



**PHED 1164.004IN**

**INTRODUCTION TO PHYSICAL FITNESS AND WELLNESS**

**COURSE SYLLABUS**

**SUMMER 2023: JULY 10 – AUGUST 11**

### **Instructor Information**

Crystal Collins, M.A.

E-Mail: [ccollins@com.edu](mailto:ccollins@com.edu) (*preferred*)

Phone: 409-933-8420

### **Student Hours and Location** (Virtual only)

Monday/Thursday 7:15 a.m. – 8:15 a.m. and Tuesday 12:00 p.m. – 1:00 p.m.

During the virtual student hours, I will respond to emails and Teams Chat as quickly as they come in and I am able to during those times. I will also be available to meet with you through Microsoft Teams, but you will need to contact me ahead of time to schedule the meeting. If you would like to set up a face-to-face meeting on campus, please send me an email and I will be happy to set an appointment with you.

### **Required Materials**

COM I.D. (if using COM gym for physical activity)

Course Workbook (available for free download in D2L)

Activity Tracking App (smart watch, wearable device or fitness app installed on smartphone)

Athletic shoes

### **Course Description**

This course will provide an overview of the lifestyle necessary for fitness and health. Students will participate in physical activities and assess their fitness status. Students will be introduced to proper nutrition, weight management, cardiovascular health, flexibility, and strength training.

The course is designed to help the student understand the basis of physical conditioning and to provide sound information and practice for developing a systemic program of exercise and physical activity that best fits the individual needs of each student. Additionally, students will identify ways to develop and maintain a healthy lifestyle considering both nutrition and physical activity habits.

### **Course requirements**

During the course of the semester students will complete **two fitness assessments**: an initial fitness assessment to determine baseline data and a final fitness assessment to document improvement. Also, students will complete **six assignments/projects** to assess personal health, disease risk, and other wellness concepts. Additionally, students will identify ways to develop and maintain a healthy lifestyle considering both nutritional and physical habits and will create a wellness plan based on these studies. Students will be tested over concepts such as the components of fitness, nutrition, and prevention practices in **three quizzes**. Students will also complete between **two and five cardio workouts** per week that will be documented on the **Cardio Training Exercise Log** and then reported and graded through the **Weekly Workouts** link in Brightspace/D2L. Students are responsible for exercising at a local gym, using home equipment, a local track,

trail, etc. or COM's gym. To use the COM gym, student ID and proper attire are required. The COM gym hours are Monday through Thursday 7:00 a.m. – 7:00 p.m., Friday 7:00 a.m. – 5:00 p.m., and Saturday and Sunday 12:00 p.m. – 4:00 p.m. Documentation (verification) of each workout is required using a fitness tracking device/app/smartwatch and/or “selfie”-type pictures or videos.

Each completed task will earn points that will be accumulated throughout the semester and totaled. The breakdown of points per activity is listed below. **Logging into Brightspace/D2L regularly** and completing required coursework is essential to success in this course.

### Determination of Grade

Below you will find how the grades will be determined. Grades will be available to the student via the **My Grades** and **Report Card** tool in this Brightspace/D2L class so that you will know how you are progressing as the semester continues.

<b>Physical/Fitness Testing</b>	<b>100</b>
Initial/Beginning (50 points)	
Final/Ending (50 points)	
<b>Written Quizzes</b>	<b>90</b>
Unit I Quiz (30 points)	
Unit II Quiz (30 points)	
Unit III Quiz (30 points)	
<b>Workouts (16 x 10 points/workout)</b>	<b>160</b>
<b>Assignments/Projects</b>	<b>150</b>
My Intro Discussion (25 points)	
My Training Heart Rate (25 points)	
My Metabolism Rate (25 points)	
My Real Age Assessment (25 points)	
My Health Risk Assessment (25 points each)	
Healthy Lifestyles Group Project (25 points each)	

<b><u>GRADE SCALE</u></b>
<b>A = 450 - 500</b>
<b>B = 400 - 449</b>
<b>C = 350 - 399</b>
<b>D = 300 - 349</b>
<b>F = &lt;300</b>

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**Max Total** **500**

### Late Work/Make-Up/Extra Credit Policy

Students are expected to complete and submit work on time. *Keep track of deadlines carefully and plan accordingly.*

- Late **assignments** will lose **ONE** point for each day the assignment is late. Once no points are left the assignment will close and will not be reopened.
- **Physical fitness assessments missed cannot be made up.**
- Because of the multiple possible days to complete a written quiz, **students will not be permitted to make-up a missed quiz.** Quizzes are timed. Once the time expires, Brightspace/D2L will save and submit the quiz regardless of whether you were done. You will not be permitted to complete the quiz.
- Because of the seven possible workout days per week, students will not be permitted to make-up any workouts missed.

- Students will have the opportunity to earn bonus points throughout the semester. Each opportunity will be worth 5 points up to an accumulated max of 25 points over the course of the semester.

### Attendance Policy

Students are required to “attend” class on a regular basis by logging into this course and completing coursework. Any absence has the possibility of lowering the quality of a student’s work in class. Students enrolled in online courses are expected to **log in minimally four times each week** during the five-week course. **Students are expected to read announcements and view content, complete assignments and assessments (quizzes), participate in discussions and other learning activities, and complete the required workouts each week.**

### Communicating With Your Instructor

ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

### Communication Policy

At the beginning of each week, students will receive an outline of the week’s activities and assignments through Brightspace/D2L in the form of **Announcements**. These will also be forwarded to your COM email (if you choose that notification option) and can be most helpful in keeping on pace with the course.

Students with a question are asked to post on the discussion board forum for questions (general questions) or email me (questions of a private nature) using my COM email provided on the first page of this document. Students can expect to receive a follow-up response within 48 hours unless the question is sent Friday afternoon in which case, the student can expect a response Monday morning. Students can expect submitted work to be graded in a timely manner, typically within 72 hours of the assignment deadline. It is imperative that students log into this Brightspace/D2L course **minimally four times per week** to stay on track.

Student Learner Outcomes	Maps to Core Objective	Assessed via...
1. Describe how the components of physical fitness impact health and wellness.	Not needed	Quiz 1 & 2
2. Explain the influence of personal behaviors and personal responsibilities on the development, treatment, and prevention of hypokinetic diseases, infectious diseases, stress, and addiction.	Not needed	Quiz 3
3. Analyze the relationship between physical activity, inactivity, and nutrition on weight and body composition.	Empirical and Quantitative Skills	Metabolic Rate Assignment
4. Plan, implement, and evaluate a personal fitness program.	Critical Thinking	Exercise Log
5. Develop an appreciation and positive attitude for a healthy lifestyle and the effects of global trends on physical activity.	Teamwork & Communication	Healthy Lifestyle Assessment Group Activity

### Academic Dishonesty

In an attempt to maintain a high standard of integrity and fairness to all students, NO form of cheating will be

tolerated in class. In cases of convincing evidence of cheating the instructor will take immediate and appropriate action in accordance with college policy and the Student Handbook, and the student will be referred to the Office of Student Conduct for the appropriate discipline action. This includes assignments, quizzes, physical testing and workouts.

Plagiarism is using someone else's words or ideas or pictures and claiming them as your own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else's words without giving proper citation, copying directly from a website and pasting it into your paper, using someone else's words without quotation marks. When in doubt – cite!! Any assignment containing any plagiarized material will receive a **grade of zero** and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

<http://en.writecheck.com/ways-to-avoid-plagiarism/>

The maximum penalty imposed for violations will be an "F" in the course. The student will be referred to the Judicial Coordinator for further disciplinary action. Please read the section on Privileges and Obligations in the Student Handbook for a more complete discussion of these issues, and of your rights and responsibilities. The grade will reflect the student's progress in the course at the time of the cheating.

### **Student Concerns/Questions Statements**

If you have any questions or concerns about any aspect of this course, please contact me using the contact information provided on page one of this document. If, after discussing your concern with me, you continue to have questions, please contact Sheena Abernathy, Science Department Chair Science at 409-933-8330 or [sabernathy@com.edu](mailto:sabernathy@com.edu).

### **Course Outline**

See the chart on the final page of this document for a breakdown by week of what the student is responsible for completing. Submit to change if necessary.

### **Success Tips for Students Working Out in COM's Gym**

A COM I.D. and proper dress is required when entering and utilizing the facility. Gym shoes are required. No exceptions. For comfort and safety, adhere to the following dress code when exercising: athletic shoes, shorts or workout pants, t-shirt or tank top and clothing that does not restrict movement. Comfortable, breathable clothing is ideal. Water and sweat towels are great items to have handy when exercising, especially in the humid environment in which we live.

### **Student Rights**

Students taking this class have rights, but also responsibilities. One student right is the expectation that this course be taught within the parameters specified within this syllabus. While the instructor reserves the right to alter the course, no material or assignment will be added without proper notification and advance warning.

### **Classroom Conduct Policy**

College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook: <http://www.com.edu/student-services/student-handbook.php>. Students should act in a professional manner at all times. Disruptive students (even in an online environment) will be held accountable according to college policy. Any violations of the Code of Conduct will result in a referral to the Office for student Conduct and may result in dismissal from this class.

## Technology Expectations and Outage

Students enrolled in IN sections are expected to be familiar with the technology and software they must use for this course, including the Brightspace/D2L Learning System and any word-processing technology. Students enrolled in Brightspace/D2L courses are also assumed to have completed the required training – Online Learner Workshop.

Students are expected to be able to upload assignments in the proper file format according to assignment directions without instructor assistance.

There are numerous word processors available today in many different versions. Due to the size of this class, it is too difficult to find ways to open files not recognized by my computer and so all assignments need to be submitted in one of the following approved formats:

- Microsoft Word, Microsoft Excel and PDF files are best.
- If you are using Microsoft Word (Versions 1997-2003 or newer) no special modifications to the document are necessary, simply save the assignments as a Microsoft Word document (“.doc” or “.docx”), upload and send.
- If you are using a program other than Microsoft Word (including Microsoft Works), you will need to save the document in the “.rtf” or “.html” format, then upload and send. The generic format is referred to as an “.rtf” document or a Rich Text Format document. This extension is available from a file type drop down menu when the student performs a "Save As" function in saving the document for the first time. You may also choose to save your file as a “.pdf” following the same guidelines as for the “.rtf” file.

***Problems with technology, including computer problems and power outages, will not justify extending a deadline unless the issue is with the college network, in which case the deadline may be extended for 24 hours.*** Do not wait until the day an assignment or assessment (test) is due to complete the work. Inevitably, something will go wrong. Plan ahead.

## The Tutoring Center

The Tutoring Center provides free tutoring services to students, staff and faculty seeking assistance for writing, reading and oral presentations for academic and non-academic assignments/projects. Located in the new Industrial Careers Building (ICB) the center provides face-to-face and online tutoring sessions in a welcoming environment. Appointments can be made in person, or on the center scheduler at [com.mywconline.com](http://com.mywconline.com), or by clicking the Tutoring Center icon on the COM website.

## INSTITUTIONAL POLICIES AND GUIDELINES

### Grade Appeal Process

Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)>. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.* [https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

## **Academic Success & Support Services**

College of the Mainland is committed to providing students the necessary support and tools for success in their college career. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

## **ADA Statement**

Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or [klachney@com.edu](mailto:klachney@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

## **Withdrawal Policy**

Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 5-week summer session is August 4. It is the student’s responsibility to withdraw himself/herself should the need arise. Students should be aware that they may receive an “F” in the class for failure to attend or complete assignments. After the official drop date, a “W” will not be given as a grade for any reason. The grade of “I” will be used only to allow a student who has encountered some emergency, such as illness or an accident, an opportunity to complete the requirements for the course. Students must have completed 75% of the class time to be considered for an “I.” In the event that an “Incomplete” is the course of action chosen by both the student and instructor, an “I” contract will need to be completed.

## **FN Grading**

The F<sub>N</sub> grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The F<sub>N</sub> grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the F<sub>N</sub> grade is at the discretion of the instructor.

## **Early Alert Program**

The Counseling Center at College of the Mainland has implemented an Early Alert Program. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program, you will be contacted by someone in the Counseling Department. As student success and retention is very important to us, someone from the Counseling Department will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

## **Resources to Help with Stress**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).

## Course Outline

Week		Topic	Assignment	Physical Activity
July 10-16	Week 1	Go to the <b>Before You Start</b> and view each item  Begin <b>Unit I: Positive Health Lifestyle &amp; Body Composition</b>	<b>Student Intro (discussion)</b> due Wednesday, July 12  <b>Health Lifestyle Assessment (extra credit)</b> due Wednesday, July 12  <b>Assignment:</b> Calculate your Training Heart Rate Zone (THR Zone) due Sunday, July 16	<b>Beginning Physical Fitness Assessment</b> -pages 1-8 in course workbook should be completed and submitted through the <i>Physical Fitness Testing</i> link by Thursday, July 13  <b>Workouts #1-2</b> -See <i>Weekly Workout Submissions</i> for instructions on exercise requirements -Complete weekly workouts and report by Sunday each week through the <i>Weekly Workouts</i> link
July 17-23	Week 2	<b>Unit I: The Basics of Nutrition &amp; Weight Management</b>  <b>Unit I Quiz</b> (Quiz will open Thursday 8am and close at midnight on Sunday, July 23) <i>No make-ups permitted</i>	<b>Assignment:</b> Calculate your Metabolic Rate (MR) due Sunday, July 23	<b>Workouts #3-6</b> -See <b>Weekly Workouts</b> for the updated instructions and submit by Sunday
July 24-30	Week 3	<b>Unit II: Developing Muscular Strength &amp; Endurance</b> Understanding Flexibility & Back Health	<b>Assignment:</b> Discover your Real Age due Sunday, July 30  <b>Begin Healthy Lifestyles group project</b>	<b>Workouts #7-10</b> -See <b>Weekly Workout Logs</b> link for the updated instructions and submit by Sunday
July 31 – August 6	Week 4	<b>Unit II Quiz</b> (Quiz will open Monday 8am and close at midnight on Thursday, August 3) <i>No make-ups permitted</i>  Begin <b>Unit III: All About the Heart: The Cold Heart Facts &amp; Preventing CVD</b> Cancer Awareness & Prevention	<b>Assignment:</b> Health Risk Assessment due Sunday, August 6  <b>Complete Healthy Lifestyles group project and post on discussion board by Sunday, August 6</b>	<b>Workouts #11-14</b> -See <b>Weekly Workout Logs</b> link for the updated instructions and submit by Sunday
August 7-11	Week 5	<b>Unit III: Substance Use &amp; Abuse</b>  <b>Unit III Quiz</b> (Quiz will open Monday 8am and close at midnight on Thursday, August 10) <i>No make-ups permitted</i>	<b>Health Lifestyle Assessment (extra credit)</b> due Thursday, August 10	<b>Workouts #15-16/17</b> -See <b>Weekly Workout Logs</b> link for the updated instructions and submit by Thursday, August 10  <b>Final Physical Fitness Assessment</b> -pages 1-8 in course workbook should be completed and submitted through the <i>Physical Fitness Testing</i> link by Thursday, August 10