



Course Number and Section (BARB 1404)
Name of Course (INTRODUCTION TO BARBERING)
Summer Semester 2021
Mondays thru Fridays 6 p.m. – 10 p.m. face-to-face

Instructor Information: Mr. Marion Lewis, mlewis22@com.edu 409-933-8732

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student hours and location: Monday thru Thursday 10 a.m.- 12 p.m., available via Email at mlewis22@com.edu or my office phone at 409-933-8732

Required Textbook:

- Milady Standard Professional Barbering Book, 6th. Edition 2017
- Cengage Mind Tap online, 13th. Edition 2016
- Texas Barber Laws and Rules Book, TDLR

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Description:

This is an overview of the skills and knowledge necessary for the field of Barbering.

Course requirements Milady Standard Professional Barbering Book Bundle, the Student Barber Toolkit. Note: Laptop are available for use during school hour only and cannot be borrowed or checked-out

Determination of Course Grade/Detailed Grading Formula: Practical and theory participation, unit assignments, skills assignment, research presentation unit tests and exams. All written tests must be passed with a 70 or higher to pass the course. Students are allowed one re-take of a test during the course. No re-take for end of semester exams.

Detailed Grading Formula:

Attendance: **10%

Professionalism	**10%
Assignments:	**20%
Test	**30%
End of Semester Exams	**30%

Course outline: See outline beginning page 5 of this document.

Attendance Policy: Every class is important to your success in school. Make every effort to attend all classes. A sign-in sheet will be provided in each class. Each student must sign themselves in and out daily. If a student misses more than half the class period, the grade will reflect an absence. Any time missed will affect the total number of days required for completion. Attendance grades are calculated as follows: Each tardy is 5 points off the attendance grade. Each absence is 10 points off the attendance grade.

If a student misses more than 4 absences they will be dismissed from the course, according to College of the Mainland policies. All courses must be completed and passed with a C or better to be able to advance to the next courses, and to be able to sit for the license exam. It is the student’s responsibility to understand the course requirements and maintain sufficient attendance and work completion.

Tardiness Policy: Entering the class after the time class begins is counted as a tardy. Entering the class after the halfway mark of the class is counted as an absence. Every four tardies equal one absence.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are only permitted to withdraw six times during their college career by State law. Please refer to the Student Handbook.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Academic Dishonesty: Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is

an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Plagiarism: Plagiarism is using someone else's works of ideas and claiming them as your own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else's words without giving proper citation, copying directly from a website, and pasting it into your paper, using someone else's words without quotation marks. Any assignment containing any plagiarized material will receive a **grade of zero** and the student will be referred to the Office of Student Conduct for the appropriate discipline action. Google search, copy and paste are considered plagiarism.

Make-Up Policy: Written assignments/online work may be turned in/completed on the First day back from an absence; Written tests may be made up by making arrangements with the instructor on the first day back from an absence (this is the student's responsibility) Practical skills & Oral Reports may not be made up.

Classroom Conduct Policy: College of the Mainland requires that students enrolled at COM be familiar with and abide by the Student Code of Conduct, which can be found in the on-line handbook. <http://www.com.edu/student-services/student-handbook.php>. Students are expected to be familiar with and abide by the Student Code of Conduct. Any violations of the Code of Conduct will result in a referral to the Dean of Students and may result in dismissal from the class.

Dress Code: Black pants, Polo style shirts (black, white, and gray), closed toe black shoes.

It is required that each enrolled student within the barbering program wear a black barbering jacket each day of class. **NO SAGGING PANTS** will be allowed by students in the classrooms or labs. If the student refuses to pull up his/her pants to a respectable position, he/she will be asked to leave and may return on the next class day dressed appropriately. **HODDIES** are not allowed while attending class. If the student refuses to remove the hoodie, he/she will be asked to leave and may return on the next class day dressed appropriately. **NO OPEN-TOE SHOES** allowed while attending class. If the student refuses, he/she will be asked to leave and may return on the next class day dressed appropriately.

Success Tips for Students: Be familiar with these resources:

- Texas Administration Code: Title 16, Part 4 Chapter 82, www.tdlr.texas.gov
- Texas Occupations Code, Title 9: Chapters 16 1601 and 1603, www.tdlr.texas.gov
- YouTube – www.youtube.com/user/andisonvideo
- Cengage Learning – www.login.cengage.com

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your

concern with me, you continue to have questions, please contact Jaime Hunsucker at 409-933-8608 or jhunsucker1@com.edu.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Understand how to employ soft-skills (as it relates to being a successful barber)	Communication skills Personal Responsibility Social Responsibility	Emotional Intelligence Interpersonal Skills Life Skills
2. Recognize how to gain your client's trust	Personal Responsibility Social Responsibility	Professionalism Career Passion
3. Demonstrate safety and sanitary knowledge and procedures	Personal Responsibility Critical Thinking	Rubrics Learning Decision Making Skills
4. Understand and employ TDLR's Rules and Regulations	Professional Responsibility Critical Thinking	Ethics Learning Success in Higher Learning
5. Employ proper use of all barbering tools & equipment.	Professional Responsibility Personal Responsibility	Critical Awareness Safety Awareness

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.* https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college career. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or hbankston@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Counseling Statement: Any student that is needing counseling services is requested to please contact Holly Bankston in the student success center at 409-933-8520 or hbankston@com.edu. Counseling services are available on campus in the student center for free and students can also email counseling@com.edu to setup their appointment. Appointments are strongly encouraged; however, some concerns may be addressed on a walk-in basis.

COVID-19 Statement: All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland's Coronavirus Information site at www.com.edu/coronavirus. In compliance with Governor Abbott's May 18 Executive Order, face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the COM community to distance when possible, use hygiene measures, and get vaccinated to protect against COVID-19. Please visit com.edu/coronavirus for future updates.

Criminal History:

IMPORTANT: Eligibility for an occupational license may be impacted by one's criminal history. Students with a criminal history should confer with faculty or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.

Orientation To Barbering

Classes for the Summer Semester will be held Monday thru Thursday from 6 p.m. to 10 p.m.

Note: The Summer Semester will be dedicated toward the Written requirement to pass the PSI/TDLR Exam.

Week 1 – June 07, 2021

The Welcome Packet.

Student/Instructor Ice Breaker

Student Barber Kit

Understanding the History of Barbering.

Mind Tap Intro/Assignments.

Current events via YouTube and other TDLR learning websites

Week 2 – June 14, 2021 - *Syllabus for the Written Exam consist of:*

Sanitation, Disinfection, Sterilization and Safety

Cleaning and Disinfecting Implements, Equipment, and the Work Environment. Sanitary and Safety Procedures. Pathogens and Bacteria. Hair, Skin and Scalp Disorders. Exposure Incident

Mind Tap Assignments.

Current events via YouTube and other professional learning websites

Week 3 – June 21, 2021

Haircutting and Hairstyling

Hair Consultation and Analysis, Cutting and Styling Hair.

Current events via YouTube and other professional learning websites

Mind Tap Assignments

Week 4 – June 28, 2021

Hair and Scalp Care

Chemical Processing and Procedures, Product Knowledge, and Hair and Scalp Physiology
Current events via YouTube and other professional learning websites
Mind Tap Assignment

Week 5 – July 05, 2021

Hair Coloring

Consultation and Analysis, Haircoloring Procedures, and Hair Products
Current events via YouTube and other professional learning websites
Mind Tap Assignments

Week 6 – July 12, 2021

Licensing and Regulations

Meeting Licensure Requirements, Responsibilities of the Licensee, and Health and Safety
Current events via YouTube and other professional learning websites
Mind Tap Assignment

Week 7 – July 19, 2021

Chemical Texture Services

Consultation and Analysis, Permanent Waxing, Relaxing, and Chemical Texture Products
Current events via YouTube and other professional learning website
Mind Tap Assignment

Week 8 – July 26, 2021

Nail and Skin Care

Nail and Skin Physiology, Manicure/Pedicure and Facial Treatments
Current events via YouTube and others professional learning websites
Mind Tap Assignment

Week 9 – August 02, 2021

Shaving

Preparation, Shave Areas, Techniques, Client Protection and Razor Safety
Current events via YouTube and others professional learning websites
Mind Tap Assignment

Week 10 – August 09, 2021

Barber Laws

Study of the Barber Laws and Rules, and Shop Management I
Current events via YouTube and others professional learning websites
Mind Tap Assignment

BARB 1404

**Name of Course - Introduction to Barber Styling
Cosmetology to Barbering Cross-over Program for Dual License**

I, _____, (please print) acknowledge that I received, read, and understand this syllabus.

Student Signature: _____

Date: _____

Print Name: _____

Date: _____