



**English 1301 302HY**  
**Composition I**  
**Fall 2022**  
**T 7:10-8:30**

**Instructor Information:**

Name Gwendolynn Barbee-Yow  
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Office Phone (409) 933-8776

**Student hours and location:**

Office hours Monday 1:30-3:00, Tuesday 11:00-12:30, Wednesday 1:30-3:00, Thursday 11:00-12:30 & 1:30-3:00, or by appointment  
Location LRC 246a

**Required Textbook/Materials:**

All of our reading materials will be provided for free, and will be accessed through Brightspace.

**Course Description:**

This course provides an intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis is on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus is on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

In this class we'll learn and practice the writing process, and explore a variety of writing genres. Our first unit will be an exploration of rhetoric, and how it's used in writing. The second unit will be a multimodal narrative project completed in small teams. The third and fourth units will be connected, starting in the third unit with an open letter to develop an argument, and then moving that argument into the genre of academic writing in the fourth unit.

**Course requirements:**

This is a hybrid course, which means we will meet in person once a week, with students completing the remaining work for that week online. The online work will be comprised of readings, Prompt posts, and assignment submissions. Students will need access to a computer and internet connection outside of class for the online portion of the course.

This is a composition class, which means there will be a lot of writing. The course is broken into four units, and in each unit there will be a major writing project due to complete that unit. You'll notice below that four of the six categories in the grading formula are named for these four units, and in order to earn a grade for that unit, you will need to submit a second draft of that unit's major

project. In addition to the four major projects, there will be several minor writing assignments and discussions throughout the course.

Revision is an important part of this course, and as such, not only is the drafting process a requirement, peer reviews are as well. Failing to submit a first draft will not only deprive you of valuable feedback, but will cause you to lose points on the grade for that project. Failing to attend and participate in peer review will also result in a loss of points for that project.

Classroom discussion should be polite, professional, and on topic. Feedback should be constructive and mindful of the person who will read it.

Come to class prepared with paper and a pencil/pen.

**Grading:**

Participation: 15%

Prompt Responses: 10%

Rhetorical Analysis: 15%

Multimodal Narrative: 20%

Open Letter: 15%

Academic Essay: 25%

The Rhetorical Analysis, Multimodal Narrative, Open Letter, and Academic Essay will be graded using rubrics that I have written. Students will have access to these rubrics during the revision process, and will be able to see their rubric scores after the paper or project has been graded.

The participation grade will be based on thoughtful contributions to class discussions and peer reviews, as well as in-class writing, Discussion Board Submissions, and the Research Tutorial quiz.

**Late Work, Make-Up, and Extra-Credit Policy:**

Work should be submitted by the due date and in the form listed on assignment sheets. Work submitted after the due date will decrease five points for every day that it is late. No late work will be accepted after the last day on the course calendar.

Extra credit may be earned once during the semester by attending (in person or online) an event of educational or professional value at the college, and submitting a half-page report on your experience to the Extra Credit Prompt on Brightspace.

**Attendance Policy:**

You are expected to be on time and in attendance. Four or more absences may result in a failing grade.

Failure to participate in peer reviews will result in both an absence for that day, as well as a lower grade for that assignment.

Excessive tardiness will impact your participation grade.

Excessive use of electronics for purposes other than classwork may result in an 'absence' for that day.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

| Student Learner Outcome                                                     | Maps to Core Objective  | Assessed via this Assignment |
|-----------------------------------------------------------------------------|-------------------------|------------------------------|
| 1. Demonstrate knowledge of individual and collaborative writing processes. | Teamwork                | Multimodal Narrative         |
| 2. Develop ideas with appropriate support and attribution                   | Personal Responsibility | Academic Essay               |
| 3. Write in a style appropriate to audience and purpose.                    | Communication Skills    | Open Letter                  |
| 4. Read, reflect, and respond critically to a variety of texts.             | Critical Thinking       | Rhetorical Analysis          |
| 5. Use Edited American English in academic essays.                          | Communication Skills    | Academic Essay               |

#### **Academic Dishonesty:**

Scholastic dishonesty and plagiarism are defined in the student handbook. Plagiarism (failure to acknowledge or cite sources of ideas and/or works, representing another's work as your own, etc.) will not be tolerated in this class. It can result in a failing grade for the assignment, the course, and in the most extreme cases, it will be reported to COM. If you are unsure whether something may be considered plagiarism, please contact me.

#### **HUMANITIES DEPARTMENT POLICY STATEMENT: PLAGIARISM**

Plagiarism is a form of academic dishonesty. To plagiarize is to steal the words or ideas of another and pass them off as one's own. Two forms of plagiarism are common. In the first form, the writer incorporates published or otherwise recorded material without properly acknowledging its sources. In the second form, the writer submits work actually done by someone else. (The student who allows his/her work to be used by others is also guilty.) Any student who plagiarizes will receive a grade of "0" on his/her plagiarized work and may, as a result, receive a failing grade in the course. Ignorance will not be an acceptable

defense: all students are responsible for familiarizing themselves with the rules of documentation.

Violation of the Plagiarism Policy may result in a referral to the College of the Mainland Judicial Coordinator or further disciplinary actions as stated in the current Student Handbook.

“Source” may refer to published works (including material available from electronic/computer networks or databases), electronically broadcast programs, films, recordings, interviews, speeches, or lectures.

1. You must document when you quote directly from another source.
2. You must document when you paraphrase words from another source.
3. You must document when you summarize ideas from another source.
4. You must document when you use facts (statistics in a chart or graph, for example) or visual material from another source

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the Humanities Department Chair Brian Anderson at 409.933.8186 or banderson@com.edu

**The GCIC Academic Symposium:** COM’s GCIC Academic Symposium is an opportunity for students to showcase their best academic/course/program-related and creative projects. To learn more about this spring event, visit: <https://www.com.edu/symposium/> Participation in the symposium helps develop your professional skills, widens your professional networks, and should be noted on your resume. This year, the symposium is Friday, April 1, 2022. The abstract submission deadline is Friday, Feb. 25, 2022, at 11:59pm.

**Course outline:**

| Day             | Reading                                                                          | Assignment Due                               |
|-----------------|----------------------------------------------------------------------------------|----------------------------------------------|
| <b>Unit One</b> |                                                                                  |                                              |
| Week One        | Syllabus<br>Basics of Rhetoric<br>Chapter Nine: Style<br>“A Letter to My Nephew” | Analysis Activity due<br>Prompt response due |
| Week Two        | Summary vs Analysis<br>Chapter Five: Writing a Thesis<br>Body Paragraph Basics   | Prompt response due                          |
| <b>Unit Two</b> |                                                                                  |                                              |
| Week Three      | “Sixty-Nine Cents”<br>Revision Strategies                                        | <b>Rhetorical Analysis draft one due</b>     |
| Week Four       | “I’ve Taught Monsters”                                                           | Prompt response due                          |

|                   |                                                                                                                             |                                                                                                 |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
|                   | Chapter Nine: pp. 107-109                                                                                                   |                                                                                                 |
| Week Five         | “Looks aren’t everything.”<br>“A Bird Made of Birds”<br>Descriptive Writing                                                 | Prompt response due<br><b>Multimodal Narrative<br/>written draft due</b>                        |
| Week Six          | “Deceiving My Parents”                                                                                                      | Prompt response due<br><b>Rhetorical Analysis draft<br/>two due</b>                             |
| Week Seven        | Sentence Fragments                                                                                                          | Prompt response due                                                                             |
| <b>Unit Three</b> |                                                                                                                             |                                                                                                 |
| Week Eight        | Strike Against War                                                                                                          | Prompt response due<br><b>Multimodal Narrative<br/>Project due</b>                              |
| Week Nine         | An Open Letter to My Sociology<br>Professor<br>An Open Letter to Louis XIV                                                  | Prompt response due                                                                             |
| Week Ten          | Use Strong Verbs<br>Sentence Variety<br>The “Hope” Speech                                                                   | <b>Open Letter draft one due</b>                                                                |
| Week Eleven       | Research Tutorial                                                                                                           | Opposition Report due. Submit<br>to Prompt.<br>Research Tutorial quiz due.<br>Submit to Prompt. |
| <b>Unit Four</b>  |                                                                                                                             |                                                                                                 |
| Week Twelve       | Keeping a Research Journal<br>“One World to Rule Them All”<br>“Feminist Figures or Damsels in<br>Distress?”                 | Prompt response due<br><b>Open Letter draft two due</b>                                         |
| Week Thirteen     | Quotes, Paraphrases, and Summaries<br>Avoiding Plagiarism<br>Chapter Six: Writing introductions,<br>conclusions, and titles | <b>Academic Essay draft one<br/>due</b>                                                         |
| Week Fourteen     | “White Protests, Black Riots”<br>Known-New Contract                                                                         | Prompt response due                                                                             |
| Week Fifteen      | Introduction to MLA<br>MLA Style Works Cited                                                                                |                                                                                                 |
| Week Sixteen      | LAST DAY OF CLASS                                                                                                           |                                                                                                 |
| 12/8              |                                                                                                                             | <b>Academic Essay draft two<br/>due</b>                                                         |

## Institutional Policies and Guidelines

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months

of the grade assignment. Directions for filing an appeal can be found in the student handbook. <[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.* [https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Michelle Brezina at 409-933-8124 or [mvaldes1@com.edu](mailto:mvaldes1@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is March 2. The last date to withdraw from the 16-week session is April 25. The last date to withdraw for the 2<sup>nd</sup> 8-week session is May 4.

**F<sub>N</sub> Grading:** The F<sub>N</sub> grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The F<sub>N</sub> grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the F<sub>N</sub> grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an F<sub>N</sub> grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you

will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).