



MATH 0315-152C3
Foundations of Algebra
Fall 2024
STEAM Bldg. #22, Room 103

MW **8:00am – 9:20 am**
F **8:00am – 8:50 am**

Instructor Information: Ms. Manukyan
Email: amanukyan@com.edu

Student hours and location: STEAM Bldg. #22, Room 103
Friday, 10:00 am – 11:00 am

Required Textbook/Materials:

1. Intermediate Algebra, 8th edition, by Tobey, Slater, Blair and Crawford by Pearson. The e-text is provided within *MyLab Math*. **(No purchase needed)**.
2. Access to a desktop computer or laptop and internet service outside of class are required to gain access to the required online assignments. Computers and internet access are available on campus during specified times. *Some devices like iPads/tablets, Chromebooks, and cellphones present problems with gaining access to online MyLab Math assignments.*
Note: MyLab Math generally does not like Safari. Download Chrome or Firefox if you have an Apple computer.
3. *MyLab Math (MLM)* software is required for this class.
4. A **TI-30XIIS calculator** is needed for this course.
5. A free PDF converter app or a printer that can scan documents is needed to submit some assignments/scratch work, etc.

Course Description:

This course is designed to develop skills and understanding in the following areas: basic algebra concepts to include exponents, factoring and radicals; relations and functions, inequalities, algebraic expressions, and equations (absolute value, polynomial, radical, rational), with a special emphasis on linear and quadratic expressions and equations. Prerequisites/co-requisites: Prerequisite of TSIA2 Math Diagnostic 4. This course does not transfer.

Course requirements:

Four regular Tests
Comprehensive final exam
Online Homework Assignments (My Math Lab/Brightspace)

Online Quizzes (My Math Lab/Brightspace)

You can **access D2L Brightspace at COM** at <http://com.brightspace.com>. You can also access D2L by going to COM's homepage at <http://www.com.edu>, scroll down to the bottom of the page, and click on the button for D2L Brightspace. Once you gain access to *MyLab Math* within your Brightspace course, you are required to successfully complete an online orientation within MLM before the online assignments will appear. MLM assignments include homework and several online quizzes, and the deadlines for each are provided within MLM. The online homework includes homework from each section and a final exam review. If you opted out of *MyLab Math*, your recorded *MyLab Math* homework and online quiz grades will be zeros.

Homework Assignments

There is an assigned homework for each section to be completed online using MyLabMath, MLM. You have unlimited tries to get every question right. The due dates are shown next to the assignments in the Assignments folder in MLM. Twenty percent will be deducted from the score of a homework assignment if it is not finished by its due.

Within MyLab Math homework:

1. Enter your answers then click the CHECK ANSWER button.
2. If needed, click the SIMILAR EXERCISE button to redo the exercise.
Note: You should strive to score at least 80% before moving on to the next section.
3. If the submitted answer is correct, click on the SAVE button to send your results to the gradebook. Your grade will show up in the GRADEBOOK and will be automatically accessible by your instructor.
4. Click on the next question to continue.

Please note that personal computer problems do not excuse the requirement to complete all coursework in a timely and satisfactory manner. If at any time you experience technical problems with your *MyLab Math* account, please contact Pearson's Customer Technical Support.

Quizzes on MyLab Math: There are four quizzes which relate to the student learning outcomes. They are to be done on MyLab Math. Unlike the homework assignments, the quizzes must be taken in one sitting, they are timed, and the student only gets one attempt to answer each question. The quizzes can only be taken twice. If not taken by its due date 20% will be deducted. The higher of the two grades will be used to determine the student's quiz average. The scores on these quizzes will be averaged in with the quiz grades on MyLab Math. Reviewing a submitted online quiz is only available immediately after submitting.

To see your gradebook, click on the Gradebook button and you can see the scores for all assignments attempted as well as your current average.

Four Chapter Exams: There are four exams which cover the chapters in the textbook. The exams are given on the dates listed on the Course Outline. There are no make-up exams unless the student notifies the instructor in writing before the exam and the professor determines if it is a legitimate reason. If you are permitted to make-up the exam, there is a deadline for completing the

exam, and if the deadline is not met, the score for the exam will be recorded as a zero. **Exams may not be retaken.**

However, if the grade on the Final Exam is higher than the lowest chapter exam grade, the Final Exam grade will replace the one lowest chapter exam grade. The Final Exam will replace your lowest test score.

Being able to use a computer and gain access to the internet is necessary to complete the required online assignments and to have access to test reviews

Determination of Course Grade/Detailed Grading Formula: (methods of evaluation to be employed to include a variety of means to evaluate student performance)

My Math Lab Homework	10%
Quiz Average	10%
Chapter Exam (Each Exam is 15%)	64%
Final Exam	16%

Grading Formula:

The course grade will be determined by the following formula:

$$\text{Final Average} = 64\% \text{ Chapter Exam Average} + 16\% \text{ Final Exam} + 10\% \text{ Homework Average} + 10\% \text{ Quiz Average}$$

Grading Scale:

Grade A: Final Average is [89.5, 100]

Grade B: Final Average is [79.5, 89.5)

Grade C: Final Average is [69.5, 79.5)

Grade D: Final Average is [59.5, 69.5)

Grade F: Final Average is [0, 59.5)

Grade I: Given unforeseen circumstances that result in the inability to successfully complete the course objectives, an I-Contract can be requested from the instructor assuming you meet the following criteria:

1. Have a passing overall average (70 or higher)
2. All work completed except for The Final Exam

Your individual assignment grades and overall course average will be located within your MML Course Gradebook, NOT the Brightspace's gradebook.

Late Work, Make-Up, and Extra-Credit Policy:

Late Work

All homework assignments and quizzes are done online using MLM. Due dates are shown next to the assignments in the Assignments folder in MLM. There will be 3 more days allowed to complete homework assignments or take the quiz, but if not taken by its due date, 20% will be deducted.

Make-up policy

If you are unable to make a scheduled exam, you will be allowed to make up the exam outside of class provided you notify the instructor prior to the exam and have a legitimate reason for the absence. Not being prepared for the exam is not a legitimate reason for a make-up exam nor is scheduling work/appointments/vacations during the class period. **All other missed tests will be assigned a zero, and the zero(s) will be used to calculate overall grade in course.**

All makeup exams must be taken in the Testing Center by appointment.

This course most likely will not have any extra credit, so practice, study adequately, learn the information, and meet deadlines for the assignments you do have.

Attendance Policy:

Students at COM are expected to attend and participate in every session of all classes for which they are registered. Regular attendance is a critical component to being successful in courses.

Students should consult with their instructors when it becomes necessary to miss a class.

Students are required to attend all classes. College of the Mainland recognizes no excused absences other than those prescribed by law.

You cannot make-up classes, and it is your responsibility to be punctual and regular at attending class. Students will be counted absent when:

1. Arriving to class 15 minutes late or later,
2. Taking break(s) during the class period for a significant amount of time or taking multiple breaks,
3. Sleeping during the class period,
4. Leaving early (15 minutes or longer),

If you find that you are having trouble arriving on time, adjust your schedule accordingly.

Also, please be advised that it is **your** responsibility to get caught up when a class is missed.

Remember: EACH DAY OF THE WEEK, EXCLUDING FRIDAYS, THAT WE MEET COUNTS AS TWO CLASS PERIODS. EACH FRIDAY COUNTS AS ONE CLASS PERIOD.

If some of the 0315 homework assignments have not been attempted before Friday, August 30st, an Early Alert referral will be submitted.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. The email account used to register for MLM must be your COM email. *I recommend downloading the Outlook app on your smartphone for easy access to COM email and to check your COM email at LEAST once per day.*

Academic Dishonesty: College of the Mainland is committed to a high standard of academic integrity. All students are responsible for honesty and independent effort. Incidents of academic and scholastic dishonesty (including cheating, plagiarism, and collusion) will be dealt with in a manner that is consistent with College Policy and the Student Handbook. Any student found to have been academically dishonest on a quiz or test will receive a zero on that quiz or test and without the option to retake and the zero(s) will be used in the overall calculations at the end of the semester. In addition, he or she will be referred to the Office of Student Conduct for further disciplinary action. For the

second offense, students will be given an “F” for the class. Please read the sections on Standards of Student Conduct and Discipline and Penalties in the on-line Student Handbook.

The scientific calculator TI-30XIIS is required for this course. Graphing calculators and unapproved calculators are not permitted when testing. **Using a calculator for tests that is not approved will be considered cheating.**

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the Department Chair, Mr. Leslie Richardson, at (409)933-8329 or lrichardson@com.edu.

Classroom Conduct Policy

Arriving on time, staying the entire class period, eliminating distractions like cell phones, using appropriate language (no cursing), respecting your classmates and the instructor, and cleaning up after yourself are all expectations for students in the classroom. Please abide by these expectations so that the class setting is enjoyable for all students. Regarding cell phones, they should be turned off or set on airplane mode and in your backpack/purse (not on your desk). It is extremely disruptive to the learning environment, so you will be asked to leave if it is a continuous problem. You are not allowed to use laptops during class. You may **ONLY** use a tablet for note taking purposes. Infractions may result in an automatic withdrawal from the class. Cell phones **cannot** be used during tests or quizzes and refer to testing policies for additional information. Please notify me before class if you have an emergency that requires you to answer your phone during class. Take an emergency phone call outside of the classroom.

Additional Policies

Unattended Minors/Children in Class

For their safety, unattended minors of students are not permitted on campus while students are in class. In consideration of fellow classmates and staff, please do not bring children to class.

Productive Workplace

Students are expected to bring all tools necessary for success to class every day. These tools include writing implements, notebook/note paper, and an approved calculator. **Food and drinks, except for bottled water, are not allowed in classrooms.** All other items (backpacks, purses, bags, laptops, etc.) must be placed between your feet. In addition, headsets/wireless earbuds and cell phones are to be placed in your backpack, etc. before class starts.

Recording of Class

Students may not record all or part of class and/or all or part of a livestream without advanced written consent of the instructor. If you have or think you may have a disability such that you need to record class-related activities, please contact the Student Disability Services. If you have an accommodation to record class-related activities, those recordings may not be shared with any other student, whether in this course or not, or with any other person or on any other platform. If any instructor’s recordings are provided, students may use instructor’s recordings for their own studying and notetaking. Instructor’s recordings are not authorized to be shared with anyone

without the prior written approval of the instructor. Failure to comply with requirements regarding recordings may result in a disciplinary referral and/or disciplinary action.

Course outline:
Tentative Schedule

Week	Assignment-due date	
1 Aug. 19-23	<i>MyLab Math Orientation – 90% required to gain access to homework.</i> 1.5 Operations with Variables & Grouping Symbols <i>Aug. 21</i> 1.6 Evaluating Variable Expressions & Formulas <i>Aug. 23</i> 2.1 First Degree Equations with One Unknown <i>Aug. 23</i> 2.3 Absolute Value Equations <i>Aug. 28</i>	
2 Aug. 26-30	2.4 Solving Word Problems <i>Aug. 26</i> 2.6 Linear Inequalities <i>Aug. 28</i> Quiz 1: Sections 1.5, 1.6, 2.1, 2.3 & 2.4 <i>Aug. 26-Aug. 28</i> 2.8 Absolute Value Inequalities <i>Aug. 30</i>	
3 Sept. 2-6	Review for Test 1 <i>Sept. 3</i> Test 1: 1.5, 1.6, & Chapter 2 – <i>1st class period on Sept. 4</i> 3.1 Graphing Linear Equations <i>Sept. 4</i> 3.2 Slope of a Line <i>Sept. 6</i> Quiz 2: Sections 3.1-3.3 <i>Sept. 9-11</i>	
4 Sept. 9-13	3.3 Equations of a Line <i>Sept. 11</i> 4.1 Systems of Linear Equations <i>Sept. 13</i> 4.3 Applications of Systems of Equations <i>Sept. 15</i>	
5 Sept. 16-20	Review for Test 2 <i>Sept 17</i> Test 2: Chapters 3, 4 <i>1st class period on Sept. 18</i> 1.4 Rules of Exponents (exclude scientific notation) <i>Sept. 20</i> 5.1 Polynomials: Adding, Subtracting, Multiplying <i>Sept. 22</i>	
6 Sept. 23-27	5.3 Synthetic Division <i>Sept. 25</i> Quiz 3: Sections 1.4, 5.1, 5.3 – Sept. 23-25 5.4 GCF, Factor by Grouping <i>Sept. 27</i> 5.5 Factoring Trinomials <i>Sept. 29</i>	Math 1314 1.1 Introduction to Graphing <i>Sept. 25</i> 1.2 Functions and Graphs <i>Sept. 27</i> 1.3 Linear Functions, Slope & Applications <i>Sept. 29</i>
7 Sept. 30- Oct. 4	Math 0315 5.6 Special Case Factoring <i>Oct. 2</i>	Math 1314 1.4 Equations of Lines <i>Oct. 2</i> 1.5 Linear Equations, Functions, Zeros, Applications

	5.8 Solving Equations by Factoring Oct. 4 Review for Test 3- Oct. 6	Oct. 4 Oct. 4 Oct. 6 Quiz 1 (Sections 1.1-1.5) 2.1 Increasing, Decreasing, and Piecewise Functions
8 Oct. 7-11	Math 0315 Test 3: 1.4 & Chapters 5 1st class period on Oct. 7 6.1 Rational Expressions, Simplifying, Multiply, Divide- Oct. 11 6.2 Add/Subtract Rational Expressions- Oct. 13	Math 1314 2.2 The Algebra of Functions Oct. 9 2.3 The Composition of Functions Oct. 11 2.5 Transformations Oct. 13 Test 1 Review
9 Oct. 14-18	Math 0315 3.6 Graphing Functions- Oct. 16 7.2 Radical Expressions and Functions (square root only)- Oct. 18 7.3 Simplifying, Adding and Subtracting Radicals- Oct. 16 7.4 Multiplying, Dividing Radicals- Oct. 20 Quiz 4: Sections 7.2, 7.3, 7.4 – Oct. 18-20	Math 1314 Test 1 (Chapters 1&2) Oct. 14 3.2 Quadratic Equations, Functions, Zeros, Models Oct. 18 3.3 Graphs of Quadratic Functions Oct. 20
10 Oct. 21-25	Math 0315 7.6 Complex Numbers (exclude division)- Oct. 23 Review for Test 4- Oct. 20 Test 4: 6.1, 6.2, 3.6, 7.6 1st class period, Oct. 23 Comprehensive Final Exam Review - Oct. 29	Math 1314 4.1 Polynomial Functions Oct. 22 4.2 Graphing Polynomial Functions Oct. 24 4.3 Remainder and Factor Theorems Oct. 26 4.5 Rational Functions Oct. 28 Quiz 2 (Sections 3.2, 4.3 & 4.5) Nov. 5
11 Oct. 28- Nov. 1	Math 0315 Comprehensive Final Exam Review- Oct. 29 Comprehensive Final Exam 1st class period, Oct. 30	Math 1314 4.6 Polynomial and Rational Inequalities Nov. 1 Test 2 Review

12 Nov. 4-8	<i>Math 0315</i>	<i>Math 1314</i> <i>Test 2 (Chapters 3, 4)</i> <i>Nov. 4</i> 5.1 Inverse Functions <i>Nov. 6</i> 5.2 Exponential Functions and Graphs <i>Nov. 8</i> 5.2 Exponential Functions and Graphs <i>Nov. 8</i> 5.3 Logarithmic Functions and Graphs <i>Nov. 10</i> <i>Quiz 3 (Sections 5.1-5.3)</i> <i>Nov. 17-19</i>
13 Nov. 11-15	<i>Math 0315</i>	<i>Math 1314</i> 5.4 Properties of Logarithmic Functions <i>Nov. 12</i> 5.5 Solving Exponential & Logarithmic Eqs <i>Nov. 15</i> 5.6 Applications <i>Nov. 15</i> Test 3 Review
14 Nov. 18-22		<i>Math 1314</i> <i>Test 3: Chapter 5</i> <i>Nov. 18</i> 6.1 Systems of Equations in Two Variables- <i>Nov. 20</i> 6.2 Systems of Equations in 3 Variables <i>Nov 22</i> 6.3 Matrices and Systems of Equations <i>Nov. 24</i>
15 Nov. 25-29		<i>Math 1314</i> 6.4 Matrix Operations <i>Nov. 27</i> <i>Test 4</i> <i>Nov. 27</i> Test 4 Review <i>Quiz 4 (Sections 6.1-6.4)</i> <i>Nov. 27</i> Review for Comprehensive Final Exam
16 Dec. 2-5		<i>Math 1314</i> Review for Comprehensive Final Exam <i>Comprehensive Final Exam</i> <i>2-hr exam, Dec. 4</i>

PLEASE NOTE: The syllabus is subject to change at the discretion of the instructor.

W-Day –Nov 15

Census Day – September 4, 2024

Institutional Policies and Guidelines

Grade Appeal Process: Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be

found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: AccessibilityServices@com.edu

Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 2. The last date to withdraw from the 16-week session is **November 15**. The last date to withdraw for the 2nd 8-week session is November 26.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.