



**ENGL-1301-117H1**  
**English Composition I**  
**Fall 2024**  
**11:00AM, Monday and Wednesday**

## **Instructor Information**

**Name:** Bridget Walton

**Email:** Via Course Email or [bwalton1@com.edu](mailto:bwalton1@com.edu)

**Phone:** 409-933-8218 (Walton)

**Student Hours and location:** Monday: 9:30am-10:30am; Wednesday: 9:30am-10:30am; Tuesday: 10:30am-12:30 noon; Thursday: 10:30am-12:30 noon; LRC Building #8, Suite B, Rm. 231

## **Required Textbooks/Materials –**

1. ***The Rough Writer's Guide Handbook*** (OER) by Dr. Karen Palmer and Dr. Sandi Van Lieu. *The Rough Writer's Guide Handbook* is an online writing guide for you to use this semester.

**Visit:** <https://pressbooks.pub/roughwriterguide/>

2. ***Owl Purdue Online Writing Lab. Owl Purdue Writing Lab*** is an online source that you may access anytime. It has highly useful and reputable resources from citation format, concise essay organization style guides, resume examples, and more.

**Visit:** [https://owl.purdue.edu/owl/purdue\\_owl.html](https://owl.purdue.edu/owl/purdue_owl.html)

[https://owl.purdue.edu/owl/purdue\\_owl.html](https://owl.purdue.edu/owl/purdue_owl.html)

- 3.

**Materials for class–** A location for saving your writing content. *One drive* or a flash drive are acceptable.

## **Course Description**

“Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing academic essays as a vehicle for learning, communicating and critical analysis. Prerequisites: The following TSI scores or equivalent developmental courses - TSI Reading 351 and TSI Writing 5 or TSI Reading 351 with TSI Essay 4 and TSI Writing 363” (College of the Mainland 2016-2017 Catalog). Students will be given the

opportunity to meet these objectives through critical evaluation of reading assignments, active participation in peer editing and classroom discussion, and composition of research-based assignments.

### Course Requirements:

- Diagnostic Writing
- The Essay
- MLA and APA Style-
- Argument Research Essay
- Annotated Bibliography
- Reflection Essay

-COM Tutor Center or Tutor.Com Visit- **Documentation for your tutorial visit must be submitted online with your essay. Do not send any essays or tutorial documentation to my COM email.**

- Exemplification Essay
- Argument Research Essay
- Annotated Bibliography
- Creating a list of MLA Style and APA Sources
- Reflection Essay

### Determination of Grade:

#### Grading Formula

(1) Diagnostic Writing	diagnostic
(2) The Essay-	100 pts.
(3) Argument Research Essay	200 pts.
(4) Annotated Bibliography	200pts.
(5) Creating a list of MLA and APA Sources	200pts.
(6) Reflection Essay	100pts.

(10) **COM Tutor Center or Net Tutor Online visits:** documentation to receive credit.

- Essay 10pts.
- Argument Research Essay 10pts.
- Annotated Bibliography 10pts.
- MLA Sources Assignment 10pts.
- APA Source Assignment 10pts.
- Reflection Essay 10pts.

(11) Four Online Discussions-*D2L Brightspace* 80 pts.

(12) Ten Online Quizzes-*D2L Brightspace* 100pts.

**Total Possible Points:** 1,040pts

**Grading Scale**

- A = 1,040-900
- B =899-800
- C =799-700
- D =699-600
- F =599-below

**Late Work Policy and Extra Credit Policy:**

**Essays must be turned in on the due dates assigned. No late essays will be accepted.**

**Makeup Policy: No late essays will be accepted.**

**Extra Credit Policy: I do not offer extra credit assignments.**

**Attendance Policy:**

Your attendance is critical to your success in this course. I should be able to see that you are logging into DL2 Brightspace regularly and completing the required assignments on the syllabi. **Students, pay attention to essay assignment due dates. I cannot stress this point enough. Make sure that you log into *D2L Brightspace* as often as you need to, so you will not miss any deadlines for essay content. Due dates are visible in *Brightspace* and the course syllabus.**

**Communicating with your instructor: ALL** electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via *D2L* or other LMS)

<b>Student Learner Outcome</b>	<b>Maps to Core Objective(s)</b>	<b>Assessed by Assignments</b>
Demonstrate knowledge of individual & writing processes	Teamwork (TW)	Diagnostic Writing And Essay Assignments
Develop ideas with appropriate support & attrition	Communication Skills (CS)	Essay assignments: Diagnostic, Exemplification, Argumentative, and Reflection
Write in a style appropriate to audience and purpose	Not mapped	Essay assignments and Discussion Posts
Read, reflect, and respond critically to a variety of texts	Critical Thinking (CT)	Research and Reflection Essay, Reflection Discussion

		Post
Use Edited American English in Academic essays	Communication Skills (CS)	All Essay assignments, All Discussion Posts
Evaluate Choices and actions of others or one's own, and relate consequences to decision-making	Personal Responsibility (PR)	Research Essay

**Academic Dishonesty:** A paper or assignment, which evidence can support as plagiarized or in any manner not the result of a student's own intellectual endeavors, will receive zero points. Also, submitting previously typed papers for a current assignment in my course is considered academically dishonest. This act will also result in a zero grade. Students must meet with me by telephone or by conference to explain their misunderstanding with the topic of plagiarism.

**-Avoiding Plagiarism Link:**

[Plagiarism Overview // Purdue Writing Lab](#)

**-Plagiarism and ESL Writers: An Overview:**

[https://owl.purdue.edu/owl/english\\_as\\_a\\_second\\_language/esl\\_students/plagiarism\\_and\\_esl\\_writers.html](https://owl.purdue.edu/owl/english_as_a_second_language/esl_students/plagiarism_and_esl_writers.html)

["Should I Cite This?" Poster // Purdue Writing Lab - Poster](#)

**Student Concerns:**

If you have a problem in this class, please discuss the issue with me (Associate Professor, Bridget Walton) first. If I cannot resolve the problem with you, your next step will be to contact Dr. Brian Anderson, Humanities Department Chair at (409) 933-8186 or [banderson@com.edu](mailto:banderson@com.edu)

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**Course Outline**

<https://pressbooks.pub/roughwriterguide/>

**Legend: Bb = dates**

**Homework**

**Due**

Class/Date	Online Assignments	Online Notes for students	Assignments, Discussion Posts, and Quizzes	Assignments, Discussion Posts, and Quizzes

<p><b>Week 1</b> <b>8/19-8/25</b></p>	<ul style="list-style-type: none"> <li>-Check Attendance</li> <li>-Log-on to Computers</li> <li>-Review Syllabus</li> <li>-Classroom Expectations</li> <li>Discuss</li> <li><i>D2LBrightspace</i></li> <li><u><i>Review OER Text - The Rough Writer's Guide Handbook</i></u></li> <li><i>Review OER Text - The Rough Writer's Guide Handbook</i></li> <li><b>Writing in College:</b> <ul style="list-style-type: none"> <li>- Ch. 4 <i>Academic Writing</i></li> <li>- Ch. 5 <i>Rhetoric</i></li> </ul> </li> <li><b>-Diagnostic Writing</b></li> <li>-Ch. 18 -MLA</li> </ul>	<p>Instructor's Notes</p>	<p>Do: Quiz #1</p> <p>Do: Discussion Post #1</p> <p><b>Do: Diagnostic writing</b></p>	<p>Quiz #1</p> <p><b>due date: 8/28</b></p> <p>#1 Discussion Post</p> <p><b>due date: 8/28</b></p>
<p><b>Week 2</b> <b>8/26-9/1</b></p>	<p><b>Essay Assignment:</b></p> <p><i>Prewriting:</i></p> <ul style="list-style-type: none"> <li>-Ch. 11-<i>Writing Process</i></li> </ul> <p><i>Planning:</i></p> <ul style="list-style-type: none"> <li>-Ch. 16-<i>The Outline</i></li> <li>-Ch. 12-<i>Deciding on a Topic</i></li> <li>-Ch. 14- <i>Thesis Statement</i></li> <li>Ch. 20-<i>Introductions and Conclusions</i></li> </ul>			<p><b>Quiz 2 due date:9/4</b></p> <p><b>Quiz 3 due date:9/5</b></p>
<p><b>Week 3</b> <b>9/2-9/8</b></p>	<p>Ch. 20-<i>Introductions and Conclusions</i></p> <p><i>CH. 21-Body Par. Basics</i></p>		<p>Review PowerPoints:</p> <ul style="list-style-type: none"> <li>-Sentence Types</li> <li>-Titles</li> </ul>	<p>Exemplification Essay due date: 2 weeks due date: <b>September 8 by 11:59pm</b></p>

<p><b>Week 4</b> <b>9/9-15</b></p>	<p>-Argument Research Essay - <i>Writing Formula</i> (Ch. 20) -Ch. 9 Annotated Bibliography -Quiz 4 – Research Tutorial Ch. 23 <i>Avoiding Plagiarism</i> Ch. 13-<i>Evaluating Sources</i> <b>Discussion 4-</b> “You Quote It, You Note It” <b>Discussion 5-</b>COM Libguide Plagiarism</p>	<p>COM Librarian- Presentation for Research</p> <p>Begin research for 5 sources.</p>	<p>Review Ch. 7- Doing Research</p> <p>Review <i>You-Tube</i> Video: Annotated Bibliography</p> <p>Review Animated Slide Show “You Quote It, You Note It” on MLA, APA, CMS, and Turabian Style Guides</p>	<p><b>Discussion 4</b> Complete Dd: 10/7</p> <p>Quiz 6- Evaluating Sources for Research Dd: 10/7</p> <p>-Create 5 MLA sources; use same sources for APA style. Dd: 10/7</p>
<p><b>Week 5</b> <b>9/16-22</b></p>	<p>-Argument Research Essay -Annotated Bibliography cont. -Ch. 22 Integrating Sources Read Handout- “Tips from COM Library-Finding Scholarly and Peer-Reviewed Sources”</p>	<p>Begin creating Annotated Bibliography</p> <p>Begin Essay Draft</p> <p><b>Use COM Tutoring Center and Tutor.com</b></p>		<p>Quiz 9- Integrating Sources dd:10/7</p> <p>Quiz #5 - “Finding Scholarly Peer-Reviewed Sources” <b>Dd:10/7</b></p>
<p><b>Week 6</b> <b>9/23-29</b></p>	<p>-Argument Research Essay cont. -Annotated Bibliography cont.</p>	<p><b>Research due date: Oct. 2</b></p> <p><b>By 11:59pm</b></p>		<p>Quiz #8- Using Punctuation Rules Correctly with Quotes, Sentences, Intext-Citations, and Titles of Works dd:10/7</p>

				<p>Quiz 7 – “ICE” and “MLA Workshop” dd:10/7</p> <p>Quiz #8- Using Punctuation Rules Correctly with Quotes, Sentences, Intext-Citations, and Titles of Works dd:10/7</p> <p>Quiz 10-Citing Sources dd:10/7</p>
<p><b>Week 7</b> 9/30-10/6</p>	<p><b>Research due date:</b> <b>Oct. 2</b> By 11:59pm</p> <p>-Reflection Essay Assignment Review Reflection PPT -Review Reflection Notes on <i>Brightspace</i></p>		<p>Reflections: “Some Lines for a Younger Brother” by Kunitonomi Embry - “My Hips, My Caderas” by Alisa Valdez-Rodriguez - “Let It Snow” by David Sedaris - “Mother Tongue” by Amy Tan, pp.79-85</p>	<p>Discussion Post #2: <b>due date:10/8</b> Respond to one of four reflections.</p>
<p><b>Week 8</b> 10/7-10</p>	<p>Reflection due date: <b>October 8 by 11:59pm</b></p>			

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**NOTE: "W" date for 1st -8-week course: October 2, 2024**

**The outline is subject to revisions at the instructor's discretion.**

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## Institutional Policies and Guidelines

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [Student Handbook 2022-2023 v4.pdf \(com.edu\)](#). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** The College of the Mainland is committed to providing students with the necessary support and tools for success in their college career. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

### **ADA Statement:**

Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator Phone: 409-933-8919

Email: [AccessibilityServices@com.edu](mailto:AccessibilityServices@com.edu)

Location: COM Doyle Family Administration Building, Student Success Center

Office of Services for Students with Disabilities is in the Student Success Center

### **Textbook Purchasing Statement**

A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.



**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are only permitted to withdraw six times during their college career by State law. **The last day to withdraw for the 1<sup>st</sup> 8-week session is October 2. The last date to withdraw from the 16-week session is November 15. The last date to withdraw for the 2<sup>nd</sup> 8-week session is November 26.**

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program, you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer for you to meet your academic goals.

### **Resources to Help with Stress:**

If you are experiencing stress and anxiety about your daily living needs including food, housing, or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).

### **Nondiscrimination Statement:**

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

