



**English 1301.001IN: Composition 1**  
**Course Syllabus: Summer 2022**  
**Online, June 6-Aug 12, 2022**

*When asked, "How do you write?" I invariably answer, "one word at a time."*

Stephen King, Preface to *The Stand*

**Instructor Information**

Name Dr. Gilchrist White (Blackboard lists me as "Terry White")  
Email [gwhite@com.edu](mailto:gwhite@com.edu)  
Office Phone 409.933.8316  
(Because we are not on campus, leave a voice mail. Speak clearly and slowly.  
Your message will be emailed to me.)

**Office Hours and Location**

Office Hours Mon 9-10 am; or, by Appointment  
Office Location Online through Microsoft Teams – it is part of Microsoft Office. There  
will be a link in the Syllabus Folder to use all semester.

*I will monitor email during most normal workdays, Monday-Friday, 8-5. If you need to reach me, Email in Blackboard is the quickest way.*

**My Teaching Philosophy**

Learning is best achieved when students become engaged with the material and discover information on their own. Students also need interaction with other learners through discussions, debates, collaboration, and evaluation. Individual learners also need to reflect on their learning—to evaluate his/her past experiences and how they relate to his/her present situation, and to plan for future learning and growth. A teacher's job is to help learners with this on-going process.

This philosophy places students at the center of their own learning and in charge of it.

**Required Textbooks**

Bullock, Richard, Michal Brody, and Francine Weinberg. *The Little Seagull Handbook*. Norton, 2017.

King, Stephen. *Night Shift*. Penguin, 1976. New edition, Anchor Books, 2011.

---. *On Writing*. Pocket Books, 2000. 10<sup>th</sup> Anniversary edition, Scribner, 2010.

*A note about the books: they are readily available used and as e-books and in many editions. Any of these formats are OK with me, but you need to be sure you are reading the correct stories.*

**Other Requirements**

You must use Microsoft Office Word for your essays. On the My Dashboard page of BlackBoard (where your courses are listed), is a section called "Technology Support." Click on the "Get Free MS Office Suite" link (the first one) and follow the directions on the page that opens.

## Course Description

This course involves intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphases are on effective rhetorical choices, including audience, purpose, arrangement, and style. The focus is on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

The power to describe and to influence others through writing will take the form of reading and analyzing the fiction of Stephen King, writing arguments, class discussions, and research. The knowledge about effective writing gained will be useful to students not only in the rest of their academic careers but also in their professional careers when they graduate.

**Prerequisite:** The following TSI scores or equivalent developmental courses – TSI Reading 351 and TSI Writing 340 and Essay of 4 OR TSI Reading 351, TSI Writing less than 340, and ABE at least 4, and Essay of 5. Credit by examination available.

*Composition 1 is an academic transfer course satisfying COM's Communication Core Curriculum requirement.*

## Course Requirements

### 1. Essays

You will write 3 essays, which include research. All three (3) essays will be focused on social issues drawn from the fiction of Stephen King. Points vary (essay 1 is worth 100 points; essay 2, 150 points; essay 3, 200 points). Guidelines will be given for each essay.

In addition, you will be required to email your specific essay topics to your instructor. The due dates will be in the Essay Assignment Handouts as well as in the Weekly Overviews. Emailing your topic is worth 5 points for each essay. (15 points total)

### 2. Prewriting Activities

Each essay will have prewriting activities associated with the essay assignment. Essay 1 will have discussions as the prewriting, but essays 2 and 3 will have additional written assignments that you will hand in. (25 points each; 50 points total)

### 3. Peer Review

For each essay as part of the writing process, you will participate in peer review. This activity will require you to post a draft of your essay in a discussion topic, and then, to review in writing two essays by your classmates. For each peer review, you will be provided with a list of questions to review specific areas for each paper. Each peer review is worth 20 points: 10 points for posting your essay and 5 points for each of the 2 reviews you write (10 points). You may not earn extra points for reviewing for more than 2 essays. (3 @ 20 points each; 60 points total)

### 4. Reflection Activities

Self-evaluations and applications for writing. You will write 3 of these during the course: one for Essay 1, one for Essay 2, and a final. These pieces will require you to think about your learning and progress in rhetoric and writing. The final Reflection will require you to think about your writing process and what you have learned all semester. Detailed instructions will be provided for each. (25 points for Essays 1 and 2, and 100 points for the final; 150 points total)

### 5. Rhetorical Précis

A précis is a short, precise summary of any document such as an article, a web site, or a book. You will write 5 of these during the course, and you will be given specific instructions on how each will be written. (20 points each; 100 points total)

### 6. Discussions

A large part of the learning process is done in collaboration with others—discussing the readings, brainstorming ideas about them, and listening to others. In this class, these activities are imperative for richer understanding. (*Online, listening is reading carefully.*)

Each week you will join a discussion on Blackboard's Discussion board. Most weeks you will be asked to respond to a question (or questions) or topic(s). You may always post a topic/question on the reading/writing if you want to. The idea is to start or join a discussion on the week's topics. They will be worth 10 points each. Please see the rubric linked on the Course Menu after "Discussions." (8 @ 10 points each: 80 points total)

Replies to Postings:

- Your responses must be more than "I agree with you." If you want full credit for your response, your reply to a posting must have some substance. If you agree with a posting, **why** do you agree? If you disagree, **why**?
- When you respond to others, observe the rules of Netiquette—we don't have the advantage of body language and tone of voice to moderate our words. Since our replies can happen at the click of a button and cannot be retracted, be polite even as you disagree with someone.
- Be aware of your audience and purpose.

After I close the discussion for postings, you will still be able to read the postings throughout the course.

### 7. Wiki Project.

You will collaborate with others to create a wiki page within our BlackBoard course. There are 3 parts to the assignment that will be detailed in an assignment handout. The first part is the Wiki Page; the second part is a Peer and Self Evaluation of Participation in the Wiki Group; and, the third part will be a review of 5 of the Wiki pages. You will be given a handout with all instructions. (150 points)

### 8. Oral Presentation.

The oral presentation will be 3-5 minutes in length over the Wiki page that you and your partner(s) create. There will be a document with all instructions. (50 points)

You will need to gather an audience and video record yourself making the oral presentation. Then, you will upload your video using One Drive and share the link with me, OR create it in YouTube and send me the link. The instructions for uploading the video and other requirements are in the Oral Presentation folder linked in the Assignments Folder on the Course Menu.

### 9. Miscellaneous Assignments

First Email: 5 points

Syllabus Quiz: 10 points

Research Tutorial (library assignment): 13 points

*Note: There may be other assignments that I have not listed, but generally, these are the kinds of work we will do this term.*

### Assessment

All essays and discussions, the Wiki Project, and Oral Presentation have rubrics that I will use to grade the assignments. All rubrics are in the folder, Rubrics, on the Assessments page linked on the Course Menu. Once an assignment is graded, the associated rubric will appear as a link in the Grade Book along with the graded assignment or discussion.

### Grading Formula

A cumulative point system for grading is used in this course. The points listed are the maximum value a student can earn in the different assignments.

Essays (3; points vary)	450 points
Essay Topics (3; 5 points each)	15 points
Reflections (points vary)	150 points
Rhetorical Précis (5; 20 points each)	100 points
Wiki Project	150 points
Oral Presentation	50 points
Discussions (8 @ 10 points each)	80 points
Peer Reviews (3 @ 20 points each)	60 points
Prewriting Activities	50 points
Miscellaneous	<u>28 points</u>
Total	1133 points*

*\* Your grade will be based on the number of points you have earned divided by the total points available. The Blackboard Grade book keeps a running total of points so that you can always see how you are doing.*

<b>Grading Scale:</b>	A = 1024 - 1133
	B = 906 - 1023
	C = 793 - 905
	D = 680 - 792
	F = 679 or less

**NOTE: You must complete and submit all major essays to pass this class. Also be aware that if you do not post to the discussions and peer reviews or complete the other written assignments, you will lose a substantial number of points that will affect your grade.**

**Late Work:** I do not like to accept late work. However, I understand that occasionally a student may have an unexpected problem getting an assignment in on time – for whatever reason. If you find yourself in that situation, you need to email me ASAP.

If I agree to accept your late assignment, I will deduct the equivalent of **one letter grade** from the score as penalty.

**If you are having trouble with an assignment, let me know BEFORE it is due. I will work with you as much as I can.**

### Make-up Policy

There is no make-up in an online class. You either do your assignments and discussions, or not; you can't make them up). See Late Work policy above.

### **Extra Credit**

I give extra credit for only 2 activities.

1. Research Tutorial (library assignment) Evaluation. When you complete the evaluation, copy and paste the Thank You for completing information into a Mail message window in BB and email it to your instructor. 5 points will be added to your Research Tutorial grade.
2. Complete the Course Evaluation, available toward the end of the semester. If you complete the evaluation, I will award 5 points to your course point total.

NOTE: As with all course evaluations, I will not see the results until after grades are in and they are not identified by name so the results are completely anonymous. I only receive a list of students who have completed the Course Evaluation.

### **Attendance Policy**

In an online class, "attending" means logging in at least 3-4 times per week—at your convenience—and participating actively in the class. Failure to actively participate in the class WILL affect your course grade.

A suggested amount of time is 9-15 hours per week for a 10-week class spent in reading, reflecting, writing, and participating in discussion forums.

If something happens and you know you will be unable to log in and participate for a short period of time, you must notify me and keep me informed of your situation.

### **Communications Policy**

Email me within our Blackboard (BB) class unless you are having problems accessing BB. I am listed as Terry White (instructor). Use my COM email ONLY in the event you cannot access Blackboard. In your email, send me a phone number where I can call and leave a message if necessary. I will call you as soon as I can.

If you have computer problems and CANNOT access Blackboard or the Internet, contact me by phone and leave a voice mail. If you leave a voice message on my office phone, I will return your call as soon as I can.

I try to answer emails within 24 hours.

### **Submission Policy**

All essays and other written assignments will be submitted through an Assignments Link located in the Content Folder for the week that the assignment is due.

The links for the 2 quizzes in the class are in the Assessments Folder on the Course Menu.

Any exceptions will be in the Overview for the particular content folder and in the assignment. Read carefully.

**Table Mapping SLOs, Core Objectives, and Assignments**

<b>Student Learner Outcome</b>	<b>Maps to Core Objective</b>	<b>Assessed via this Assignment</b>
Demonstrate knowledge of individual and collaborative writing processes	Teamwork	Wiki Project Peer Review
Develop ideas with appropriate support and attribution	Personal Responsibility	Use and citation of research sources in essays
Write in a style appropriate to audience and purpose	Communication Skills (CS1)	Essay
Read, reflect and respond critically to a variety of texts	Critical Thinking Skills	Rhetorical Précis
Use Edited American English in academic essays	Communication Skills (CS1)	Essay

### **Academic Dishonesty**

Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams, sharing written work, or copying work from web sites or other sources – is an extremely serious offense and will result in a **grade of zero** on that assignment and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

### **HUMANITIES DEPARTMENT POLICY STATEMENT: PLAGIARISM**

Plagiarism is a form of academic dishonesty. To plagiarize is to steal the words or ideas of another and pass them off as one's own. Two forms of plagiarism are common. In the first form, the writer incorporates published or otherwise recorded material without properly acknowledging its sources. In the second form, the writer submits work actually done by someone else. (The student who allows his/her work to be used by others is also guilty.)

Any student who plagiarizes will receive a grade of "0" on his/her plagiarized work and may, as a result, receive a failing grade in the course. Ignorance will not be an acceptable defense: all students are responsible for familiarizing themselves with the rules of documentation.

Violation of the Plagiarism Policy may result in a referral to the College of the Mainland Judicial Coordinator or further disciplinary actions as stated in the current Student Handbook.

"Source" may refer to published works (including material available from electronic/computer networks or databases), electronically broadcast programs, films, recordings, interviews, speeches, or lectures.

1. You must document when you quote directly from another source.
2. You must document when you paraphrase words from another source.
3. You must document when you summarize ideas from another source.
4. You must document when you use facts (statistics in a chart or graph, for example) or visual material from another source.

### **Links to Resources about Avoiding Plagiarism**

[Purdue University OWL](#)  
[The Tutoring Center](#)

### **Student Concerns**

If you have questions or concerns about any aspect of this course, please contact me using my contact information previously provided in this document. If, after discussing your concern with me, you continue to have questions, please contact the Department Chair, Brian Anderson at 409.933.8186 or [banderson@com.edu](mailto:banderson@com.edu).

**General Course Outline** (Refer to Learning Modules for specific assignments; subject to change)

Week 1: Introduction to course; Intro Reflection; read King, selected short stories; discuss readings; discuss technology; Essay 1 assigned; Syllabus Quiz

Week 2: Read King, selected short stories; discuss readings; précis 1

Week 3: Read King, selected stories; discuss readings; peer review 1; Essay 1 due; reflective activity 1 due; Essay 2 assigned

Week 4: Read King, selected short stories; discuss readings; prewriting for essay 2 due; précis 2; Research Tutorial due

Week 5: Readings on research; discussion

Week 6: Read King, On Writing; discussion; peer review 2; précis 3; Essay 2 due; Reflection 2 due; Essay 3 assigned and topic due

Week 7: Read selections from King; discussion of readings; prewriting essay 3; Wiki assigned

Week 8: Précis 4

Week 9: Peer Review 3; Essay 3 due; Précis 5 due

Week 10: Wiki Project; Oral presentation due; Final Reflection Due

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## **Institutional Policies and Guidelines**

### **Grade Appeal Process**

Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)>. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

### **Academic Success & Support Services**

College of the Mainland is committed to providing students the necessary support and tools for success in their college career. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

### **ADA Statement**

Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or [hbankston@com.edu](mailto:hbankston@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

### **Counseling Statement**

Any student that is needing counseling services is requested to please contact Holly Bankston in the student success center at 409-933-8520 or [hbankston@com.edu](mailto:hbankston@com.edu). Counseling services are available on campus in the student center for free and students can

also email [counseling@com.edu](mailto:counseling@com.edu) to setup their appointment. Appointments are strongly encouraged; however, some concerns may be addressed on a walk-in basis.

### **Textbook Purchasing Statement**

A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

### **Withdrawal Policy**

Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are only permitted to withdraw six times during their college career by State law. The last day to withdraw for this class is August 2.

If a student simply stops attending class or participating online and does not officially withdraw, it will result in a grade of "F".

### **Fn Grade**

The Fn grade is issued in cases of failure due to a lack of attendance, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the Fn grade is at the discretion of the instructor. The last date of attendance will be submitted for an Fn grade (for an online class, the last date an assignment is submitted will be considered the last date of attendance.)

### **Early Alert Program**

The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

### **COVID-19 Statement**

All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland's Coronavirus Information site at [www.com.edu/coronavirus](http://www.com.edu/coronavirus). In compliance with Governor Abbott's May 18 Executive Order, face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the COM community to distance when possible, use hygiene measures, and get vaccinated to protect against COVID-19. Please visit [com.edu/coronavirus](http://com.edu/coronavirus) for future updates.

### **Technology Outage Policy**

#### Campus-Wide

Students are responsible for completing all course work by the due dates stated in the assignment schedule. Occasionally the College may experience emergency campus-wide technology outages. Should this occur during a Quiz or submission of an Assignment, you will need to notify the instructor. You will need the Quiz to be reset or for the instructor to extend assignment due date. The assignment due date will be extended or the quiz will be reset after the campus-wide outage is confirmed by Informational Technology.

An Announcement will be sent to all students relaying the information about the new due date for the assignment or quiz. In case of a personal technology issue or if you have questions about an assignment or need clarification of requirements, you are expected to contact the instructor using Course Email. The College has a number of [computer labs](#) so access to requisite technology needed to complete assignments should not be an issue.

#### Personal Technology Outage

You should have a back-up plan in case you experience problems with your computer or internet service. If you experience technology problems, it is your responsibility to turn your work in on time. If you experience Internet problems, fill out a support ticket before you contact your instructor. The link can be found under the Resources Menu, "COM, Course and Technical Links" on the left side bar of the course; click on the link and submit a support ticket.