



SOCI 1301.021IN
Introduction to Sociology
Summer 2024
Internet/Online only

All course material/information and assessments are located online via D2L

Instructor Information

Professor Montemayor-Allen

E-mail: cmontemayor1@com.edu (primary form of communication)

Phone: 409-933-8212

This is the number to the Behavioral and Social Sciences Department. Leave a message with Ms. Kerry Kloesel

Department Office: Social/Behavioral Sciences Department, LRC Bldg., Suite A

Communicating with course professor: All electronic communication with the course professor must be through a student's COM email. Due to FERPA restrictions, faculty cannot share any information about performance through non-COM email accounts. Read the comments/feedback offered for each assessment. FERPA restrictions restrict discussion about grades via email. Communication can occur virtually via Teams or other COM approved software.

Be sure to check your COM student email account regularly. Responses to emails will be made within 48 hours if received M-Th and F/noon. Emails sent on Sat/Sun and College holidays will be responded to the next day the College is officially open.

Office hours/location:

Virtual/Internet only

Virtual communication via email, Teams or other virtual communication approved by COM. Email course professor to request a meeting

Required Textbook/Materials: Society in Focus: An Introduction to Sociology, 9th edition. Written by W.E. Thompson, J.V. Hickey, and M.L. Thompson

Course Description: Introduction to the scientific study of human society, including ways in which groups, social institutions, and individuals affect each other. Causes of social stability and social change are explored through the application of various theoretical perspectives, key concepts, and related research methods of sociology. Analysis of social issues in their institutional context may include topics such as social stratification, gender, race/ethnicity, and deviance.

Course requirements and Grading Formula

Final Letter Grade Determination	
Final Letter Grade	Points earned AND FWA submission
A	• Student earns 1100 or more points/FWA
B	• Student earns 900-1099 points/FWA
C	• Student earns 700-899 points/FWA
D	• Student earns 600-699 points (no FWA)
F	• Student earns 599 or less points (no FWA)
FN	Student stops submitting required coursework – no online activity
	*Submission of paper required to earn C and higher

Determination of Course Grade/Detailed Grading Formula

Assessment Name	Possible Points	Points Earned
Required		
(1) Orientation Module Assignments (3) points vary	70	
(2) Topic assignments (12) 30 points each	360	
(3) Topic quizzes (12) 20 points each	240	
(3) Module Exams (3) 120 points each	360	
(4) FWA-Final Writing Assignment (Outline/Paper)	75/125	
(5) Attendance Discussion Forum (5) 20 points each	100	
Total Points	1300	
Optional/Extra Credit, if offered		
Additional topic assignments (9)	135	

Grade Assessments Explanation – The student can see how many points they earn on each assessment by clicking on the Grades link. Assessments must be submitted to D2L. Coursework will not be accepted via email.

IMPORTANT: ONLY access the course assessments using the weekly links and the attendance links under the Course Content link. Do **not** use the discussion, assignment, quizzes link listed at the top of D2L. These links do not include the instructions/ information for assessments. Not following these instructions may result in a confusing, frustrating experience course experience

(R) = Required assessment and counts towards the 1300 points

(EC) = Optional/extra credit assessment and is above and beyond the 1300 points

++Attendance Discussion Assignments are different than the topic discussion assignments. These are located under the Attendance tab

(1) Orientation Module. Required

- Discussion Assignment
- Syllabus/Contract Quiz
- Email communication assignment

(2) Topic Assignments. Required. Different types. Submit to D2L only

***Discussions over articles, videos, course-related material.** To earn points, the student must follow the instructions and the evaluation rubric. The student must respond to the instructor's prompt and reply to a classmate's post. Write in complete sentences, use course required terms, follow APA format. Use the assigned textbook and/or lecture summary only, unless instructions direct one to use a different source

- **Response 1-Required:** Reply to all questions/statements made by the course professor. Use the required term(s) in your post – these are in bold font. End the response with a question to your classmates that relates to your post.
- **Response 2-Required:** Respond to a post made by a classmate. Begin your response with the classmate's name. Do not write the words "good job or similar language." The goal is to simulate conversation that would take place in the classroom.
- Evaluation Rubric:
 - 27-30 points (Excellent response): met word count requirement; answered all questions, used required terms, incorporated definitions into the post, excellent use of course material and correctly applied/used in-text citations rules (APA format). Review example listed in D2L
 - 24-26 points (Above average response) met word count requirements; answered all questions, used required terms, included all definitions of required terms in the post, excellent use of course material and correctly applied (correct examples), did not follow APA format and/or use in-text quotations (see example listed in D2L)
 - 21-23 points: (Average response): met word count requirements; answered some questions, used some required terms but did not show an understanding of the course material or course assignment; did not follow APA format or use in-text quotations
 - 2-20 (Poor response): responded to the question(s), did not use complete sentences, significant spelling and grammar errors, did not apply course material
 - 1 point: did not submit the two required responses
 - 0 points: Did not attempt

***Video/Article Quizzes**

Short quiz over an assigned video, article. Students have two attempts! No additional attempts will be offered. To earn points, the student must complete and submit the quiz.

(3) Module Exams. Required

Three (3) online exams over course material. Each is worth 120 points. Multiple choice and True/False questions are offered. This assessment is completed via D2L. Find a quiet location with a secure Internet connection. Use a tablet, laptop or desktop computer to take the exam. Only 1 attempt will be offered to each student. Students are discouraged from attempting exams on cell phone.

If the student experiences technical difficulties, caused by College of the Mainland, contact Distance Education for assistance at <https://de-support.com.edu/requests>. Also inform the course professor. Distance Education staff will work with the course professor to address the technical difficulties so that the student can complete the exam.

If a student misses Exam 1 or 2, or experiences technical difficulties due to the student's Internet connection or personal computer source, the student may take a comprehensive exam offered at the end of the term. This will take the place of one missed/"messed-up" exam. The comprehensive exam is ONLY for students who experience technical difficulties or miss an exam. Students who complete Exam 1, Exam 2 and Exam 3 will not be offered the opportunity to take the Comprehensive Make-up Exam. The Comprehensive Exam will take the place of Exam 1 or Exam 2 – not Exam 3.

The student who wishes to take the Comprehensive Exam must request access to the Comprehensive Exam at least 7 days before the day they wish to take the Comprehensive Exam. If the student does not submit a request by the allotted date, the student will not be granted access to the Comprehensive Exam.

(4) Final Writing Assignment (Outline/Paper). Required.

This assessment offers the student the opportunity to utilize a beginner's mind, discuss and apply sociological theory, as well as make sociological connections to a current social issue (topic is assigned). This assessment is required.

FWA Outline

- Read the FWA Outline instructions and complete the assignment
- FWA Outline must be submitted as 1 file and as a .DOC or .PDF file. No other files will be accepted. A grade of 0 is earned if not .DOC/.PDF file
- Submit to D2L and allow several business days (sometimes up to 5-7 business days) for evaluation and posting of points. The student is required to read the feedback and incorporate this feedback into the FWA
- The student must earn at least 15 points on the FWA Outline to gain access to the instructions for the FWA Paper and the paper submission link. If the student scores less than 15 points, the student can redo and resubmit the FWA Outline. If the student earns 15 or more points, the student will gain access to the FWA Paper and submission link. Do not write the FWA paper until the FWA Outline has been completed, submitted and points posted.

FWA Paper. The student writes an essay using sociological terms and concepts. The Paper offers each student the opportunity to show their ability to discuss sociological theory at the college-level.

- Read the instructions for this assessment under the FWA Paper tab. Follow the evaluation rubric. The FWA Paper must be completed and submitted in one (1) file with a .DOC or .PDF extension. No other files will be accepted. A 0 will be earned if not a .DOC/.PDF file
- **Prerequisite:** Complete, submit, and earn minimum required points on FWA outline submission

Review the FWA Paper link for instructions, requirements, helpful tips to succeed, and evaluation criteria

Late Work, Make-Up, and Extra-Credit Policy

Late Work/Make-Up Work: Students should strive to complete the assigned coursework each week. However, as long as weekly coursework is completed by the module due date, there is no penalty. Students have several days to complete coursework for each module (not Orientation). This set up allows the student flexibility, as needed. However, if a student finds that they have fallen behind and need “a little extra time” to catch up the student will be offered a “late pass.” Each student is offered a 1 time “extension” – coursework for a module or FWA will be accepted late – no matter the reason. take advantage of extra credit offered in another module to “make up missed points.” If there is a medical emergency that prevents a student from submitting coursework by the due date/deadline, contact the course professor.

At times, the course instructor may offer a “free extension to all students.” Take advantage of these offers. They are not guaranteed; they are not without deadlines.

Once a deadline has passed, do not attempt work that has received a score in the D2L.

Once a score has been entered into the D2L gradebook, the student’s grade will not be changed. The last date/time of the course is listed on the course calendar and/or is offered via announcements/emails to students in this course. The announced date/time is final. Coursework will not be accepted after this date/time. Plan to complete coursework before this date/time.

Optional/Extra Credit Assessments

(1) Topic assignments in the form of discussions and quizzes. Same instructions and requirements as required module assignments. Read the instructions for each. These will not be re-opened or reset as these are optional/extra credit – in addition to the required assessments.

or PDF document. To earn points, the student must complete the study guide. This assessment is all or nothing (0 or max points).

Attendance Policy: Students are counted present only when they complete the attendance discussion assignment each week. These are different from the module discussion assignments. Review the Student Handbook regarding your responsibility to “attend class” and be engaged as an active learner

Communicating with your instructor: All electronic communication with the instructor must be through a student’s COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. Virtual meetings will occur via COM approved software.

Student Learner Outcomes

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1.Compare and contrast the basic theoretical perspectives of sociology.	Critical Thinking Skills (CT)	Discussion Assignments; Exams; Writing Assignment
2.Identify the various methodological approaches to the collection and analysis of data in sociology.	Empirical and Quantitative Skills (EQS)	Discussion Assignments (#2); Reflection Essay-Research; Exam 1; Writing Assignment
3.Describe key concepts in sociology.	Critical Thinking Skills (CT)	Discussion Assignments, Reflection Essays; Exams; Writing Assignment
4.Describe the empirical findings of various subfields in sociology.	Empirical Quantitative Data (EQD)	Discussion Assignments, Reflection Essays; Exams; Writing Assignment
5. Explain the complex links between individual experiences and broader institutional forces.	Social Responsibility (SR)	Discussion Assignments; Reflection Essays; Writing Assignment

Academic Dishonesty: Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information listed on page one of this document. If, after discussing your concern with me, you continue to have questions, please contact Dr. Wakao, Behavioral and Social Sciences Department Chair at 409-933-8107 or swakao@com.edu.

Course Calendar

<p>Week 1: 7/8/2024- 7/14/2024</p>	<p>Monday – Tuesday Complete Orientation Module (Assignments 1, 2, 3). Due Tuesday, July 9, 2024 11:59PM CST</p> <p>Wednesday - Sunday *Complete Topic 1 and Topic 2</p> <p>T1:Read Chapter 1 in SIF; read Topic 1 lecture summary; watch videos (optional); complete Topic 1 discussion assignment and quiz</p> <p>T2:Read Chapter 2 in SIF; read Topic 2 lecture summary; watch videos (optional); complete Topic 2 discussion quiz and Topic 2 quiz - these are 2 different quizzes</p> <p>*Complete Week 1 Attendance Discussion Assignment**</p>
<p>Week 2: 7/15/2024- 7/21/2024</p>	<p>Monday - Friday *Complete Topic 3 and Topic 4 and take Exam 1</p> <p>T3:Read Chapter 3 in SIF – assigned pages; read Topic 3 lecture summary; watch videos (optional); complete Topic 3 discussion assignment and quiz</p> <p>T4:Read Chapter 3 in SIF- assigned pages; read Topic 4 lecture summary; watch videos (optional); complete Topic 4 discussion assignment and Topic 4 quiz</p> <p>*Take Exam 1. Covers Topics 1-4. <i>Coursework for Topics 1-4 and Exam 1 must be completed and submitted by 11:59PM CST on Friday, 7/19/2024</i></p> <p>Saturday - Sunday *Complete Topic 5</p> <p>Read Chapters 4 and 5 in SIF; read Topic 5 lecture summary; watch videos (optional); complete Topic 5 discussion assignment and Topic 5 quiz</p> <p>*Complete Week 2 Attendance Discussion Assignment**</p>
<p>Week 3: 7/22/2024- 7/28/2024</p>	<p>Monday – Sunday *Complete Topic 6, Topic 7, Topic 8 and take Exam 2</p> <p>T5:Read Chapter 6 in SIF; read Topic 6 lecture summary; watch videos (optional); complete Topic 6 discussion assignment and quiz</p> <p>T6:Read Chapter 13 in SIF; read Topic 7 lecture summary; watch videos (optional); complete Topic 7 assignment and quiz</p> <p>T7:Read Chapter 7 in SIF; read Topic 8 lecture summary; watch videos (optional); complete Topic 8 discussion assignment and quiz</p> <p>*Take Exam 2. Covers Topics 5-8. <i>Coursework for Topics 5-8 and Exam 2 must be completed and submitted by 11:59PM CST on Sunday, 7/28/2024</i></p> <p>*Complete Week 3 Attendance Discussion Assignment**</p>

<p>Week 4: 7/29/2024- 8/4/2024</p>	<p>Monday-Tuesday *Submit FWA: Outline by Tuesday, 7/30/2024 11:59PM CST. Submit to D2L. Do not email</p> <p>Wednesday - Sunday *Complete and submit Topic 9 and Topic 10</p> <p>T9:Read Chapters 8 and 9 in SIF; read Topic 9 lecture summary; watch videos (optional); complete Topic 9 quiz assignment and Topic 9 quiz - these are two (2) different quizzes</p> <p>T10:Read Chapter 10 in SIF; read Topic 10 lecture summary; watch videos (optional); complete Topic 10 assignment and Topic 10 quiz</p> <p>Work on FWA Paper</p> <p>*Complete and submit Week 4 Attendance Discussion Assignment**</p>
<p>Week 5: 8/5/2024- 8/7/2024</p>	<p>Monday – Wednesday - Final Week of course. All coursework must be submitted by 11:59PM CST Wednesday, August 7, 2024</p> <p>*Submit FWA: Paper by Monday August 5, 2024. Must submit to D2L. Do not email as it will not be accepted via email.</p> <p>*Complete and submit Topic 11 and 12 and take Exam 3</p> <p>T11:Read Chapter 11 in SIF; read Topic 11 lecture summary; watch videos (optional); complete Topic 11 assignment and Topic 11 quiz</p> <p>T12:Read Chapter 20 in SIF; read Topic 12 lecture summary; watch videos (optional); complete Topic 12 assignment and Topic 12 quiz</p> <p>*Take Exam 3. Covers Topics 9-12 / Take Comprehensive Exam-only for those who missed an exam/tech difficulty. See syllabus for “request requirements”</p> <p>*Complete Week 5 Attendance Discussion Assignment**</p>

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2023-2024_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students with the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: AccessibilityServices@com.edu

Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 5-week session is July 1. The last date to withdraw from the 10-week session is July 30. The last date to withdraw for the 2nd 5-week session is August 2.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.