



ENGL 1302.001IN
Written Composition II
Fall 2023
Online

Instructor Information: Courtney Pugh

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Phone Number: 409-933-8640

Student hours and location:

- Tuesday/Thursday: 9:30 a.m. – 11:00 a.m.; 1:30 p.m. – 3:00 p.m. (LRC; Ste B, Rm. 236)
- Wednesday: 6:45 a.m. – 7:10 a.m. (League City Campus; Rm. 221)
9:00 a.m. – 12:00 p.m. (Main Campus – LRC; Ste B, Rm 236)

Required Textbook/Materials:

Hamlet – William Shakespeare (No Fear Shakespeare, by SparkNotes is a valuable source for this piece of the semester) This play is also available online, so no purchase is required. Further details will be provided in D2L/Brightspace.

Purdue Owl - https://owl.purdue.edu/owl/purdue_owl.html

**Additional reading materials will be made available through Brightspace on an as needed basis.*

Materials – The following are recommended for class each day.

- A flash drive (or cloud access) for essays and course work completed in and out of class.
- Spiral notebook/paper

Pens, pencils, highlighters (different colors will be helpful)

Course Description:

English 1302 involves the intensive study of and practice in the strategies and techniques for development research-based expository and persuasive texts. Emphases are on the effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Prerequisite: An earned grade of “C” or better in English 1301.

Course requirements: (including description of any special projects or assignments)

1. Discussion Posts/Journal Assignments: Reading reflections/journal assignments will be based on reading and essay assignments. Students are expected to engage in positive discussion in D2L/Brightspace. *Initial discussion posts are due on Wednesdays by 11:59*

p.m. Students must respond to two other classmates before 11:59 p.m. the following Sunday.

2. Essays – Two argumentative essays will be assigned during the semester. Each essay will need to be completed in MLA format and 3-4 pages in length. The topic and other specifics for each essay will be available in D2L/Brightspace.
3. Paper Presentation – A paper presentation will be completed covering an argumentative essay. This presentation will be recorded and uploaded to D2L/Brightspace.
4. Research Project – One research essay will be assigned utilizing MLA paper and citation format and 7-8 pages in length. Topics will be discussed and assigned through D2L/Brightspace. An annotated bibliography will be assigned with this project to supply a full evaluation of the sources used.
5. Revision and Editing – Revision and Editing assignments will be completed for each paper. This aspect of the writing process will utilize different techniques as presented in course material. We will use the discussion board for this feature and a full copy of a rough draft is needed to be able to fully participated. Stay tuned for additional directions regarding this class assignment.

Determination of Course Grade/Detailed Grading Formula:

- *Class Activities, Participation, and Discussion Posts (15%)*: All course activities, discussion posts, participation, and quizzes will be included in this category.
- *Revision and Editing Activities (15%)*: All revision and editing activities for all essay drafts.
- *Oral Presentation (15%)*: Students will complete one oral presentation this semester. Details will be provided online in the D2L/Brightspace course content folders and discussed in class.
- *Essay Assignments (25%)*: An article analysis and a reflection essay will be included in this grading category.
- *Argumentative Research Assignment (30%)*: This category will include an annotated bibliography and a written research paper on a selected topic.

Grading:

100-90 = A

89-80 = B

79-70 = C

69-60 = D

59 & Below = F

Late Work, Make-Up, and Extra-Credit Policy:

All assignments are due by 11:59 p.m. on the posted due date. Students are expected to be aware of the due dates and manage their projects accordingly. Assignment sheets for each major project will be provided containing the relevant due dates, assignment criteria, and the grading rubric for transparency of expectations. A grace period of three days after the due date will be provided to account for last-minute issues. A deduction of 10 percentage points will apply to each assignment submitted during this grace period. After the grace period expires, students who have

not submitted the assignment will receive a grade of “0”. Deadlines will only be extended for cases involving military service, religious holidays, or **documented** emergencies.

*** If you are having trouble meeting a deadline for a major assignment, it is important you talk with me immediately, do not wait until the due date. Technology issues will not be considered an acceptable reason for the submission of late work. ***

Extra Credit: Extra Credit will only be awarded in two ways. 1) Five points extra credit will be applied to any essay reviewed by the COM Writing Center. Evidence of the writing center visit must be e-mailed to me before the paper is due. 2) Three additional percentage points will be awarded to students who complete the online course evaluation at the end of the semester.

Attendance Policy:

This course is structured to have assignments due each week to validate your attendance. Your presence and participation are vital to your success and that of your classmates. You should login and participate a minimum of 2-3 times each week. If an issue arises that prevents you from participating in class for a period of time, please let me know ASAP and keep me informed.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. I will check my e-mail throughout the weekday and generally will respond within 24 hours with the exception of weekends, holidays, and illness.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Demonstrate knowledge of individual and collaborative writing processes.	Teamwork (TM)	Presentation and writing process
2. Develop ideas with appropriate support and attribution.	Personal Responsibility	Research-based Essay
3. Write in a style appropriate to audience and purpose.	Communication Skills (CS)	Essay and in-class assignments
4. Read, reflect, and respond critically to a variety of texts	Critical Thinking (CT)	Class discussions, essays and journal assignments and discussion posts
5. Use Edited American English in academic essays.	Personal Responsibility	Essay and journal assignments and discussion posts

Academic Dishonesty:

Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams or plagiarizing a written

assignment is an extremely serious offense and will result in a **grade of zero** on that exam, or assignment, and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Plagiarism: Plagiarism is a very serious offense and is not acceptable in this course.

- Copying someone else’s words and claiming them as your own is plagiarism.
- Paraphrasing, summarizing, or quoting someone else’s words without proper citations is plagiarism.
- Using someone else’s images (still or moving), data, audio, interviews, etc. without proper citations is plagiarism.
- All essays will be submitted to Turnitin through D2L/Brightspace –a software that checks papers for plagiarism.

Claiming someone else’s words as your own (copy / pasting or turning in a borrowed or bought paper) is completely unacceptable. Students who blatantly plagiarize will receive a grade of 0 and will be referred to the Office of Student Conduct for appropriate disciplinary action.

*****Usage of Artificial Intelligence (AI) ***** In this course, you may not use AI for any assignment in any way, shape, or form without the consent and guidance of the professor. The use of AI will be treated as plagiarism/academic dishonesty.

Avoiding Plagiarism: Research material must be cited both in the document and on a Work Cited Page. (MLA documentation style applies to all College of the Mainland English, humanities, philosophy, or speech classes). Remember to document when:

- ✓ Evidence is quoted directly from a source.
- ✓ Ideas from another source are paraphrased or summarized.
- ✓ Facts (i.e. statistics) or visual material from other sources must be documented.

Helpful Resources to Avoid Plagiarism:

- ✓ Purdue Owl: <https://owl.english.purdue.edu/owl/>
- ✓ <https://www.com.edu/student-services/docs/student-conduct-brochure.pdf>
- ✓ *The Little Seagull Handbook*
- ✓ The COM Tutoring Center

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Brian Anderson, COM Humanities Department Chair, 409-933-8186.

Course outline: The professor reserves the right to alter assignments and due dates as needed.

Week	Topic	Assignment Due
Week 1	Course Introduction, Research Introduction	Discussion #1 due Saturday

Week 2	Annotated Bibliography	Bibliography due Friday
Week 3	Research Methods	Discussion #2 due Saturday
Week 4	Peer Review, Revision/Editing Practices	Peer Review #1 due Research Paper due Sunday (9/18)
Week 5	Argumentative Essay Selected Reading Assigned	Discussion #3 due Saturday
Week 6	Argumentative Essay Selected Reading	Discussion #4 due Saturday
Week 7	Argumentative Essay Revision/Editing	Peer Review#2 Argumentative Essay Due Sunday (10/9)
Week 8	Presentation Development	Discussion #6 due Saturday
Week 9	Presentation Development	Presentation Peer Review #3
Week 10	Presentation of Persuasive Paper	Presentation due Sunday (10/23)
Week 11	Hamlet Introduction, Act 1	Discussion #6 due Saturday
Week 12	Hamlet, Act 2	Discussion #7 due Saturday
Week 13	Hamlet, Act 3	Discussion #8 due Saturday
Week 14	Hamlet, Acts 4 & 5	Discussion #9 due Monday (11/28)
Week 15	Hamlet Critical Essay Peer Review	Discussion #10 due Saturday Peer Review #4
Week 16	Hamlet	Critical Essay due by Wednesday

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2023-2024_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 11. ***The last date to withdraw from the 16-week session is November 28.*** The last date to withdraw for the 2nd 8-week session is December 7.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.