



**CJLE 1518.501CL**  
**Basic Peace Officer III**  
**Spring 2022**

**Instructor:** Daniel Blackford, [dblackford@com.edu](mailto:dblackford@com.edu) 409-933-8299

**Student Hours and location:** M-F (with Intermittent Saturdays) 7:45/am – 6:00/pm  
PSC Rm. 117

**Required Textbook:** **Texas Criminal and Traffic Law Handbook 2019 – 2020 Edition /**  
**Publisher:** LexisNexis / **ISBN: 9781522185031 (Soft Cover).**

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Course Description:** This course is one in a series of five courses that make up the Basic Police Academy block of instruction. This course, BPO-III provides instruction and participation in courses of study regarding the Texas Health and Safety Code, (controlled substance laws); crowd management; crime scene investigation; victim and suspect interviews and interrogations; and professional police driving.

**Course Requirements:**

Students will know and understand the laws and procedures set forth by the Texas Health and Safety Code. Students will demonstrate an ability to safely, effectively and lawfully interview suspects and victims in both criminal and non-criminal investigations. Students will demonstrate their knowledge and understanding of different types of large groups / crowds and display techniques to effectively manage them. Students will know, understand and demonstrate safe driving principals for daily operation of a police vehicle on patrol.

**Attendance Policy:** The Texas Commission on Law Enforcement requires students to attend the class in its entirety. **Any hours missed must be made up before completing the program.** The students must notify the Director of designee of any absence or he/she will be dismissed from the academy program. All hours missed must be made up before the end of the academy. **(See Section X - Cadet Attendance Requirements in the Rules and Regulations handout for the BPOA).**

**Tardiness Policy:** The student must report the reason for tardiness to the Director of the BPOA or his designee, in a timely manner, whenever they are late / or failed to attend class and provide the reason for such. Failure to do so **CAN** bring about termination from the program.

**Withdrawal Policy:** Withdrawals from the course, (and in essence the academy), are made to the Coordinator of Law Enforcement Training in writing to be accepted by the Director of the Training Academy. Withdrawals are handled as resignations per the Rules and Regulations of the College of the Mainland Criminal Justice Training Center Law Enforcement Academy. Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is March 2. The last date to withdraw from the 16-week session is April 25. The last date to withdraw for the 2<sup>nd</sup> 8-week session is May 4.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor.

**Early Alert Program:** The Counseling Center at College of the Mainland has implemented an Early Warning Program. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Warning Program you will be contacted by someone in the Counseling Department. As student success and retention is very important to us, someone from the Counseling Department will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

As per BPOA Rules students must achieve and maintain a 75% average by the end of the fourth week. Written notice will be given to any student who drops down within 3 points of that minimum score.

***Dropping below the 75% average after the 4<sup>th</sup> week can bring about termination from the program if the Director determines that it is in the best interest of the student and the academy.***

**Academic Dishonesty:** Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. **Cheating on any test/exam will bring about immediate termination from the academy. (See Academy Rules and Regulations Section VI – Cheating).**

**Concerns/Questions Statement:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concerns with me, and you continue to have questions, please contact Dr. R.E. Davis the Department Chair of Public Service Careers at 409-933-8313 or via his e-mail at [rdavis29@com.edu](mailto:rdavis29@com.edu)

**General Education Core Objectives:**

The Core Objectives for this course are as follows:

- 1. Critical Thinking**
- 2. Communication**
- 3. Personal Responsibility**
- 4. Social Responsibility**

| <b>Student Learner Outcome</b>   | <b>Maps to Core Objective</b>  | <b>Assessed via this Assignment</b> |
|--|--|-------------------------------------|
| <b>1.</b> Students will know and understand the laws and procedures set forth by the Texas Health and Safety Code.   | Personal Responsibility; Social Responsibility & Critical Thinking.                | Examination                         |
| <b>2.</b> Students will demonstrate an ability to safely, effectively and lawfully interview suspects and victims in both criminal and non-criminal investigations.  | Critical Thinking, Social Responsibility, Personal Responsibility & Communication. | Examination                         |
| <b>3.</b> Students will demonstrate their knowledge and understanding of different types of large groups / crowds and display techniques to effectively manage them. | Personal Responsibility, Social Responsibility, Communication & Critical Thinking. | Examination / Practical Exercises   |
| <b>4.</b> Students will know, understand and demonstrate safe driving principals for daily operation of a police vehicle on patrol.                                  | Critical Thinking, Personal Responsibility & Social Responsibility.                | Examination / Practical Exercises   |

**Re-test Policy:** Students are allowed 3 retests during the duration of the Basic Peace Officer Academy, (BPOA). The scores of each test retaken will be combined and the averaged score, will be the students' grade on that particular exam. Students will only be awarded a passing grade.

**Make-Up Policy:** All tests and assignments will be made up no more than 3 days after a student has missed an exam.

**Classroom Conduct Policy:** College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook. <http://www.com.edu/student-services/student-handbook.php>. Students should act in a professional manner at all times. Disruptive students will be held accountable according to both college policy and the Rules and Regulations of the Criminal Justice Training Center Law Enforcement Academy. Any violations of the Code of Conduct will result in a referral to the Office for student Conduct and may result in dismissal from this class. **(See Academy Rules & Regulations Section III – General Rules of Conduct).**

**Plagiarism:** Plagiarism is using someone else's words or ideas and claiming them as your own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else's words without giving proper citation, copying directly from a website and pasting it into your paper, using someone else's words without quotation marks. Any assignment containing any plagiarized material will receive a **grade of zero** and the student will be referred to the Office of Student Conduct for the appropriate discipline action. **(See also Academy Rules and Regulations Section VI – Cheating).**

**QEP (Quality Enhancement Plan) (If applicable):**

This class has been selected to include oral communication in its curriculum, as part of College of the Mainland's Quality Enhancement Plan (QEP) on oral communication across the curriculum. A small percentage of classes will also be video recorded for institutional purposes.

**ADA Statement:** College of the Mainland adheres to all applicable federal, state and local laws, regulations and guidelines with respect to providing accommodations to students with disabilities. If you have a disability and are in need of special accommodation, the instructor will work with you to provide a reasonable accommodation to ensure that you have a fair opportunity to perform in this class. Students with disabilities must register with Disabled Student Services (contact **Holly Bankston** (hbankston@com.edu at 409-933-8520).

The Office of Services for Students with Disabilities is located in the Student Success Center. Appropriate steps will then be taken to assist you in your needs.

<http://www.com.edu/student-services/counseling.php>

***NOTE: Due to the nature of the profession and training ADA may not cover some disabilities. Consult the Director of Training to determine if entry is prohibited due to some types of disability. As per the BPOA Rules and Regulations the ADA requires that proper documentation be presented in order to modify training or exempt persons covered by this act.***

As per BPOA Rules students must achieve and maintain a 75% average by the end of the fourth week. Written notice will be given to any student who drops down within 3 points of that minimum score.

***Dropping below the 75% average after the 4<sup>th</sup> week can bring about termination from the program if the Director determines that it is in the best interest of the student and the academy.***

**Other Factors in the Determination of Course Grade Include:**

Teamwork: Pass/Fail

Critical Thinking Skills on Practical Exercises: Pass/Fail

Daily/weekly exams: All are of equal value. – **Note:** A grade **Below** 75% is failing.

Quarter Finals/Midterm: All are of equal value. – **Note:** A grade **Below** 80% is failing.

Final: Student must score no less than 85% to be eligible to take the licensing exam.\*\*

Quizzes: Same as above.

Paper Assignment: Same as above.

Oral Presentation Assignment: Same as above.

\*\*The Director of the BPOA may waive this requirement if in his judgment, based on past student performance throughout the BPOA, the Director believes the student knows the material and can successfully pass the state licensing exam.

**Detailed Grading Formula: All assignments and tests carry the same weight of 100%.**

**Grading Scale:**

92-100= A

83-91= B

75-82= C

0-74= F

**Upon successful completion of this course, students will:**

1. Be eligible to take CJLE 1524 – Basic Peace Officer IV.

**Concerns/Questions Statement:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concerns with me, and you continue to have questions, please contact Ms. Kay Frieze the Department Chair of Public Service Careers and Allied Health at (409)-933-8414 or via her e-mail at [kfrieze@com.edu](mailto:kfrieze@com.edu)

**Please note: Important Information:**

HB 1508 was passed and went into effect on September 1, 2017. This bill requires all entities providing educational or instructional programs that prepare a student for an occupation or vocation requiring a Texas occupational license to inform the student or program participant that their eligibility for an occupational license **could be** impacted by the student's criminal history. **Therefore, because eligibility for an occupational license may be impacted by one's criminal history. Students with a criminal history should confer with the Program Coordinator / Director or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.**

**COVID-19 Statement:** All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland's Coronavirus Information site at [www.com.edu/coronavirus](http://www.com.edu/coronavirus). In compliance with Governor Abbott's May 18 Executive Order, face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the COM community to distance when possible, use hygiene measures, and get vaccinated to protect against COVID-19. Please visit [com.edu/coronavirus](http://com.edu/coronavirus) for future updates.