



ENGL 1302.303HY
Written Composition II
Fall 2022

M 7:10 a.m. – 8:30 a.m./League City Campus, Rm. #220

Instructor Information: Courtney Pugh

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Phone Number: 409-933-8640

Student hours and location:

Monday/Wednesday: 6:45 a.m. – 7:10 a.m. (League City Campus; Rm. 220)

2:30 p.m. – 2:30 p.m. (Main Campus – LRC; Ste B, Rm 236)

Tuesday/Thursday: 1:30 p.m. – 3:00 p.m. (Main Campus – LRC; Ste B, Rm. 236)

Required Textbook/Materials:

- ✓ **Required Textbook** – *No Fear Shakespeare - Hamlet* (To be used the last 5 weeks of the semester)
 - ✓ **Recommended Texts** – *The Little Seagull* by Richard Bullock, Michal Brody, and Francine Weinberg.
Purdue Owl - https://owl.purdue.edu/owl/purdue_owl.html
 - ✓ **Materials** – A flash drive (or cloud access) for essays and course work completed in class.
- *Additional reading materials will be made available through Brightspace on an as needed basis.**

Course Description:

English 1302 involves the intensive study of and practice in the strategies and techniques for development research-based expository and persuasive texts. Emphases are on the effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

This is a hybrid course. This means you will have assignments to complete online prior to the weekly class meetings. Students will need to have computer and internet access to complete assignments for this course.

Prerequisite: An earned grade of “C” or better in English 1301.

Course requirements:

1. **CAJDQP (Class Activities, Journals, Discussion, Quizzes, and Participation) (10%)** – Class activities, journal and discussion prompts, and quizzes will be assigned when necessary to highlight course concepts in alignment with major course assignments.

2. *Revision and Editing Activities (20%)* – This aspect of the writing process will utilize different techniques as presented in course material. The essay rough draft will be due by the beginning of class, as specified on the essay assignment sheet. This draft is required to complete the revision and editing activities before a final draft of an essay is submitted in Brightspace.
3. *Essay Assignments (25%)* – Three essays will be assigned during the semester. Each essay will need to be completed in MLA format and 3-4 pages in length.
4. *Presentation Assignment (15%)* – A paper presentation will be completed as an extension of one of the essay assignments. Information will be included on the essay assignment sheet.
5. *Argumentative Research Project (30%)* – A longer (6-7 pages) researched argumentative essay will be assigned at the beginning of the semester. Topics will be assigned during class. Additional research activities will be completed in preparation for the submission of the final research paper and are included in this grading percentage.

Determination of Course Grade/Detailed Grading Formula:

Class Activities/Journal and Discussion Prompts/Quizzes/Participation:	10%
Revision and Editing Activities:	20%
Essay Assignments:	25%
Oral Presentation:	15%
Argumentative Research Project:	30%

Final grading will be assigned based on the following scale.

- 100-90 = A
- 89-80 = B
- 79-70 = C
- 69-60 = D
- 59 & Below = F

Late Work, Make-Up, and Extra-Credit Policy:

Late Work/Make-up Policy: Deadlines are posted on Brightspace, the course syllabus, and assignment sheets given in class. Assignments must be turned in to Brightspace by the due date given for each assignment. Assignments turned in the next day will receive a deduction of 20 points from the total grade. Papers turned in beyond this point will not be accepted unless special arrangements are made BEFORE the due date. NOTE: Absences at any point in the semester will not affect your due dates. Don't get caught believing you have extra days to turn in an assignment just because you have been absent. Communicating the issues you are having early on before any due date is vital.

Extra Credit: Extra Credit will only be awarded in two ways. 1) Five points extra credit will be applied to any essay reviewed by the COM Writing Center or Net Tutor. Evidence of the writing center visit must be e-mailed to me before the paper is due. These extra credit points will only be applied if the final paper is submitted on time. 2) Three additional percentage points will be awarded to students who complete the online course evaluation at the end of the semester.

Attendance Policy:

You are expected to be prepared and in class on time, ready to fully participate. Class discussion and group activities are components of your success in this course. A sign-in sheet will be provided each class to keep a record of attendance. Be sure you are signing in when you enter the classroom. If you are going to be absent, be sure to keep up with the work. Unexcused absences will not mean automatic extensions on class assignments. Remember excessive absences (4+) will result in a grade of FN.

****Tardies*: It is vital to the classroom experience to be on time for class. Three tardies will equal one absence.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Demonstrate knowledge of individual and collaborative writing processes.	Teamwork (TM)	Presentation and writing process
2. Develop ideas with appropriate support and attribution.	Personal Responsibility	Research-based Essay
3. Write in a style appropriate to audience and purpose.	Communication Skills (CS)	Essay and in-class assignments
4. Read, reflect, and respond critically to a variety of texts	Critical Thinking (CT)	Class discussions, essays and journal assignments and discussion posts
5. Use Edited American English in academic essays.	Personal Responsibility	Essay and journal assignments and discussion posts

Academic Dishonesty:

Academic Dishonesty: Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a grade of zero on that exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Plagiarism: Plagiarism is using someone else’s words or ideas and claiming them as your own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else’s words without giving proper citation, copying directly from a website and pasting it into your paper, using someone else’s words without quotation marks. Any assignment containing any plagiarized material will receive a grade of zero and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Avoiding Plagiarism: Research material must be cited both in the document and on a Work Cited Page. (MLA documentation style applies to all College of the Mainland English, humanities, philosophy, or speech classes). Remember to document when:

- ✓ Evidence is quoted directly from a source.
- ✓ Ideas from another source are paraphrased or summarized.
- ✓ Facts (i.e. statistics) or visual material from other sources must be documented.

Helpful Resources to Avoid Plagiarism:

- ✓ Purdue Owl: <https://owl.english.purdue.edu/owl/>
- ✓ <https://www.com.edu/student-services/docs/student-conduct-brochure.pdf>
- ✓ *The Little Seagull Handbook*
- ✓ The COM Tutoring Center

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Brian Anderson, COM Humanities Department Chair, 409-933-8186.

Course outline: The professor reserves the right to make changes to the course outline as the need arises.

Week	Topic	Assignment Due
Week 1	Course Introduction, Research Introduction	In class activities/Syllabus Scavenger Hunt <i>Discussion Board due Friday</i>
Week 2	Annotated Bibliography	<i>Discussion Board due Friday</i>
Week 3	Research Methods – Annotated Bibliography	Annotated Bibliography Due
Week 4	Revision/Editing Practices	<i>Rough Draft Due</i> Revision/Editing Activities Research Paper Due Sunday
Week 5	Selected Reading Assigned	Causal Analysis Assignment <i>Discussion Board due Friday</i>
Week 6	Argumentative Essay Selected Reading	<i>Discussion Board due Friday</i>
Week 7	Argumentative Essay Revision/Editing	<i>Rough Draft Due</i> Revision/Editing Activities Argumentative Essay Due Sunday
Week 8	Presentation Development	Class Activities
SPRING BREAK!!!		
Week 9	Presentation Development	<i>Rough Draft Due</i> Revision/Editing Activities
Week 10	Presentation of Persuasive Paper	Presentation Submission Due Sunday by 11:59 p.m.

Week 11	Hamlet Introduction, Act 1	Hamlet Introduction/Act I <i>Discussion Board due Friday</i>
Week 12	Hamlet, Act 2	Hamlet Act 2 Class Discussion/Activities <i>Discussion Board due Friday</i>
Week 13	Hamlet, Act 3	Act 2 & 3 Class Discussion/Activities <i>Discussion Board due Friday</i>
Week 14	Hamlet, Acts 4 & 5	Hamlet Act 4 & 5 Activities <i>Discussion Board due Friday</i>
Week 15	Hamlet Critical Essay Peer Review	<i>Literary Analysis Rough Draft Due</i> Revision/Editing Activities
Week 16	Hamlet	Critical Essay Due Wednesday

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [Student Handbook 2022-2023 v4.pdf \(com.edu\)](#). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is March 1. The last date to withdraw from the 16-week session is April 24. The last date to withdraw for the 2nd 8-week session is May 3.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.