



**Speech 1315-108CL
Public Speaking
(Fall 2023)
Tuesday/Thursday, 3:00 pm to 4:20 pm**

Instructor Information: Joseph A. Willis, jwillis7@com.edu 432-664-1175

Student hours and location: Tuesday/Thursday, 3:00 pm to 4:20 pm

Required Textbook/Materials: *The Art of Public Speaking*, McGraw Hill, 12th Edition, Stephen E. Lucas, University of Wisconsin – Madison, 2015.

Course Description: Teach Students to Speak Effectively, Teach Students to Understand The Communication Process.

Course requirements: Five Presentations including the Introduction Speech, Group Speech, Tribute Speech, Informative Speech, and Persuasive Speeches. Four Unit Tests and a Final Examination.

Determination of Course Grade/Detailed Grading Formula: Evaluation of Speeches, Academic Work counts as 45% of the final grade. Speaking Grades account for 45% of the final grade, Attendance counts for 10% of the final grade. Subjective Evaluation of Written Work, and Objective Examinations.

Late Work, Make-Up, and Extra-Credit Policy:

Late Work is accepted only if the student has a health, family, or school related absence. No Makeup Work is allowed unless there are extreme reasons to miss classes. No Extra-Credit is offered.

Attendance Policy: Students are expected to attend each class. Attendance is graded.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L or other LMS)

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
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1. Public Speaking Skills	Speaking Assignments	Introduction, Tribute, Informative and persuasive
2. Public Speaking Skills	Group Process	Group Speech
3. Communication Knowledge	Public Speaking Knowledge	Unit Tests
4.		
5.		

Academic Dishonesty: Academic Dishonesty is not tolerated in this class. Students will receive a zero for any assignment, where cheating occurs.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Dr. Brian Anderson, 409-933-8186, banderson@com.edu

Course outline:

Introductory Speech – August 31, 2023

Group Speech– September 14, 2023

Unit 1 Test – September 26, 2023

Tribute Speech – October 12, 2023

Unit 2 Test – October 26, 2023

Informative Speech – November 16, 2023

Unit 3 Test – November 30, 2023

Final Examination – December 7, 2023

Persuasive Speech – December 12, 2023

Attendance – December 15, 2023

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2023-2024_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 11. The last date to withdraw from the 16-week session is November 28. The last date to withdraw for the 2nd 8-week session is December 7.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.