



**Math 0315.223C3**  
**Foundations of Algebra**  
**Fall 2025**  
**STEAM Bldg., Room 105**  
**Tu/Th: 5:30-9:20 pm**

**Instructor Information:**

Mrs. Nereyda Moorhead  
Office: STEAM Bldg., Room 105

Email: [nmoorhead@com.edu](mailto:nmoorhead@com.edu) Office phone: 409-933-8244  
Office Hours: 5:00- 5:30 pm Tu/Th in room STEAM 105

**Required Textbook/Materials:**

1. Intermediate Algebra, 8<sup>th</sup> edition, by Tobey, Slater, Blair and Crawford by Pearson. The e-text is provided within *MyLab Math*. **(No purchase necessary)**
2. Access to a desktop computer or laptop and internet service outside of class are required to gain access to the required online assignments. Computers and internet access are available on campus during specified times. *Some devices like iPads/tablets, Chromebooks, and cellphones present problems with gaining access to online MyLab Math assignments.*  
*Note: MyLab Math generally does not like Safari. Download Chrome or Firefox if you have an Apple computer.*
3. **MyLab Math (MLM)** software is required for this class and Math 1314.
4. A **TI-30XIIS calculator** is needed for this course.

**Course Description:**

This course is designed to develop skills and understanding in the following areas: basic algebra concepts to include exponents, factoring and radicals; relations and functions, inequalities, algebraic expressions, and equations (absolute value, polynomial, radical, rational), with a special emphasis on linear and quadratic expressions and equations. Prerequisites/co-requisites: Prerequisite of TSIA2 Math Diagnostic 4. This course does not transfer.

**Course requirements:**

***MyLab Math (MLM) Online Assignments– Go to your Brightspace course.***

You can access D2L Brightspace at COM at <http://com.brightspace.com>. You can also access D2L by going to COM's homepage at <http://www.com.edu>, scroll down to the bottom of the page, and click on the button for D2L Brightspace. Once you gain access to *MyLab Math* within your Brightspace course, you are required to successfully complete an online orientation within MLM before the online assignments will appear. MLM assignments include homework and several online quizzes, and the deadlines for each are provided within MLM. The online homework includes homework from each section and a final exam review. If you opted out of *MyLab Math*, your recorded *MyLab Math* homework and online quiz grades will be zeros.

**MLM Online Quizzes– Go to your Brightspace course and locate *MyLab Math*.**

Online quizzes must be completed in one sitting and are timed. You cannot exit the quiz and come back to it as you can with homework. When you have answered all the questions, click submit quiz and the quiz will be graded online with your grade being posted to your gradebook of *MyLab Math*. To see your gradebook, click on the Gradebook button and you can see the scores for all assignments attempted as well as your current average. You can retake each online quiz once to improve your score if the deadline is met. When an online quiz is retaken, the higher quiz grade is used in calculating your overall average. Reviewing a submitted online quiz is only available immediately after submitting.

***Other (in-class) Quizzes:***

Other quizzes besides *MyLab Math* will be given during the semester. The quizzes can be announced or unannounced and will consist of information contained in homework, textbook, and/or class lectures. To receive credit for the questions, follow instructions and show incremental, organized, and legible work. In addition, methods used to solve must match the instructions stated in the problem. In-class quizzes are during designated times of the class period and cannot be made up, but the grade from the chapter exam that coincides with the section(s) covered on the quiz will replace the quiz grade if the chapter exam grade is better. If a chapter exam does not coincide with the section(s) covered on the quiz, the 0315 final exam will replace the quiz grade if the final exam grade is better. Arrive on time to class to ensure you have an opportunity to take the quiz.

***MyLab Math (MLM) Homework – Go to your Brightspace course and locate *MyLab Math*.*** There is an assigned homework for each section as well as a final review homework assignment. Work problems organized and legibly on notebook paper, so you can reference when asking questions for clarification and for a resource when studying for a quiz/exam.

***Within MyLab Math homework:***

1. Enter your answers then click the CHECK ANSWER button.
2. If needed, click the SIMILAR EXERCISE button to redo the exercise.  
Note: You should strive to score at least 80% before moving on to the next section.
3. If the submitted answer is correct, click on the SAVE button to send your results to the gradebook. Your grade will show up in the GRADEBOOK and will be automatically accessible by your instructor.
4. Click on the next question to continue.

Please note that personal computer problems do not excuse the requirement to complete all coursework in a timely and satisfactory manner. If at any time you experience technical problems with your *MyLab Math* account, please contact Pearson's Customer Technical Support.

***In Class Exams:***

Three 0315 tests plus a comprehensive final will be given. To receive credit for problems, work provided on the tests/quizzes must justify answers using incremental steps. Use a pencil to show work, and tests and quizzes must be finished within the allotted time. Due to departmental policies, you are not allowed to complete tests in a testing facility beyond the allotted class time. There are no retakes on any of the exams.

**Determination of course Grade/ Grading Formula**

<b>Homework Average (<i>My Math Lab</i>)</b>	<b>10%</b>
<b>Online Quiz Average</b>	<b>5%</b>
<b>In-Class Quiz Average</b>	<b>10%</b>
<b>Chapter Test Average</b>	<b>60%</b>
<b>Final Exam</b>	<b>15%</b>

(Retaking the placement test does not affect your grades in this course. Your grade will be based on the information previously outlined.)

### **Grading Scale**

**Grade A:** Final Average in [89.5, 100]

**Grade B:** Final Average in [79.5, 89.5)

**Grade C:** Final Average in [69.5, 79.5)

**Grade D:** Final Average in [59.5, 69.5)

**Grade F:** Final Average in [0,59)

### **Late Work, Make-Up Policy, & Extra-Credit Policy**

**MyLab Math Homework-** In some situations, depending on how close the *MyLab Math* homework deadline is to the exam, you can work past the deadline with a 20% penalty. The final deadline for online homework is usually the day before the exam. *Only rework or do problems that were not completed successfully by the deadline, because the 20% penalty applies to any problem worked after the deadline. Work problems in the IMPROVE GRADE mode, not REVIEW mode. The REVIEW mode will not change your grade for the section.* This is not a self-paced class, so deadlines are put into place to assist you with an appropriate pace to promote a productive learning environment.

**Quizzes-** You cannot make up a quiz. A specified deadline will be given, and you will not be allowed to submit late. If the quiz assignment is not submitted or is not submitted by the deadline, a grade of zero will be recorded for the quiz assignment grade.

**Tests-** As a general rule, there are no make-up exams. A make-up exam will only be allowed at the discretion of the instructor and only under extenuating circumstances and is limited to one make-up chapter exam. If it is necessary to miss an exam:

1. You are required to petition the instructor in writing using your COM email **before** the exam is given to be considered for a make-up exam.
2. You must have at least a 75% homework average for Math 0315 at the time of the request.
3. Only extenuating circumstances of a serious nature that are documented will be considered.

Realize that not being prepared for the exam is not a legitimate reason for a make-up exam nor is scheduling work/appointments/vacations during the class period. **All other missed tests will be assigned a zero, and the zero(s) will be used to calculate overall grade in course.**

This course most likely will not have any extra credit, so practice, study adequately, learn the information, and meet deadlines for the assignments you do have.

**Attendance Policy:** Students at COM are expected to attend and participate in every session of all classes for which they are registered. Regular attendance is a critical component to being successful in courses. Students should consult with their instructors when it becomes necessary to miss a class. Students are required to attend all classes. College of the Mainland recognizes noexcused absences other than those prescribed by law.

To aid in a successful semester for a face-to-face math class, attendance and being engaged by actively participating to gain knowledge through class discussions and taking detailed and organized notes is essential. Students are not considered to be actively engaged when missing any part of a class and/or when their attention is directed to other sources. Because of this, students will be counted absent when:

1. Arriving to class 15 minutes late or later,
2. Taking break(s) during the class period for a significant amount of time or taking multiple breaks,
3. Sleeping during the class period,
4. Leaving early (15 minutes or longer), and/or
5. Using cellphone(s) and/or earbuds/headsets during the class period since students are expected to have a productive workspace and be engaged with the class discussions to aid students in having an environment that is conducive to optimal learning.

You cannot make-up classes, and it is your responsibility to be punctual and regular at attending class. If you find that you are having trouble arriving on time, adjust your schedule accordingly. Also, please be advised that it is **your** responsibility to get caught up when a class is missed.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. I will respond to your email as quickly as possible (usually within 24 hours). *I recommend downloading the Outlook app on your smartphone for easy access to COM email and to check your COM email at LEAST once per day.*

**Academic Dishonesty:** College of the Mainland is committed to a high standard of academic integrity. All students are responsible for honesty and independent effort. Any student found to have been academically dishonest on an assignment, quiz or exam will receive a zero for that assignment without the option to retake and the zero(s) will be used in the overall calculations at the end of the semester. **Using any electronic device other than a TI-30XIIS calculator or an approved scientific calculator on a quiz or test will be considered cheating.**

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Mr. Leslie Richardson, Math Department Chair, at 409-933-8329 or [lrichardson@com.edu](mailto:lrichardson@com.edu).

### **Additional Policies**

#### ***Unattended Minors/Children in Class***

For their safety, unattended minors of students are not permitted on campus while students are in class. In consideration of fellow classmates and staff, please do not bring children to class.

#### ***Classroom Conduct Policy***

Arriving on time, staying the entire class period, eliminating distractions like cell phones, using appropriate language (no cursing), respecting your classmates and the instructor, and cleaning up after yourself are all expectations for students in the classroom. Please abide by these expectations so that the class setting is enjoyable for all students. Regarding cell phones, they should be turned off or set on airplane mode and in your backpack/purse (not on your desk). It is extremely disruptive to the learning environment, so you will be asked to leave if it is a continuous problem. You are not allowed to use laptops during class. You may **ONLY** use a tablet for not taking purposes. Infractions may result in an automatic withdrawal from the class. Cell phones **cannot** be used during tests or quizzes and refer to testing policies for additional information. Please notify me before class if you have an emergency that requires you to answer your phone during class. Take an emergency phone call outside of the classroom.

#### ***Recording of Class***

Students may not record all or part of class and/or all or part of a livestream without advanced written consent of the instructor. If you have or think you may have a disability such that you need to record class-related activities, please contact the Student Disability Services. If you have an accommodation to record class-related activities, those recordings may not be shared with any other student, whether in this course or not, or with any other person or on any other platform. If any instructor's recordings are provided, students may use instructor's recordings for their own studying and notetaking. Instructor's recordings are not authorized to be shared with anyone without the prior written approval of the instructor. Failure to comply with requirements regarding recordings may result in a disciplinary referral and/or disciplinary action.

### Testing Policy

Prohibited devices include, but are not limited to:

- Cell phones; smart phones; smart watches
- Audio players/recorders, tablets, laptops, notebooks, or any other personal computing devices
- Separate timers
- Cameras or any other photographic equipment
- Any devices, including digital watches, that can be used to record, transmit, receive, or play back audio, photographic, text, or video content.

If your device makes a sound or is in your possession when the device goes off, you may be dismissed, and your score may be recorded as a zero.

**If you leave the classroom at any time during an exam, the exam must be submitted for grading.** Therefore, it is strongly advised that students take care of all personal business prior to entering the classroom to take an exam.

**Using any electronic device other than a TI-30XIIS calculator or an approved scientific calculator on a quiz or test will be considered cheating.**

### Course outline: Tentative Schedule

Week		Due Dates
1 Aug. 19, 21	<i>MyLab Math Orientation – 90% required to gain access to homework.</i> 1.5 Operations with Variables & Grouping Symbols 1.6 Evaluating Variable Expressions & Formulas 2.1 First Degree Equations with One Unknown 2.4 Solving Word Problems <b><i>Online Quiz A: Sections 1.5, 1.6, 2.1, 2.3 &amp; 2.4</i></b> 2.6 Linear Inequalities	<b>HW 1.5, 1.6, 2.1, 2.4, 2.6 Due: Aug. 24</b>  <b>Quiz A Due: Aug. 25</b>
2 Aug. 26, 28	2.3 Absolute Value Equations 2.8 Absolute Value Inequalities Review for Test 1 3.1 Graphing Linear Equations	<b>HW 2.3, 2.8, 3.1 Due: Aug. 31</b>
3 Sept. 2, 4	<b><i>Test 1: 1.5, 1.6, &amp; Chapter 2</i></b> 3.2 Slope of a Line 3.3 Equations of a Line <b><i>Online Quiz B: Sections 3.1-3.3</i></b> 4.1 Systems of Linear Equations 4.3 Applications of Systems of Equations Review for Test 2	<b>HW 3.2, 3.3, 4.1, 4.3 Due: Sept. 7</b>  <b>Quiz B Due: Sept. 8</b>
4 Sept. 9, 11	<b><i>Test 2: Chapters 3, 4</i></b> 1.4 Rules of Exponents (exclude scientific notation) 5.1 Polynomials: Adding, Subtracting, Multiplying 5.3 Synthetic Division <b><i>Online Quiz C: Sections 1.4, 5.1, 5.3</i></b> 5.4 GCF, Factor by Grouping 5.5 Factoring Trinomials	<b>HW 1.4, 5.1, 5.3, 5.4 Due: Sept. 14</b>  <b>Quiz C Due: Sept. 15</b>
5 Sept. 16, 18	5.6 Special Case Factoring 5.8 Solving Equations by Factoring Review for Test 3 6.1 Rational Expressions, Simplifying, Multiply, Divide	<b>HW 5.5, 5.6, 5.8, 6.1 Due: Sept. 21</b>

6 Sept. 23, 25	<b>Test 3: 1.4 &amp; Chapters 5</b> 6.2 Add/Subtract Rational Expressions 3.5 Concept of a Function 3.6 Graphing Functions 7.2 Radical Expressions and Functions (square root only) 7.3 Simplifying, Adding and Subtracting Radicals 7.4 Multiplying, Dividing Radicals-(exclude division) 7.6 Complex Numbers (exclude division)	<b>HW 6.2, 3.5, 3.6, 7.2, 7.3, 7.4, 7.6</b> <b>Due: Sept. 28</b>
7 Sept. 30, Oct. 2	<i>See Math 1314 Syllabus for Schedule</i>	
8 Oct. 7, 9	<i>See Math 1314 Syllabus for Schedule</i>	
9 Oct. 14, 16	<i>See Math 1314 Syllabus for Schedule</i>	
10 Oct. 21, 23	<i>See Math 1314 Syllabus for Schedule</i>	
11 Oct. 28, 30	<i>See Math 1314 Syllabus for Schedule</i>	
12 Nov. 4, 6	<i>See Math 1314 Syllabus for Schedule</i>	
13 Nov. 11, 13	<b>Math 1314 Test 3: Chapter 5</b> <i>Math 0315 Review for Comprehensive Final Exam</i> <b>Math 0315 Comprehensive Final Exam (2-hr exam)</b>	
14 Nov. 18, 20	<i>See Math 1314 Syllabus for Schedule</i>	
15 Nov. 25	<i>See Math 1314 Syllabus for Schedule</i>	
16 Dec. 2, 4	<i>See Math 1314 Syllabus for Schedule</i>	
<b>PLEASE NOTE:</b> The syllabus is subject to change at the discretion of the instructor. W-Day –Nov. 14		

## **Academic Success Resources**

### **Tutoring**

The Tutoring Center is here to support your academic success! We offer free, personalized academic assistance through one-on-one tutoring, available both in person and online. Need help after hours? Tutor.com provides 24/7 support and is accessible through your D2L course shell. Whether you're looking to master course material or boost your learning habits, we're here to help. For more information, visit <https://www.com.edu/tutoring>, email us at [tutoringcenter@com.edu](mailto:tutoringcenter@com.edu), or contact us at 409-933-8703.

### **Success Coaching**

The Math Success Coach is here to help you navigate this course and stay on track both academically and personally. Support is offered through one-on-one coaching sessions covering topics such as time management, goal setting, stress management, study habits, and motivation. Whether you're overcoming challenges or aiming to improve your performance, the Math Success Coach provides encouragement, accountability, and practical tools for success. Email [successcoaching@com.edu](mailto:successcoaching@com.edu) for more information.

**Mandatory Tutoring Policy:** Students who fail (below a 70%) any chapter exam must attend a one-hour tutoring session before the next scheduled exam. The session will target areas where the student needs improvement. To verify attendance, students must submit a signed form from their tutor. Failure to complete this requirement will result in a 5-point penalty from their overall grade on the next chapter exam. Students can either go to the Tutoring Center or make an

appointment online. Students can log in and make appointments for a tutoring session by going to the Tutoring Center page on the college web site or use the link <https://com.mywconline.com/>

## **Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook <https://www.com.edu/student-services/student-handbook.html>. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact: Kimberly Lachney, Student Accessibility Services Coordinator  
Phone: 409-933-8919  
Email: [AccessibilityServices@com.edu](mailto:AccessibilityServices@com.edu)  
Location: COM Doyle Family Administration Building, Student Success Center

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is October 1. The last date to withdraw from the 16-week session is November 14. The last date to withdraw for the 2<sup>nd</sup> 8-week session is November 25.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

### **Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).

### **Nondiscrimination Statement:**

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.