



**CJLE-1524-502CL**  
**(Basic Peace Officer 4)**  
**(Fall 2022)**

1830 – 2230 Monday through Friday

**Instructor Information:** R.O Williamson, Academy Director  
Email: [rowilliamson@com.edu](mailto:rowilliamson@com.edu)  
(409) 933 – 8299  
Office Hours: 1300 - 1700

**Student hours and location:** 1830 – 2230 PSC Bldg.

**Required Textbook/Materials:** Blue Media - Texas Penal Code or Texas District & County Attorneys Association – Penal Laws of Texas

**Course Description:** Part of a series of five courses required for academy training. Provides training over Laws of Arrest, Search & Seizure, Texas Transportation Code, Texas Alcoholic Beverage Code, Family Code & juvenile law, Texas Civil Process. Learning objectives for courses, established by The Texas Commission on Law Enforcement. (TCOLE)

**Course requirements:** Students are required to participate in all aspects of the training program. Any student who is injured must obtain a doctor’s release that specifically states what physical tasks he/she can or cannot perform. All classroom and physical tasks must be successfully performed by the student. Students must achieve a 75 average by the end of the fourth week. Student must maintain a 75 or better average for the remainder of the academy

**Determination of Course Grade/Detailed Grading Formula:**

A	100 - 92
B	91 - 83
C	82 – 75
F	74 - 0

**Late Work, Make-Up, and Extra-Credit Policy:**

All make-up tests must be completed within the week of date of testing. Late work assignments according to instructions from course instructor. Extra-credit according to course instructor.

**Attendance Policy:** Must attend all classes. Allowed to miss up to, but not over 10% of the total hours of instructions. Must attend and successfully complete all TCOLE skills testing. All hours missed must be made up before the last two weeks of the academy. Any student who has not been given clearance to be absent by the instructional staff, will be considered **Absent Without Leave** and the time missed logged as Unexcused. He/she may be dismissed from training for unexcused absence.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L Brightspace)

<b>Student Learner Outcome</b>	<b>Maps to Core Objective</b>	<b>Assessed via this Assignment</b>
1. Knowledge of specific laws	Through written exams & scenarios	Minimum acceptable scores
2. Ability to perform specific skills	Through scenarios and required skills tests, i.e. Firearms Scores	Minimum acceptable scores
3. Practical knowledge during specific scenarios	Patrol procedures scenarios requiring use of learned material	Instructor(s) verification of ability to perform patrol function,
4.		
5.		

**Academic Dishonesty:** Any student who is caught cheating on any assignment, test or project, including those who assist in the cheating, will be automatically dismissed from the academy. Plagiarism, copying work, or obtaining answers from another student’s test will be considered cheating.

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Dr, R.E Davis at (409) 933 – 8318, email rdavis29@com.edu

**Course outline:** Due to the fluid nature of the training involved, a training schedule will be provided to the student outlining approximate dates and times.

## **Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.* [https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered

through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Michelle Brezina at 409-933-8124 or [mvaldes1@com.edu](mailto:mvaldes1@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is October 5. The last date to withdraw from the 16-week session is November 18. The last date to withdraw for the 2<sup>nd</sup> 8-week session is December 1.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).