



**Manicuring 1443-502CL**  
**Manicuring & Related Theory**  
**Semester: Summer 2022**  
**Class Time: Monday & Wednesday 9am-12pm, 1pm-4pm**  
**Fridays 8:30am-12:30pm**

**Instructor Information:** Beth Darden, [bdarden1@com.edu](mailto:bdarden1@com.edu), 409-933-8129

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

**Student hours and location: Address:** 10000 Emmett F. Lowry Expressway Suite 4000 Texas City, TX 77591  
Room 138, Monday & Wednesday 9am-12pm, Fridays 8:30am – 12:30pm  
**Student hours:** Monday & Wednesdays 8am – 9am, 4pm – 4:30pm

**Required Textbook:** Milady's Standard Cosmetology Milady Publishing Corp., Bronx, NY 10467, 2016

Cengage Learning Mind Tap @ [www.cengage.com/mindtap/](http://www.cengage.com/mindtap/)

Texas Cosmetology Laws and Rules, Texas Department of Licensing and Regulation

**Course Description:** This course will help the student identify fundamental concepts related to manicuring skills required by Texas Department of Licensing and Regulation: Cosmetology Division.

**Course requirements (including description of any special projects or assignments):** We will be covering the following chapters:

**Week #1 - Chapter 25: Manicuring** - MindTap Assignments, Notes, Vocab, Q&As, Quiz Due Wednesday, June 15<sup>th</sup>

**Week #2 - Chapter 9: Nail Structure & Growth** – MindTap Assignments, Vocab, Notes, Q&As & Quiz Due Wednesday June 22<sup>nd</sup>

**Ch. 6 – Bone Structure of the Hand**

**Week #3 - Chapter 26: Pedicuring** – MindTap Assignments, Notes, Vocab, Q&As, Quiz Due Wednesday, June 29<sup>th</sup>

**Ch. 6 – Bone Structure of the Foot**

**Week #4 - Chapter 29: Light Cured Gels** MindTap Assignments, Notes, Vocab, Q&As, Quiz Due Wednesday, July 6<sup>th</sup>

**Week #5 - Chapter 10: Nail Disorders & Diseases** – MindTap Assignments, Notes, Vocab, Q&As & Quiz Due Wednesday, July 13<sup>th</sup>

**Week #6 - Chapter 27: Nail Tips & Wraps** – MindTap Assignments, Notes, Q&As, Quiz Due Wednesday, July 20<sup>th</sup>

**Week #7 Chapter 28: Monomer Liquid & Polymer Powder Nail Enhancements** – MindTap Assignments, Notes, Q&As, Quiz Due Wednesday, July 27<sup>th</sup>

**Week #8 – TDLR Monomer & Polymer**

**Week #9 - Nail Disorders & Diseases Oral Report & Presentation: Due Wednesday, 8/3/22 – Rubric Below**

**Week #10 - Acrylic Nail Project Due: Monday, 8/8/22 & Finals – Rubric Below**

Oral Report & Presentation on a disorder & disease will be performed in this class. A grading rubric will be provided and posted on BlackBoard. See page 213-214 in the Milady book to select a disease as a topic. Report will be due Wednesday, August 3<sup>rd</sup>.

Please see rubric below for Acrylic Nail Project details below. Acrylic Nail Project is due Monday, August 8<sup>th</sup>.

**Determination of Course Grade/Detailed Grading Formula (methods of evaluation to be employed to include a variety of means to evaluate student performance):**

**Detailed Grading Formula: Detailed Grading Formula:**

Professionalism (Supplies, phones, bad language, bullying, uniform, hair, makeup, etc.)	10%
Attendance (Tardy, Absences)	10%
Written Assignments (MindTap, Participation, Syllabus, Notes, Vocabulary, Q&As)	20%
Oral Report, Presentation & Practical Sheets (Acrylic Nail Project, Oral Report & Presentation)	20%
Chapter Exams & Quizzes (Ch. Exams are located on MindTap, Quizzes are F2F)	20%
Final Exams (Written & Practical)	20%

**Late Work, Make-Up Work, and Extra – Credit Policy:** Late work is not accepted. MindTap assignments & chapter exams, notes, Q&As, in class quizzes, oral report & nail project must be turned in on the due date mentioned above. Written and practical final exams can not be made up if the student is absent.

**Professionalism** – Cell phone usage during lecture, client lab, while working on a guest, is unacceptable. If I see you on your phone during these times 5 points will be deducted from your professionalism grade. Do not answer calls, facetime, skype, watching shows etc. while in the classroom. Please step outside the classroom to take a phone call. If cell phone usage becomes abused, I will have to enforce a NO cell phone policy. Student must bring their own supplies every day. If student must borrow supplies from another student, they will receive a 5-point deduction for each tool borrowed. Students may not gossip, curse or disrespect one another. Sleeping during class time is not allowed. A 10-point deduction will be given if student sleep during class.

**Attendance Policy:** Experiences in the classroom and laboratory cannot be adequately duplicated if a student is absent. In addition, the Cosmetology Program is designed to teach professional work habits, such as attendance. A student is not allowed to miss more than 4 sessions per course. If the student's absences surpass 4 sessions in any one course, the student will be dismissed from that course. The student will not receive credit for the course. If prior to "W" day, the student may withdraw from the course through the admissions office in order to receive a grade of "W". If after "W" day, or if the student fails to withdraw themselves, a grade of "F" will be issued.

Each day that you miss, student will receive a 15-point deduction from their attendance grade. If you have a school event or emergency, please discuss this with your instructor. Remember, each day that you are at school you are at an interview. You will need a referral for the workforce from your instructor. If you can't make it to class, then you won't make it to work. If you are absence from class, you will need to make up the 4 hours you missed that day. You need 1000 hours to complete this course.

**Tardiness Policy:** Entering the class after the time class begins in counted as a tardy. Leaving the class before it is over will result in a tardy. Entering the class after the halfway mark of the class is counted as an absence. 4 tardies equals 1 absence. You will be dropped after 4 absences. Each time you are late for class, or you leave early will result in a 10-point deduction from your attendance grade. If you need to be dismissed a few minutes early, you MUST tell your instructor that you're leaving early.

**Grading Scale:**

- A- 90 to 100
- B- 80 to 89
- C- 70 to 79
- D- 60 to 69
- E- 59 & below

**Classroom Conduct Policy:** College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook.

<http://www.com.edu/student-services/student-handbook.php> . Students should act in a professional manner at all times. Disruptive students will be held accountable according to college policy. Any violations of the Code of Conduct will result in a referral to the Office for student Conduct and may result in dismissal from this class. If you follow the rules and show me respect, I will do the same and we will have an awesome semester!!

**Course outline** (include calendar with lecture topics, due dates): **Please see below.**

**Academic Dishonesty:** Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the Department Chair Jamie Hunsucker, [jhunsucker1@com.edu](mailto:jhunsucker1@com.edu) or 409-933-8606.

<b>Student Learner Outcome</b>	<b>Maps to Core Objective</b>	<b>Assessed via this Assignment</b>
1. Define Related Terminology	Communication.	Oral Report
2. Demo Basic Manicuring Procedures	Critical Thinking	Lab Assignments
3. Demo Safety & Sanitation	Social Responsibility	Sanitation
4. Exhibit Workplace Competencies	Teamwork	Group Projects

**Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. [https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.*

[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college career. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or [hbankston@com.edu](mailto:hbankston@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

**Counseling Statement:** Any student that is needing counseling services is requested to please contact Holly Bankston in the student success center at 409-933-8520 or [hbankston@com.edu](mailto:hbankston@com.edu). Counseling services are available on campus in the student center for free and students can also email [counseling@com.edu](mailto:counseling@com.edu) to setup their appointment. Appointments are strongly encouraged; however some concerns may be addressed on a walk-in basis.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is March 2. The last date to withdraw from the 16-week session is April 25. The last date to withdraw for the 2<sup>nd</sup> 8-week session is May 4.

**F<sub>N</sub> Grading:** The F<sub>N</sub> grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The F<sub>N</sub> grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the F<sub>N</sub> grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an F<sub>N</sub> grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

### **Contagious Illnesses:**

In the event a student contracts a contagious illness, such as COVID 19 or strep, the following steps can be utilized to avoid being withdrawn for excessive absences.

1. For COVID 19
  - a. self-report on the COM website. Follow the instructions given.
  - b. email your instructors with a copy of doctor’s note or test result. These should be dated.
2. For other contagious illnesses
  - a. Email the instructor with a copy of a doctor’s note stating that you may not attend school, with dates and your name. (Any days missed prior to this will count toward total absences)
3. Once the instructor receives the Test result or doctor’s note, they will email the student (to COM email) instructions on assignments that can be completed from home. These will be assigned on a case-by-case basis.

**Communicate with your instructor about this.** If these assignments are completed by the due date, the days missed will not count toward your absences.

**Maternity appointments:**

For doctor appointments due to maternity, the following steps can be utilized to avoid being withdrawn for excessive absences.

1. Communicate with your instructor prior to the appointment of the absence.
2. Bring a note from the doctor stating the appointment date and time upon returning to class.
3. Make up work will be assigned on a case-by-case basis.

\*Any absence will affect your success in class. Do your best to attend every class. Communicate with your instructors when issues arise and know what assignments need to be made up.

**Criminal History:** IMPORTANT: Eligibility for an occupational license may be impacted by one's criminal history. Students with a criminal history should confer with faculty or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.

<b>Week 1</b> <b>6/6/22</b> <b>Monday</b>	<b>6/7/22</b> <b>Tuesday</b>	<b>6/8/22</b> <b>Wednesday</b>	<b>6/9/22</b> <b>Thursday</b>	<b>6/10/22</b> <b>Friday</b>
<p><b><u>Instructor:</u></b></p> <p>Introduction</p> <p>COM Cosmo Power Point</p> <p>Manicuring Syllabi</p> <p>Begin Ch. 25 – Manicuring Lecture &amp; Presentation -</p> <p>Demo Basic Manicure</p> <p><b><u>Student:</u></b></p> <p>Ch. 25 – Notes</p> <p><b>Practical:</b> Basic Manicure</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b><u>Instructor:</u></b></p> <p>Ch. 25 Lecture - Continued</p> <p>Demo Basic Manicure</p> <p><b><u>Student:</u></b></p> <p>Notes Continued</p> <p><b>Practical:</b> Basic Manicure</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b>Client Lab</b> 8:30am – 12:30pm</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>

<b>Week 2</b> <b>6/13/22</b> <b>Monday</b>	<b>6/14/22</b> <b>Tuesday</b>	<b>6/15/22</b> <b>Wednesday</b>	<b>6/16/22</b> <b>Thursday</b>	<b>6/17/22</b> <b>Friday</b>
<p><b><u>Instructor:</u></b></p> <p>Review Ch. 25 Quiz – Wednesday</p> <p>Ch. 25 – MindTap, Bookwork, Notes Due Wednesday</p> <p>Begin Ch.9 Nail Structure and Growth – Lecture &amp; Notes</p> <p>Demo Auto Clave &amp; Basic Manicure w/ Hot Oil</p> <p><b><u>Student:</u></b></p> <p>Ch. 25 – Review for Quiz on Wednesday</p> <p>Ch. 9 &amp; 6 – Notes</p> <p><b>Practical:</b> Auto Clave &amp; Basic Manicure w/ Hot Oil</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b><u>Instructor:</u></b></p> <p>Ch. 25 – <b>Quiz</b> <b>(MindTap &amp;</b> <b>Notes Due)</b></p> <p>Ch. 9 &amp; 6 Lecture &amp; Notes Continued</p> <p>Demo Paraffin Wax</p> <p><b><u>Student:</u></b></p> <p><b>Ch. 25 MindTap</b> <b>DUE</b></p> <p>Ch. 25 Quiz</p> <p>Ch. 9 &amp; 6 Notes</p> <p><b>Practical:</b> Basic Manicure w/ Paraffin Wax</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b>Client Lab</b> 8:30am – 12:30pm</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>

<b>Week 3</b> <b>6/20/22</b> <b>Monday</b>	<b>6/21/22</b> <b>Tuesday</b>	<b>6/22/22</b> <b>Wednesday</b>	<b>6/23/22</b> <b>Thursday</b>	<b>6/24/22</b> <b>Friday</b>
<p><b><u>Instructor:</u></b></p> <p>Ch. 9 &amp; 6 Review – Quiz Wednesday</p> <p>MindTap, Bookwork, Notes Due Wednesday</p> <p>Begin Ch. 26 &amp; 6- Lecture &amp; Notes</p> <p>DEMO – Pedicure</p> <p><b><u>Student:</u></b></p> <p>Notes – Ch. 26 &amp; 6</p> <p><b>Practical:</b> Pedicure</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b><u>Instructor:</u></b></p> <p>Ch. 9 &amp; 6 Quiz</p> <p>Due Today: Ch. 9 &amp; 6 MindTap &amp; Notes</p> <p>Ch. 26 Lecture &amp; Notes Continued</p> <p>DEMO – Spa Pedicure w/ Paraffin Wax &amp; Hot Towels</p> <p><b><u>Student:</u></b></p> <p>Ch. 9 &amp; 6 Quiz</p> <p>Due Today: Ch. 9 &amp; 6 MindTap &amp; Notes</p> <p>Ch. 26 Lecture &amp; Notes Continued</p> <p><b>Practical:</b> Spa Pedicure w/ Paraffin Wax &amp; Hot Towels</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b>Client Lab</b> 8:30am – 12:30pm</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>



<b>Week 4</b> <b>6/27/22</b> <b>Monday</b>	<b>6/28/22</b> <b>Tuesday</b>	<b>6/29/22</b> <b>Wednesday</b>	<b>6/30/22</b> <b>Thursday</b>	<b>7/1/22</b> <b>Friday</b>
<p><b><u>Instructor:</u></b></p> <p>Review: Ch. 26 &amp; 6 Quiz Wednesday</p> <p>MindTap, Bookwork, Notes Due Wednesday</p> <p>Begin Chapter 29 Lecture &amp; Notes</p> <p>DEMO – Light Cured Gels</p> <p><b><u>Student Practical:</u></b></p> <p>Review for Ch. 26 &amp; 6 Quiz</p> <p>Notes – Chapter 29</p> <p><b>Practical:</b> Light Cured Gels</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b><u>Instructor:</u></b></p> <p>Ch. 26 &amp; 6 Quiz</p> <p>Due Today: Ch. 26 &amp; 6, MindTap &amp; Notes</p> <p>Chapter 29 – Lecture &amp; Notes Continued</p> <p>Practical: Light Cured Gels</p> <p><b><u>Student:</u></b></p> <p>Ch. 26 &amp; 6 Quiz</p> <p>Due Today: Ch. 26 &amp; 6, MindTap &amp; Notes</p> <p>Chapter 29 – Lecture &amp; Notes Continued</p> <p><b>Practical:</b> Light Cured Gels</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b>Client Lab</b> 8:30am – 12:30pm</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>

<b>Week 5</b> <b>7/4/22</b> <b>Monday</b>	<b>7/5/22</b> <b>Tuesday</b>	<b>7/6/22</b> <b>Wednesday</b>	<b>7/7/22</b> <b>Thursday</b>	<b>7/8/22</b> <b>Friday</b>
<p><b>July 4<sup>th</sup> Holiday –</b>  <b>No Class 😊</b></p>		<p><b><u>Instructor:</u></b></p> <p>Ch. 29 Quiz</p> <p>Due Today:  MindTap,  Bookwork &amp; Notes</p> <p>Begin: Ch. 10  Lecture &amp; Notes</p> <p><b>TOPICS DUE  TODAY</b>  Oral Report and  Presentation due  Wednesday, 8/3/22.</p> <p><b><u>Student:</u></b></p> <p>Ch. 29 Quiz</p> <p>Ch. 29 MindTap  and Notes Due</p> <p>Notes: Ch. 10 –  Continued</p> <p>Pick a disease or  disorder: <b>TOPICS  DUE TODAY</b></p> <p><b>Practical:</b> Dips &amp;  Nail Tip  Application  Glue, Cut &amp; Shape</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b>Client Lab</b>  8:30am – 12:30pm</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>

<b>Week 6</b> <b>7/11/22</b> <b>Monday</b>	<b>7/12/22</b> <b>Tuesday</b>	<b>7/13/22</b> <b>Wednesday</b>	<b>7/14/22</b> <b>Thursday</b>	<b>7/15/22</b> <b>Friday</b>
<p><b><u>Instructor:</u></b></p> <p>Ch. 10 Quiz Wednesday</p> <p>Review for Ch. 10 Quiz</p> <p>MindTap, Bookwork, Notes Due Wednesday</p> <p>Begin Ch. 27 Lecture &amp; Notes</p> <p>Demo: Tip Application &amp; Overlays</p> <p>Demo: Nail Tip Application Glue, Cut &amp; Shape</p> <p>Demo: Dip</p> <p><b>Give Information - Nail Project Due 8/8/22</b></p> <p><b><u>Student:</u></b> <b>Ch. 10 Review</b></p> <p>Notes: Ch. 27</p> <p><b>Practical:</b> Tip Application &amp; Overlays, Dip</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>	<p><b><u>Instructor:</u></b></p>	<p><b><u>Instructor:</u></b></p> <p>Ch. 10 Quiz</p> <p>Due Today: MindTap, Bookwork &amp; Notes</p> <p>Ch. 27 Lecture &amp; Notes Continued</p> <p>Dips &amp; Overlays Continued</p> <p><b><u>Student:</u></b></p> <p>Ch. 10 Quiz</p> <p>Ch. 10 MindTap &amp; Notes DUE</p> <p>Ch. 27 Notes Continued</p> <p>Practical: Dips and Overlays Continued</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b>Client Lab</b> 8:30am – 12:30pm</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>

<b>Week 7</b> <b>7/18/22</b> <b>Monday</b>	<b>7/19/22</b> <b>Tuesday</b>	<b>7/20/22</b> <b>Wednesday</b>	<b>7/21/22</b> <b>Thursday</b>	<b>7/22/22</b> <b>Friday</b>
<p><b><u>Instructor:</u></b></p> <p>Ch. 27 – Quiz Wednesday</p> <p>Review - Ch. 27</p> <p><b>Ch. 27</b> MindTap, Bookwork, Notes Due Wednesday</p> <p>Begin Ch. 28 Lecture &amp; Notes</p> <p>Demo Monomer and Polymer</p> <p><b><u>Student:</u></b></p> <p>Ch. 27 Review</p> <p>Ch. 28 Lecture</p> <p><b>Practical:</b> Acrylic Nail Application</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b><u>Instructor:</u></b></p> <p>Ch. 27 – Quiz</p> <p>Due Today: Bookwork, MindTap &amp; Notes</p> <p>Ch. 28 Lecture &amp; Notes Continued</p> <p>Demo – White Tip Acrylic</p> <p><b><u>Student Practical:</u></b></p> <p>Ch. 27 Quiz</p> <p>Ch. 28 – Notes</p> <p><b>Practical:</b> White Tip Acrylic</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b>Client Lab</b> 8:30am – 12:30pm</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>

<b>Week 8</b> <b>7/25/22</b> <b>Monday</b>	<b>7/26/22</b> <b>Tuesday</b>	<b>7/27/22</b> <b>Wednesday</b>	<b>7/28/22</b> <b>Thursday</b>	<b>7/29/22</b> <b>Friday</b>
<p><b><u>Instructor:</u></b></p> <p>Ch. 28 – Quiz Wednesday</p> <p>Review - Ch. 28</p> <p>Ch. 28 MindTap, Bookwork Notes Due Wednesday</p> <p>TDLR – Monomer and Polymer</p> <p><b><u>Student:</u></b></p> <p>Ch. 28 Review</p> <p>Lecture and Notes on TDLR Monomer and Polymer</p> <p><b>Practical:</b> TDLR Monomer &amp; Polymer</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b><u>Instructor:</u></b></p> <p>Ch. 28 – Quiz</p> <p>Due Today: Bookwork, MindTap &amp; Notes</p> <p>Lecture and Notes - TDLR – Monomer and Polymer</p> <p><b><u>Student:</u></b></p> <p>Ch. 28 Quiz</p> <p>Due Today: Bookwork, MindTap &amp; Notes</p> <p><b>Practical:</b> TDLR Monomer and Polymer</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>		<p><b>Client Lab</b> 8:30am – 12:30pm</p> <p><b>Professionalism:</b></p> <p><b>Participation:</b></p>

<b>Week 9</b> <b>8/1/22</b> <b>Monday</b>	<b>8/2/22</b> <b>Tuesday</b>	<b>8/3/22</b> <b>Wednesday</b>	<b>8/4/22</b> <b>Thursday</b>	<b>8/5/22</b> <b>Friday</b>
<p data-bbox="131 436 347 579"><b>Review - TDLR Laws and Regulations on Manicuring</b></p> <p data-bbox="118 655 358 764"><b>Review for Finals</b>  <b>Catch Up Day</b></p> <p data-bbox="110 982 277 1062"><b>Professionalism:</b> <b>Participation:</b></p>		<p data-bbox="683 432 935 571"><b>ORAL REPORT &amp; PRESENTATION DUE</b></p> <p data-bbox="690 676 928 785"><b>Review for Finals</b>  <b>Catch Up Day</b></p> <p data-bbox="680 966 850 1050"><b>Professionalism:</b> <b>Participation:</b></p>		<p data-bbox="1281 520 1484 588"><b>Client Lab</b> 8:30am – 12:30pm</p> <p data-bbox="1252 953 1422 1037"><b>Professionalism:</b> <b>Participation:</b></p>

<b>Week 10</b> <b>8/8/22</b> <b>Monday</b>	<b>8/9/22</b> <b>Tuesday</b>	<b>8/10/22</b> <b>Wednesday</b>	<b>8/12/22</b> <b>Thursday</b>	<b>8/13/22</b> <b>Friday</b>
<b>Nail Project &amp; Presentation Due</b>		<b>Finals</b>		<b>No Client Lab</b>
<b>Review for Finals</b>  <b>Catch Up Day</b>				
<b>Professionalism:</b>  <b>Participation:</b>		<b>Professionalism:</b>  <b>Participation:</b>		

**Research Paper & Presentation**  
**Topic Due Wednesday, 7/6/22**  
**Due Wednesday, 8/3/22**  
**Diseases & Disorders**

Choose a disease or disorder that interests you the most. Must have topic approved by instructor.

Plagiarism (which is taking someone else's words and making them your own) is not allowed at College of the Mainland.

Please see grading rubric attached.

**No late work is accepted.**

- Cover Sheet w /name, course name, semester and title: 5 points
- 2 pages typed: 10 points
- Single Spaced: 10 points
- Font smaller than 12: 10 points
- Opening paragraph describing the disease or disorder: 10 points
- Paragraph explaining the symptoms of the disease or disorder: 10 points
- Paragraph explaining treatment methods and contraindications for the disease or disorder: 10 points
- Reference page: 5 points
- 4 slide PowerPoint; title slide, two slides of labeled pictures, and reference slide; 20 points
- Labeled pictures: 10 points



# Acrylic Nail Project

Due Monday, August 8<sup>th</sup>, 2022

## Manicure Class Project Rubric

1. Pick a theme. Creativity is: **10 Points**
2. Project must include a background, base or stage. **25 Points**
3. 5 artificial nails w/ theme: **25 Points**
4. Must include a label with your name & the name of the theme: **10 Points**
5. Project Presentation: **10 Points**
6. 1 typed page on why you picked you project & how it was created. Can be double spaced. 12 font. **20 Points**

Notes: This is a fun project but very time consuming so some work may be required to be done at home.

## Client Lab Skills Sheet - Manicure Class - Mrs. Darden

Receptionist	Manager	Dispense	Receptionist	Manager	Dispense	Sold Retail
Haircut	Haircut	Haircut	Haircut	Haircut	Haircut	Haircut
Blow Dry Style	Blow Dry Style	Blow Dry Style	Shampoo & Condition	Shampoo & Condition	Shampoo & Condition	Deep Conditioner
Manicure	Manicure	Pedicure	Pedicure	Gel Nails	Nail Polish	Station Set up for Mani or Pedi
Basic All Over - Haircolor	Basic All Over - Haircolor	Basic All Over - Haircolor	Partial Highlights	Full Head of Highlights	Highlights & Lowlights	Bayalage
Formulate	Formulate	Toner	Toner	Station Set Up - On Time	Station Set Up - On Time	Station Set Up - On Time
Perm	Wet Set	Keratin Smoothing Treatment	Chemical Relaxer	Updo Hairstyle	Updo Hairstyle	6 Braids
Copy A Style (Recreate a pictured hairstyle)	Copy A Style (Recreate a pictured hairstyle)	Copy A Style (Recreate a pictured hairstyle)	Copy A Style (Recreate a pictured hairstyle)	Copy A Style (Recreate a pictured hairstyle)	Copy A Style (Recreate a pictured hairstyle)	Copy A Style (Recreate a pictured hairstyle)
TDLR Skill	TDLR Skill	TDLR Skill	TDLR Skill	TDLR Skill	TDLR Skill	TDLR Skill
Dutch Braid	French Briad	Up Do	Marcel Curling Iron	Marcel Curling Iron	Marcel Curling Iron	Thermal Strightening

**\*Must complete all boxes by the end of Manicure Class - 10 Weeks**

## Practical Assignments for Manicuring

### Basic Manicure

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

### Spa Manicure

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

### Basic Pedicure

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

### Spa Pedicure

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

### Gel Nail Polish

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

### Dip Nail Polish

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### Acrylic Nails

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### TDLR Acrylic Nails

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CSME 1443.502CL  
Manicuring & Related Theory  
Summer 2022**

I \_\_\_\_\_ (please print), that I have received, read and understand the syllabus.

I understand that this schedule is subject to change.

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Student Signature

Date

**Beth Darden  
Faculty  
Cosmetology Department  
College of the Mainland**