



Course Number and Section: BARB-2444-101C6

Name of Course: Barber Law/Shop

Course Semester: Summer 2025

**06/02/2025-08/07/2025 Lecture Monday, Tuesday, Wednesday, Thursday
09:00AM - 01:00PM, Com City Centre, Room 136**

Instructor Information: Michael Rodriguez mrodriguez4281@com.edu 409-933-8418

Student hours and location: Mondays & Tuesdays 1pm-6pm, office #143

Required Textbook/Materials: Professional barber kit including:

- Professional clippers with guards
- Trimmer
- Shears
- Straight razor
- Combs and brushes
- Neck duster Mannequin heads (minimum 3)
- Milady's Standard Professional Barbering, 6th Edition
- Note-taking materials

Course Description: Continuation of Barber Law and Shop Management I. Includes advanced business management and preparation for the State Board Examination for a barber license.

Course requirements: Students will engage in extensive hands-on activities designed to simulate real barbershop operations and prepare for professional practice. Course requirements emphasize practical application through business simulations, management exercises, and interactive learning experiences that mirror actual workplace scenarios. Students will demonstrate competency through performance-based assessments, portfolio development, and collaborative projects that integrate business management principles with state licensing preparation. All requirements are designed to provide authentic learning experiences that prepare students for successful barbershop ownership and operation while meeting the Texas Department of Licensing and Regulation standards for professional practice.

Determination of Course Grade/Detailed Grading Formula:

Detailed Grading Formula:

Attendance 10%

Professionalism 10%

Daily Assignments 20%

Tests 30%

End of Semester Exams 30%

Late Work, Make-Up, and Extra-Credit Policy: Written assignments, Exams and online work are the responsibility of the student to complete and submit promptly after returning from an absence and upon approval from instructor. Extra Credit may be earned at the instructor's discretion.

Attendance Policy: Every class is important for your success on this course. Make every effort to attend all classes. A sign-in sheet will be provided in each class. Each student must sign themselves in and out daily. If a student misses more than one hour of the class period, it will be reflected in an absence. Any missed days will affect the total number of days required for course completion. Attendance grades will be calculated as follows: Each tardy is 5 points off the attendance grade. Each absence is 10 points off the attendance grade. If a student misses more than 4 absences, they can be dismissed from course according to the COM policies. All courses must be completed and passed with a C or better to be eligible for the Texas Class A Barber Exam. It is The student's responsibility is to understand the course requirements, maintain sufficient attendance, and complete the work.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statements requiring monitoring and communication expectations via D2L or other LMS)

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Compare management functions of a barber shop owner and manager	Communication, demonstration, personal responsibility	Written and practical exam
2. Define types of business ownership	Communication	Business design class project
3. Explain shop layout factors;	Personal responsibility	Testing
4. Discuss advertising	Critical thinking, social and personal responsibility	Create a Marketing plan
5. Explain the causes of business failure	Critical thinking	Business design class project
6. Demonstrate customer service and soft skills	Personal responsibility	Service clientele in the lab
7. Develop a business plan for a barber shop	Critical thinking	Business design class project
8. Practice safety and sanitation	Practical demonstration	Service clientele in the lab
9. Pass comprehensive exams with a grade of 70 or higher	Demonstration	Testing
10. Understand Texas Administration Code Title 16-part 4 Chapter 82	Personal responsibility	Testing
11. Comprehend Texas Occupations Code, Title 9:	Critical Thinking	Testing

Chapter 1601-03		
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Academic Dishonesty: All students are expected to maintain academic integrity and complete their own work in this course. This means no cheating on exams, copying assignments, or submitting work that isn't your own without proper attribution. Academic dishonesty undermines your learning and the value of your education in the barbering field. If you need assistance or have questions about coursework, please reach out to me, I'm here to support your success. Any violations of academic integrity will be thoroughly investigated and may result in course failure, removal from the barbering program, or other disciplinary actions that could impact your eligibility for state licensing. Let's maintain a professional learning environment where everyone can develop the knowledge and skills needed to excel as licensed barbers.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Jamie Hunsucker at jhunsucker1@com.edu.

Course outline: On page 5 of this document.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: AccessibilityServices@com.edu

Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 5-week session is June 30. The last date to withdraw from the 10-week session is July 29. The last date to withdraw for the 2nd 5-week session is August 1.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

Course Outline

SUMMER JUNE 2- AUGUST 7 2025

WEEK 1

JUNE 2ND

PACK MANICURE AND ALL TDLR BAGS

Read, Understand, and Sign weekend agreement

WEEK 2

PRACTICE MANICURE SKILL

WEEK 3

JUNE 16TH - PRACTICE HAIRCUT SKILL

WEEK 4

TDLR SKILLS

WEEK 5

JUNE 30TH - TDLR SKILLS

WEEK 6

TDLR SKILLS

WEEK 7

JULY 17TH - GROOM PROJECT DUE

TDLR SKILLS

WEEK 8

TDLR SKILLS - WRITTEN/PRACTICAL REVIEW

WEEK 9

JULY 28TH - FINAL EXAM REVIEW

WRITTEN/PRACTICAL EXAM

WEEK 10

AUGUST 4TH - FINAL EXAM

WRITTEN/PRACTICAL EXAM



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I, (please print) _____ have received, read, and understand
this syllabus and class schedule.

Student Signature

Date