



ENGL 2341-101H2 & 691H2 : Second Term
English Composition I
This is a hybrid course (part in-person and part online).

SPRING 2025, March 10, 2025 – May 8, 2025
Monday/Wednesday, 11:00 a.m. – 12:20 p.m.
LRC 212A

Census Date: March 24, 2025
Spring Break: March 17-21,2025
Library Research Day (No Class): Wednesday, April 9, 2025
Last Day to Withdraw: March 30, 2025

Instructor Information: Lisa Frase, lfrase@com.edu

Email: lfrase@com.edu

Phone: 409-933-8389

Office: LRC, Ste. B, #242

Office Hours

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
10:30 a.m. - 11:00 a.m. 12:20 p.m. - 1:45 p.m.	7:30 a.m. - 8:00 a.m. 10:50 a.m. - 12:30 p.m. College Hour 12:30 p.m. - 1:30 p.m.	10:30 a.m. - 11:00 a.m. 12:20 p.m. - 1:45 p.m.	7:30 a.m. - 8:00 a.m. 10:50 a.m. - 12:30 p.m. Creative Writing Club LRC 257 12:30 p.m. - 1:30 p.m.

You are welcome to stop by during my office hours; however, I might be in a conference or in a meeting on campus. If you are driving to COM to see me, please make an appointment first.

Student Hours & Location: Tuesday/Thursday, 8:00 a.m. – 9:20 a.m., LRC 247

Hybrid Courses: A hybrid course meets two days a week. Part of the course is online. Online coursework is in D2L/Brightspace. Attendance on class days is mandatory.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Email me regarding *personal* questions and circumstances. I generally check my email twice a day; however, I may not be able to reply right away. Please allow at least 24-hours during the school week. I may or may not be able to reply on weekends. *Check your course announcements, activity feed, and COM Outlook email account daily.*

Required Textbook: A purchased textbook is not required for this course. All content will be available in D2L/Brightspace.

Required (FREE) Online Accounts

www.prowritingaid.com

www.citefast.com

www.youtube.com

Materials & Supplies

Notebook and pen (for taking notes in class)

Flash drive to back up files

Course Description: ENGL 2341. FORMS OF LITERATURE (LECTURE 3, LAB 0). CREDIT 3. AGCM.

The study of one or more literary genres including, but not limited to, poetry, fiction, drama, and film. (Texas ACGM). Prerequisite: ENGL 1301 with a grade of “C” or better.

Course requirements:

The theme for this course is FOLKLORE. We will be examining the folkloric tradition and its role in cultural and historical contexts.

For the Milestones Project, you will select a *specific* culture, type of folklore, or folk believe to research. Your research will culminate in a final video essay project.

Determination of Course Grade/Detailed Grading Formula:

The Milestones are as follows:

- 10% Milestone 1: Project Proposal (due Week 1)
- 20% Milestone 2: Research Journal (due Week 4)
- 10% Milestone 3: Story Board (due Week 5)
- 10% Milestone 4: Video Essay Script
- 35% Milestone 5: Video Essay Presentation

15% Learning Activities

Learning Activities consist of Ticket to Class submissions and participation, an at home final exam, plus a Personal Responsibility grade based on attendance, timeliness, participation, and professionalism.

This course is collaborative in nature. You will participate in discussions and class activities. You will present your final video essay in class and be prepared to answer questions from the instructor and your peers.

Students are expected to read and view all required course content, utilize the Writer's Toolbox within D2L/Brightspace as a resource, utilize Tutor.com and the COM Tutoring Center (writing tutors) for feedback, carefully read and follow assignment instructions, and turn in all required assignments by the designated due date and time. Face-to-Face students are expected to attend class daily, arrive on time, come prepared for class, and complete required homework. Online students are expected to access coursework daily and manage time appropriately. Hybrid students are expected to attend class and complete online coursework.

Grading Scale:

A 90 - 100

B 80 - 89

C 70 - 79

D 60 - 69

F Below 60

FN An FN is assigned to students who stop attending and participating in class (F2F/online/hybrid).

Late Work & Attendance Policies

Milestone Assignments

Students are expected to turn in module assignments by Sunday, 11:59 p.m., of the assigned due date. There is a two-day grace period with a 10-point grade deduction per day for Milestones 1-4. Milestone assignments will not be accepted after Tuesday, 11:59 p.m., of the week assigned and will receive a zero. It is imperative that students turn in work on time. An eight-week course moves *fast*. Students who fall behind risk failing the course.

Attendance is mandatory on presentation day(s). Students are expected to attend all presentation days, present their video essay when called upon, answer questions, and ask questions of other presenters. This is an interactive presentation.

***There is no grace period for Milestones 5.**

Ticket to Class

Tickets to Class are due to the assignment dropbox before class begins on the assigned due date. Students are expected to fully share and discuss their "Ticket to Class" research in class. The assignment dropbox closes at the start of class.

At Home Final Exam

Students must complete the At Home Final Exam by the specified due date and

PERSONAL RESPONSIBILITY

A **Personal Responsibility** grade will be given at the end of the semester which counts towards your **Learning Activities** grade (20%). This grade is based on attendance, preparation, professionalism, and timeliness. This grade will impact your final grade. Make sure it has a *positive* impact. These reasons will *not* be excused: work, busy, stressed, a lot going on, family schedule, other courses, Internet outages (except in the case of known widespread outages), etc.

Attendance & Timeliness

*I have complete discretion over excused absences. You must provide **proof** of illness or family emergency.*

- ✓ Attend all classes.
- ✓ Arrive on time.
- ✓ Stay until class is dismissed.
- ✓ Email me proof if you need to miss class (before class or within 24 hours of the missed class).
- ✓ Notify me regarding if you need to leave early for an emergency.

Preparation

- ✓ You are expected to come to class prepared. This includes reading and viewing required content, taking quizzes, bringing print outs of your draft for peer review, etc.
- ✓ You are expected to arrive on time and fully participate in all learning activities.
- ✓ You are expected to silence your cell phone and put it away.

Professionalism

- ✓ You are expected to fully participate in all learning activities.
- ✓ You are expected to treat your classmates and instructor with respect.
- ✓ You are expected to send courteous and respectful emails to your instructor.
- ✓ You are expected to submit work by the due date and time (the grace period is for *emergencies* only).
- ✓ You are expected to complete *your own* work (no plagiarism or unauthorized use of Artificial Intelligence).

Required Technology

- Internet access
- Google Chrome
- Computer access
- Office 365 (free through COM)
- OneDrive (free through COM)
- Flash drive
- F2F classes may want to bring their own earphones to listen to required videos.

All COM students have free access to Office 365, which includes Microsoft Word, Microsoft PowerPoint, and OneDrive. You will need Microsoft Word for your ENGL 1301 course.

It is important that you can always access all your work electronically. Save your work on a flash drive, in OneDrive, and on your personal computer. You can also email your work to yourself.

SAVE EARLY · SAVE OFTEN · SAVE IN MORE THAN ONE PLACE

STUDENT LEARNER OUTCOME	MAPS TO CORE OBJECTIVES	ASSESSMENT
1. Identify key ideas, representative authors and works, significant historical or cultural events, and characteristic perspectives or attitudes expressed in the literature of different periods or regions.	Teamwork (TW)	Assignment Ticket to Class
2. Analyze literary works as expressions of individual or communal values within the social, political, cultural, or religious contexts of different literary periods.		Ticket to Class Milestones Project
3. Demonstrate knowledge of the development of characteristic forms or styles of expression during different historical periods or in different regions.	Communication Skills (COM)	Ticket to Class Milestone 5: Video Essay Presentation
4. Articulate the aesthetic principles that guide the scope and variety of works in the arts and humanities.	Critical Thinking Skills (CT)	Ticket to Class Milestones Project
5. Write the research based critical papers about the assigned readings in clear and grammatically correct prose, using various critical approaches to literature.		Milestone 2: Research Journal Milestone 3: Story Board Milestone 4:

Course outline: The course calendar is subject to change at the discretion of the instructor. Assignments are due by the due date/time indicated on the assignments' calendar.

Assignments' Calendar

*The assignments' calendar is tentative and subject to change at the instructor's discretion.

*Assignments are subject release conditions that you must complete to unlock the assignment dropbox. Release conditions are noted in D2L/Brightspace.

- Tickets to Class are due before class begins on the assigned due date.
- Wednesday, April 10, 2025, is a Library Research Day. The Ticket to Class activity will be online as a discussion activity. The initial post is due by Thursday, midnight. Responses are due by Sunday, midnight.
- Milestone 5 is due to the dropbox by Tuesday, April 29, 2025, 11:59 p.m.

Week	Assignments
Week 1 March 10-16 Work for Week 1 is due by Sunday, March 23	Milestone 1: Project Proposal Ticket to Class, Monday
Week 2 March 24-30	Ticket to Class, Monday Ticket to Class, Wednesday
Week 3 March 31-April 6	Ticket to Class, Wednesday
Week 4 April 7-13	Milestone 2: Research Journal Ticket to Class, Monday *Ticket to Class, Online Discussion (Thursday/Sunday)
Week 5 April 14-20	Milestone 3: Story Board Ticket to Class, Monday Ticket to Class, Wednesday
Week 6 April 21-27	Milestone 4: Video Essay Script Ticket to Class, Monday Ticket to Class, Wednesday
Week 7 April 28-May 4	Ticket to Class, Monday Milestone 5: Video Essay -Due to the assignment dropbox by Tuesday, 11:59 p.m. Milestone 5: Video Essay Presentations - Wednesday
Week 8 May 5	Milestone 5: Video Essay Presentations – Monday At Home Final Exam – Due by Wednesday, 12:30 p.m.

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Plagiarism: Plagiarism is a serious offense and is not acceptable in this course.

Copying or using someone else's words and claiming them as your own is plagiarism.

Paraphrasing, summarizing, or quoting someone else's words without proper citations is plagiarism.

Using someone else's images (still or moving), data, audio, interviews, etc. without proper citations is plagiarism. You may **not** use copyrighted or trademarked images even with citations.

All essays will be submitted to TurnItIn in D2L/Brightspace –a software that checks papers for plagiarism and Artificial Intelligence (AI).

Do not use AI without instructor permission and guidance.

- ❖ Do **not** use Grammarly to edit your work (Grammarly contains a generative AI tool that is flagged as plagiarism by TurnItIn).
- ❖ Do **not** use ChatGPT, Quillbot, Bing AI, or other AI generators, paraphrasing tools, or rephrasing tools for academic essays without instructor permission and guidance.
- ❖ Do **not** use the **Editor** tool in MS Word.
- ❖ Do **not** copy and paste text from the Internet.
- ❖ Do **not** use your own work from another course without express written permission from both instructors (or it is considered self-plagiarism).
- ❖ Do **not** write a paper with over 25% of sources used (this is a form of plagiarism). Most of the words in your paper should be *your own* thoughts, ideas, insights, and perspective. The sources are used to support *your* ideas, claims, points, and thesis.

*You may use the style, combo, and grammar tools in ProWritingAid to edit your work; however, do **not** use the Rephrase tool.

Claiming someone else's words as your own (copy/pasting or turning in a borrowed or bought paper) is *completely unacceptable*. Students who blatantly plagiarize will receive a grade of 0 and will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Your instructor is well-versed in the linguistics of AI and can easily identify the style and cadence of the text as not student written. TurnItIn has a reliable AI detection. Use your own words. We want to hear your voice, not the dry and boring voice of AI. AI essays include misinformation, never meet the expectations of college-level work, and will result in a failing grade.

At the instructor's discretion, accidental plagiarism will be dealt with in the following manner: The instructor will counsel the student regarding improper or missing citations. At my discretion, the student might be given an opportunity to revise their work to include the proper citations. The corrected work will receive reduced credit. However, I reserve the right, at my discretion, to assign a zero to any written work with incorrect or missing citations without an opportunity to redo the work.

(COM) Access this link to learn [How To Avoid Plagiarism](http://en.writecheck.com/ways-to-avoid-plagiarism/) or <http://en.writecheck.com/ways-to-avoid-plagiarism/>

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Brian Anderson at 409-933-8186, banderson@com.edu.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator
Phone: 409-933-8919 Email: AccessibilityServices@com.edu

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is February 26. The last date to withdraw from the 16-week session is April 21. The last date to withdraw for the 2nd 8-week session is April 30.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.