

Instructor: Robert Castro, rcastro@com.edu, 409-933-8442

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Office (Student) Hours & Location: Mon & Wed: 1:00 - 5:00: LRC A-215B

Required Textbook:

Course Description: A study of the physical, emotional, social, language, and cognitive factors impacting growth and development of children through adolescence.

Course Requirements:

- Log into Brightspace at least once a week to check for Announcements and e-mail, to complete the weekly quiz, to post a discussion and journal response to the weekly prompt, to review the Module Content, and to retrieve tools needed to complete course assignments. As mentioned above in the "Course Communication" policy, you must monitor and respond to any and all assignments/discussions specified in the Semester Outline/Course Calendar available in Brightspace, and at the end of this document, within prescribed timelines, and you must monitor and respond to instructor initiated Brightspace e-mail within 3 calendar days. The instructor will likewise monitor and respond to Brightspace student-initiated e-mail within 3 calendar days. (This does not apply to weekends or during periods when COM is officially closed.)
- **Participate in all Brightspace** activities in a professional manner (see Guidelines for Professionalism portion of this document and the Participation & Professionalism Grading Rubric located in the Brightspace Menu in the Course Forms folder.)
- Complete with satisfactory evaluation and submit all assignments within the time limit prescribed by the instructor. Due to the nature of the assignments for this course, assignments are to be submitted online, with the associated grading rubrics attached. Detailed descriptions of assignments and associated grading rubrics can be found in your Brightspace Course Menu in the "Assignments" link. Assignments and their due dates are indicated in the Semester Outline toward the end of this document but are subject to revision if circumstances dictate or if there is consensus among instructor and students. See Makeup, Late Work, and Extra Credit Policies that follow.
- Maintain a quiz average of 50% or better. Weekly quizzes will be administered through Blackboard, and students are responsible for taking quizzes within the date/time parameters indicated on the Semester Outline (at the end of this document). Brightspace quizzes will not be re-opened once the

availability parameter has elapsed.

COMPLETE ALL CHILD/ADULT STUDY PROJECTS LISTED BELOW. This course does not require state mandatory observation hours.

Child/Adult Study Requirements:

For this project the student will use appropriate observation and documentation skills to purposefully collect and document assessment information about one child/teen. The student will apply knowledge of child growth, development, and learning to analyze assessment information. The student will then use that analysis to infer where the child is along a continuum of development, describe some of the possible influences that have impacted the child's/adult's growth and development, and describe possible scaffolding strategies to support the child's growth and development. This assignment consists of several parts designed to correlate with course content and to provide appropriate instructor feedback and support to students as they work through the project. All information regarding the child/adult and/or the child's/adult's family must be kept confidential. Do not use names – only gender, age, and general description may be used to identify the child.

Assignment Guidelines:

Students are expected to follow the school's guidelines and to represent the college responsibly and professionally. All instructions and forms related to the Theoretical Perspective and the Child Study Project can be found in Blackboard under the "Assignments" link. The following are guidelines you are expected to follow:

- **First, and foremost**, keep in mind that during these assignments you are expected to behave as a responsible College of the Mainland student and as an individual who is worthy to enter the teaching profession.
- **Be prepared** by bringing appropriate materials for documentation. You should take care to make your notes adhere to **objective** notations of what you observe. This will give you practice in making professionally objective anecdotal notations and will help you later to make more accurate reflective inferences/interpretations that can be supported with objective information.

Failure to follow these procedures can cause you to have points deducted from your assignment grades. The number of points deducted would be at the instructor's discretion, depending on the nature of the infraction and/or the frequency of the infraction. Also keep in mind that any violations of College of the Mainland Code of Conduct, whether on or off campus, will result in a referral to the Office for Student Conduct and may result in dismissal from this class.

Classroom Conduct Policy:

College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook. <u>https://www.com.edu/student-services/student-handbook.</u> Students are expected to be familiar with and abide by the Student Code of Conduct. Any violations of the Code of Conduct will result in a referral to the Dean of Students and may result in dismissal from this class.

Determination of Course Grade/Detailed Grading Formula:

The student's grade will be **weighted** in the following manner:

Quizzes	=	10%
Assignments, Discussion, and Journals	=	90%
Total	=	100%

Assignments and Special Projects:

Each major assignment and project have a detailed description that is located in the "Assignment" folders on the Brightspace Course Menu. Students should use the associated grading rubric for each assignment for specific content/format requirements.

All major projects, assignments, discussions, and journals will be submitted on Brightspace or in my office mailbox.

Assessment Methods:

Participation and Professionalism will be assessed using the Class Participation Record Keeping Form and the associated grading rubric which can be found in the "Course Forms" and "Assignment" folders on the Brightspace Course Menu.

Detailed Assignment/Project descriptions and associated grading rubrics for all other major assignments and projects are located in the "Assignment" folder on the Brightspace Course Menu as well.

Extra Credit:

Extra credit for the course may be earned by:

- Completing the online course evaluation at the end of the course for bonus points toward you Portfolio score (40% of your course grade).
- Completing all online quizzes by the due dates indicated on the Semester Outline, which will earn additional points toward your quiz average (10% of your course grade).
- Completing all observations by the last due date indicated on the Semester Outline which will earn additional points toward your portfolio average (50% of your course grade.)

Grading Scale:

College of the Mainland's grading system is as follows:

A (90 - 100%)	=	Superior achievement of course objectives
B (80 - 89%)	=	Outstanding achievement of course objectives
C (70 - 79%)	=	Achievement of minimum objectives
D (60 - 69%)	=	Marginal achievement of course objectives

F (Below 60%)	=	Failure to achieve course objectives
Ι	=	A temporary grade given to indicate that, in the instructor's judgment, the student can complete the course objectives within a specified extension of time.

Make-Up Policy:

If a student misses an assignment or test due to an **emergency absence**, **or illness**, it is the student's responsibility to promptly arrange for make-up work. Parameters for make-up work will be made at the discretion of the instructor and may not be an option, depending on the circumstances. Keep in mind, if you have not spoken to me and made arrangements for submission, the assignment, project, or quiz *WILL NOT be accepted.* Do not expect the instructor to remind you.

Revised or Resubmitted Work:

Assignments and projects submitted on time may be revised and resubmitted if resubmitted within one week of the date the graded assignment/project was returned to the student.

For Field Experiences (if necessary): If for any reason you are unable to show up on an agreed upon date/time, contact the school in advance. Remember that the making and keeping of these arrangements is an indication of how you would perform as an employee of the school, so do not miss a scheduled observation except under emergency circumstances. Make alternative arrangements to complete the Field Experience as soon as possible.

Attendance Policy:

College of the Mainland does not allow a certain number of "cuts"; therefore, you must log in to this course at least once a week. An absence from online session is the responsibility of the student and the student will receive a Participation Grade of 0 for that particular session. (This will negatively impact the participation and professionalism portion of the student's final course grade.) Excessive absenteeism from online sessions and/or failure to keep up with Brightspace content/assignments will result in the student's failure to accomplish the course learning outcomes and will result in a grade of "F" for the course.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via Brightspace or other LMS)

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
Summarize principles of growth and development	Personal Responsibility	Child Study Project

Identify typical stages of cognitive, social, physical, language, and emotional	Critical Thinking	Child Study Project
development.		
Compare, contrast and apply theories of	Communication	Theoretical Perspective
development in practice.		
Discuss the impact of developmental processes	Social Responsibility	Child Study Project
on educational practices.		
Identify the stages of play development (i.e.	Empirical & Quantitative	Virtual App Wiki Project
from solitary to cooperative) and describe the		
important role of play in young children's		
learning and development.		
Demonstrate skills in practical application of	Critical Thinking	Portfolio
developmental principles and theories,		
observation techniques, assessment, and		
recognition of growth and development		
patterns.		

Academic Dishonesty:

Any incident of academic policy will be dealt with in accordance with college policy and Student Handbook. Academic dishonesty – such as cheating on exams – is an extremely serious offense and will result in a grade of zero on the exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Department Chair, Shinya Wakao at 409-933-8107 or swakao@com.edu.

Course outline:

		ASSIGNMENTS/ASSESSMENTS DUE
SESSION	Brightspace Content	(B=Brightspace)
Week 1 Module 1 (Ch. 1 and 2)	 Brightspace Content Welcome to the course! Setting the Stage Foundational Theories of Child Development Themes in Child Development Research Doing Child-Development Research Mechanisms of Heredity Heredity, Environment, and Development 	In Brightspace, see "Read Me First" and complete all of the "Getting Started" tasks. Orientation Discussion Orientation Assignment Orientation Quiz Read Ch. 1 Science of Child Development
Week 2 Module 1 (Ch. 1 and 2)	 Setting the Stage Foundational Theories of Child Development Themes in Child Development Research Doing Child-Development Research Mechanisms of Heredity Heredity, Environment, and Development 	 Ch 1: Discussion and Quiz due Read Ch. 2 Genetic Bases of Child Development Begin Theoretical Perspective Begin Virtual App Project Begin Child Study #1 Read Ch. 3 Prenatal Development, Birth, and the Newborn
Week 3 Module 1 (Ch. 3)	 From Conception to Birth Influences on Prenatal Development Happy Birthday! The Newborn 	 Ch 2: Discussion and Quiz due Continue working on Virtual App Project Continue working on Child Study #1 Read Ch. 4 Growth and Health Theoretical Perspective Project due soon.
Week 4 Module 2 (Ch. 4)	 Physical Growth Challenges to Healthy Growth The Developing Nervous System 	 Child Study #1 due Ch 3: Discussion and Quiz due Continue working on Virtual App Project Read Ch. 5 Perceptual and Motor Development Child Study #1 due soon
Week 5 Module 2 (Ch. 5)	 Basic Sensory and Perceptual Processes Complex Perceptual and Attentional Processes Motor Development 	 Theoretical Perspective due Ch 4: Discussion and Quiz due Continue work on Virtual App Project Read Ch. 6 Theories of Cognitive Development Begin Child Study #2
Week 6 Module 3 (Ch. 6)	 Setting the Stage: Piaget's Theory Modern Theories of Cognitive Development Understanding in Core Domains 	 Ch 5: Discussion and Quiz due Continue work on Virtual App Project Read Ch. 7 Cognitive Processes and Academic Skills Continue working on Child Study #2
Week 7 Module 3 (Ch. 7)	MemoryProblem SolvingAcademic Solving	 Child Study #2 due Ch 6: Discussion and Quiz due Continue work on Virtual App Project Read Ch. 8 Intelligence and Individual Differences in Cognition
Week 8 Module 3 (Ch. 8)	What is Intelligence?Measuring IntelligenceSpecial Children, Special	 Ch 7: Discussion and Quiz due Continue work on Virtual App Project Read Ch. 9 Language and Communication

	Needs	Begin Child Study #3
Week 9	The Road to Speech	Virtual App Project due
Module 3	• Learning the Meaning of Words	• Ch 8: Discussion and Quiz due
(Ch. 9)	Speaking in Sentences	Continue work on Virtual App Project
	Using Language to Communicate	Read Ch. 10 Emotional Development
		• Continue working on Child Study #3.
Week 10	Emerging	Ch 9: Discussion, Quiz, and Journal #1 due
Module 4	Emotions	Continue work on Virtual App Project
(Ch. 10)	• Temperament	• Read Ch. 11 Understanding Self and Others
	• Attachment	• Child Study #3 due.
Week 11	Who Am I? Self-Concept	Child Study #3 due
Module 4	• Self-Esteem	Ch 10: Discussion, Quiz, and Journal #2 due
(Ch. 11)	Understanding Others	Continue work on Virtual App Project
		Begin working on Child Study #4
		• Read Ch. 12 Moral Understanding and Behavior
Week 12	Self-control	Ch 11: Discussion, Quiz, and Journal #3 due
Module 4	Reasoning About Moral Issues	Complete work on Virtual App Project
(Ch. 12)	Helping Others	Child Study #4 due.
	Aggression	• Read Ch. 13 Gender & Development
Week 13	Gender Stereotypes	Child Study #4 due
Module 4	• Differences Related to Gender	Ch 12: Discussion, Quiz, and Journal #4 due
(Ch. 13)	Gender Identity	Begin work on Child Study #5
	Gender Roles in Transition	Read Ch. 14 Family Relationships
Week 14	• Parenting	Ch 13: Discussion, Quiz, and Journal #5 due
Module 5	The Changing Family	• Continue working on Child Study #5
(Ch. 14)	Brothers and Sisters	• Read Ch. 15 Influences Beyond the Family
	• Maltreatment: Parent-Child Relationships	
	Gone Awry	
	• Peers	
	Electronic Media	
	Institutional Influences	
Week 15	• Parenting	• Ch. 14 and 15 Quiz due
Module 5	The Changing Family	• Begin to complete and submit Child Study #5.
(Ch. 15)	Brothers and Sisters	
	Maltreatment: Parent-Child Relationships	
	Gone Awry	
	• Peers	
	Electronic Media	
	Institutional Influences	
Week 16	Final Week of Class	Child Study #5 due
		Final Week all items due on (Bb) by Wednesday.

Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook <u>https://www.com.edu/student_services/docs/Student_Handbook_2023-2024_v2.pdf</u>. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or <u>klachney@com.edu</u>. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 11. The last date to withdraw from the 16-week session is November 28. The last date to withdraw for the 2nd 8-week session is December 7.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <u>https://www.com.edu/community-resource-center/</u>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way

of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at <u>deanofstudents@com.edu</u> or <u>communityresources@com.edu</u>.

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Students are expected to be familiar with and abide by the Student Code of Conduct. Any violations of the Code of Conduct will result in a referral to the Dean of Students and may result in dismissal from this class.

Students should act in a professional manner at all times. Professionalism, which includes preparedness, a positive attitude, commitment, interaction, and RESPECT is expected and graded via discussion boards and student log-ins. As this is an online course, you must be extremely dedicated, motivated, and persistent. It is up to you to read all chapters and learning modules and complete all assignments before the set deadlines.

Technology Outage Policy: In the event you experience a technology problem, it is your responsibility to communicate immediately with your instructor and the DE department at College of the Mainland (COM). It is a good idea to make a screenshot of the error and email it to me as well as the Distance Education Helpdesk. Contacting COM's Distance Education department can be accomplished by submitting a ticket anytime at <u>http://de-support.com.edu/requests_or via live chat Monday to Friday from 8 AM to 5 PM whenever the college is open. If the issue does not clear up and if there is no way around it, you may email your assignment to me directly at <u>reastro@com.edu</u></u>