



ENGL-1302 -002IN
English Composition II
Spring 2022
Internet Online Course

Instructor Information:

Name: Lauren Rayne
Email: lrayne@com.edu

Office Hours:

T/TH: 4:30 – 6:00 pm (appointment only) at the COM Main Campus

Course Communication: I will try to respond to all email correspondence within a 24-hour time frame during the work week. Emails sent during the weekend may not be returned until the following Monday.

Required Textbook (FREE)

- Purdue OWL Website <https://owl.english.purdue.edu/owl/>

Additional Supplies

- Cloud Storage Access such as OneDrive, Dropbox, Google Docs, and Office 365
- Access to reliable Internet and Blackboard
- Earphones/Headphones

Course Description:

English 1302 requires intensive study of and practice in the strategies and techniques for developing research-based argumentative, expository, and multi-genre texts. The emphasis of this course is on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of visual, verbal, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Activities and assignments include blogs, discussions, essays, research, and a group project. All assignments must have proper MLA formatted works cited pages attached and peer workshoping or tutor email to receive a score.

Course Prerequisite:

English 1301

Note: You will not receive credit for this course unless you have already completed English 1301 with a grade “C” or higher. Students are not allowed to take English 1301 and English 1302 at the same time. If you have not passed 1301, you must inform your professor immediately to avoid further problems.

Determination of Course Grade/Detailed Grading Formula:

1. Informative Essay 25%
2. Argumentative Essay 25%
3. Final Essay 25%
4. Homework/Discussion Board/Activities* 25%

Discussion Board

At the beginning of each week (Monday), there will be a new prompt on your discussion board. Every prompt must be responded to by the following **Sunday at 11:59pm**.

Discussion Board Guidelines:

1. 250-word minimum – you are always welcome to go over that word count!
2. Respond to at least 2 of your fellow classmates ***required***
3. Academic Writing ONLY

Readings:

Whenever “Readings” are mentioned in your weekly outline please note that I will post them at the start of each week (Monday). They are required and count towards your participation grade.

Late Work, Make-Up, and Extra-Credit Policy:

At professor’s discretion and to follow college guidelines: fifteen points off each class period missed for late assignments. For online courses, one week constitutes one class period. A reminder that technology issues are not valid excuses for late assignments. Three or more missed assignments may result in being dropped from the online course.

Extra Credit

This will be given only to students who ask in a timely manner. When it comes to major assignments such as essays, I will allow rewrites, but they must be done within a week and *notably* different.

Attendance Policy: You must log into this course for your class each week. You must log in no less than three times per week. Failure to do so will result in loss of activities and participation points. The estimated amount of time to complete weekly online activities is approximately equal to Homework Folder minutes. The approximate time of completion will vary per learner, but you should allow plenty of time for mastery of online materials, which are counted as participation points for the course. The time frame could be anywhere from one plus hours. Allow time to review new information, participate in discussions, take quizzes, finish writing assignments, and complete other activities listed in the syllabus course outline and calendar as scheduled by the professor. Full participation in all course activities is required to earn credit for graded assignments. If in doubt about homework, work ALL activities within the weekly assignment folder to ensure success. College of the Mainland recognizes no excused absences other than those prescribed by law (military service and religious holiday). When, in the judgment of the faculty, students have missed so many assignments (three or more in this course) that they are unlikely to complete the objectives of the course, the faculty member can initiate steps to drop them by notifying the Admissions and Records Office. The student will then receive a “W” for the course.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via Blackboard or other LMS)

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
Demonstrate knowledge of individual and collaborative research processes.	Teamwork (TW)	Argumentative Essay Group Discussion Board
Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.	Critical Thinking (CT)	Argumentative Essay Informative Essay Rhetorical Analysis
Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence	Communication Skills (COM)	Argumentative Essay Research Discussion Board

Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.	Personal Responsibility (PR)	Argumentative Essay Rhetorical Analysis Informative Essay
Apply the conventions of style manuals for specific academic writing (e.g. APA, MLA, etc.)	Communication Skills (CS)	Essays Discussion Board

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams or plagiarism are extremely serious offenses and will result in a **grade of zero** on that exam or assignment, and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action. You may not use an essay or topic from a previous course as work in this class.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Mr. Anderson at banderson@com.edu

Course outline:

Week 1 1/17 – 1/23	<ul style="list-style-type: none"> • MLA Standards • Purdue OWL • Introductions 	Due Friday 1/21 Online Discussion Board – Introduce yourselves
Week 2 1/24 – 1/30	<ul style="list-style-type: none"> • Informative Essay • Rhetoric • “Ethos, Pathos, Logos” In-class online • Analyzing texts 	Due Sunday 1/30 Informative Essay outline Online Discussion Board: Analyzing an Ad or Commercial
Week 3 1/31 – 2/6	<ul style="list-style-type: none"> • Works Cited • *Article Workshop* • Readings • Quiz 	Due Sunday 2/6 *Rough Drafts* (Including works cited)

	<ul style="list-style-type: none"> • *Peer Review* 	
Week 4 2/7 – 2/13	<ul style="list-style-type: none"> • *Online meeting* • Rhetoric assignment • Readings 	Due Sunday 2/13 Online Discussion Board
Week 5 2/14 – 2/20	<ul style="list-style-type: none"> • Research assignment • “Credible Sources” • Readings 	Due Sunday 2/20 Informative Paper Due
Week 6 2/21 – 2/27	<ul style="list-style-type: none"> • Argumentative Essay • *Online Meeting* • Essay Guidelines 	Due Sunday 2/27 Online Discussion Board
Week 7 2/28 – 3/6	<ul style="list-style-type: none"> • Class Debate • Topics • “What is a good topic” 	Due Sunday 3/6 Argumentative Essay Outlines
Week 8 3/7 – 3/13	<ul style="list-style-type: none"> • Readings • Quiz 	Due Sunday 3/13 Online Discussion Board
Week 9 3/14 – 3/20	<ul style="list-style-type: none"> • Review: Works Cited • *Peer Review* 	Due Sunday 3/20 *Rough Drafts*
Week 10 3/21 – 3/27	<ul style="list-style-type: none"> • Readings • Online Meeting • Quiz 	Due Sunday 3/27 Online Discussion Board
Week 11 3/28 – 4/6	<ul style="list-style-type: none"> • Readings 	Due Sunday 4/6 Argumentative Essay Due
Week 12 4/7 – 4/10	<ul style="list-style-type: none"> • Final Essay Overview • Annotated Bibliography • “Rhetorical Précis” 	Due Sunday 4/10 Online Discussion Board

Week 13 4/11 - 4/17	<ul style="list-style-type: none"> • Readings • Quiz 	Due Sunday 4/17 Online Discussion Board Final Essay Outline
Week 14 4/18 – 4/24	<ul style="list-style-type: none"> • *Peer Review* • Online Meeting 	Due Sunday 4/24 *Rough Drafts*
Week 15 4/25 – 5/1	<ul style="list-style-type: none"> • Come to me with any questions you may have! 	Due Sunday 5/1 Final Essay
Week 16 5/2 – 5/8	<ul style="list-style-type: none"> • Take a deep breath • Extra-Credit 	Due Friday 5/5 Reflection Essay (1 Page)

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.* https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or hbankston@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Counseling Statement: Any student needing counseling services is requested to please contact Holly Bankston in the student success center at 409-933-8520 or hbankston@com.edu. Counseling

services are available on campus in the student center for free and students can also email counseling@com.edu to set up their appointment. Appointments are strongly encouraged; however, some concerns may be addressed on a walk-in basis.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is March 2. The last date to withdraw from the 16-week session is April 25. The last date to withdraw for the 2nd 8-week session is May 4.

F_N Grading: The F_N grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The F_N grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the F_N grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an F_N grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

COVID-19 Statement: All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland’s Coronavirus Information site at www.com.edu/coronavirus. In compliance with Governor Abbott's May 18 Executive Order, face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the COM community to distance when possible, use hygiene measures, and get vaccinated to protect against COVID-19. Please visit com.edu/coronavirus for future updates.