



Instructor: SELINA K. RAHMAN

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(If no answer, please leave a message. If you need immediate assistance, call ext. (409) 933-8311)

Office hours and location: Tues/Thurs 2:00 to 3:00pm. Online

Other days by appointment only,

Required Textbook and Materials:

1. **Business Law Today, The Essentials Text and Summarized Cases, 11th Edition**, Roger Leroy Miller (Specially bundled with **MindTap** for Internet class as inclusive access.)
2. Access to Internet and a Web browser that supports Blackboard Learning System
3. Other materials, as mentioned by instructor online

Course Description: The course provides the student with foundational information about the U.S. legal system and dispute resolution, and their impact on business. The major content areas will include general principles of law, the relationship of business and the U.S. Constitution, state and federal legal systems, the relationship between law and ethics, contracts, sales, torts, agency law, intellectual property, and business law in the global context.

Pre-requisite: High school coursework in U.S. history and government, or equivalent.

Course requirements: All students enrolling in their first Internet or Hybrid section must complete the **Online Learner Workshop** to be able to navigate this course. Register for this free workshop which is listed in the Online Learner Workshop (WBCT 1003) section. You will be able to access the WBCT 1003 course at <https://de.com.edu>.

As this is an online course, it is crucial that you be self-motivated and self-disciplined. It is your responsibility to carefully read each chapter/unit, the associated required readings, attempt online activities and practice quizzes. It is also your responsibility to take each assessment quiz, the midterm and final exams, and participate in scheduled discussions, and class projects according to the *Semester Schedule* and during the scheduled time. It also is your responsibility to submit all assignment given by your instructor.

Determination of Course Grade/Detailed Grading Formula:

A variety of means is included to evaluate student performance. Methods of evaluation employed to evaluate student performance are:

1. **EXAMS:** Students will complete a midterm competency examination covering chapters 1 to 10 and a final competency examination covering chapters 11 to 20. Both competency exams will be administered online as designated by the instructor within the semester schedule.

NOTE: No submissions allowed after the assigned due date elapses for exams.

The Final exam will address Core Objective: Social Responsibility (SR) by covering principles of law that apply to business and business transactions regionally, nationally and business law in the global context

2. **QUIZZES:** Each quiz will be available for 4-days (either from Monday to Thursday or from Thursday to Sunday). The student will complete 8-chapter quizzes online in Blackboard as scheduled within the semester schedule. Each quiz can be taken twice. It is used as one of the learning tools, as well as evaluation tool to familiarize students with definitions, concepts, and application. The first take shows what is lacking. There is a waiting period of 2 hours before the quiz can be attempted the second time. This time is given for the student to go back and study the areas that were lacking during the first attempt. The questions will not be the same for the multiple attempts. The best 7 will be averaged for grade

Quiz 1 will address Core Objective- Personal Responsibility (PR) by describing the origins and structure of the U.S. legal system and the relationship of ethics and law in business

NOTE: No submissions allowed after the assigned due date elapses for quizzes

3. **DISCUSSION:** Students will post self-introduction and reply to a classmate's posting. Students will also complete Case Study discussions online as scheduled within the semester schedule. Each Case Study discussion will come with specific instructions.

This assignment will address Core Objective: Critical Thinking Skills (CT), and Communication Skills (CS) by applying, interpreting, and analyzing current law, rules, and regulations to settling real- life business disputes.

NOTE: No submissions are allowed after the assigned due date elapses.

Grading Formula

| | | | |
|-------|----------------------|-------------------|------|
| A. | 2 Exams | @500 points | 50% |
| B. | 7 Quizzes (out of 8) | @350 points | 35% |
| C. | 4 Discussions | @150 points | 15% |
| Total | | <hr/> 1000 points | 100% |

Grading Scale: Letter grades will be awarded according to the following criteria:

A = 900 points or above (90% to 100%)

B = 800 to 899 points (80% to 89%)

C = 700 to 799 points (70% to 79%)

D = 600 to 699 points (60% to 69%)

F = anything less than 599
points

NOTE: The instructor DOES **NOT** give a **W**. Anything below 60% earns an F grade. It is the student's responsibility to acquire and complete the withdrawal form when and if the student decides to drop the class.

Late work and Make-up Policy: Late work is not accepted except under documented extenuating circumstances with approval from your instructor. No make-up exams or assignments will be given or accepted.

Attendance Policy: The online students will log in to the Blackboard class at least three times per week on three different days during the week to check for any new assignment, emails, announcements, or instructions and to complete their work. Regular attendance and punctuality of submitting assignments, quizzes and exams is very important. History has shown in order to be successful in this course, student must learn the material as it relates to practical applications in the business world. However, failure to attend class will not constitute an official or automatic withdrawal.

Communicating with your instructor: The primary means for communication with the instructor is through the ***Class Related Topics*** Discussion Forum. Post all questions, comments, concerns you have related to this class within the *Class Related Topics* Discussion Forum. When a question is posted in this forum both the instructor and the students will help the class to find a solution. It is imperative and the **SOLE RESPONSIBILITY** of the student to check the Discussion Forum for new posts. This is your virtual classroom.

Class email (Course Messages) should be used for **private communication** -regarding any personal matter. Your message will be returned within 48 hours (except for weekends and holidays). The instructor will check messages at least every other day or three times a week.

Use your COM email **only** when the **class email is not working**. ALL electronic communication with the instructor outside of Blackboard must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. COM email will be answered normally within 48 hours unless the subject has been resolved by some other means of communication. You may also call me or visit me during my office hours.

Student Learning Outcomes:

| Student Learner Outcome | Maps to Core Objective | Assessed via this Assignment |
|---|-------------------------------|------------------------------|
| 1. Describe the origins and structure of the U.S. legal system | | Quiz 1 |
| 2. Describe the relationship of ethics and law in business. | Personal Responsibility (PR) | Quiz 4 |
| 3. Define relevant legal terms in business | | Midterm |
| 4. Explain basic principles of law that apply to business and business transactions. | Social Responsibility (SR) | Midterm |
| 5. Describe business law in the global context | | Final Exam |
| 6. Describe current law, rules, and regulations related to settling business disputes | Critical Thinking Skills (CT) | Case study Discussion 3 |

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Student Concerns: if you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Dr. Carla Boone, Dean at cboone@com.edu or 409-933-8616.

Semester Schedule Summer 1 2022

| Week | Week of: | Read | Online Quizzes | Other Assignments |
|------|----------|-------------------|---|---|
| 1 | 6/6/22 | Chapter 1,2,3,4,5 | <p>Quiz 1: Ch 1,2,3 (open 6/7 to 6/12/22)</p> <p>Quiz 2: Ch 4,5 (open 6/7 to 6/12/22)</p> | <p>Log in, go over "Read Me First" document and get familiar with the class.</p> <p>Post brief self-introduction and reply to a classmates posting. (Go to Discussion area and post</p> |

| Week | Week of: | Read | Online Quizzes | Other Assignments |
|------|-------------------------|------------------------|--|--|
| | | | | under Self Introduction and Reply) |
| 2 | 6/13/22 | Chapter 6,7,8,9,10 | Quiz 3: Ch 6,7 (open Mon 6/13 to Thursday 6/16/22) Quiz 4: Ch 8,9,10 (open Thurs 6/16 to Sunday 6/19/22) | Case Discussion 1 starts Monday and closes 6/17/22 MIDTERM will start 6/17/22 (Chapters: 1,2,3,4,5,6,7,8,9, & 10) |
| 3 | 6/20/22 | Chapter 11,12,13,14,15 | Quiz 5: Ch11,12,13 (open Mon 6/20 to Thursday 6/23/22) Quiz 6: Ch14,15 (open Thurs 6/23 to Sunday 6/26/22) | MIDTERM (Ch 1,2,3,4,5,6,7,8,9, & 10) closes 6/21/22 Case Discussion 2 starts Thursday 6/23 and closes 6/26 |
| 4 | 6/27/22 W-Day | Chapter 19,20,22,24,25 | Quiz 7: Ch 19,20,22 (open Mon 6/27 to Thursday 6/30/22) Quiz 8: Ch 24,25 (open Thurs 6/30 to Sunday 7/3/22) | Case Discussion 3 starts Monday and closes Friday 6/27/22 to 7/1/22 FINAL EXAM starts Friday 7/1/22 (Ch11,12,13,14,15,19,20, 22,24 & 25) |
| 5 | 7/4/22 | Review and catch-up | | FINAL EXAM MUST BE COMPLETED by midnight 7/6/22 |



Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook <https://www.com.edu/student-services/student-handbook.html>

An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional

judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or hbankston@com.edu. The Office of Services for Students with Disabilities is in the Student Success Center. Here is the link to their office <http://www.com.edu/counseling/disability-services>

Counseling Statement: Any student needing counseling services is requested to please contact Holly Bankston in the student success center at 409-933-8520 or hbankston@com.edu. Counseling services are available on campus in the student center for free and students can also email counseling@com.edu to set up their appointment. Appointments are strongly encouraged; however, some concerns may be addressed on a walk-in basis.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Failure to log in will NOT constitute an official or automatic withdrawal. It is the student's responsibility to acquire and complete the drop form when the student has decided to drop the class. Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. Please visit <http://www.com.edu/admissions/drop-notification> to obtain more information about the six drop limit regarding the consequences of DROPPING a class multiple times.

F_N Grading: The F_N grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The F_N grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the F_N grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an F_N grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If

you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress: If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.