



PSYC 1300.022I2
PSYCHOLOGY FOR SUCCESS
Fall 2024- 2nd 8 Week Internet

Instructor: Lalanya Ennis Maldonado, M.A.
 Phone: 409-933-8197
 E-mail: lennis@com.edu
 Office: M-04 (located in the library on the Mezzanine)
 Text Reminders: 409-440-7386 @8week1300
 Student hours

				MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
7:15	am	-	7:30	am		OFFICE HOURS		OFFICE HOURS	INTERNET
7:35	am	-	8:55	am		PSYC 2301.303C3 Santa Fe HS		PSYC 2301.303C3 Santa Fe HS	2301.024I2
8:00	am	-	9:30	am	OFFICE HOURS		OFFICE HOURS		
9:30	am	-	10:50	am	PSYC 2301.121C2 #8 (LRC) 213	PSYC 2301.121C2 #8 (LRC) 213	PSYC 2301.121C2 #8 (LRC) 213	PSYC 2301.121C2 #8 (LRC) 213	1300.022I2
11:00	am	-	12:20	pm	OFFICE HOURS	OFFICE HOURS	OFFICE HOURS	OFFICE HOURS	
12:30	pm	-	1:30	pm		College Hour 12:30-1:20		College Hour 12:30-1:20	
<i>Additional office hours to accommodate students will be available by appointment</i>									

Required Textbook: *SMART Start: Success Strategies for College, Career, and Life* – E book is in D2L

Supplies: Reliable Computer, internet access, and flashdrive (to backup files). PULSE app (suggested to access D2L)

Course Description A study of the psychology of learning, cognition, and motivation; factors that impact life-long learning; and application of learning strategies in college, career and life.

Course Requirements Grades are based on points accumulated throughout the semester. A variety of means to evaluate student performance will be used throughout the course. There is the possibility of earning 1000 points from assignments and assessments. You are held accountable for completing all assignments. All directions for assignments must be closely followed. Specific details and directions for each assignment will be on the actual assignment in D2L.
 NOTE: If for any reason the college closes, continue to work on the assignments and follow the due dates in your syllabus. For example, complete chapter readings, assignments, assessments etc.

Grade Computation	Points	Letter Grade	Numeric Grade	Points
Campus Scavenger Hunt	100	A	90+	900 or more
Financial Planning Worksheet	50	B	80-89	800-899
Academic Planning Worksheet	50	C	70-79	700-799
Study Guides- 7 posts x 25 points each	175	D	60-69	600-699
Career Project- Part 1 (Occupational Handbook)	50	F	59 or less	599 or below
Career Project- Part 2 (Compare/Contrast)	50			
Career Project- Part 3 (Social Responsibility)	50			
Career Project- Part 4 (Personal Success)	50			
Career Project- Part 5 (Individual Presentation)	100			
Discussion Posts (9 posts x 25 points each)	225			
Campus Connections part 1 (advising) & part 2	100			

DETERMINATION OF GRADE:

Methods of Evaluation/Submissions-

- All work must be typed and submitted in D2L.
- Use Google Chrome or Mozilla Firefox browser (your work will submit blank using other browsers)
- Type work in Microsoft Software (if you do not have Microsoft products, you can download the programs for FREE at <https://www.com.edu/its/office-365-instructions>)
- Save and upload work as a .PDF or .DOC (do not use MAC or .pages, I cannot open these files)
- Assignments with bulleted and/or numbered items should be a separate and complete paragraph
- You are free to write as much as you like on your assignments. If you write a “minimum” amount of information, you should expect to receive the minimum grade.
- Your responses on all assignments must be **well thought out with details, explanations, examples and exhibit critical thinking.** I am looking for you to make a connection between the assignments, the textbook, and your personal experiences and opinions.

Grading Scale: 900-1000 points=A; 899-800 points=B, 799-700 points=C, 699-600 points=D, 599 points or less=F

Grading Rubrics: Detailed directions and some rubrics for coursework can be found on D2L within the assignment. Please read the directions very carefully and let me know if you have any questions. If you need clarification, please reach out as soon as possible.

- **Study Guides 175 points:** You will create 7 Study Guides using various methods as directed in D2L and submit them on D2L. Each Study Guide is worth 25 points
- **Career Project 300 points:** This is a major project that is broken down into 5 separate assignments, Each assignment is dependent on previous parts of the assignment, therefore you need to be very thorough, detailed, and make sure you are doing each part correctly.
- **Planning Worksheets 100:** You will complete 2 worksheets; Academic & Financial Planning, that will help you be better prepared for possible future outcomes. Each assignment is worth 50 points each
- **Discussion Posts 225 points:** You complete 9 different discussion postings worth 25 points each.
- **Other assignments 200:** You will complete 2 assignments; Campus Scavenger Hunt and Campus Connections, that will help you become more familiar with COM and the services offered to you.

Extra Credit: Extra credit can be earned by doing exceptional work on your assignments. The course evaluation at the end of the term is also extra credit. Other opportunities may arise and will be posted in the daily folder.

Make-Up & Late Work: **There will be no make up work or late work accepted.** All assignments are time-stamped in D2L and Email. Work submitted after the due date deadline will not be graded. Please allow time for your assignments to upload. If your network server is slow, make sure you allow extra time and do not wait until the last minute to submit assignments. There are computers available for students to use at COM in the library, tutoring center and computer labs if you need access to a computer and/or internet access.

Attendance Policy: Regular attendance is a critical component to being successful in courses whether online or face-to-face. You will greatly impact your level of success by attending and participating in class on a regular basis. It is highly encouraged for you to log into D2L once a day to check for updates and announcements and check your COM email. The instructor reserves the right to drop any student who has excessive absences or fails to participate by not submitting and/or completing assignments.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Please allow 48 hours for a return phone call or email, except on weekends and holidays)

General Education Core Objectives (CO's): Students successfully completing this course will demonstrate competency in the following Core Objectives

1. **Critical Thinking Skills:** Students will demonstrate creative thinking, innovation, and the ability to analyze, evaluate, and synthesize information.
2. **Communication Skills:** Develop, interpret, and express ideas through written, oral, and visual communication.
3. **Empirical and Quantitative Skills:** To include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions.
4. **Social Responsibility:** Students will demonstrate intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Synthesize effective strategies and skills that lead to personal success, personal responsibility, self-motivation, and self-management.	Critical Thinking	Career Project part 4 Related to strategies and skills leading to personal success
2. Synthesize effective strategies and skills that lead to interdependence, self-awareness, lifelong learning and emotional intelligence.	Critical Thinking	Career Project part 4 Related to strategies and skills leading to personal success
3. Manipulate and analyze data and observable facts to result in informed conclusions	Empirical and Quantitative	Career Project part 1 Occupational Outlook Handbook Chart
4. Develop, interpret, and express ideas through written communication	Communication Skills (Written)	Career Project part 2 Compare/Contrast paper on two chosen careers
5. Students will demonstrate intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.	Social Responsibility	Career Project part 3 Specifically related to chosen career
6. Develop, interpret, and express ideas through oral communication.	Communication Skills (Oral)	Career Project part 5 Presentation

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy in the Student Handbook. Academic dishonesty – such as cheating on exams, quizzes, assignments or other assessments, presenting someone else’s work as your own or copying someone else’s work is an extremely serious offense and will result in a **grade of zero** on that assignment or assessment and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Dr. Shinya Wakao, 409-933-8107, swakao@com.edu.

Technology Maintenance: College of the Mainland websites are scheduled to be down from 12:01-6:00 am on Sundays and D2L is down from 4:00-6:00 am the first Saturday of the month. Make it a point to complete assignments around this time.

Technology Outage Policy: In the event you experience a technology problem, it is your responsibility to communicate immediately with your instructor and the DE department at College of the Mainland (COM). It is a good idea to make a screenshot of the error and email it to me as well as the Distance Education Helpdesk. Contacting COM’s Distance Education department can be accomplished by submitting a ticket anytime at <http://desupport.com.edu/requests> or via live chat Monday to Friday from 8 AM to 5 PM. If the issue does not clear up and if there is no way around it, you may email your assignment to me directly before the due date at lennis@com.edu

Grade Computation	Points	Letter Grade	Numeric Grade	Points
Discussion Posts	225	A	90+	900 or more
Campus Scavenger Hunt	100	B	80-89	800-899
Campus Connections Project	100	C	70-79	700-799
Study Guides- 7 posts x 25 points each	175	D	60-69	600-699
Career Project- 5 Parts	300	F	59 or less	599 or below
Academic Planning	50			
Financial Planning	50			

		Date	Topic	Assignment due BEFORE 11:59pm
WEEK 1	Mon	10/14	Welcome- Introductions	Discussion Post- Introduction Video
	Tue	10/15		
	Wed	10/16		Campus Scavenger Hunt
	Thur	10/17		
	Fri	10/18		Academic Planning Worksheet
WEEK 2	Mon	10/21	Chapter 1: Your Starting Line	Ch 1 Study Guide- Sentence Method
	Tue	10/22		
	Wed	10/23		Ch 1 Discussion Posting
	Thur	10/24		
	Fri	10/25	Career Project- Part 1	Career Project- Part Occupational Handbook Financial Planning Worksheet
WEEK 3	Mon	10/28	Chapter 2: Personal Responsibility	Ch 2 Study Guide- Outline method
	Tue	10/29		
	Wed	10/30		Ch 2 Discussion Posting & Financial Planning
	Thur	10/31		
	Fri	11/1	Career Project- Part 2	Career Project- Part 2- Compare and Contrast
WEEK 4	Mon	11/4	Chapter 3: Self Management & Motivation	Ch 3 Study Guide- Sketch noting method
	Tue	11/5		
	Wed	11/6		Ch 3 Discussion Posting
	Thur	11/7		
	Fri	11/8	Career Project- Part 3	Career Project- Part 3- Social Responsibility
WEEK 5	Mon	11/11	Chapter 4: Emotional Intelligence	Ch 4 Study Guide- Highlight method
	Tue	11/12		
	Wed	11/13		Ch 4 Discussion Posting
	Thur	11/14		
	Fri	11/15	Career Project- Part 4	Career Project- Part 4- Personal Success Campus Connection Assignment
WEEK 6	Mon	11/18	Chapter 5: Interdependence	Ch 5 Study Guide- Cornell Method
	Tue	11/19		
	Wed	11/20		Ch 5 Discussion Posting & Campus Connections
	Thur	11/21		
	Fri	11/22	Career Project- 5	Career Project Part 5- Presentation
WEEK 7	Mon	11/25	Chapter 6: Career Success	Ch. 6 Study Guide- Flashcard Method
	Tue	11/26	W-DAY	
	Wed	11/27		Ch 6 Discussion Posting
	Thur	11/28	COM CLOSED- Thanksgiving Holiday	
	Fri	11/29	COM CLOSED- Thanksgiving Holiday	
WEEK 8	Mon	12/2	Chapter 7: Lifelong Learning	Ch. 7 Study Guide- Concept method
	Tue	12/3		
	Wed	12/4		Ch 7 Discussion Posting
	Thur	12/5		
	Fri	12/6	Vision Boards	Discussion Post- Vision Board

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf, *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact: Kimberly Lachney, Student Accessibility Services Coordinator. Phone: 409-933-8919
Email: AccessibilityServices@com.edu Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. **The last date to withdraw from the 16-week session is November 15th. The last date to withdraw from the 2nd 8-week session is November 26th.**

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress: If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement: The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

CAMPUS MAP

