



CSME 1453-302C2
Chemical Reformation
Fall 2025
Monday-Thursday 1:30-6:30

Instructor Information: Emily Kassler. enoel@com.edu, (409)-938-8119 (office)

Office hours and location: Mondays 12-1:00 pm
Student Hours and location: Monday-Thursday 1:30-6:30pm
Mainland City Centre 10000 Emmet F Lowry Expy. Suite 4000-1A, Texas City, Texas 77591
Lecture in Classroom 154
Client Lab Thursdays

Required Textbook/Materials: Milady Standard Cosmetology Edition 14, E-portfolio, Creative Wrap Competition “Anything but rollers”.

Course Description: An overview of chemical reformation and related theory, and practical application of perm and relaxers.

Course requirements: Weekly lecture, outlines, CIMA online assignments, skills sheet, e-portfolio, anything but rollers competition.

Determination of Course Grade/Detailed Grading Formula:

20% professionalism/attendance
20% Daily Grade/CIMA
20% Projects/E-portfolio
20% Chapter Exams
20% Final Exams/Practical Exam

Late Work, Make-Up, and Extra-Credit Policy: any late work due to an absence should be turned in upon the return to class, make-up tests should be scheduled with the instructor. There is no make up for practical or final exams.

Attendance Policy: Students must maintain regular attendance to guarantee completion of hours by the end of the program. Every class is important to your success in school. A sign-in-sheet will be provided in each class and must be signed in and out daily.

Tardiness: Entering the class after the time class begins OR leaving the class before it has ended will be counted as a tardy. Each tardy will result in a 5-point deduction from the daily attendance grade. Four tardies count as one absence.

Absence: Any missed time will affect the total number of hours needed for completion. If a student misses 1 or more hour per session, the grade will reflect an absence. Each absence will

result in a 10- point deduction from your grade. If a student misses more than 10 percent of class time in any one course, they will be dismissed from the course. If prior to the “W” day, the student may withdraw through the admission department.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statements requiring monitoring and communication expectations via D2L or other LMS)

| Student Learner Outcome | Maps to Core Objective | Assessed via this Assignment |
|---|-----------------------------------|------------------------------|
| 1. Define terminology | Communication skills | Test |
| 2. Practice workplace competencies related to chemical reformation. | Empirical and Quantitative skills | Practical |
| 3. Demonstrate use of products | Critical Thinking | Skills Assignment |
| 4.Demonstrate techniques | Critical Thinking | Skills Assignment |
| 5.Demonstrate Professional Ethics | Personal Responsibility | Evaluation |

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the student handbook. Academic dishonesty such as cheating on exams is a serious offense and will result in a grade of Zero on that assignment, and the student will be referred to the Office of Student Conduct for appropriate discipline action.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Jamie Hunsucker at jhunsucker@com.edu

Course outline: (include calendar with lecture topics, due dates)

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook <https://www.com.edu/student-services/student-handbook.html>. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students with the necessary support and tools for success in their college careers. Support is offered

through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodation is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: AccessibilityServices@com.edu

Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 1. The last date to withdraw from the 16-week session is November 14. The last date to withdraw for the 2nd 8-week session is November 25.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual based on race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation,

gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

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| Mon 10/13 Review Syllabus, course requirements, Begin CH. 15 Demo and practice relaxer applications. Prof: Part: | Tues 10/14 Continue Ch. 15 Practice relaxer appl. Prof: Part: | Wed 10/15 Work on skills Prof: Part: | Thurs. 10/16 Client Lab Day Work on Skills Prof: Part: |
| Mon 10/20 Cont. Ch. 15 Relaxer and smoothing treatments. Practice virgin application on curly mannequin Prof: Part: | Tues 10/21 Sub today!! Relaxer Consultation Practice retouch application on curly mannequin Prof: Part: | Wed 10/22 Work on skills Prof: Part: | Thurs 10/23 Client lab day Work on skills Prof: Part: |
| Mon 10/27 Review over relaxer terms, Test. Permanant wave Basic 9 section wrap. Prof: Part: | Tues 10/28 Cont. Ch. 15 Perm selection and processing. Curvature wrap Prof: Part: | Wed 10/29 Work on skills Prof: Part: | Thurs 10/30 Client Lab day Work on skills Prof: Part: |
| Mon 11/3 Continue Ch. 15 Brick lay perm wrap Prof: Part: | Tues 11/4 Cont. Ch. 15 Perms Weave (zig zag) wrap Prof: Part: | Wed 11/5 Work on skills Prof: Part: | Thurs 11/6 Client Lab Day Work on skills Prof: Part: |

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| Mon 11/10 Test over safety precautions Cont. Ch 15 Permanant waves Piggyback perm wrap Prof: Part: | Tues 11/11 Cont. Ch 15 Permanant Waves Spiral Perm Wrap Prof: Part: | Wed 11/12 Work on skills Prof: Part: | Thurs 11/13 Client Lab day Work on skills Prof: Part: |
| Mon 11/17 Test over permanent wave terms. Cont. CH 15 Ponytail Perm Prof: Part: | Tues 11/18 Review processing and neutralizing methods- Beach waves, Bender rod wrap and process. Prof: Part: | Wed 11/19 Work on skills Prof: Part: | Thurs 11/20 Client Lab day Work on skills Prof: Part: |
| Mon 11/24 Cont. Ch 15 Fully process 1 quad of mannequin relaxer Silk press 1 quad Prof: Part: | Tues 11/25 Fully process smoothing treatment 1 quad. Prof: Part: | Wed 11/26 Work on skills Prof: Part: | Thurs 11/27 Happy Thanksgiving. |
| Mon 12/2 Skills Final Exam TDLR PERM TDLR RELAXER Prof: Part: | Tues 12/3 Catch up on skills, completed skills sheet. Turn in portfolio Written final exam Skills sheet due! Prof: Part: | Wed 12/4 No Class | Thurs 12/5 No Class |

Chemical Reformation
FALL 2025
MRS. KASSLER

I _____, (please print) have received, read, and understand this syllabus.

Student Signature

Date

Emily Kassler
Adjunct Instructor
College of The Mainland Cosmetology