



**Course Number and Section: CSME 1447.101**

**Name of Course: Principals of Skin Care/Facials and Related Theory III**

**Course Semester: Spring 2024**

**Monday - Thursday 9:00am - 12:00pm & 1:00pm - 4:00pm**

**Instructor Information:** Ms. Savannah Davis sdavis@com.edu 409-933-8116  
Cosmetology Dept. 10000 Emmett F. Lowry Expressway Suite 4000 Texas City, TX 77591

**Student hours and location:** Monday & Tuesday 4:00PM-7:00PM Wednesday 4:00PM-5:30PM

**Required Textbook/Materials:** Milady Standard Foundations with Standard Esthetics: Fundamentals, 12th edition, ISBN 9780357263792

Milady CIMA™ Online Platform

Texas Occupations Code General Rules & Regulations Texas Department of Licensing & Regulations (OPTIONAL LEARNING MATERIAL)

Milady’s Standard Fundamentals for Esthetics Student CD-ROM

Cosmetology PRACTICAL EXAM REVIEW, 4th Edition

Cosmetics Ingredient Dictionary

**Course Description:** Overview of the skills and knowledge necessary for the field of esthetics.

**Course requirements:** Chapter 2: Anatomy Student Lecture Presentation

**Determination of Course Grade/Detailed Grading Formula:**

Professionalism	10%	A – 93 to 100
Attendance	20%	B – 92 to 85
Homework	10%	C – 84 to 77
Lab Skill Sheet	20%	D – 76 to 69
Chapter Exams	30%	F – 68 & Below

**Late Work, Make-Up, and Extra-Credit Policy:** *Late assignments will not be accepted.* Students will receive a “0”. Any/All assignments maybe completed in advance of due dates. *Incomplete assignments will not be accepted.* Students will receive a “0”. *Chapter exams/test/quiz* must be taken at designated hours & allotted time period. Unless special accommodation has been approved. *Final exams* cannot be made up; therefore, any student missing, any Final Exam (written or practical) will receive a failing number grade of “O”. (See Cosmetology Department Rules & Regulations).

**Attendance Policy:** Every class is important to your success in school. Make every effort to attend all scheduled classes. A sign-in and sign-out sheet will be provided in each class. Each student must sign themselves in and out daily. If a student misses more than one (1) hour or up to half the class period, the grade will reflect an absence. Any student not present in daily class attendance (morning, mid-day, or afternoon), shall be considered absent for the day. Any time missed will affect the total number of hours needed for completion. Attendance grades are calculated as follows: each tardy equals 20 points off the attendance grade. Each absence equals a “0” attendance grade. If a

student misses four (4) absences, they will be dismissed from the program. ***It is the student's responsibility to withdraw through the admissions department.***

**Tardy Policy:** Entering the class after the time class begins is counted as a tardy. Entering the class after the halfway mark of the class is counted as an absence. Every **four (4)** tardies will equal one absence.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L or other LMS)

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Explain and practice professional ethics.	Social responsibility	Paper Professional Evaluation
2. Identify the regulations and requirements of: a. Institution: b. Department: c. Demonstrate state safety and sanitation steps	Personal responsibly	Paper Professional Evaluation
3. Demonstrate knowledge of makeup procedures.	Personal responsibly	
4. Demonstrate knowledge of underarm & leg waxing procedures.	Critical thinking	Skills Evaluation
5. Show proficiency in Micro-Currant techniques.	Critical thinking	Skills Evaluation
6. Demonstrate and practice Microdermabrasion.	Personal responsibility	Skills Evaluation
7. Identify and practice basic Cavitational peel.	Personal responsibility	Skills Evaluation

**Academic Dishonesty:** Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty - such as cheating on exams is an extremely serious offense and will result in a grade of zero on that exam and the student will be referred to the Office of Student Conduct for appropriate discipline action. Many assignments, written and practical are completions grades. Assignments that are "INC" will receive a number grade of a "O".

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact J. Hunsucker 409-933-8608 [jhunsucker1@com.edu](mailto:jhunsucker1@com.edu)

**Course outline:**

<b>Week 1:</b> Chapter 2: Anatomy & Physiology D2L Comprehensive Chapter Exam CIMA Activities Due 1/19/2025 by 11:59PM	Verify All Paperwork / Review Syllabus / Clarify Practical Sheet / Verify Syllabus Signature / Lab Skills
<b>Week 2:</b> Chapter 9: Facial Massage D2L Comprehensive Chapter Exam CIMA Activities Due 1/26/2025 by 11:59PM	<ul style="list-style-type: none"> <li>Marine Enzyme Exfoliation, Chemical Peel, Cryo Therapy</li> </ul>
<b>Week 3:</b> Chapter 10: Facial Devices & Technology D2L Comprehensive Chapter Exam CIMA Activities Due 2/2/2025 by 11:59PM	<ul style="list-style-type: none"> <li>LED Photo Light Facial</li> </ul>
<b>Week 4:</b> Chapter 11: Hair Removal D2L Comprehensive Chapter Exam CIMA Activities Due 2/9/2025 by 11:59PM	<ul style="list-style-type: none"> <li>Makeup Application w/ Band Strip Lash Application</li> </ul>
<b>Week 5:</b> Chapter 12: Makeup Essentials D2L Comprehensive Chapter Exam	<ul style="list-style-type: none"> <li>Granular Microdermabrasion</li> </ul>

CIMA Activities Due 2/16/2025 by 11:59PM	
<b>Week 6:</b> Chapter 13: Advanced Topics & Treatments D2L Comprehensive Chapter Exam CIMA Activities Due 2/23/2025 by 11:59PM	<ul style="list-style-type: none"> <li>• Leg Waxing (Soft Wax)</li> </ul>
<b>Week 7:</b> Complete All Required Skills	<ul style="list-style-type: none"> <li>• Underarm Waxing (Hard Wax)</li> <li>• Complete any required skills</li> </ul>

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## Institutional Policies and Guidelines

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [https://www.com.edu/student-services/docs/Student Handbook 2024-2025 v2.pdf](https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: [AccessibilityServices@com.edu](mailto:AccessibilityServices@com.edu)

Location: COM Doyle Family Administration Building, Student Success Center

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is October 2. The last date to withdraw from the 16-week session is November 15. The last date to withdraw for the 2<sup>nd</sup> 8-week session is November 26.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).

**Nondiscrimination Statement:**

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.



## CSME 1447.101 Principals of Skin Care/Facials and Related Theory III Spring 2025

**IMPORTANT:** Eligibility for an occupational license may be impacted by one’s criminal history. Students with a criminal history should confer with faculty or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.

**Notice to Students Regarding Licensing:** Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following website provides links to information about the licensing process and requirements: [www.tdlr.texas.gov](http://www.tdlr.texas.gov). Should you wish to request a review of the impact of criminal history on your potential TDLR Cosmetology Operator Certificate which leads to testing for licensure, prior to or during your quest for a certificate, you can visit [www.tdlr.texas.gov](http://www.tdlr.texas.gov) and request a “Criminal History Evaluation”: This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

**Disclaimers/Additional Policies:** Instructors may, at their discretion, withdraw a student due to lack of attendance, or the inability to maintain the prescribed minimum rate of progress (70% average in all grading categories) stated in the course syllabus and in D2L platform. Also, any behavior detrimental to the learning process of the student or class.

**Zero Tolerance Policies:**

**\* Bullying: physical or mental. We will always strive to maintain a positive atmosphere. \* Uniform: Wear it or return home, get in uniform and return to school including lab jacket. \* No Borrowing. Bring your supplies or go home. Retrieve your supplies and return to school. \* The student’s attendance grade will be affected by having to leave class to retrieve needed supplies.**

**The instructor can update the syllabus at any time. Please refer to COM email or D2L BrightSpace for updates or changes.**

**Client Lab expectations:**

- Must show up on time, at 9:00 AM.
- Client services begin at 9:30 AM; must be completely set up by 9:20 AM.
- In proper uniform, with required white lab coats.
- Shoes must be closed toe, solid white or black only. Absolutely NO Crocs.
- Hair needs to be neat, secure and put back, no loose or dangling jewelry.
- Always show respect to your classmates, clients, and instructors.
- Show respect to the machines, devices, and tools.
- Sanitize your station after each client.
- No lounging in the lab on client days. Students must remain in designated areas.
- No food or drink in the service lab.
- Students may only be in the service lab while working on clients or completing practical skills.
- Must have all supplies needed every Thursday.
- Must give 24-hour notice if you will not be able to attend client day.
- Even if you are off books, always be prepared to take a walk in or if a classmate calls out.
- Each client must be charted in Meevo; if failure to chart, you will not receive a signature for that day.
- All duties must be completed before leaving for the day to receive signatures
- If this contract is breached, you will be asked to leave for the day and receive a write-up.

I, \_\_\_\_\_, (please print) acknowledge that I have received, read and understand the syllabus and all requirements.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_





**Spring 2025 Daily Class Schedule**

<p><b>Week 1</b> Monday 9:00AM - 4:00PM Jan 13</p> <p>Verify All Paperwork / Review Syllabus / Clarify Practical Sheet / Verify Syllabus Signature</p> <p>D2L Lecture Chapter 2 ANATOMY AND PHYSIOLOGY Part 1 CIMA 62 Activities &amp; D2L Comprehensive Chapter Exam Due 1/19/2024 by 11:59PM</p> <p><b>Complete Lecture/CIMA Activities</b></p> <p>Outside Model 1:30PM &amp; 2:30PM (ONLY)</p> <p>(2) Take A Moment Facial</p> <p>Instr Sign _____, _____</p>	<p>Tuesday 9:00AM - 4:00PM Jan 14</p> <p>D2L Lecture Chapter 2 ANATOMY AND PHYSIOLOGY Part 2</p> <p><b>Complete Lecture/CIMA Activities</b></p> <p>Outside Model 1:30PM &amp; 2:30PM (ONLY)</p> <p>(2) The Refresh &amp; Renew Facial</p> <p>Instr Sign _____, _____</p>	<p>Wednesday 9:00AM – 4:00PM Jan 15</p> <p><b>Complete Lecture/CIMA Activities</b></p> <p>(2) The Rejuvenation Facial (Must Include): Rotary Brush / Galvanic Current / Suction Machine Extractions / High Frequency Sparking / Iontophoresis Current / Massage w/ Indirect High Frequency</p> <p>Instr Sign _____, _____</p>	<p>Thursday 9:00AM - 4:00PM Jan 16</p> <p>Outside Model 9:30AM, 10:30AM, 1:30PM &amp; 2:30PM (ONLY)</p> <p><b>Complete Lecture/CIMA Activities</b> <b>Complete Required Practical Skills</b></p> <p>Participation _____</p> <p>Professionalism _____</p>
<p><b>Week 2</b> Monday Jan 20</p> <p><b><i>MLK DAY No School</i></b></p>	<p>Tuesday 9:00AM - 4:00PM Jan 21</p> <p>D2L Lecture Chapter 9: Facial Massage Part 1 CIMA 30 Activities &amp; D2L Comprehensive Chapter Exam Due 1/26/2025 by 11:59PM</p> <p><b>Instructor DEMO:</b> Marine Enzyme Exfoliant, Chemical Peel, Cryo-Therapy</p> <p><b>Complete Lecture/CIMA Activities</b></p> <p>Outside Model 1:30PM, 2:30PM(ONLY)</p> <p>Student Practical Lab (2) Station / Table Setup (2) Patron Protection (2) Cleansing / Rinsing / Toning (2) Marine Enzyme Exfoliation (6-10 min) (2) Rinse/Tone (2) Sterilize/Disinfect (2) GlySalLac Peel 3 Layers 5 min each (15 min max)</p>	<p>Wednesday 9:00AM – 4:00PM Jan. 22</p> <p>D2L Lecture Chapter 9: Facial Massage Part 2</p> <p><b>Complete Lecture/CIMA Activities</b></p> <p>Outside Model 1:30PM, 2:30PM (ONLY)</p> <p>(1) Set Lash Tinting Instr Sign _____</p> <p>(1) Set Brow Tinting Instr Sign _____</p>	<p>Thursday 9:00AM – 4:00PM Jan. 23</p> <p><b>First Day Client Services</b></p> <p>9:30AM, 10:30AM, 1:30PM &amp; 2:30PM (ONLY)</p> <p><b>Complete Required Practical Skills</b> <b>Complete Lecture/CIMA Activities</b></p> <p>Participation _____</p> <p>Professionalism _____</p>

	(2) Rinse 3-4 times / Soothing Mist (2) Cryo Therapy (2) DNA/Hyaluronic Ampoule or Treatment Serum (2) Moisturizer/SPF/ Eye Cream  Instructor Sign _____, _____		
<b>Week 3</b> Monday 9:00AM - 4:00PM January 27  Chapter 10: Facial Devices & Technology Part 1 CIMA 50 Activities & D2L Comprehensive Chapter Exam Due 2/4220245by 11:59PM <u>Instructor Demo</u> B3 Enzyme Exfoliant, LED Photo Light  <b>Complete Lecture/CIMA Activities</b>  Outside Model 1:30PM, 2:30PM (ONLY)  Student Practical Lab (2) Table Setup (2) Patron Protection (2) Eyes, Lip, Face & Neck Cleansing (2) Rinse / Tone (2) B3 Enzyme Exfoliant w/steam (10 Min.) (2) Rinse / Tone (2) DNA or Hyaluronic Ampoule or Treatment Serum (2) LED Photo Light (2) Moisturizer/Eye Cream/Sunscreen  Instructor Sign _____, _____	Tuesday 9:00AM – 4:00PM January 28  Chapter 10: Facial Devices & Technology Part 2  <b>Complete Lecture/CIMA Activities</b>  Outside Model 1:30PM, 2:30PM (ONLY)  <b>Student Practical Lab</b> (1) Patron Protection (1) Manual Cleansing (Eyes, Lips, Face) (1) Rinse / Hot Towel (1) Toner (1) Gommage Exfoliant Application (1) Rinsing (1) Toning (1) Eye & Lip Lift (1) Moisturizer / SPF / Eye Cream  Instructor Sign _____	Wednesday 9:00AM - 4:00PM January 29  <b>Complete Lecture/CIMA Activities</b>  Outside Model 1:30PM & 2:30PM (ONLY)  <b>Student Practical Application</b> (1) Patron Protection (1) Eyes & Lip Cleanse (1) Face Manual Brush Cleanse (1) Rinse / Toner (1) Nutriment Blue Oil or DNA or Hyaluronic Ampoule (1) Paraffin Masque Application (1) Eye Cream / SPF  Instructor Sign _____	Thursday 9:00AM – 4:00PM January 30  <b>Client Services</b>  9:30AM, 10:30AM, 1:30PM & 2:30PM (ONLY)  <b>Complete Required Practical Skills</b> <b>Complete Lecture/CIMA Activities</b>  Participation _____  Professionalism _____
<b>Week 4</b> Monday 9:00AM - 4:00PM February 3  Chapter 11: Hair Removal Part 1 CIMA 68 Activities & D2L Comprehensive Chapter Exam Due 2/11/2024 by 11:59PM  <b>MAKEUP</b> SANITATION STEPS & PROCEDURES	Tuesday 9:00AM - 4:00PM February 4  Chapter 11: Hair Removal Part 2  Student Practical Lab (3) Table Setup (3) Patron Protection	Wednesday 9:00AM - 4:00PM February 5  <u>Instructor Demo</u> Diamond Peel Microdermabrasion  Outside Model 10:30, 1:30PM & 1:30PM (ONLY)  Student Practical Lab	Thursday 9:00AM - 4:00PM February 6  <b>Client Services</b>  9:30AM, 10:30AM, 1:30PM & 2:30PM (ONLY)



<p>Outside Model 1:30PM &amp; 2:30PM (ONLY)</p> <p>Student Practical Lab  (3) Table Setup  (3) Patron Protection  (3) Day Makeup (Lighter Shades)  (3) Sanitation</p> <p>Instructor Sign _____, _____, _____</p>	<p>(3) Artificial Lashes Bands  (3) Evening Makeup (Dramatic Shades)  (3) Sanitation</p> <p>Instructor Sign _____, _____, _____</p>	<p>(2) Table Setup  (2) Patron Protection  (2) Cleansing / Rinsing  (2) Soothing Mist  (2) Skin Analysis  (2) Diamond Microdermabrasion  (2) Rinse/Cold Compress  (2) Calming/Liposome/Oxygen Complex  (2) Moisturizer/Eye Cream/Sunscreen</p> <p>Instructor Sign _____, _____</p>	<p><b>Complete Required Practical Skills</b></p> <p>Participation_____ Professionalism _____</p>
<p><b>Week 5</b>  Monday 9:00AM - 4:00PM February 10</p> <p>D2L Lecture Chapter 12: Makeup Essentials Part 1  CIMA 70 Activities &amp;  D2L Comprehensive Chapter Exam Due 2/18/2024 by 11:59PM</p> <p><b><u>Instructor Demo</u></b>  Micro-Current, Lucas Sprayer</p> <p>Outside Model 1:30PM, 1:30PM (ONLY)</p> <p>Student Practical Lab  (2) Table Setup  (2) Patron Protection  (2) Eyes, Lip, Face &amp; Neck Cleansing  (2) Rinse / Tone  (2) Apply Aquasonic Transmission Gel  (2) Micro-Current Technique  (2) Rinse/Tone w/ Lucas Spray  (2) Calming/Liposome/Oxygen Complex  (2) Moisturizer/Eye Cream/Sunscreen</p> <p>Instructor Sign _____, _____</p>	<p>Tuesday 9:00AM - 4:00PM February 11</p> <p>D2L Lecture Chapter 12: Makeup Essentials Part 2</p> <p><b>Complete Required Practical Skills</b></p> <p>Outside Model 1:30PM &amp; 2:30PM (ONLY)</p> <p>Outside Model 9:30AM, 10:30AM, 1:30PM &amp; 2:30PM (ONLY)</p> <p>(1) Lip Waxing  Instr Sign _____</p> <p>(1) Brow Waxing  Instr Sign _____</p> <p>(1) Artificial Lash Application (8 Flares Per Eye)  Instr Sign _____</p>	<p>Wednesday 9:00AM - 4:00PM February 12</p> <p><b><u>Instructor Demo</u></b>  Wood's Lamp / Granular Microdermabrasion</p> <p>Outside Model 10:30AM, 1:30PM &amp; 2:30PM (ONLY)</p> <p>Student Practical Lab  (2) Table Setup  (2) Patron Protection  (2) Cleansing / Rinsing  (2) Soothing Mist  (2) Wood's Lamp Skin Analysis  (2) Granular Microdermabrasion  (2) Rinse/Cold Compress  (2) Calming/Liposome/Oxygen Complex  (2) Moisturizer/Eye Cream/Sunscreen</p> <p>Instructor Sign _____, _____</p>	<p>Thursday 9:00AM - 4:00PM February 13</p> <p><b>Client Services</b></p> <p>9:30AM, 10:30AM, 1:30PM &amp; 2:30PM (ONLY)</p> <p><b>Complete Required Practical Skills</b></p> <p>Participation_____ Professionalism _____</p>
<p><b>Week 6</b>  Monday 9:00AM - 4:00PM February 17</p> <p>Chapter 13: Advanced Topics &amp; Treatments Part 1  CIMA 55 Activities &amp;  D2L Comprehensive Chapter Exam Due 2/24/2024 by 11:59PM</p> <p><b><u>Instructor Demo</u></b> Leg Waxing (Soft Wax)</p>	<p>Tuesday 9:00AM - 4:00PM February 18</p> <p>Chapter 13: Advanced Topics &amp; Treatments Part 1</p> <p><b>Complete Required Practical Skills</b></p> <p>Outside Model 1:30PM &amp; 2:30PM (ONLY)</p>	<p>Wednesday 9:00AM - 4:00PM February 19</p> <p>Chapter 13: Advanced Topics &amp; Treatments Part 1</p> <p><b><u>Instructor Demo</u></b> Underarm (Hard Wax)</p> <p><b><u>Student Practical Lab</u></b></p>	<p>Thursday 9:00AM - 4:00PM February 20</p> <p><b>Client Services</b></p> <p>9:30AM, 10:30AM, 1:30PM &amp; 2:30PM (ONLY)</p> <p><b>Complete Required Practical Skills</b></p>

<p>Student Practical Application  (1) Table Setup  (1) Patron Protection  (1) Cleanse / Powder  (1) Leg Waxing  (1) Sanitation</p> <p style="text-align: right;">Instructor Signature (1) _____</p>		<p>Student Practical Application  (1) Table Setup  (1) Patron Protection  (1) Cleanse / Powder  (1) Underarm Waxing  (1) Sanitation</p> <p style="text-align: right;">Instructor Signature (1) _____</p>	<p style="text-align: right;">Participation _____ Professionalism _____</p>
<p><b>WEEK 7</b>  Monday 9:00AM-4:00PM February 24</p> <p style="text-align: center;">9:30AM, 10:30AM, 1:30PM &amp; 2:30PM (ONLY)</p> <p style="text-align: center;"><b>Complete Required Practical Skills</b></p>	<p style="text-align: center;">Tuesday 9:00AM - 4:00PM February 25</p> <p style="text-align: center;">9:30AM, 10:30AM, 1:30PM &amp; 2:30PM (ONLY)</p> <p style="text-align: center;"><b>Complete Required Practical Skills</b></p>	<p style="text-align: center;">Wednesday 9:00AM - 4:00PM February 26</p> <p style="text-align: center;">9:30AM, 10:30AM, 1:30PM &amp; 2:30PM (ONLY)</p> <p style="text-align: center;"><b>Complete Required Practical Skills</b></p>	<p style="text-align: center;">Thursday 9:00AM - 4:00PM February 27</p> <p style="text-align: center;"><b>Client Services</b></p> <p style="text-align: center;">9:30AM, 10:30AM, 1:30PM &amp; 2:30PM (ONLY)</p> <p style="text-align: center;"><b>Complete Required Practical Skills</b></p> <p style="text-align: right;">Participation _____ Professionalism _____</p> <p style="text-align: center;"><b><u>ALL LAB SHEETS DUE</u></b></p>