



MUSI 1311 – 150CL
Music Theory I
Fall 2023
Monday and Wednesday 11:00 am – 12:20 pm
Fine Arts Building F-111

INSTRUCTOR: Dr. Paul Boyd, Professor; pboyd@com.edu; 409-933-8342 (from Houston Metro) 1- 888-258-8859 Ext. 8342

Please leave a callback number if I do not answer in person.

Connie Stebbins, Fine Arts Administrative Assistant, is usually available during business hours at extension 8943.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Generally, I answer all inquiries within 48 hours or sooner, but if you email or call on Friday-Sunday, I may be occasionally out of town performing or teaching a workshop in the real world (and away from the virtual one) until Monday.

OFFICE: Fine Arts F-122

STUDENT (OFFICE) HOURS: Appointments during scheduled hours (or at other times) are encouraged so that time can be devoted to each student individually. The following hours will be revised during the first week after private students are scheduled and occasionally due to performances; please note announcements on my office bulletin board and emails in Blackboard where I will inform the class.

Thurs. 1:30-4:00 PM or by appointment

Student hours and location: Offices Hours Posted on Instructor Door F-122
Virtual Office Hours are an option.

Required Textbook: Greg Steinke
Harmonic Materials in Tonal Music, Part 1
9th edition preferred, but you can purchase an earlier one

Be sure if buying used it is advertised as not written in since you do the work in the text.

Required Materials: Pencil, Music Staff Paper, USB Jump Drive

Required Software: Provided by COM

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Description: The study of analysis and writing of tonal melody and diatonic harmony, including fundamental music concepts, scales, intervals, chords, 7th chords, and early four-part writing. Analysis of small compositional forms. Optional correlated study at the keyboard. This course is required for music majors. Concurrent enrollment in [MUSI 1116](#) is required. Prerequisite: TSI Reading 342 or equivalent development course with a grade of "C" or better.

Course requirements: Students must purchase a textbook/software. Students are required to do all assignments assigned in the textbook or given as a handout and required to take all tests. Failure to attend class on the day a quiz is given may forfeit the opportunity to take that test unless you have contacted me prior to class about your absence for that day. Software assignments will be submitted as required.

Determination of Course Grade/Detailed Grading Formula (methods of evaluation to be employed to include a variety of means to evaluate student performance): The student must complete assignments as they are given online, in the text, and in the workbook. Tests will be taken at the end of each chapter or as often as the instructor feel they are needed. A mid-term and final exam may be given as well as ongoing quizzes. All points on homework, pop quiz, and exams are weighted the same and the follow percentage is used to determine the grade. The instructor reserves the right to make alternate formulas and materials available for students who want to do more work online and/or guided individual study during COVID.

Grading on all test use the following percentages

90 % accuracy = A
80 % accuracy = B
70 % accuracy = C
60 % accuracy = D

Grading Scale:

- A Superior achievement of course objectives
- B Outstanding achievement of course objectives
- C Achievement of minimum course objectives (Not recommended for music majors)
- D Marginal achievement of course objectives
- I A temporary grade given to indicate that, in the instructor's judgment, the student can complete the course objectives within a specified extension of time.
- F Failure to achieve course objectives

- W Withdrawal on or before the “W” date as specified in the College Calendar
- FN The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor.

Make-Up Policy: Any homework that is to be turned in for a grade and is late may have **10 points deducted** for every class period it is not turned in.

Course outline: This will vary depending on the class’s ability to comprehend the material.

- Week 1 Materials of Notation: survey of your experience and placement in book(s)
- Week 2 Continue with Notation Material and/or fundamentals assignments
- Week 3 Placement in Book I
- Week 4 Chapter 1 Definitions
- Week 5 Finish Chapter I
- Week 6 Chapter 2 Structure of Tonality
- Week 7 Complete Chapter 2
- Week 8 Chapter 3 Triads in Root Position (spelling and writing)
- Week 9 Complete Chapter 3
- Week 10 Chapter 4 Voice Leading
- Week 11 Continue Chapter 4
- Week 12 Complete Chapter 4
- Week 13 Chapter 5 Triads in Inversions
- Week 14 Complete Chapter 5
- Week 15 Final Project selected
- Week 16 Share projects with class

Attendance Policy: Students are required to attend and participate in every session of all classes for which they are registered. Regular attendance is a critical component to being successful in courses. Attendance guidelines are outlined in each course syllabus. Students should consult with their instructors when it is necessary to miss a class. COM recognizes no excused absences other than those prescribed by law: religious holy days and military service. For more information, see FC (Legal). [http://pol.tasb.org/Policy/Download/497?filename=FC\(LEGAL\).pdf](http://pol.tasb.org/Policy/Download/497?filename=FC(LEGAL).pdf)

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Plagiarism: Plagiarism is using someone else’s words or ideas and claiming them as your own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else’s words without giving proper citation, copying directly from a website and pasting it into your paper, using someone else’s words without quotation marks. Any assignment containing any plagiarized material will receive a **grade of zero** and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Link to resource about avoiding plagiarism: <http://en.wikipedia.org/wiki/Plagiarism>

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Dean Rocky Barney at 409.933.8727 rbarney@com.edu.

General Education Core Objectives: This course is not a part of the core, but students successfully completing this course will demonstrate competency in the following Core Objectives:

1. **Critical Thinking Skills:** Students will demonstrate creative thinking, innovation, and the ability to analyze, evaluate, and synthesize information.
2. **Communication Skills:** Develop, interpret, and express ideas through written, oral, and visual communication.
3. **Teamwork:** to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
4. **Social Responsibility:** Students will demonstrate intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Construct and identify major scale and all forms of the minor scale.	Critical Thinking Skills Communication Skills	Chapter Test Demonstrate material on board to class
2. Construct and identify triads and seventh chords in all inversions.	Critical Thinking Skills Communication Skills	Chapter Test Demonstrate material on board to class
3. Analyze triads in harmonic context utilizing standard roman-numeral symbols.	Critical Thinking Skills Communication Skills Teamwork	Chapter Test Demonstrate analysis of chords on the board to class
4. Compose music in standard four-part chorale style.	Critical Thinking Skills Communication Skills	Chapter Test Complete project in four-part chorale style
5. Identify small musical forms.	Critical Thinking Skills Communication Skills	Chapter Test Demonstrate musical phrase to class on board and explain cadence.
6. Demonstrate an understanding of rhythmic meter and note duration	Critical Thinking Skills	Analysis of composition

through score analysis and composition.		
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Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2023-2024_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 11. The last date to withdraw from the 16-week session is November 28. The last date to withdraw for the 2nd 8-week session is December 7.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.