



## **Basic Peace Officer IV CJLE 1524 CL Fall 2023**

**Instruction Information:** Robert Williamson, [ROWilliamson@com.edu](mailto:ROWilliamson@com.edu), Office: 409-933-8299

**Student Hours and Location:** Student Hours are Mon.-Fri. (with Intermittent Saturdays) 7:45 a.m. – 6:00 p.m. in Public Service Careers, Building 19, Rm. 117

**Required Textbook:** Texas Criminal and Traffic Law Handbook 2021 – 2022 Edition / Publisher: Blue360 Media / ISBN: 9781637291481).

### **Course Description CJLE 1524. BASIC PEACE OFFICER IV (LECTURE 3, LAB 8). CREDIT 5. WECM.**

Basic preparation for a new peace officer. Should be taken in conjunction with Basic Peace Officer I, II, IV, and V (supplement) to satisfy the Texas Commission on Law Enforcement approved Basic Peace Officer Academy. **\*\*\*THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY Texas Commission on Law Enforcement.\*\*\*** Course contains controlled substances laws, crowd management, crime scene investigation, interviews and interrogations, professional police driving. End-of-Course Outcomes: Demonstrate the outcomes set forth for Texas Commission on Law Enforcement Course #1000. Co-requisites: [CJLE 1506](#), [CJLE 1512](#), [CJLE 1524](#) and [CJLE 2247](#).

**Course Requirements:** The student will know and understand the necessity of fitness, the effects of stress and how to minimize the stress caused by the police profession. Students will know the history of the police profession and how it has evolved since inception. The student will know and understand the necessity for professionalism and conducting oneself in an ethical manner while representing the law enforcement profession. The student will know and understand the laws and procedures set forth by the Texas Penal Code, the Texas Code of Criminal Procedure, and Texas's Civil Code.

**Attendance Policy:** The Texas Commission on Law Enforcement requires students to attend the class in its entirety. **Any hours missed must be made up before completing the program.** The students must notify the Director of designee of any absence or he/she will be dismissed from the academy program. All hours missed must be made up before the end of the academy. **(See Section X - Cadet Attendance Requirements in the Rules and Regulations handout for the BPOA).**

**Academic Dishonesty:** Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. **Cheating on any test/exam will bring about immediate termination from the academy. (See Academy Rules and Regulations Section VI – Cheating).**

**Student Concerns/Questions Statement:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concerns with me, and you continue to have questions, please contact Dr. R.E. Davis the Department Chair of Public Service Careers at 409-933-8313 or via his e-mail at [rdavis29@com.edu](mailto:rdavis29@com.edu).

**General Education Core Objectives:**

The Core Objectives for this course are as follows:

1. **Critical Thinking**
2. **Communication**
3. **Personal Responsibility**
4. **Social Responsibility**

**Student Learner Outcome Maps to Core Objective Assessed via this Assignment**

| Student Learner Outcome  | Maps to Core Objective                                | Assessed via this Assignment |
|--|---|------------------------------|
| 1. The student will know and understand the necessity of fitness and the effects of stress and how to minimize the stress caused by the police profession.     | Personal Responsibility                               | Personal assessment / Exam   |
| 2. Students will know the history of the police profession and how it has evolved since inception.   | Critical Thinking & Communication                     | Examination                  |
| 3. The student will know and understand the necessity for professionalism and conducting oneself in an ethical manner while in the law enforcement profession. | Personal and Social Responsibility                    | Examination                  |
| 4. The student will know and understand the laws and procedures set forth by the Texas Penal Code, the Texas Code of Criminal Procedure, and Texas Civil Code. | Critical Thinking, Personal and Social Responsibility | Examination                  |

**Re-test Policy:** Students are allowed 3 retests during the duration of the Basic Peace Officer Academy, (BPOA). The scores of each test retaken will be combined and the average score, will be the students' grade on that particular exam. Students will only be awarded a passing grade.

**Make-Up Policy:** All tests and assignments will be made up no more than 3 days after a student has missed an exam.

## Classroom Conduct

**Policy:** College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook. <http://www.com.edu/student-services/student-handbook.php> . Students should act in a professional manner at all times. Disruptive students will be held accountable according to both college policy and the Rules and Regulations of the Criminal Justice Training Center Law Enforcement Academy. Any violations of the Code of Conduct will result in a referral to the Office for student Conduct and may result in dismissal from this class. (See **Academy Rules & Regulations Section III – General Rules of Conduct**).

**Plagiarism:** Plagiarism is using someone else’s words or ideas and claiming them as your own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else’s words without giving proper citation, copying directly from a website and pasting it into your paper, using someone else’s words without quotation marks. Any assignment containing any plagiarized material will receive a **grade of zero** and the student will be referred to the Office of Student Conduct for the appropriate discipline action. (See also **Academy Rules and Regulations Section VI – Cheating**).

**Tardiness Policy:** The student must report the reason for tardiness to the Director of the BPOA or his designee, in a timely manner, whenever they are late / or failed to attend class and provide the reason for such. Failure to do so **CAN** bring about termination from the program.

**NOTE:** *Due to the nature of the profession and training ADA may not cover some disabilities. Consult the Director of Training to determine if entry is prohibited due to some types of disability. As per the BPOA Rules and Regulations the ADA requires that proper documentation be presented in order to modify training or exempt persons covered by this act.*

### **Other Factors in the Determination of Course Grade Include:**

Teamwork: Pass/Fail

Critical Thinking Skills on Practical Exercises: Pass/Fail

Daily/weekly exams: All are of equal value. – **Note:** A grade **Below** 75% is failing. Quarter

Finals/Midterm: All are of equal value. – **Note:** A grade **Below** 80% is failing. Final: Student must score no less than 85% to be eligible to take the licensing exam.\*\* Quizzes: Same as above.

Paper Assignment: Same as above.

Oral Presentation Assignment: Same as above.

\*\*The Director of the BPOA may waive this requirement if in his judgment, based on past student performance throughout the BPOA, the Director believes the student knows the material and can successfully pass the state licensing exam.

**Detailed Grading Formula: All assignments and tests carry the same weight of 100%.**

**Grading Scale: 92-100= A 83-91= B 75-82= C 0-74= F**

**Please note: Important Information:**

HB 1508 was passed and went into effect on September 1, 2017. This bill requires all entities providing educational or instructional programs that prepare a student for an occupation or vocation requiring a Texas occupational license to inform the student or program participant that their eligibility for an occupational license **could be** impacted by the student's criminal history. **Therefore, because eligibility for an occupational license may be impacted by one's criminal history. Students with a criminal history should confer with the Program Coordinator / Director or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.**

**Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [Student Handbook 2022-2023 v4.pdf \(com.edu\)](#). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or [klachney@com.edu](mailto:klachney@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is March 1. The last date to withdraw from the 16-week session is April 24. The last date to withdraw for the 2<sup>nd</sup> 8-week session is May 3.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor.

**Early Alert Program:** The Counseling Center at College of the Mainland has implemented an Early Warning Program. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Warning Program you will be contacted by someone in the Counseling Department. As student success and retention is very important to us, someone from the Counseling Department will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

As per BPOA Rules students must achieve and maintain a 75% average by the end of the fourth week. Written notice will be given to any student who drops down within 3 points of that minimum score.

*Dropping below the 75% average after the 4<sup>th</sup> week can bring about termination from the program if the Director determines that it is in the best interest of the student and the academy.*

**Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).