



**Advanced Integrated Reading and Writing – FALL 2022**  
IRW 320-137CL  
LRC, Room 275, Tuesday/Thursday, 3:00 a.m. – 4:20 a.m.

**Instructor Information:** Lisa Frase

**Email:** [lfrase@com.edu](mailto:lfrase@com.edu)

**Phone:** 409-933-8389

**Office:** LRC, Ste. B, #242

**Office Hours:**

Monday/Wednesday	Tuesday/Thursday
7:30 a.m. – 8:00 a.m.	10:45 a.m. – 12:20 p.m.
9:20 a.m. – 9:30 a.m.	2:50 p.m. – 3:00 p.m.
10:50 a.m. – 11:00 a.m.	
12:20 p.m. – 2:00 p.m.	*If you would like a private conference, please set an appointment.

**Course Communication:** Email me regarding *personal* questions and circumstances. I generally check my email twice a day, however, I may not be able to reply right away. Please allow at least 24-hours during the school week. I may or may not be able to reply on weekends. *Check your college email and D2L/Brightspace announcements daily.*

**Required Textbook**

No Required Textbook. All course content is in D2L/Brightspace.

**Required Materials & Supplies**

You will need all handouts, assignment instructions, and materials and supplies assigned in ENGL 1301.

**Required Technology**

- Internet access to D2L/Brightspace

All COM students have free access to Office 365, which includes Microsoft Word, Microsoft PowerPoint, and OneDrive. You will need Microsoft Word for your ENGL 1301 course.

**It is important that you can always access all your work electronically.** Save your work on a flash drive, in OneDrive, and on your personal computer. You can also email your work to yourself.

**SAVE EARLY·SAVE OFTEN·SAVE IN MORE THAN ONE PLACE**

**Course Description:**

**IRW 0320** - This course integrates more advanced preparation than IRW 0300 regarding academic reading skills and skills in writing a variety of academic assignments. Topics include critical reading and writing skills. Students will be expected to write compositions similar to

those assigned in ENGL 1301. Placement: (1) TSI Essay - score of 4 with TSI Writing multiple choice of 355-362 or (2) TSI Reading - score 346-350 or (3) Successful completion ("C" or better) of READ 0340 or ENGL 0330 prior to 8/31/2014 or (4) Successful completion ("C" or better) of IRW 0300. **This course does not transfer.**

### **Benefits of Taking this Course**

- (1) Students will learn to generate and organize ideas about which to write.
- (2) Students will identify rhetorical writing modes.
- (3) Students will be able to research, compose and document a research essay in MLA style.
- (4) Students will be able to use college level writing skills.
- (5) Students will be able to proofread their own and others' works.

### **Course Content, Structure, & Requirements:**

This course is a prerequisite for ENGL 1301. It is designed to support your work in Composition I and to provide additional instructional support in reading and writing. You will complete some of the outside reading assignments for ENGL 1301 in IRW 320 with instructor support. You will also be given additional writing time and tutorial support in IRW 320 for your ENGL 1301 assignments, as well as complete coursework specifically for this class. Some ENGL 1301 grades will transfer to IRW.

### **IRW**

This course is designed to provide you with knowledge and tools to help you successfully complete your ENGL 1301 course and write papers in future classes. You will complete weekly learning modules with quizzes.

### **Determination Of Course Grade (Methods of Evaluation):**

Grades for this course use a traditional average. Each assignment is worth 100 points. Quizzes are automatically graded and added to the grade center. Once you complete your IRW work for the week, you will use your remaining class time to work on ENGL 1301 coursework and essays. Some ENGL 1301 assignments/grades will transfer to IRW.

### **Grading Formula/Scale:**

- A 90+
- B 80-89
- C 70-79
- D 60-69
- F Below 69
- I In the case of unforeseen circumstances that result in the inability to successfully complete the course objectives, an I-Contract can be requested from the instructor.

**Determination of Course Grades:** To pass this course, all work must be completed and turned in by the due date. Weekly work is due by the due date/time on the assignments' calendar. Since you will work on ENGL 1301 assignments in IRW, some grades will transfer from ENGL 1301 to IRW.

**Attendance and Participation:** Attendance is taken daily and averaged into your total grade. You are required to attend IRW, which directly follows ENGL 1301. You will complete lessons and quizzes in IRW, as well as work on your coursework from ENGL 1301. Your ENGL 1301 final average will be added to your final IRW average.

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf). An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal. [https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

**Course Outline:** All assignments are due by Sunday, midnight, of the week assigned, unless otherwise noted on the assignments’ calendar.

WEEK	ASSIGNMENTS
1 Due Sunday, 8/28	Get Ready for College:  1. Read pages 53-65 in <i>College Success</i> . 2. Watch the Video: <i>The Secret of Student Success</i> (14:16) 3. Watch the Video: <i>How to Create an Organized, Productive Study Space</i> (12:07) 4. *College Readiness Quiz
2 Due Sunday, 9/4	Notetaking Strategies:  1. Read pages 135-140 and 142-153 from <i>College Success</i> . 2. Watch the Video: <i>How to Take Notes in Class: The Five Best Methods</i> (6:39) 3. *Notetaking Strategies Quiz
3 Due Sunday, 9/11	Prepare to Read:  1. Read page 3, pages 7-14 from <i>The Word on College Reading and Writing</i> . 2. Read pages 166-176 from <i>College Success</i> . 3. *Prepare to Read Quiz
4 Due Sunday, 9/18	Annotation Strategies  1. Read pages 15-16 from <i>The Word on College Reading and Writing</i> . 2. Watch the Video: <i>How to annotate text while reading</i> (7:51) 3. *Annotation Strategies Quiz
5 Due Sunday, 9/25	Find the Main Idea:  1. Watch the Video: The main idea as a pattern in reading (7:11) 2. Watch the Video: Location of the main idea sentence (5:30) 3. *Main Idea Quiz
6	Inferences and Conclusions:

Due Sunday, 10/2	<ol style="list-style-type: none"> <li>1. Read to Learn: "Inferences and Conclusions"</li> <li>2. Read to Learn: "Inferences Tip Sheet"</li> <li>3. *Inferences and Conclusions Quiz</li> </ol>
<b>7</b> Due Sunday, 10/9	<p>Paraphrase and Summarize:</p> <ol style="list-style-type: none"> <li>1. Read to Learn: Paraphrase</li> <li>2. Watch the Video: <i>How to Paraphrase in Five Easy Steps</i> (3:55)</li> <li>3. Watch the Video: The Art of Paraphrasing (9:09)</li> <li>4. Paraphrase Activity</li> <li>5. Read to Learn: Writing a Summary</li> <li>6. *Paraphrase and Summary Quiz</li> </ol>
<b>8</b> Due Sunday, 10/16	<p>Boost Your Vocabulary:</p> <ol style="list-style-type: none"> <li>1. Read pages 190-193 in College Success.</li> <li>2. Watch the Video: How to Expand Your Vocabulary in 6 Steps (5:55)</li> <li>3. *Vocabulary Quiz</li> </ol>
<b>9</b> Due Sunday, 10/23	<p>Visualize:</p> <ol style="list-style-type: none"> <li>1. Read to Learn: "Visualizing"</li> <li>2. *Visualizing Quiz</li> </ol>
<b>10</b> 10/30	<p>Synthesis and Analysis:</p> <ol style="list-style-type: none"> <li>1. Instructor's Note: Synthesis &amp; Analysis</li> <li>2. Watch the Video: <i>Synthesis vs. Analysis</i> (4:05)</li> <li>3. Watch the Video: <i>How to Analyze and Synthesize Information</i> (10:14)</li> <li>4. *Synthesis &amp; Analysis Quiz</li> </ol>
<b>11</b> Due Sunday, 11/6	<p>Think Critically:</p> <ol style="list-style-type: none"> <li>1. Read &amp; Watch to Learn: Critical Thinking Skills</li> <li>2. *Think Critically Quiz</li> </ol>
<b>12</b> Due Sunday, 11/13	<p>Read Scholarly Articles:</p> <ol style="list-style-type: none"> <li>1. Read to Learn: "Reading a Scholarly Article"</li> <li>2. Watch the Video: How to Read a Scholarly Article (9:10)</li> <li>3. *Read Scholarly Articles Quiz</li> </ol>
<b>13</b> Due Sunday, 11/20	<p>Read Textbooks:</p> <ol style="list-style-type: none"> <li>1. Read page 28 from The Word on College Reading and Writing</li> <li>2. Read to Learn: "How to Read a Textbook"</li> <li>3. *Read Textbooks Quiz</li> </ol>
<b>14</b> Due Monday, 11/28	<p>Read Literature</p> <ol style="list-style-type: none"> <li>1. Read to Learn: "How to Read Literature"</li> <li>2. *Read Literature Quiz</li> </ol>

<p style="text-align: center;"><b>15</b> Due Sunday, 12/4</p>	<p>Troubleshoot Your Reading:</p> <ol style="list-style-type: none"> <li>1. Read pages 22-24 from The Word on College Reading and Writing.</li> <li>2. *Troubleshoot Your Reading Quiz</li> </ol>
<p style="text-align: center;"><b>16</b> Due <b>Tuesday</b>, 12/6</p>	<p>Comprehensive Quiz</p>

### **Additional Policies**

**COM Technology Outage Policy:** Students are responsible for completing all course work by the due dates stated in the syllabus. Occasionally the college may experience emergency campus-wide technology outages. Should this occur during a quiz or submission of an assignment, you will need to notify the instructor to reset the quiz or extend the assignment due date. This will occur once the campus-wide outage is confirmed by Informational Technology. An Announcement will be sent to all students relaying the information about the new due date for the assignment or quiz.

In case of a personal technology issue, or if you have questions about an assignment or need clarification of requirements, you are expected to contact the instructor using Course Email. The College has a number of [computer labs](#), so access to requisite technology needed to complete assignments should not be an issue.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Michelle Brezina at 409-933-8124 or [mvaldes1@com.edu](mailto:mvaldes1@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

**Early Alert Program (COM):** The Counseling Center at College of the Mainland has implemented an Early Warning Program. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Warning Program you will be contacted by someone in the Counseling Department. As student success and retention is very important to us, someone from the Counseling Department will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Classroom Conduct Policy (COM):** College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook. <http://www.com.edu/student-services/student-handbook>. Students should act in a professional manner always. Disruptive students will be held accountable according to college policy. Any violations of the Code of Conduct will result in a referral to the Office for student Conduct and may result in dismissal from this class.

**Academic Dishonesty (COM):** Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that

exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

**Plagiarism:** Plagiarism is a very serious offense and is not acceptable in this course.

- Copying someone else’s words and claiming them as your own is plagiarism.
- Paraphrasing, summarizing, or quoting someone else’s words without proper citations is plagiarism.
- Using someone else’s images (still or moving), data, audio, interviews, etc. without proper citations is plagiarism.
- All essays will be submitted to Safe Assign in Blackboard –a software that checks papers for plagiarism.

Claiming someone else’s words as your own (copy / pasting or turning in a borrowed or bought paper) is *completely unacceptable*. Students who blatantly plagiarize will receive a grade of 0 and will be referred to the Office of Student Conduct for the appropriate disciplinary action.

<b>Student Learner Outcome IRW 0320</b>	<b>Maps to Core Objective IRW 0320</b>	<b>Assessed via this Assignment IRW 0320</b>
1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths (0320).	Critical Thinking (CT)	Reading assignments, quizzes
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing (0320).	Communication Skills (CS)	Reading assignments, quizzes, writing projects
3. Identify and analyze the audience, purpose, and message across a variety of texts (0320).	Critical Thinking (CT)	Reading assignments
4. Describe and apply insights gained from reading and writing a variety of texts (0320).	Critical Thinking (CT)	PECAT Paragraph Framework
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer’s purpose (0320).	Communication Skills (CS)	Writing Projects

6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations (0320).	Critical Thinking (CT)	Reading assignments, quizzes, writing projects
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies (0320).	Teamwork (TW)	Writing projects
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim (0320).	Critical Thinking (CT)	MLA quiz PECAT Paragraph Framework module
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments (0320).	Personal Responsibility (PR)	Revising, Editing, and Proofreading quiz
10. Recognize and apply the conventions of standard English in reading and writing (0320).	Personal Responsibility (PR)	Writing projects, quizzes

(COM) Access this link to learn [How To Avoid Plagiarism](#) or <http://en.writecheck.com/ways-to-avoid-plagiarism/>

**Concerns/Questions (COM):** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the Department Chair, Brian Anderson, at 409-933-8186 or [banderson@com.edu](mailto:banderson@com.edu).

### **Student Learner Outcomes (COM)**

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.
6. Demonstrate knowledge of MLA bibliographic and citation systems.
7. Use technology in the writing process.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law.

