



Course Number and Section BARB-2431-101CL (5912)
Name of Course (Advanced Barber Styling I)
Course Semester (Spring 2023)
Mondays thru Thursdays 1:30 p.m. – 6:00 p.m. (Face-to-Face)
01/17/2023 – 03/10/2023

Instructor's Information: Mr. Marion Lewis, mlewis22@com.edu 409-933-8732

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student hours and location:

Mon. and Wed. 11:30 a.m. - 1:30 p.m. Barber Student Lab, room #136

Tues and Thurs. 12:30 p.m. – 1:30 p.m., Barber Student Lab, room #136

Fri. 9:00 a.m. – 10:30 a.m. available via MS-Teams or email.

Required Textbook:

- **Milady Standard Professional Barbering Book, 6th. Edition 2017**
- **Cengage Mind Tap online, 13th. Edition 2016**
- **Texas Barber Laws and Rules Book, TDLR**

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Description:

This is an overview of the skills and knowledge necessary for the field of Barbering.

Course requirements Milady Standard Professional Barbering Book Bundle, the Student Barber Toolkit. Note: Laptops are available for use during school hour only and cannot be borrowed or checked-out

Determination of Course Grade/Detailed Grading Formula: Practical and theory participation, unit assignments, skills assignment, research presentation unit tests and exams. All written tests must be passed with a 70 or higher to pass the course. Students are allowed one re-take of a test during the course. No re-take for end of semester exams.

Detailed Grading Formula:

Attendance:	**10%
Professionalism	**10%
Assignments:	**20%
Test	**30%
End of Semester Exams	**30%

Late Work, Course Grade/Detailed Grading Formula: Written assignment/work may be turned in /completed on the first day back from an absence. Written test may be made up by making arrangements with the instructor on the first day back from an absence (*this is the student's responsibility*) Practical skills and oral reports may be made up.

ATTENDANCE POLICY

Students must maintain regular attendance to guarantee completion of hours by the end of the program. Every class is important to your success in school. A sign in sheet will be provided in each class. Each student must sign themselves in and out daily.

Day time classes are Full Time Block scheduling. This means that all 3 classes are to be taken each semester. All classes must be passed with a grade of C or better to move to the next course. Due to this, schedule changing from daytime to evening or evening to daytime is not allowed. Only with special permission from the department chair and advisor can this be done; and it is limited to one switch per student. Plan your schedule accordingly throughout the program.

Tardiness:

Entering the class after the time class begins **OR** leaving the class before it has ended will be counted as a tardy. Each tardy will result in a 5-point deduction from the attendance grade. Four (4) tardies are equal to one absence.

Absence:

Any time missed will affect the total number of hours needed for completion.

If a student misses 1 hour or more per session, the grade will reflect an absence. Each absence will result in a 10-point deduction from the Attendance grade.

If a student misses more than 10 percent of class time in any one course, they will be dismissed from that course. If prior to "W" day, the student may withdraw to receive a grade of **W**.

Otherwise the grade will be **F**. It is the student's responsibility to withdraw through the admissions department.

Please refer to your classes' syllabi for specific guidelines on your instructor's absence policy

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are only permitted to withdraw six times during their college career by State law. The last date to withdraw from the 1st 8-week session is October 5. The last date to

withdraw from the 16-week session is November 18. The last date to withdraw for the 2nd 8-week session is December 1.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Academic Dishonesty: Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Plagiarism: Plagiarism is using someone else's works of ideas and claiming them as your own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else's words without giving proper citation, copying directly from a website, and pasting it into your paper, using someone else's words without quotation marks. Any assignment containing any plagiarized material will receive a **grade of zero** and the student will be referred to the Office of Student Conduct for the appropriate discipline action. Google search, copy and paste are considered plagiarism.

Make-Up Policy: Written assignments/online work may be turned in/completed on the First day back from an absence; Written tests may be made up by making arrangements with the instructor on the first day back from an absence (this is the student's responsibility) Practical skills & Oral Reports may not be made up.

Classroom Conduct Policy: College of the Mainland requires that students enrolled at COM be familiar with and abide by the Student Code of Conduct, which can be found in the on-line handbook. <http://www.com.edu/student-services/student-handbook.php>. Students are expected to be familiar with and abide by the Student Code of Conduct. Any violations of the Code of Conduct will result in a referral to the Dean of Students and may result in dismissal from the class.

Dress Code: Black pants, Polo style shirts (black, white, and gray), closed toe black shoes.

It is required that each enrolled student within the barbering program wear a black barbering jacket each day of class. **NO SAGGING PANTS** will be allowed by students in the classrooms

or labs. If the student refuses to pull up his/her pants to a respectable position, he/she will be asked to leave and may return on the next class day dressed appropriately. **HODDIES** are not allowed while attending class. If the student refuses to remove the hoodie, he/she will be asked to leave and may return of the next class day dressed appropriately. **NO OPEN-TOE SHOES** allowed while attending class. If the student refuses, he/she will be asked to leave and may return of the next class day dressed appropriately

Success Tips for Students: Be familiar with these resources:

- Texas Administration Code: Title 16, Part 4 Chapter 82, www.tdlr.texas.gov
- Texas Occupations Code, Title 9: Chapters 16 1601 and 1603, www.tdlr.texas.gov
- YouTube – www.youtube.com/user/andisonvideo
- Cengage Learning – www.login.cengage.com

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Jaime Hunsucker, Dept. Chair at 409-933-8608 or jhunsucker1@com.edu.

Course Outline: Please see outline beginning page 5 thru 7 of this document.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Demonstrate more advance haircutting techniques.	Professional Responsibility	Skills Assessment
2. Evaluate different skin types and skin disorders.	Critical Thinking	Skills Assessment
3. Continue to practice safety and sanitary processes.	Social Responsibility	Written Test
4. Demonstrate hair color techniques	Professional Responsibility	Skills Assessment

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [Student_Handbook_2022-2023_v4.pdf \(com.edu\)](#). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered

through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is March 1. The last date to withdraw from the 16-week session is April 24. The last date to withdraw for the 2nd 8-week session is May 3.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been

asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Contagious Illnesses: COVID

In the event a student contracts or is exposed to COVID 19 the following steps can be utilized to avoid being withdrawn for excessive absences.

1. For COVID 19
 - a. self-report on the COM website. Follow the instructions given.

- b. Email your instructors with a copy of doctor's note or test result. These should be dated.
 - c. Make up work will be assigned on a case-by-case basis.
2. For other contagious illnesses
- a. These will be handled on a case-by-case basis. Communicate with your instructor and you may be referred to the department chair.

Prenatal appointments:

For doctor appointments due to maternity, the following steps can be utilized to avoid being withdrawn for excessive absences.

1. Communicate with your instructor prior to the appointment of the absence.
2. Bring a note from the doctor stating the appointment date and time upon returning to class. You are expected to attend class before or after your appointment.
3. Make up work will be assigned on a case-by-case basis.
4. Communicate with your instructor prior to the appointment of the absence.
5. Bring a note from the doctor stating the appointment date and time upon returning to class.
6. Make up work will be assigned on a case-by-case basis.

No other absences will be excused.

*Any absence will affect your success in class. Do your best to attend every class. Communicate with your instructors when issues arise and know what assignments need to be made up

Criminal History:

IMPORTANT: Eligibility for an occupational license may be impacted by one's criminal history. Students with a criminal history should confer with faculty or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.

Course Outline

Week 1 – Jan. 16, 2023 – Advanced Barber Styling I

Receive, Discuss, and Sign the Class Syllabus

Sebaceous and Sudoriferous Glands (Chap. 9 – Advanced Skills in All Areas)

Pigment Disorders and Hypertrophies of the Skin

Bald Head Shave – Do's and Don't of head shaving (Chap. 14 – Haircutting and Styling)

MindTap or Milady Barbering Test and Assignment

Current events in barbering via YouTube and other professional learning websites.

Week 2– Jan. 23, 2023

Discuss How to Maintain the Health of Your Skin

Razor Cuts

Locks with Nubian Coils

MindTap or Milady Barbering Test and Assignment

Current events in barbering via YouTube and other professional learning websites.

Week 3 – Jan. 30, 2023

Recognize Anatomical Feature for Men Haircutting and Styling

Pompadour Haircut

High-bald Fade Haircuts

Taper Haircut – Discuss How to Create the 360 Degree Wave Patterns on Curly Hair

MindTap Assignment

Current events in barbering via YouTube and other professional learning websites.

Week 4 - Feb. 06, 2023

Understand Color theory (Chap. 18 – Hair Coloring and Lightening)

Hair color Classifications and their Uses

Understand Design Elements Used in Haircutting

MindTap Assignment or Milady Barbering Test and Assignments.

Current events in barbering via YouTube and other professional learning websites.

Week 5 - Feb. 13, 2023

Revisit The Patch Test and The Strand Test

Understand Hair Lighteners

Understand Procedure and Application Terms

MindTap Assignment or Milady Barbering Test and Assignments.

Learning via YouTube and other professional learning websites.

Week 6 - Feb. 20, 2023

Learn About Chemical Compositions of the Hair – Chap 10

Revisit the Client Consultation

How to perform Hair Analysis

Hair growth and Hair Loss

MindTap Assignment or Milady Barbering Test and Assignments.

Learning via YouTube and other professional learning websites.

Week 7 – Feb. 27, 2023

Record Keeping for Hair Color Services, and the Release Form

Permanent Color

Semipermanent Color

Coloring Mustaches and Beards

Study of All 8-Week subject for End of Semester Finals

Week 8 – March 06, 2023

Continue Preparing for End of Semester Final

Final Test

Grading of Final Test

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I, _____, (please print) acknowledge that I received, read, and understand this syllabus.

Student Signature: _____

Date: _____

Print Name: _____

Date: _____