



English 1302.339  
Composition II  
Spring 2021  
MW 6:45-8am

**Instructor Information:** Donny Wankan, dwankan@com.edu, 281-229-6476

**Class Time and Location:** MW, 6:45-8am, DHS N255

**Office hours and location:** N255, 1:50-2:35, MWF, 2:45-3:15, M, T, Th

**Required Textbook/Materials:** Readings and assignments will be assigned and accessible online. Students need access to the internet and a device from which they can complete online assignments.

**Course Description:** Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

**Course Requirements:**

Writing Assignments

Students will complete four writing assignments, one analytical essay, one persuasive essay, and one collaborative technical document.

Journals

Students are required to write and turn in two journal entries per week. Entries should be about 200 words long, and each entry should be written on a separate day.

Classwork

Students are expected to come to class prepared with completed drafts, having read the assigned readings. Likewise, they are expected to participate actively in the classwork. Failure to bring completed drafts, being unable to discuss assigned readings, or chatting, phone play, etc. during lecture, discussion, or group work in class will result in a low score in this category.

Portfolios

Students are expected to keep a copy of each writing assignment, and at the end of the semester, students will turn in a writing portfolio reflecting the work from both semesters.

**Determination of Course Grade/Detailed Grading Formula:**

Writing Assignments 40%

Journals 20%

Classwork 20%

Portfolios 20%

Grading Scale: A=90-100, B+=80-89, C+=70-79, D=60-69, F=0-59.

**Late Work, Make-Up, and Extra-Credit Policy:**

Late assignments will not be accepted for credit.

**Attendance Policy:**

Attendance and punctuality are both requirements of the course. Therefore, absence and tardiness will be penalized. I understand that sickness and emergencies occur, so I will allow four absences. On the fifth absence, the student's score will be lowered by ten percentage points. On the sixth absence, the student will be dropped from the class, or given a failing grade if the final drop date has passed. Students with 10 or more tardies will have their Classwork percentage reduced to 0. A student more than fifteen minutes late will be considered absent.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student Learner Outcome	Maps to Core Objective	Assessed by Assignment(s)
Demonstrate knowledge of individual and collaborative writing processes.	Personal Responsibility, Teamwork, Empirical and Quantitative Skills	Technical Writing, Argumentative Writing
Develop ideas with appropriate support and attribution	Critical Thinking Skills, Social and Personal Responsibility	Argumentative and Analytical Writing
Write in a style appropriate to audience and purpose.	Communication Skills	All writing assignments
Read, reflect, and respond critically to a variety of texts.	Social Responsibility	Argumentative and Analytical Writing
Use Edited American English in academic essays.	Communication Skills	All writing assignments

**Academic Dishonesty:** The instructor, the school, and copyright law require that each student turn in original work. Academic dishonesty includes failing to document sources, turning in an essay written by another student, copying and pasting text from the internet into a paper, copying responses on a non-collaborative assignment from another student's assignment, and/or buying an essay and turning it in as original work. Essentially, if you did not produce what you have turned in, or if you have used information from someone else's work without properly crediting the source, you will receive a 0 for that assignment. There are no exceptions, and students who have plagiarized will not be allowed to resubmit the assignment. If you have questions about documenting your sources, ask me so that you can avoid losing credit.

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact D. Brian Anderson at 409-933-8186/BAnderson@com.edu.

**Course Outline:** the following provides a general outline and sequence of the course work. As a calendar it is tentative and will likely change as we move through the semester.

Daily Focus	Writing Assignments
Week 1 · Course Introduction · Persuasive Models	
Week 2 · Persuasive Reading/Analysis · Collaborating/Planning	<b>Journals</b>
Week 3 · Planning/Drafting · Peer Critiques	<b>Persuasive Analysis Presentations Journals</b>
Week 4 · Persuasive Analysis Presentation · Persuasive Analysis Presentation	<b>Persuasive Analysis Presentations Journals</b>
Week 5 · Persuasive Writing Planning · Planning/Drafting	<b>Journals</b>
Week 6 · Persuasive Drafting · Persuasive Draft Critiquing	<b>Persuasive Draft Journals</b>
Week 7 · Analysis Critiquing · Analysis Critiquing	<b>Analysis Final Draft Journals</b>
Week 8 · Presentations · Presentations	<b>Journals</b>
Week 9 · Technical Writing Introduction · Technical Reading/Analysis	<b>Journals</b>
Week 10 · Technical Brainstorming · Technical Drafting/ Collaborating	<b>Technical Collaboration Draft Journals</b>
Week 11 · Technical Drafting/ Collaborating · Technical Writing Critiquing	<b>Technical Collaboration Final Draft Journals</b>

Week 12 · Creative Writing Intro · Brainstorming/Theme	<b>Journals</b>
Week 13 · Creative Drafting · Creative Critiquing	<b>Creative Draft Journals</b>
Week 14 · Creative Drafting · Creative Critiquing	<b>Creative Final Draft Journals</b>
Week 15 · Portfolio Introduction · Portfolio Compiling/Formatting	<b>Journals</b>
Week 16 · Final Portfolios Due · Grade Conferences	<b>Final Portfolios Due</b>

### **Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.* [https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or hbankston@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

**Counseling Statement:** Any student needing counseling services is requested to please contact Holly Bankston in the student success center at 409-933-8520 or hbankston@com.edu. Counseling

services are available on campus in the student center for free and students can also email [counseling@com.edu](mailto:counseling@com.edu) to set up their appointment. Appointments are strongly encouraged; however, some concerns may be addressed on a walk-in basis.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw is March 3rd for the 1st 8-week session, April 26 for the 16-week session, and May 5<sup>th</sup> for the 2<sup>nd</sup> 8-week session.

**F<sub>N</sub> Grading:** The F<sub>N</sub> grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The F<sub>N</sub> grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the F<sub>N</sub> grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an F<sub>N</sub> grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**COVID-19 Statement:** All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland’s Coronavirus Information site at [www.com.edu/coronavirus](http://www.com.edu/coronavirus). Students are required to watch a training [video](#), complete the [self-screening](#), and acknowledge the safety guidance at: [www.com.edu/selfscreen](http://www.com.edu/selfscreen). In addition, students, faculty, and staff must perform a [self-screening](#) prior to each campus visit. Finally, students, faculty, or staff who have had symptoms of COVID-19, received a positive test for COVID-19, or have had close contact with an individual infected with COVID-19 must complete the [self-report tool](#).