



Hello--Welcome to the course! I know the following document is long. Please don't let this scare you, but please read through it. I believe in being very clear at the start of a course, especially with a distance education course.

Course: English 1302.101H5: Composition II

Semester: Summer II 2025 (5-week class)

Class Time: MW 8:00am-9:50am and Internet

Instructor: James Tabor

Office: LRC B235

Office Hours:

- Face-to-face: MW 10:00am-10:30am
- Virtual: Wednesdays 2:00pm-4:00pm in the Virtual Office area. See the link in the Content area of our D2L shell.

Telephone: 1-888-258-8859, ext 8576 or 409-933-8576

E-mail: jtabor@com.edu

Required Books:

A copy of William Shakespeare's *Hamlet*.

Other Supplies:

A jump drive to save all work

Course Prerequisite:

English 1301 (Note: You will not receive credit for this course unless you have already completed English 1301 with a grade of "C" or higher. Students are not allowed to take English 1301 and English 1302 concurrently. If you have not passed 1301, you must inform me immediately to avoid further problems.)

Course Description:

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Requirements of Course:

Students will compose three (3) short essays, an annotated bibliography, and a research paper over an assigned topic. Writing activities and online discussions will also be assigned frequently.

Detailed Grading Formula:

Your grade will be calculated according to the following percentages:

Character Analysis—15%

Hamlet Essay—15%

Annotated Bibliography—15%

Research Paper—30%

Reflective Essay—10%

Weekly Homework—15% (discussions, writing activities, etc.)

Methods of Evaluation:

Essays, tests, oral presentation, and class participation.

Grading Scale:

A 90-100% =exceptional work; superior in both style and content

B 80-89% =above average work; superior in content

C 70-79% =average work, good enough but not extraordinary

D 60-69% =below average work; unsatisfactory in mechanics, style, content

E F 50-59% =failing work; deficient in mechanics, style and content

Make-up Policy:

Major Assignments

All major assignments must be submitted through Brightspace D2L. If you fail to submit an assignment on the due date, you must turn in the assignment by the end of the next day or I will not accept the assignment and a grade of "0" will be recorded. After this grace period, I will only extend this deadline in cases involving military service, religious holidays, or **documented** emergencies.

Late major assignments may not receive feedback due to time constraints.

Weekly Homework

Weekly homework will be assigned. Deadlines for these activities will not be extended under any circumstance.

Revisions:

You are welcome to revise either the character analysis **or** the midterm. A revision is an essay that has undergone a substantial change—not just correcting problem areas I have marked. When revising an essay, one tries to make it deeper, more effective, and even more profound. The revision must be accompanied by the original version of the essay along with a brief statement of 100 words or more explaining what has been the result of the new effort. If the revised essay is stronger, the grade will become the grade of the revised essay. The grade may not change, but it will not be lowered.

Extra Credit:

I will give you five extra points if you thoroughly participate in peer review. That means 1) showing up with a rough draft of an acceptable length and 2) participating in the reading of drafts and providing feedback on peer review days.

Attendance:The Policy

Your attendance is vital and mandatory. Without you, I am just a guy standing in a classroom, talking to myself. Attendance will be taken at the beginning of class, and you are expected to arrive on time as set forth in the [COM student handbook](#). Aside from military service and religious holidays, absences in college courses are not defined as being “excused” or “unexcused.”

To my dual credit and collegiate high school students: Yes, I’m sorry, but you will be counted as absent if you do not attend class due to high school extracurricular activities (sports, field trips, etc.). I realize this may seem unfair, but I have to hold you to the same standard as all my students.

Along with attending the face-to-face portion, students are expected to log in to D2L to complete all necessary online activities. Failure to complete all required online activities for the days we do not meet in class will count as one absence.

How Absenteeism Will Affect Your Semester Grade

You are allowed to accrue four (4) absences for the entire semester. After you have reached this limit, I will deduct one full letter grade from your semester average for each additional absence. For example, if your semester average is a 92 (“A”) and you have missed a total of six classes for the semester, your final semester grade will be a 72 (“C”).

As you can see, excessive absences can easily eat away at your semester average, so avoid skipping class and reserve these absences in case a personal issue arises.

Communication Policy:

You are welcome to call, e-mail, or come see me during my office hours. I will try to respond to your e-mails within a 24-hour timeframe during the work week. E-mails sent during the weekend may not receive a response until the following Monday.

All electronic communication with the instructor must be through your COM email. Due to [FERPA](#) restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student Learner Outcomes:

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

Student Learner Outcome	Map to Core Objective	Assessed Via This Assignment
1. Demonstrate knowledge of individual and collaborative writing processes.	Teamwork (TW)	Research Project
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essay.	Unmapped	Essay
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical use of evidence.	Communication Skills (CS)	Website analysis essay in research project.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.	Critical Thinking Skills (CS)	Essay Style Midterm
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)	Unmapped	Research Project Essays

General Education Competencies:

English 1302 addresses specific intellectual competencies essential to the learning process. These include:

Reading: reading material at the college level means having the ability to analyze and interpret a variety of printed materials--books, articles, and documents.

Writing: Writing at the college level means having the ability to produce clear, correct, and coherent prose adapted to purpose, occasion, and audience. In addition to knowing correct grammar, spelling, and punctuation, students should also become familiar with the writing process, including how to discover a topic, how to develop and organize it, and how to phrase it effectively for their audience. These abilities are acquired through practice and reflection.

Speaking: Effective speaking is the ability to communicate orally in clear, coherent, and persuasive language appropriate to purpose, occasion, and audience.

Thinking: Critical thinking embraces methods for applying both qualitative and quantitative skills analytically and creatively to subject matter in order to evaluate arguments and to construct alternative strategies. Problem solving is one of the applications of critical thinking used to address an identified task.

Computer Literacy: Computer literacy at the college level means having the ability to use computer-based technology in communicating, solving problems, and acquiring information. Core-educated students should understand the limits, problems, and possibilities associated with the use of technology and should have the tools necessary to evaluate and learn new technologies as they become available.

Academic Dishonesty:

Plagiarism and Collusion

“Plagiarism” means the appropriation of another’s work and the unacknowledged incorporation of that work in one’s own written work for credit. “Collusion” means the unauthorized collaboration with another person in preparing written work offered for credit.”

AI/LLM

Unless a professor gives you permission to use AI in an assignment, doing so is scholastic dishonesty according to COM’s Student Conduct policy, which forbids students from “Falsifying documentation submitted for purposes of obtaining a grade or course credit” ([link](#)). Your assignments in this class are intended to show me what your skills are in writing, researching, and critical thinking, and your grades reflect the skill level you are at. Using AI in an attempt to make it look like your skills or ideas are better than they actually are is academic dishonesty.

Violation of the Scholastic Honesty code will result in a “0” for the assignment and any chance of a rewrite will not be allowed. Repeat offenders may face probation or dismissal from the college system. What I’ve noticed from past experience is that many students who plagiarize do so because they are having problems with the assignment. *Please*, if you are tempted to do this, resist the urge and talk to me about the problems. We’ll work something out.

All major assignments will be scanned with a software called Turnitin, which detects plagiarism and AI use.

Avoiding Plagiarism:

The following resources were created to help students understand what plagiarism is and how to avoid it.

- [How to Cite and Avoid Plagiarism](#) (A very good *YouTube* lecture series that covers subtle to egregious forms of plagiarism. I recommend it for all students.)
- [You Quote It, You Note It!](#) (Sponsored by Acadia University’s library, this website also covers what plagiarism is and is not, but in an interactive way.)

Problems with Technology:

I do not consider personal technology problems to be a valid reason for missing deadlines. If you are experiencing difficulties with D2L, you are advised to contact the [Technical Support Team](#) for troubleshooting and solutions.

Every semester students experience total or near-total computer failures. If this happens to you, you have two (2) options: use a backup computer or drop the class. Computer labs are available on campus if your personal computer becomes disabled during the semester.

Never fail to make a backup of each assignment as you create or edit it—purchase a jump/flash drive. Don't depend on the "original," whether it's on your hard drive or elsewhere.

If a campus-wide outage occurs, however, all students will have the opportunity to submit assignments at a later designated due date. I will post the new due date as an announcement, along with making the necessary changes to my course calendar.

Important: I realize this is vacation time for many people; however, if you are going out of town this summer, you are responsible for having internet access and completing the assigned tasks on time. You can frequently find Wi-Fi at a local Starbuck's, Walmart, or McDonald's. If you are going on a cruise, get the internet package.

Let me be clear: I will not "work with you" on this matter. If you plan to be out of town for an extended period of time without internet access, drop the course.

Concerns/Questions Statement:

If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the Department Chair, Brian Anderson, at 409-933-8186 or banderson@com.edu.

Course Outline:

See the attached document.

Institutional Policies and Procedures

Grade Appeal Process:

Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services:

College of the Mainland is committed to providing students the necessary support and tools for success in their college career. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement:

Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney, Student Accessibility Services Coordinator:

- Phone: 409-933-8919
- Email: AccessibilityServices@com.edu
- Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement:

A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawals:

I do not drop students. Students may withdraw themselves from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are only permitted to withdraw six times during their college career by State law. The last date to withdraw from the 1st 5-week session is June 30. The last date to withdraw from the 10-week session is July 29. The last date to withdraw for the 2nd 5-week session is August 1.

FN Grading:

The FN grade is issued in cases of failure due to a lack of attendance, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program:

The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention is very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Classroom Conduct Policy:

College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the [online Student Handbook](#). Students should act in a professional manner at all times. Disruptive students will be held accountable according to college policy. Any violations of the Code of Conduct will result in a referral to the Dean of Students and may result in dismissal from this class.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

Course Outline
English 1302, Summer 2025
(subject to change)

WEEK 1

July 7

Overview of course

Why study literature?

Introduce character analysis assignment (**See Assignments area of our D2L shell**)

July 9

Discuss epiphany in literature James Joyce's "Araby"

Discuss the role religious faith in Nathaniel Hawthorne's "Young Goodman Brown"

Discuss the role of Naturalism in Kate Chopin's "At the 'Cadian Ball" and "The Storm"

Online

Introduce characteristics of formal writing

Writing about literature: What professors want and do not want

Preparing the essay: Introductions, body paragraphs, and conclusions

Discuss the role of Existentialism in Ernest Hemingway's "A Clean, Well-Lighted Place" and "Hills like White Elephants"

Discuss characteristics of the Southern Gothic in William Faulkner's "A Rose for Emily" and Flannery O'Connor's "A Good Man is Hard to Find"

Due by Wednesday, July 9 at 8:00am (See the Week 1 folder in Content area of our D2L shell)

- Course policies quiz
- Your responses to the assigned discussion questions.

Due by Sunday, June 13 by 11:59pm (See the Week 1 folder in the Content area)

- Your responses to the assigned discussion questions.
- Complete the formal writing assignment.

WEEK 2

July 14

Finish discussing short stories.

July 16

Peer Review for Character Analysis

Introduce *Hamlet*

Online

Hamlet: Act I, Background, character development, plot, and tone

Due by Sunday, July 20 at 11:59pm

- Your finalized character analysis essay (**submitted through the Assignments area**).
- Read Act I of William Shakespeare's *Hamlet*. Complete the assigned discussion activity (**see the Week 2 folder in the Content area**).

WEEK 3

July 21

Hamlet: Acts II & III: Discussion of Hamlet's sanity and the character of Gertrude

July 23

Hamlet: Acts IV & V: Discussion of the ethics of revenge.

Due by Wednesday, July 23 at 8:00am (see the Week 3 folder in the Content area)

- Read Acts II & III of William Shakespeare's *Hamlet*. Complete the assigned discussion activity.

Due by Sunday, July 6 at 11:59pm (see the Week 3 folder in the Content area)

- Read Acts IV & V of William Shakespeare's *Hamlet*. Complete the assigned discussion activity.

WEEK 4

July 28

Introduce research assignment (**See Assignments page**)

Begin searching for sources

Finish discussing *Hamlet* if time permits

July 30

Peer review for *Hamlet* essay

Reading academic sources

Online

Begin finding sources for research assignment.

Work on *Hamlet* essay

Due by Wednesday, July 30 at 8:00am (See Week 4 folder in Content area)

- Find three or four academic sources related to your research topic. Post their MLA 9 citations to the discussion board.

Due by Sunday, August 3 at 11:59pm (See Week 4 folder in Content area)

- Finalized *Hamlet* essay (submitted through the Assignments area of our D2L shell).

WEEK 5

August 4

Integrating research with your own writing

Finalize annotated bibliography

August 6

Peer review for research paper

Finalize research paper.

Online

Submit reflective essay

Due Monday, August 4 at 11:59pm

- Finalized annotated bibliography (**submitted though the Assignments area**)

Due Wednesday, August 6 at 11:59pm

- Finalized research paper (**submitted though the Assignments area**)

Due Thursday, August 7 at 11:59pm

- Finalized reflective essay (**submitted though the Assignments area**)