



CSME- 1453-301CL

Chemical Reformation

Fall 2023

Mon – Thurs 1:30pm - 6:30pm

Instructor Information:

Beth Darden

Email: bdarden1@com.edu

Phone: 409-933-8129,

Office: 142

Student hours and location:

Mainland City Centre 100000 Emmett F. Lowry Expy, Suite
4000-1A, Texas City, TX 77591, Room 138

Class Time:

Monday thru Thursday 1:30pm – 6:30pm

Student Hours:

Monday: 12:00pm – 1:30pm, 6:30pm-7pm

Tuesday: 12:00pm – 1:30pm

Wednesday: 12:30pm – 1:30pm (Virtual) 6:30pm – 7pm

Thursday: 12:30 pm – 1:30pm (Virtual) 6:30pm – 7pm

Friday: 8am – 9am, 1pm-3pm (Virtual)

Required Textbook/Materials:

1. Milady Standard Cosmetology Edition 14
2. Milady Standard Foundations
3. CIMA Milady
4. Texas Cosmetology Laws & Rules Book

Course Description: This course is an introduction to the theory and practice of chemicals and hair. Students will learn to identify the terminology related to chemical treatments, demonstrate proper application, and exhibit workplace competencies in chemical application. Students will also prepare to do client services.

Course requirements: Students will complete Skin related chapters thru CIMA, Hands on practice of skills; client lab services, E-portfolio of work completed, chapter exams, perm project & final exams (written and a practical). Milady 14th edition- Chapter 15

Skills- Basic perm wrap, creative wraps (spiral piggyback, brick lay, curvature, bender rods, ponytail, etc...), Relaxer application (virgin, retouch), Keratin complex smoothing treatment, Silk press.

E-portfolio (Using One Drive to save photos) with before and after pictures of each skill

Project-

1. Fully processed perm on a mannequin Wrapped on bender rods
2. Curly mannequin- 1 quadrant relaxed, 1 quadrant smoothed, 1 quadrant silk press using actual products.
3. Creative wrap competition using household items to wrap a perm (example: coke bottles, pencils, etc...)

Determination of Course Grade/Detailed Grading Formula: Professionalism, attendance, CIMA online assignments, oral presentation, project, portfolio, lab assignments, chapter exams, & final exams (written & practical). All written exams must be passed with a 70 or better. Students may retake **one** test per course.

Late Work, Make-Up, and Extra-Credit Policy: There will be no late work accepted. Written assignments/online work may be turned in/completed on the **First** day back from an absence; Written tests may be made up by making arrangements with the instructor on the first day back from an absence (this is the student's responsibility) Practical skills, Oral Reports, and Final Exams may not be made up.

Attendance Policy: Students must maintain regular attendance to guarantee completion of hours by the end of the program. Every class is important to your success in school. A sign-in sheet will be provided in each class. Each student must sign themselves in and out daily.

Tardiness: Entering the class after the time class begins OR leaving the class before it has ended will be counted as tardy. Each tardy will result in a 5-point deduction from the attendance grade. Four (4) tardies are equal to one absence. Please refer to your classes' syllabi for specific guidelines on your instructor's tardy policy.

Absence: Any time missed will affect the total number of hours needed for completion. If a student misses 1 hour or more per session, the grade will reflect an absence. Each absence will result in a 10-point deduction from the Attendance grade. If a student misses more than 4 classes in a 10-week time in this

course, they will be dismissed from that course. If prior to “W” day, the student may withdraw to receive a grade of W. Otherwise the grade will be F. It is the student’s responsibility to withdraw through the admissions department.

Prenatal appointments: For doctor appointments due to maternity, the following steps can be utilized to avoid being withdrawn for excessive absences.

1. Communicate with your instructor prior to the appointment of the absence.
2. Bring a note from the doctor stating the appointment date and time upon returning to class. You are expected to attend class before or after your appointment.
3. Make up work will be assigned on a case-by-case basis.

*Any absence will affect your success in class. Do your best to attend every class. Communicate with your instructors when issues arise and know what assignments need to be made up. *

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via Blackboard or other LMS)

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
Identify terminology related to chemical Reformation	Critical Thinking	Test
Follow safety and sanitation laws and rules according to the state licensing agency	Social Responsibility	Safety and Sanitation Test
Exhibit workplace competencies related to chemical reformation	Personal Responsibility	Skills Assessment

Academic Dishonesty: Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for appropriate discipline action.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Jamie Hunsucker, at 409933-8480, or jhunsucker1@com.edu

Detailed Grading Formula:

Professionalism & Attendance:	20%
Daily Assignments, CIMA, Notes:	20%
E-portfolio, Skills Sheet, Syllabus Signature Page:	20%
Chapter Exams & Project:	20%
Final Exams:	20%

Grading Scale:

- A- 90 to 100
- B- 80 to 89
- C- 70 to 79
- D- 60 to 69
- F- 59 & below

Course outline: See page 7.

Institutional Policies and Guidelines

Professionalism: Please review the Welcome Packet. Any rules not followed in the document will cause a 10-point deduction in your professionalism grade.

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.* https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf

Academic Success & Support Services: College of the Mainland is committed to providing students with the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: ADA Statement: Any student with a documented disability needing academic accommodation is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw for the 2nd 8-week session is December 7

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program, you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress: If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

IMPORTANT: Eligibility for an occupational license may be impacted by one’s criminal history. Students with a criminal history should confer with faculty or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.

Notice to Students Regarding Licensing: *Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following website provides links to information about the licensing process and requirements: www.tdlr.texas.gov*

Weekly Schedule

Chemical Reformation CSMF 1453.301 Fall 2023 Weekly Schedule

Week 1

Supplies Needed:

Station Set Up Bag

Brushes, Combs, Clips, Capes Bag

Perm Bag

- Notes & Lecture – Ch. F1 Life Skills & F2 Professional Image
- Section 9-Section Perm
Wrap (Rolled at ½ Base)
– using real solution
- 9 Section Perm Contests
 - Group Contest
 - Individual Contest
- **Ch. F1 & F2 CIMA DUE on Tuesday, Oct.31st before exam**

Mon

Prof: _____

Part: _____

Tues

Prof: _____

Part: _____

Wed

Prof: _____

Part: _____

Thurs

Prof: _____

Part: _____

Part: _____

Week 2

Supplies Needed:

Station Set Up Bag

Brushes, Combs, Clips, Capes Bag

Perm Bag

- Lecture & Notes –
Ch.15
- Perms:
 - Highlight Cap Perm
 - Ponytail Perm

- Spiral Perm
- Piggyback Perm
- **Ch. F1&F2 CIMA DUE on Tuesday October. 31st before exam**

<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thurs</u>
Prof: _____	Prof: _____	Prof: _____	Prof: _____
Part: _____	Part: _____	Part: _____	Part: _____

Week 3

Supplies Needed:

Station Set Up Bag

Brushes, Combs, Clips, Capes Bag

Perm Bag

- Lecture Ch. 15
Continued
- Perms:
 - Brick Lay Perm
 - Playful Swirl Perm
 - Weave Perm
 - Ocean Wave
 - TDLR Perm

<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thurs</u>
Prof: _____	Prof: _____	Prof: _____	Prof: _____
Part: _____	Part: _____	Part: _____	Part: _____

Week 4

Supplies Needed:

Station Set Up Bag

Brushes, Combs, Clips, Capes Bag

Chemical Bag

- Notes & Lecture – Ch. F3 – Communication for Success
- **Ch. 15 CIMA DUE on Tuesday, Nov.14th before exam**
- Relaxers:

- Virgin Mock Relaxer
- Retouch Mock Relaxer
- Hydroxide Relaxer on Ethnic Mannequin
- TDLR Chemical Relaxer
- Keratin Smoothing Treatment

<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thurs</u>
Prof: _____	Prof: _____	Prof: _____	Prof: _____
Part: _____	Part: _____	Part: _____	Part: _____

Week 5

Supplies Needed:

Station Set Up Bag

Brushes, Combs, Clips, Capes Bag

Chemical Bag

Haircutting Bag

- Notes & Lecture – Ch. F4 – The Healthy Professional
- **Ch. F3 CIMA DUE on Tuesday, Nov.21st before exam**
- Salon Prep:
 - Round O Degree Haircut
 - Diagonal Highlights
 - Basic All Over Retouch

<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thurs</u>
Prof: _____	Prof: _____	Prof: _____	Prof: _____
Part: _____	Part: _____	Part: _____	Part: _____

**Thursday &
Friday Off –
College Holiday**

Week 6

Supplies Needed:

Station Set Up Bag

Brushes, Combs, Clips, Capes Bag

Chemical Bag

Haircutting Bag

PERM PROJECTS DUE TUESDAY 11/28/23

- Notes & Lecture – Ch. F5 – Infection Control
- **Ch. F4 CIMA DUE on Tuesday, Nov. 28th before exam**
- Salon Prep:
 - Triangular O Degree Haircut
 - Combo Highlights
 - Basic All Over – Timed Drills

<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thurs</u>
Prof: _____	Prof: _____	Prof: _____	Prof: _____
Part: _____	Part: _____	Part: _____	Part: _____

Week 7

- **Supplies Needed:**
- *Station Set Up Bag*
- *Brushes, Combs, Clips, Capes Bag*
 - *Chemical Bag*
 - *Perm Bag*

- Notes & Lecture – Continue Ch. F5 – Infection Control
- **Ch. F5 Homework DUE on Tuesday, Nov. 28th before exam**
 - **MindTap**
- Catch up Day:
 - Work on Practical Skills Sheet
 - Review for Finals next week

<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thurs</u>
Prof: _____	Prof: _____	Prof: _____	Prof: _____
Part: _____	Part: _____	Part: _____	Part: _____

Week 8

- **Supplies Needed:**
 - *Station Set Up Bag*
 - *Brushes, Combs, Clips, Capes Bag*
 - *Chemical Bag*
 - *Perm Bag*
- Finals
- Portfolio Due

***Assignments may change at instructor’s discretion, please check BB and MT assignments**

Portfolio

Add this to your SKIN portfolio (SM)

Student Name _____

Date _____

Portfolio on a thumb drive or emailed (3 of each of the following) except where notated: *All pictures to be accepted must be labeled and professionally displayed. *Poor quality pictures and/or unlabeled will be graded as zero.

Practical Back	Before	After Front	After Sides	After
Real Permanent wave on mannequin	_____	_____	_____	_____
Sectioning	_____	_____	_____	_____
Basic 9 section perm	_____	_____	_____	_____
TDLR Perm W/cotton	_____	_____	_____	_____
Highlight cap perm	_____	_____	_____	_____
Ponytail Perm	_____	_____	_____	_____
Spiral Perm	_____	_____	_____	_____
Weave Perm	_____	_____	_____	_____
Piggyback Perm	_____	_____	_____	_____
Brick Lay Perm	_____	_____	_____	_____
Playful Swirl Perm	_____	_____	_____	_____
Ocean Wave Perm	_____	_____	_____	_____
Mock Virgin Relaxer	_____	_____	_____	_____
Mock Relaxer Retouch	_____	_____	_____	_____
Keratin Smooth Straightener	_____	_____	_____	_____

