



**SPCH-1318-00211**

## **Interpersonal Communication | Fall 2024**

**Instructor Information:** Maria Starling, mstarling@com.edu, contact via COM email.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

**Student hours and location:** Online Course

### **Course Material:**

**DeVito, J (2017). The interpersonal communication book. 16th edition. Pearson**

Computer with internet access/capability AND word processing program (Preferably Microsoft Word).

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an on-line retailer.

Course Description: This course is the application of communication theory to interpersonal relationship development, maintenance, and termination in relationship contexts including friendships, romantic partners, families, and relationships with co-workers and supervisors.

### **STUDENT LEARNING OUTCOMES**

Upon completion of the course, students will complete quizzes/exams, skill building exercises, and research on the following:

- 1.Exhibit understanding of interpersonal theories and principles.
- 2.Demonstrate ability to analyze and critique verbal and nonverbal interactions in mediated and face to face contexts.
- 3.Identify perceptual processes as they relate to the self and others.
- 4.Demonstrate critical thinking ability by effectively researching, evaluating, and applying communication theories oral and/or written assignments.
- 5.Demonstrate understanding of the relevance of cross-cultural, co-cultural, gender and age influences on human communication.
- 6.Demonstrate ability to identify, evaluate, and apply conflict styles and conflict management techniques in dyads and/or groups.
- 7.Identify types of and barriers to effective listening.

## **Determination of Course Grade/Detailed Grading Formula**

**Grading:** This course is a points-based course; the number earned points determines the semester grade.

1. Points will not be 'round up' to the next percentage grade higher; the exact number of points earned determines the final grade in the course
2. Participation: Grades are determined by peer interaction, feedback, and constructive involvement in discussion assignments.

### **3. The following scale is used to determine the final course grade:**

POINTS	LETTER GRADE	PERCENTAGE
1500-1350	A	(100%-90%)
1349-1200	B	(89.9%-80%)
1199-1050	C	(79.9%-70%)
1049-900	D	(69.9%-60%)
899-Below	F	(59.9%-0%)

**Attendance Policy:** Regular attendance is vital to success in college courses. Poor attendance will adversely affect performance and grades. Students are required to log in and participate in weekly assignments (Quizzes, Application posts, etc.).

**Late Work:** Is not accepted unless prior approval is provided by the instructor. Quizzes and discussion forum/board assignments: as this is an online course, there is no excuse for assignments to be late as the assignments are due 11:59 PM Sundays. Therefore, quizzes and/or discussion forum posts are not accepted late. Technology issues, including problems with D2L, are NOT excuses for work to be late.

**Communication Policy:** Students are expected to check the Course Announcements and college assigned student email DAILY (M-F) for course communications. The College provides a free, official email account to all students to ensure efficient and secure communications between you and the College. Students will be required to use their college-issued email address to communicate with their instructors and all other college personnel, so it is easy to distinguish a student's email from spam. The college expects that students will utilize their college email addresses to send and receive communications with college personnel and will read email on a frequent and consistent basis. I check emails throughout the day and I will make an attempt to respond to emails as I receive them throughout the day (M-F, 9am-4pm) as my schedule permits; Outside those hours (especially on weekends), emails will be addressed the next business day. I will try to respond and If you do not hear from me within 24 hours, you can assume I did not receive your email so I recommend trying again. Do NOT email assignments to the professor; work must be submitted D2L.

**Discussion Board Rubric**

Students are required to participate in discussion assignments to share and hear thoughts on topic from the different perspectives each classmate brings to class.

**Minimum Posting Length Requirement=200-225 words (1-1 ½ paragraphs)**

Font: Times New Roman

Font Size: 12pt.

Category	Description
<b>Comprehension</b>	Explain key concepts and illustrate understanding of material by providing examples and personal perspective/experiences.
<b>Connections</b>	Integrate learned concepts by making connections to personal experience or previous understanding. Include requested items per assignment specifics.
<b>Writing</b>	Write clear and concise responses with no errors related to organization, grammar, format, and APA citations.

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Dr. Brian Anderson 409-933-8186 (x8186) [banderson@com.edu](mailto:banderson@com.edu)

<p style="text-align: center;"><b>SPCH 1318 – Interpersonal FALL 2024</b></p> <p style="text-align: center;"><b>Weekly assignments are my way of taking attendance.</b></p> <p style="text-align: center;"><b>All assignments are due Sunday at 11:59 p.m.</b></p> <p style="text-align: center;"><b>*Unless noted via course calendar/announcements*</b></p>			
Week	Topic/Read	Assignments	Due
<b>1</b> <b>08/19-08/25</b>	<p style="text-align: center;"><b>Chapter One:</b>            Foundations of Interpersonal Communication</p> <p style="text-align: center;"><b>Chapter Two:</b>            Culture and Interpersonal Communication</p>	<p><b>Read:</b> Chapters 1-2</p> <p><b>Do:</b></p> <ul style="list-style-type: none"> <li>-Self-Introduction (PPT)</li> <li>-Feedback Activity</li> <li>- Cultural belief Activity</li> <li>- Speech Critique (Brene Brown)</li> </ul>	<b>08/25</b>
<b>2</b> <b>08/26-09/01</b>	<p style="text-align: center;"><b>Chapter Three:</b>            Perception of the Self and Others</p> <p style="text-align: center;"><b>Chapter Four:</b>            Verbal Messages</p>	<p><b>Read:</b> Chapters 3-4</p> <p><b>Do:</b></p> <ul style="list-style-type: none"> <li>-Discussion Forum (Self-Fulfilling Prophecy)</li> <li>-Discussion Forum (Empathy)</li> <li>-Quiz (1-4)</li> </ul>	<b>09/01</b>
<b>3</b> <b>09/02-09/08</b>	<p style="text-align: center;"><b>Chapter Five:</b>            Nonverbal Messages</p> <p style="text-align: center;"><b>Chapter Six:</b>            Listening</p>	<p><b>Read:</b> Chapters 5-6</p> <p><b>Do:</b></p> <ul style="list-style-type: none"> <li>-Discussion Forum (Nonverbal Behavior)</li> <li>-Listening Assignment</li> </ul>	<b>09/08</b>
<b>4</b> <b>09/09-09/15</b>	<p style="text-align: center;"><b>Chapter Seven:</b>            Emotional Messages</p> <p style="text-align: center;"><b>Chapter Eight:</b>            Conversational Messages</p>	<p><b>Read:</b> Chapters 7-8</p> <p><b>Do:</b></p> <ul style="list-style-type: none"> <li>-Speech Critique (Emotions)</li> <li>-Discussion Forum (Conversational Messages)</li> </ul>	<b>09/15</b>

5 09/16-09/22	<p><b>Chapter Nine:</b> Relationship Stages, Communication and Theories</p> <p><b>Chapter Ten:</b> Relationship Types</p> <p><b>Chapter Eleven:</b> Conflict &amp; Conflict Management</p>	<p><b>Read:</b> Chapters 9-11</p> <p><b>Do:</b> -Discussion Forum (Workplace Relationships)</p> <p>-Discussion Forum (Conflict &amp; Relationships)</p>	09/22
6 09/23-09/29	<p><b>Chapter Twelve:</b> Power and Influence</p>	<p><b>Read:</b> Chapter 12</p> <p><b>Do:</b> -Discussion Forum (Power &amp; Influence)</p>	09/29
7 09/30-10/06	<b>Final Exam Review</b>	<b>Final Exam Review</b>	10/06
8 10/06-10/09	<b>Final Exam</b>	<b>Final Exam</b>	10/09

---

## Institutional Policies and Guidelines

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [https://www.com.edu/student-services/docs/Student\\_Handbook\\_2024-2025\\_v2.pdf](https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: [AccessibilityServices@com.edu](mailto:AccessibilityServices@com.edu)

Location: COM Doyle Family Administration Building, Student Success Center

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is October 2. The last date to withdraw from the 16-week session is November 15. The last date to withdraw for the 2<sup>nd</sup> 8-week session is November 26.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).

**Nondiscrimination Statement:**

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual

orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.