you have any questions or concerns about any aspect of this course, don't hesitate to contact me using the contact information previously provided. If, after discussing your

concern with me, you continue to have questions, don't hesitate to get in touch with D. Brian Anderson, 409-933-8186 <http://www.com.edu/humanities/> banderson@com.edu

Course Outline

Course Introduction – June 2 - June 3

- Read all the "Getting Started"
- Set up your LingroLearning account
- Post an Introduction on the Discussion Board (BSP)

Unit#1 --Talking About Yourself and Others –June 2 to June 8

- Chapter 1 Coursework Due –**June 8** by 11:59 pm
 - Ch1 SAM Assignments Due
- - Ch 1 Oral Presentations Due
 - Extra Credit Discussion – Ch 1 Due (BSP)
 - Exam #1 Due

Unit#2 -Describing People and Things – June 9 to June 15

- Chapter2 Coursework Due – **June 15** by 11:59 pm
- - Ch2 SAM Assignments Due
 - Ch 2 Oral Presentations Due
 - Extra Credit Discussion – Ch 2 Due (BSP)
 - Exam #2 Due

Unit#3 -- Feelings / Possessions – June 16 to June 22

- Chapter 3 Coursework Due – **June 22**, by 11:59 pm
- - Ch3 SAM Assignments Due
 - Ch 3 Oral Presentations Due

- Extra Credit Discussion – Ch 3 Due (Bb)
- Exam #3 Due

Unit#4 -- Family – **June 23 to June 29**

- Chapter 4 Coursework due **June 29** by 11:59 pm
- - Ch 4 SAM Assignments Due
 - Ch 4 Oral Presentations Due
 - Extra Credit Discussion – Ch 4 Due (Bb)
 - Exam #4 Due

Unit#5 – Describing Daily Routine – **June 30 to July 2**

- Chapter 5 Coursework Due – **July 2**
- - Ch 5 SAM Assignments Due
 - Ch 5 Oral Presentations Due
 - Extra Credit Discussion – Ch 5 Due (BSP)
 - Exam #5 Due

Late Work - ALL ASSIGNMENTS ARE OPEN DURING THE SEMESTER

- Use this period to submit any late work or to redo any activities/exams that you may not have done well on.
- All Late Coursework is due no later than **12:00 pm on July 2**
- Keep in mind that any coursework submitted after the unit due dates will have a penalty attached (see course syllabus)

Important Notes:

- Course Materials OPEN at 12:00 AM on the first date listed for the unit.
- All activities completed in LingroLearning (LL) except those marked (BSP) are completed in Brightspace

- A detailed course study plan is posted in each chapter folder in Brightspace. These schedules will give you a daily plan to approach the study of the course broken down by individual topics and homework assignments. All work is due at the end of the chapter (see above) but the daily approach will help you to stay on task. Language is best learned a little bit each day.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf. An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: AccessibilityServices@com.edu

Location: COM Doyle Family Administration Building, Student Success Center

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Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during

their college career by state law. The last date to withdraw from the 1st 5-week session is June 30.

FN Grading: The FN grade is issued in cases of failure due to a lack of attendance, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.