



**IRW 0320-155CL**  
**Advanced Integrated Reading and Writing**  
**Fall 2021**  
**MW 5:00-6:20**

**Instructor Information:**

**Name:** Courtney Pugh

**E-mail:** chill3@com.edu

**Office Hours:** M/W 4:30-5:00 and by Appointment

**Required Textbook/Materials:**

A textbook is not required for this course.

Access to Blackboard and MS Office 365 is important for the success of this course.

**Course Description:** This course integrates more advanced preparation than IRW 0300 regarding academic reading skills and skills in writing a variety of academic assignments. Topics include critical reading and writing skills. Students will be expected to write compositions similar to those assigned in ENGL 1301. Placement: (1) TSI Essay – score of 4 with TSI Writing multiple choice of 355-362 or (2) TSI Reading – score 346-350 or (3) Successful completion (“C” or better) of READ 0340 or ENGL 0330 prior to 8/31/2014 or (4) Successful completion (“C” or better) of IRW 0300.

**This course does not transfer.**

**Course requirements:** This course is a prerequisite for ENGL 1301. It is designed to support your work in Composition I and to provide additional instructional support in reading and writing. You will complete some of the outside reading assignments for ENGL 1301 in IRW 320 with instructor support. You will also be given additional writing time and tutorial support in IRW 320 for your ENGL 1301 assignments.

**Determination of Course Grade/Detailed Grading Formula:** Grading for this course will use a traditional average. Assignments include quizzes, journal prompts, and course activities. A personal reflection essay will be due at the conclusion of this course.

**Grading Formula/Scale:**

**A 90+**

**B 80-89**

**C 70-79**

**D 60-69**

**F Below 69**

**Late Work, Make-Up, and Extra-Credit Policy:** Major assignments will be due by the end of class on Wednesdays. You will receive feedback before the following Monday night class. Late Work will not receive a grade above a 70.

**Attendance Policy:** Attendance is vital to your success in this class. Missing more than 4 class meetings will make passing the class difficult. In the event you need to miss class, communicate with me about making up your work.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via Blackboard or other LMS)

<b>Student Learner Outcome</b>	<b>Maps to Core Objective</b>	<b>Assessed via this Assignment</b>
1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths (0320).	Critical Thinking (CT)	Academic Reading Selections
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing (0320).	Communication Skills (CS)	Academic Reading Selections
3. Identify and analyze the audience, purpose, and message across a variety of texts (0320).	Critical Thinking (CT)	Academic Writing Activities
4. Describe and apply insights gained from reading and writing a variety of texts (0320).	Critical Thinking (CT)	Paragraph Framework
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose (0320).	Communication Skills (CS)	ENGL 1301 Rough Drafts - Feedback
6. Determine and use effective approaches and rhetorical	Critical Thinking (CT)	Academic Reading and Writing Activities

strategies for given reading and writing situations (0320).		
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies (0320).	Teamwork (TW)	Academic Reading and Writing Activities
Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim (0320).	Critical Thinking (CT)	MLA Format Activities and Paragraph framework
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments (0320).	Personal Responsibility (PR)	Revising, Editing, and Proofreading
10. Recognize and apply the conventions of standard English in reading and writing (0320).	Personal Responsibility (PR)	Writing Better Sentences Activities

**Academic Dishonesty:** Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

**Plagiarism:** Plagiarism is a very serious offense and is not acceptable in this course.

- Copying someone else's words and claiming them as your own is plagiarism.
- Paraphrasing, summarizing, or quoting someone else's words without proper citations is plagiarism.
- Using someone else's images (still or moving), data, audio, interviews, etc. without proper citations is plagiarism.
- All essays will be submitted to Safe Assign in Blackboard –a software that checks papers for plagiarism.

Claiming someone else's words as your own (copy / pasting or turning in a borrowed or bought paper) is completely unacceptable. Students who blatantly plagiarize will receive a grade of 0 and will be referred to the Office of Student Conduct for the appropriate disciplinary action.

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact [insert name and title of direct supervisor] at [phone number/email address].

**Course outline:**

Week	Content	Assignments
Week 1 8/23	Preparing to Write in College	Office 365/Format MS Word Write a Personal Response to an Article/E-mail Introduction
Week 2 8/30	Academic Reading	Reading Environment Quiz Reading Strategies Quiz
Week 3 9/6	Academic Writing	Academic Writing Quiz
Week 4 9/13	Plagiarism	Plagiarism Quiz
Week 5 9/20	MLA Source Citation	Source Citation Quiz
Week 6 9/27	Thesis Statements	Thesis Statement Quiz
Week 7 10/4	Paragraph Structure	Paragraph Structure Quiz
Week 8 10/11	Writing Better Sentences	Punctuation Quiz Avoiding Wordiness Activity
Week 9 10/18	Revising, Editing, Proofreading	Proofreading Quiz
Week 10 10/25	Learning to Research	Research Quiz
Week 11 11/1	Reading and Annotating Research	Reading and Annotating Activity
Week 12 11/8	Quoting the Experts	Quotation Quiz
Week 13 11/15	Paraphrasing	Paraphrasing Activity Paraphrasing Quiz
Week 14 11/22	Synthesis and Analysis	Synthesis And Analysis Activity Synthesis and Analysis Quiz
Week 15 11/ 29	Personal Reflection Essay Draft	Revising Practices
Week 16 12/6	Writing Resources for Future Courses	Personal Reflection Essay due by 11:59 on Wednesday, Dec. 8

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**Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student

handbook.<[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf).  
*An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*  
[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or [hbankston@com.edu](mailto:hbankston@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

**Counseling Statement:** Any student needing counseling services is requested to please contact Holly Bankston in the student success center at 409-933-8520 or [hbankston@com.edu](mailto:hbankston@com.edu). Counseling services are available on campus in the student center for free and students can also email [counseling@com.edu](mailto:counseling@com.edu) to set up their appointment. Appointments are strongly encouraged; however, some concerns may be addressed on a walk-in basis.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is October 6. The last date to withdraw from the 16-week session is November 19. The last date to withdraw for the 2<sup>nd</sup> 8-week session is December 2.

**F<sub>N</sub> Grading:** The F<sub>N</sub> grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The F<sub>N</sub> grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the F<sub>N</sub> grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an F<sub>N</sub> grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**COVID-19 Statement:** All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland's Coronavirus Information site at [www.com.edu/coronavirus](http://www.com.edu/coronavirus). In compliance with Governor Abbott's May 18 Executive Order, face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the COM community to distance when possible, use hygiene measures, and get vaccinated to protect against COVID-19. Please visit [com.edu/coronavirus](http://com.edu/coronavirus) for future updates.