



**English 1301.181/191H1**  
**Composition I**  
**Fall 2025**  
**Hybrid Course**  
**(8-week)**

**Instructor Information:** Professor M. Song, Ph.D., [msong@com.edu](mailto:msong@com.edu), 832-736-2378

**Student hours and location:** MW 8:00-9:20AM in Learning Resource Center, Rm 248

**Best way to communicate with Pf. Song:** Teams Private Chat (Teams account included through your COM email account).

**Best way to meet with Pf. Song:** By appointment in classroom or via Teams Video Chat.

**Required Textbook/Materials:** *The Rough Writer's Guide: A Handbook for Writing Well*, by Dr. Karen Palmer and Dr. Sandi Van Lieu (free textbook, Open Educational Resources). All reading materials, including supplemental readings, will be provided without additional cost to student. (<https://pressbooks.pub/roughwritersguide/>). Text and readings made available through Brightspace.

Handbook: Purdue Online Writing Lab (<https://owl.purdue.edu/>, Open Resource). Links for both resources can be found in the online course.

**Course Description:** Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating and critical analysis. Prerequisites: TSIA2 945-990 ELAR/CRC test AND 5 or higher on Essay OR 910-944 on CRC with 5-6 on Diagnostic Test + 5 or higher on Essay, or IRW 0320 with a grade of "C" or better. Meets: 8/18/25-10/8/25. Hybrid course.

**Course Requirements:** All assignments must be completed and submitted according to the Course Schedule due dates within reason to pass this course. There will be no exceptions to this requirement to pass this course.

Professionalism Points	20% overall semester grade
Short Academic Reports (2 assignments, 100 points each)	20% overall semester grade
Essay Project: Dumpster Fire (Unbiased Report) Essay	50% overall semester grade
Video Project: YouTube Your Dumpster Fire Essay	10% overall semester grade

**Determination of Course Grade/Detailed Grading Formula:** Please note that all assignments must follow the directions given on the course assignment web page (links on D2L). If directions are not followed, the submission not be recognized as submitted until those directions have been followed correctly.

<b>Professionalism Points: Draftwork, Timeliness, Attendance</b> <ul style="list-style-type: none"> <li>Teams Private Chat: 3 random questions (TPC)</li> <li>Teams Virtual Classroom: Self-Intros (TVC)</li> <li>Syllabus Quizzes 1/2 on Google Form: 90% or above (GFL)</li> <li>Essay Project Hypothesis &amp; Outline 1: (HO3-D2L)</li> <li>Essay Project Introduction &amp; Conclusion: (INC-GFL)</li> <li>Essay Project Body Paragraphs 1-3: (BP13-D2L)</li> <li>Essay Project Intro. &amp; Conc. Peer Assessment: (INC/PA-GFL)</li> <li>Essay Project Annotated Bibliography: (ANB-D2L)</li> <li>Essay Project Body Paragraphs 4-6: (BP46-D2L)</li> <li>Essay Project Complete Rough Draft: (CRD-D2L)</li> <li>Essay Project BINGO w/ CRD: (BINGO-TPC)</li> <li>Video Project Infographic Storyboard: (VIS-D2L)</li> <li>Video Final Presentation Peer Assessment: (VP/PA-GFL)</li> <li><i>Attendance: (Overall General Assessment)</i></li> <li><i>Participation: (Overall General Assessment)</i></li> <li><i>Communication: (Overall General Assessment)</i></li> </ul>	<b>200 PRO-pts total</b> <ul style="list-style-type: none"> <li>10 pro-pts</li> <li>10 pro-pts</li> <li>20 pro-pts</li> <li>10 pro-pts</li> <li>10 pro-pts</li> <li>10 pro-pts</li> <li>10 pro-pts</li> <li>10 pro-pts</li> <li>10 pro-pts</li> <li>10 pro-pts</li> <li>10 pro-pts</li> <li>10 pro-pts</li> <li>20 pro-pts</li> <li>20 pro-pts</li> <li>20 pro-pts</li> </ul>
<b>Short Academic Responses: Two IN-CLASS Writings</b> <ul style="list-style-type: none"> <li>Short Academic Response 1: 3 paragraphs (SAR1, IN-CLASS)</li> <li>Short Academic Response 1: 3 paragraphs (SAR2, IN-CLASS)</li> </ul>	<b>200 SAR-pts total</b> <ul style="list-style-type: none"> <li>100 sar-pts</li> <li>100 sar-pts</li> </ul>
<b>Essay Project: Definition/Persuasion Essay</b> <ul style="list-style-type: none"> <li>Final Essay: 8 paragraphs + Works Cited w/ 7 sources (D2L)</li> </ul>	<b>500 points total</b> <ul style="list-style-type: none"> <li>500 points</li> </ul>
<b>Video Project: Youtube Version of Definition Essay</b> <ul style="list-style-type: none"> <li>Video Final Presentation: 4-5 minutes long (TPC, IN-CLASS)</li> </ul>	<b>100 points total</b> <ul style="list-style-type: none"> <li>100 points</li> </ul>

### **Late Work, Make-Up, and Extra-Credit Policy:**

**Late Work:** -10 professionalism points per day. However, if you submit your assignment TWO days EARLY, you can accrue +10 professionalism points. If you submit your assignment ONE day EARLY, you can accrue +5 professionalism points.

*Professionalism points can be collected, but your semester grade will never reflect a professionalism grade higher than 20% of the entire semester grade.*

**Make-Up Work:** There is NO make-up assignments given since ALL assignments must be submitted in order to pass the class. If the assignment is late, it will simply continue to accrue MINUS professionalism point penalties until the assignment is submitted.

**Extra-Credit Policy:** There will be no extra credit assignments offered unless it is to the entire class at the discretion of the instructor.

**Attendance Policy:** Attendance will be treated just like a regular work-place. Being late and leaving early indicates a lack of professionalism. Missing class entirely jeopardizes your chances of passing the course.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your TEAMS Private Messaging with Professor Song (accessed through your COM email account). Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

**Student Learner Outcomes:** Upon successful completion of this course, students will. . .

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

*Please note that these learning outcomes are state mandated.*

**Core Objectives:** Students successfully completing this course will demonstrate competency in the following Core Objectives:

1. **Critical Thinking Skills (CT):** Students will demonstrate creative thinking, innovation, and the ability to analyze, evaluate, and synthesis information.
2. **Communication Skills (CS):** Develop, interpret, and express ideas through written, oral, and visual communication.
3. **Teamwork (TW):** Consider different points of view and work effectively with others to support a shared purpose or goal.
4. **Personal Responsibility (PR):** Evaluate choices and actions of others or one's own, and relate consequences to ethical decision-making.

**Academic Dishonesty:** Plagiarism will not be tolerated. One incidence of plagiarism for any assignment will be grounds for an F grade for the entire course.

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Dr. Brian Anderson, Chair of Humanities Department at 409-933-8186/[banderson@com.edu](mailto:banderson@com.edu).

**Course outline:** See Course Schedule at the end of this document.

## Institutional Policies and Guidelines

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook <https://www.com.edu/student-services/student-handbook.html>. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: [AccessibilityServices@com.edu](mailto:AccessibilityServices@com.edu)

Location: COM Doyle Family Administration Building, Student Success Center

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. **The last date to withdraw from the 1<sup>st</sup> 8-week session is October 1.**

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

### Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and

confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).

**Nondiscrimination Statement:**

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

Course Schedule for ENGL1301, Section 181/191H1; Located in LRC, Rm 248:

Important Abbreviations to Know			
TPC	Submit assignment to Teams Private Chat	BP#	Body Paragraphs 1&2, 3&4, and 5&6
TVC	Submit assignment to Teams Virtual Classroom	ANB	Annotated Bibliography (aka Works Cited page)
GFL	Submit using Google Form Link	CRD	Complete Rough Draft (PRINTED OUT)
D2L	Submit assignment to D2L from COM-Portal	SAR#	Short Academic Response (IN-CLASS) 1 and 2
HO3	Hypothesis Outline of 3 Possibilities	VIS	Video Infographic / Storyboard
INC	Introduction and Conclusion Paragraphs	VFP	Video Final Presentation (4-5 minutes)
INC/PA	INC Peer Assessments (GFL)	VFP/PA	VFP Peer Assessments (GFL)

		ENGL-1301 In-Person (LRC-248) Attendance Required	IRW-LAB In-Person (LRC-248) Attendance Required	Assignment Due Dates Always by 11:59 PM	Submit To...
		8:00am-9:20am	9:30am-11:00am		
SUN	8/17	<b>Week 1</b>			
MON	8/18	Introduction to Course	Intro to Essay Project	<b>3 Random Q's for Pf. Song</b>	TPC
TUE	8/19			<b>Self-Introduction to Class</b>	TVC
WED	8/20	Hypothesis Outline (HO1)	Syllabus Quiz, HO1	<b>Syllabus Quiz 1</b>	GFL
THU	8/21				
FRI	8/22			<b>HO3</b>	D2L
SUN	8/24	<b>Week 2</b>			
MON	8/25	Introduction Paragraphs	INC Workshop		
TUE	8/26			<b>INC</b>	GFL
WED	8/27	Body Paragraphs	BP1-3 Workshop		
THU	8/28				
FRI	8/29			<b>BP1-3</b>	D2L
SUN	8/31	<b>Week 3</b>			
MON	9/1	<i>Labor Day – COM Campus Closed</i>			
TUE	9/2				
WED	9/3	Research, BP13 Feedback	ANB Workshop, INC/PA	<b>INC/PA</b>	GFL
THU	9/4				
FRI	9/5				
SUN	9/7	<b>Week 4</b>			
MON	9/8	MLA Formatting WCP	ANB Workshop		
TUE	9/9			<b>ANB</b>	D2L
WED	9/10	In-Text Citations	BP4-6 Workshop		
THU	9/11				
FRI	9/12			<b>BP4-6</b>	D2L
SUN	9/14	<b>Week 5</b>			
MON	9/15	Intro VFP, BP46 Feedback	VIS Workshop		
TUE	9/16				
WED	9/17	<b>SAR1 due IN-CLASS</b>	VIS Workshop	<b>VIS</b>	D2L
THU	9/18			<b>Syllabus Quiz 2</b>	GFL

FRI	9/19				
SUN	9/21	<b>Week 6</b>			
MON	9/22	<b>CRD due IN-CLASS</b>	BINGO Workshop	<b>BINGO</b>	<b>TPC</b>
TUE	9/23				
WED	9/24	Revising vs. Editing	FD1 Workshop		
THU	9/25				
FRI	9/26			<b>FINAL DRAFT</b>	<b>D2L</b>
SUN	9/28	<b>Week 7</b>			
MON	9/29	Video Final Presentation	VFP Workshop		
TUE	9/30				
WED	10/1	<b>SAR2 due IN-CLASS</b>	VFP Workshop	<u>Last Day to Withdraw</u>	
THU	10/2				
FRI	10/3			<b>VFP</b>	<b>TPC</b>
SUN	10/5	<b>Final Week</b>			
MON	10/6	<b>VFP Viewing</b>	<b>VFP/PA due IN-CLASS</b>		
TUE	10/7				
WED	10/8	<b>VFP Viewing</b>	<b>VFP/PA due IN-CLASS</b>		