



ENGL 1302.003IN
Composition II
Fall 2021
Internet

Instructor Information:

Instructor: Steven A. Remollino, Professor of English

Email: sremollino@com.edu

Telephone: 409-933-8179 (Direct) or 409-933-8214 (Administrative Assistant Rhonda Shiflet)

Communicating with your instructor: ALL electronic communication with the instructor must be through your *Blackboard (NOT COM)* email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student hours and location: 7:30-8:00 M-Th LRC Suite B, Office 239

9:30 A.M.-11:00 P.M. M-Th LRC Suite B, Office 239

Required Textbooks: *The Longman Writer, Rhetoric, and Reader and Research Guide Brief Edition* Ninth Edition (Nadell and Langan)

The Little Seagull Handbook (Third Edition (Bullock, Brody, and Weinberg)
(*Seagull* in Syllabus)

Course Description: English 1302 is the second half of freshman composition.

Principles and techniques of written, expository, and persuasive composition; analysis of literary, expository, and persuasive texts and critical thinking.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Other Supplies: Jump drive to save all work in Rich Text Format.

Course Description: English 1302 is the second half of freshman composition.

Principles and techniques of written, expository, and persuasive composition; analysis of literary, expository, and persuasive texts and critical thinking.

Course requirements: We will be writing three short essays, and one longer MLA-documented research paper as well as a syllabus quiz, an online library research tutorial, an oral presentation and discussions via *Blackboard*. The student will be required to write on both assigned topics and topics of their own choosing. The majority of the writing will be argumentative; however, students will also write illustration, process, cause/effect and definition papers.

Students will also view a number of films as the springboard for the writing assignments.

Determination of Course Grade/Detailed Grading Formula:

Essays (2) (CT, COM, TW, PR)	600 points (2 @ 300 points each)
Research Paper (1) (CT, COM, TW, PR)	500 points (1 @ 500 points)
**Discussions (10) (COM, TW) Four complete sentences per post.	100 points (10 @ 10 points each)
Library Research Tutorial (CT, COM)	100 points (1 @ 100 points)
Syllabus Quiz	100 points (1 @ 100 points)

Grading Scale:

A=1500-1342

B=1341-1192

C=1191-1042

D=1041-892

F=891-00

Late Work Make-Up and Extra-Credit Policy: No late work or make-up work is accepted.

The Course Evaluation provides 10 points of possible extra credit.

Attendance Policy: Even though this is an online course, your attendance is still mandatory in the form of course sign-ins and the completion of assignments. Distance Education policy mandates a minimum of two course sign-ins per week; however, I suggest signing in daily, especially in a fast-track course.

Communicating with your instructor: ALL electronic communication with the instructor must be through your *Blackboard (NOT COM)* email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

General Education Core Objectives:

1. Critical Thinking Skills (CT)
2. Communication Skills (COM)
3. Teamwork (TW)
4. Personal Responsibility (PR)

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Demonstrate knowledge of individual and collaborative writing processes.	Teamwork (TW)	Cause/ Effect Research Essay
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.	Personal Responsibility (PR)	Cause/Effect Research Essay
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.	Communication Skills (COM)	Cause/Effect Research Essay

<p>4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.</p>	<p>Critical Thinking Skills (CT)</p>	<p>Cause/Effect Research Essay</p>
<p>5. Apply the conventions of style manuals for specific academic Disciplines (e.g.,APA, CMS, MLA, etc.)</p>	<p>Unmapped</p>	<p>Essay 1: Definition</p>

Academic Dishonesty: Any attempt to pass off another's ideas or work as one's own will result in an *F* on the assignment and, possibly, the course as well. Students will be referred to Kris Kimbark, Dean of Students for probation and possible suspension from the college.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact please contact Humanities Department Chair Dr. Brian Anderson at 409-933-8186.

Course Outline

Tentative and Subject to Change Based on External Circumstances beyond the instructor's control.

WEEK ONE: August 23, 2021-August 28, 2021

Review Course Syllabus.

Complete Student Information Form **Due Monday, August 30, 2021 at 8:00 A.M.**

Assign **Discussion 1 Due Wednesday, September 1, 2021 (2 posts) at 8:00 A.M.**

Assign **Syllabus Quiz Due Wednesday, September 8, 2021 at 8:00 A.M.**

WEEK TWO: August 30, 2021-September 4, 2021

Student Information Form **Due Monday, August 30, 2021 at 8:00 A.M.**

Discussion 1 (2 posts) Due Wednesday, September 1, 2021 at 8:00 A.M.

Read Humanities Department Plagiarism Policy (Handout 2)

Read Paper Requirements (Handout 3)

Read Part I "The Reading Process" (Longman: 1-13)

Read Part II: "The Writing Process Getting Started Through Prewriting" (Longman 14-33)

Read Chapter 12: Illustration (Longman: 183-214).

Read "The Writing Process: Getting Started Through Prewriting" (Longman 14-33).

WEEK THREE: September 6, 2021-September 11, 2021

College of the Mainland will be closed for the Labor Day holiday Monday, September 6, 2021. All campus buildings will be closed; however, *Blackboard* and online library access will remain available.

Syllabus Quiz Due Wednesday, September 8, 2021 at 8:00 A.M.

Read Diagnostic: Illustration (Handout 4)

Assign Diagnostic Essay: Illustration. **Due Friday, September 10, 2021 at 8:00 A.M.**

Note: Failure to submit the Diagnostic Essay: Illustration will result in a zero on the Grammar Oral Presentation, which is based on it.

Assign Discussion 2 **Due Saturday, September 11, 2021 (2 posts) at 8:00 A.M.**

WEEK FOUR: September 13, 2021-September 18, 2021

Assign Online Library Research Tutorial Due **Monday, September 20, 2021 at 8:00 A.M.**

Work on Online Library Research Tutorial.

Review Oral Presentations over grammar based on Diagnostic Essays

Note that failure to complete submit any of the Week One – Week Four assignments will result in an Early Alert Referral as noted above

WEEK FIVE: September 20, 2021-September 25, 2021

Online Library Research Tutorial Due Monday, September 20, 2021 at 8:00 A.M.

Assign Grammar Oral Presentation topics

Work on Grammar Oral Presentations

Review keys to effective *Powerpoint* presentations

WEEK SIX: September 27, 2021-October 2, 2021

Work on Oral Presentations over grammar **Due Monday, October 4, 2021 at 8:00 A.M.**

WEEK SEVEN: October 4, 2021- October 9, 2021

Oral Presentations Over Grammar Due Monday, October 4, 2021 at 8:00 A.M.

Read “Definition” (Longman: 349-379) and (Handout 5)

WEEK EIGHT: October 11, 2021- October 16, 2021

Read “Definition” (Longman: 349-379) and (Handout 5)

Assign Essay 1: Definition **Due Wednesday, October 20, 2021, at 8:00 A.M.**

Assign Discussion 3 **Due Friday, October 22, 2021 at 8:00 A.M.**

WEEK NINE: October 18, 2021- October 23, 2021

Essay 1: Definition Due Wednesday, October 20, 2021 at 8:00 A.M.

Discussion 3 Due Friday, October 22, 2021 at 8:00 A.M.

Read “Organizing the Evidence” (Longman: 48-55)

Read “The Writing Process: Writing the Paragraphs in the First Draft” (Longman: 56-78).

Read “Revising Overall Meaning, Structure, and Paragraph Development” (Longman: 78-89)

WEEK TEN: October 25, 2021- October 30, 2021

Read “Process Analysis” (Longman: 249-281) and Handouts 13 and 13A.

View Process Video/Lecture

Work on Essay 2 Process **Due Monday, November 1, 2021 at 9:20 A.M.**

Assign Discussion 4 **Due Wednesday, November 3, 2021 8:00 A.M**

WEEK ELEVEN: November 1, 2021- November 6, 2021

Essay 2: Process Due Monday, November 1, 2021 at 9:20 A.M.

Discussion 4 **Due Wednesday, November 3, 2021 Due at 8:00 A.M**

Read “Cause-Effect” (Longman: 313-348)

Read Research Paper Requirements Handout 22

Cause/Effect Research. See <https://libguides.com.edu/TipsCause> for assistance.

WEEK TWELVE: November 8, 2021- November 13, 2021

View *White Light/Black Rain* at

<https://thoughtmaybe.com/white-light-black-rain/>

Assign Discussion 5 **Due Monday, November 15, 2021 (2 posts) at 8:00 A.M.**

WEEK THIRTEEN: November 15, 2021- November 20, 2021

Discussion 5 Due Monday, November 15, 2021 at 8:00 A.M.

Introduce *7 Faces of Dr. Lao*: Handout 29 and Handout 30.

View *7 Faces of Dr. Lao* via Swank Films

View *7 Faces of Dr. Lao* via Swank Films

Assign Discussion 6 **Due Wednesday, November 24, 2021 (2 posts) at 8:00 A.M.**

11/19 (Friday): W Day for Fall 2021 16-Week Classes.

Note: College of the Mainland will be closed Thursday, November 25, 2021-Sunday, November 28, 2021 in observance of the Thanksgiving holidays. Blackboard content and online library access will remain available.

WEEK FOURTEEN: November 22, 2021- November 27, 2021

Discussion 6: Due Wednesday, November 24, 2021 at 8:00 A.M.

Work on Cause/Effect Research Paper

Assign Discussion 7 **Due Monday, November 29, 2021 (2 posts) at 8:00 A.M.**

WEEK FIFTEEN: November 29, 2021- December 4, 2021

Discussion 7 Due Monday, November 29 2021 at 8:00 A.M.

Assign Discussion 8 **Due Friday, December 3, 2021 (2 posts) at 8:00 A.M.**

Discussion 8 Due Friday, December 3, 2021 at 8:00 A.M.

Assign Discussion 9 **Due Monday, December 6, 2021 (2 posts), at 8:00 A.M.**

WEEK SIXTEEN: December 6, 2021- December 10, 2021

Discussion 9 Due Monday, December 6, 2021 at 8:00 A.M.

Assign Discussion 10 **Due Thursday, December 9, 2021 (2 posts) at 8:00 A.M.**

Cause/Effect Research Papers Due Wednesday, December 8, 2021 at 8:00 A.M.

Discussion 10 Due Thursday, December 9, 2021 at 8:00 A.M.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

<https://build.com.edu/uploads/sitecontent/files/studentservices/Student_Handbook_20192020v5.pdf.
https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_20192020v5.pdf

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college career. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or hbankston@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Counseling Statement: Any student that is needing counseling services is requested to please contact Holly Bankston in the student success center at 409-933-8520 or hbankston@com.edu. Counseling services are available on campus in the student center for free and students can also email counseling@com.edu to setup their appointment. Appointments are strongly encouraged; however, some concerns may be addressed on a walk-in basis.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore, The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are only permitted to withdraw six times during their college career by State law.

F_N Grading: The F_N grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The F_N grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the F_N grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an F_N grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention is very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

COVID-19 Statement: All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland’s Coronavirus Information site at www.com.edu/coronavirus. In compliance with [Governor Abbott's May 18 Executive Order](#), face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the COM community to distance when possible, use hygiene measures, and get vaccinated to protect against COVID-19. Please visit com.edu/coronavirus for future updates.

Withdrawal Policy:

Students are responsible for their own withdrawal from a course; however, instructor reserves the right to withdraw any student whose absences or lack of participation (including submission of course assignments) results in an inability to complete the Student Learner Outcomes and Core Objectives. College policy forbids instructors from issuing W grades after W-day.

ADA Statement:

Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or hbankston@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center. Here is the link to that department:

<http://www.com.edu/counseling/disability-services>

Early Alert Program:

Beginning with the Fall 2009 semester, the Counseling Center at College of the Mainland began piloting an Early Alert Program that will include all Internet (IN) sections. That program has been expanded to include all courses traditional CL courses. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or fail to log in to the course regularly. If you are referred to the Early Alert Program you will be contacted by someone in the Counseling Department. As student success and retention is very important to us, someone from the Counseling Center will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Success Tips for Students:

- **Be proactive.**
- **Review the syllabus for each deadline.**
- **Complete all course readings in a timely manner.**
- **Complete discussions as soon as they become available**

- **Read directions carefully for details about each assignment's requirements**
- **View Basic Office 365 (Microsoft Word 2019) video to ensure that you have basic word processing skills at**

<https://www.youtube.com/watch?v=SCEfzjTRObA>

Classroom Conduct Policy:

College of the Mainland requires that students enrolled at COM be familiar with the Standard of Student Conduct, which can be found in the on-line Student Handbook, <http://www.com.edu/student-services/student-handbook.php>. Any breaches of the Code of Conduct will result in a referral to the Office for Student Conduct and may result in dismissal from this class.

Policy on Academic Dishonesty:

Any attempt to pass off another's ideas or work as one's own will result in an *F* on the assignment and, possibly, the course as well. Students will be referred to Kris Kimbark, Judicial Coordinator for probation and possible suspension from the college.

Plagiarism:

Plagiarism is a serious offense and will not be tolerated. Any attempt to pass off another's ideas or work as one's own will result in an F on the assignment and, possibly, the course as well. Students will be referred to Kris Kimbark, Judicial Coordinator for probation and possible suspension from the college. See <https://owl.english.purdue.edu/owl/resource/589/01/> for additional help on avoiding plagiarism.

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Concerns/Questions Statement:

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Technology Outage Policy:

If the college has an outage that affects *Blackboard*, I will notify you if I need to adjust a course deadline; however, outages of a student's Internet or telephone service are the student's responsibility. Students are expected to have consistent, reliable Internet access.

Tutoring Center

The Tutoring Center provides free tutoring services to students, staff and faculty seeking assistance for writing, reading and oral presentations for academic and non-academic assignments/projects. Located in the Technical Vocational Building, Room 1306, the center provides face-to-face and online tutoring sessions in a welcoming environment.

Appointments can be made in person, or on the center scheduler at com.mywconline.com, or by clicking the SRWC icon on the COM website.

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Spring 2021

Professor Remollino

Grading Rubric and Printing Symbols

Soon you will be receiving your evaluated essay.

I grade using what is known as holistic grading. In other words, I look at the essay as a whole and focus on three primary areas: content, grammar/mechanics/rhetoric, and form, including MLA style.

Content is what you said. It involves how you approached the topic, whether the paper you submitted was on topic, how you supported your arguments, and whether or not the paper's thesis was in control of the writing. This section relates to the prompt provided, and whether or not the paper adhered to the topic and logically developed and supported it.

Grammar, mechanics, and rhetoric refer to how you said it. Was standard written

English employed throughout the essay? Did the paper's errors seriously distract the reader from what was being said? Were effective means, such as spell check, employed to alleviate the paper's errors? Was the paper carefully proofread? A detailed list of grammatical and mechanical abbreviations will be discussed later in this document. Remember, the writer should do all the work when writing. The reader should not have to work to figure out what is being said.

Form refers to MLA 8 (2016) style and paper requirements for all essays written in the course, and specific form issues related to each assignment. I strongly encourage you to review the paper requirements handout. It does say paper requirements, not paper suggestions.

Errors with the heading, header, title, margins, Works Cited, and internal citations all fall under this category.

Instruction	Editing Marks (in the line only)	Proofreading Marks (in the line and in the margin)
delete	Boulders ^r campus events	Boulders ^r campus events g
delete and close up	Boul ^r der campus events	Boul ^r der campus events F
replace	Denver Boulder campus events	Boulder campus events Denver
insert	Boulder ^{campus} events	Boulder ^{campus} events campus
insert and close up	Boulde ^r campus events	Boulde ^r campus events r
transpose	Boulder(events campus)	Boulder(events campus) (t)
insert space	Boulder campus [#] events	Boulder campus events #
insert hair space	"Boulder campus 'events'" h#	"Boulder campus 'events'" h#
close up extra space	Boulder campus events or Boulder campus events	Boulder campus events (extra#) or Boulder campus events (extra#)
insert line space	# Boulder campus events Denver campus events	Boulder campus events Denver campus events (l#)
delete line space	Boulder campus events Denver campus events	Boulder campus events Denver campus events (l#)
equalize spacing	Boulder today	Boulder today (lg#)
run on/no new paragraph	She runs.) He jogs.	She runs.) He jogs. (run in)
new paragraph	She runs. He jogs.	She runs. He jogs. ¶
line break	She runs. He jogs.	She runs. He jogs. (break)
instructions (don't set what's circled)	Boulder campus events (which?)	Boulder campus events (which?)

Common Proofreading/Editing Abbreviations

Abbreviation	Meaning	Example
Ab	a faulty abbreviation	She had earned a Phd along with her M.D.
Agr See also P/A and S/V	agreement problem: subject/verb or pronoun/antecedent	The piano as well as the guitar need tuning. The student lost their book.
Awk	awkward expression or construction	The storm had the effect of causing millions of dollars in damage.
Cap	faulty capitalization	We spent the F all in s pain.
CS	comma splice	Raoul tried his best, this time that wasn't good enough.
DICT	faulty diction	Due to the fact that we were wondering as to whether it would rain, we stayed home.
Dgl	dangling construction	Working harder than ever, this job proved to be too much for him to handle.
- ed	problem with final <i>-ed</i>	Last summer he walk all the way to Birmingham.
Frag	fragment	Depending on the amount of snow.

	problem in parallel form	My income is bigger than my wife .
P/A	pronoun/antecedent agreement	A student in accounting would be wise to see their advisor this month.

NOTE: The abbreviation usually appears in the margin, probably with a line or arrow pointing to the offending element.

PV	Passive voice	The boy was hit by the ball. (passive voice) The boy hit the ball. (active voice).
Pron	problem with pronoun	My aunt and my mother have wrecked her car. The committee has lost their chance to change things. You'll have to do this on one's own time.
Rep	unnecessary repetition	The car was blue in color .
R-O	run-on sentence	Raoul tried his best this time that wasn't good enough.
Sp	spelling error	This sentence is flaude with two mispellings .
- s	problem with final -s	He wonder what these teacher think of him.
S/V	subject/verb agreement	The problem with these cities are leadership.
T	He comes into the room and he	pulled his verb tense problem gun.
Wdy	wordy	Seldom have we perused a document so verbose, so ostentatious in phrasing, so burdened with too many words.

WW

wrong word

What **affect** did the movie have on Sheila?

Source: University of Colorado Web site
 (<http://www.colorado.edu/Publications/styleguide/symbols.html>).

If you have any questions about comments made on your paper, please either see me during my scheduled office hours, or either the professional or peer tutors in the Tutoring Center, and we will be happy to review your writing with you and give you additional feedback about how to improve for the next paper.

I understand that getting back that first paper can be a traumatic experience— remember that I was seated on the other side of the desk at one time—and I make every effort to make my directions clear, and my comments specific. I ask you wait 24 hours before contacting me about a paper to allow yourself time to review all the comments.

Hopefully, you will see this first writing sample as a learning experience and will not make the same mistakes in the subsequent writing samples.

I will be assigning you an oral presentation based on a grammatical error you made within your diagnostic essay. No two students will be presenting the same error to the class. You will be provided more information on the oral presentation in the coming days.

If you had serious grammatical, mechanical, and or MLA format issues, I would recommend visiting the Tutoring Center located in TVB1306. You may contact the center at (409) 933-8702 to obtain its hours of operation for the Spring 2021 semester.

As a final note, please review the Student Learner Outcomes, found on your course syllabus. Before you can receive a passing grade in the course, you must demonstrate that you have achieved these outcomes. That demonstration comes in the form of the writing samples that you complete in the course, including paragraphs, essays, and research paper.

