MATH 1314-110H1 & MATH 1314-610H1
College Algebra
Spring 2025
Lecture: 8:00am – 10:50am MW   STEAM Room 115

Instructor Information: Gabriela Peña, gpena3@com.edu
Office: **STEAM 325-07**
Office Phone #: 409-933-8182

Student hours and location: Schedule your time via https://calendly.com/gpena3

Monday	12:00pm – 2:00pm & 5:15pm – 5:45pm	**STEAM 325-07**
Tuesday	2:00pm – 4:00pm	**STEAM 325-07**
Wednesday	11:00am – 12:00pm	**Tutoring Center**
Wednesday	4:45pm – 5:45pm	**STEAM 325-07**
Thursday	2:00pm – 3:00pm	**Online**

Required Textbook: College Algebra, by Beecher, Penna, Bittinger, fifth edition, published by Pearson. Textbooks and/or courseware will be available through VitalSource digitally. Cost of the course materials: $105.25, **which has already been paid for with your tuition**. The course materials will be available on the first day of class and you will be given the opportunity to opt-out of the e-book prior to the census day of the class. If you choose to opt out then you will not be able to submit any of your assignments, which will lead to not being successful in the class. You will receive an email with more information about the use of the course materials closer to the start of the semester. The homework and quizzes as well as the e-text and videos for this course are online at mymathlab through Brightspace.

Textbook Purchasing Statement: E-Book via MyLab Math in Brightspace - D2L
(No Purchase Necessary, unless you Opt Out)

Course Description: This course is designed to develop skills and understanding in the following areas: relations and functions, inequalities, algebraic expressions and equations (absolute value, polynomial, radical, rational), with a special emphasis on linear and quadratic expressions and equations. This course does not transfer.

Delivery of Course: This course is a hybrid format, requiring in-person attendance on **Mondays** and **Wednesdays** each week from **8:00 AM to 10:50 AM**. In addition to attending class, you will be responsible for watching online lectures available on D2L-Brightspace. Each lecture, whether conducted in class or online, will have a corresponding MyLab Math assignment.

Course requirements (including description of any special projects or assignments):
1. Four Chapter Tests
2. Comprehensive Final Exam
3. *MyLab Math (MML)* Online Assignments
4. Quizzes Assignments

Determination of Course Grade/Detailed Grading Formula (methods of evaluation to be employed to include a variety of means to evaluate student performance):

MyLab Math **Homework**	**10%**
Quiz Average	**10%**
Chapter Exam (Each Exam is 16%)	**64%**
Final Exam	**16%**

Homework Assignments on MyLab Math: There is a homework assignment for each section covered in class or online lecture video. These are listed on the course outline beginning on **page 4** of this syllabus. Twenty percent will be deducted from the score of a homework assignment if it is not finished by it is due date. Although the homework is online at mymathlab.com, and the answers are entered online, you should write your work on paper, neatly showing all steps, and keep it in your notebook with your lecture notes for future reference. Both may serve as an aid for preparing for quizzes and exams, and as a place to begin when seeking assistance from your instructor, the math lab tutor, or from your peers. You will have several attempts to answer a question correctly on the homework assignments.

Quizzes on MyLab Math: There are four quizzes which relate to the student learning outcomes. They are to be done on MyLab Math. Unlike homework assignments, the quizzes must be taken in **one sitting**, they are timed, and the student only gets **one attempt** to answer each question. The quizzes can only be taken twice. If not taken by its due date 20% will be deducted. The higher of the two grades will be used to determine the student's quiz average on MyLab Math.

Four Chapter Exams & Final Exam: There are four exams covering the chapters in the textbook, scheduled on the dates listed in the Course Outline. Each exam is allotted one hour and twenty minutes. Make-up exams are not permitted **unless** the student notifies the instructor in writing **prior** to the exam, and the instructor determines that the reason is legitimate. If approved, the make-up exam must be completed by the designated deadline; failure to meet this deadline will result in a score of zero. Only one make-up exam is allowed per semester, provided all necessary documentation is submitted.

Online exams require the use of **Lockdown Browser**. If your device is incompatible, it is your responsibility to secure a suitable device. Additionally, you must **upload your work in PDF format** to **Brightspace - D2L within 20 minutes** of completing your exam. All work must be shown, problems numbered, and submissions must meet these requirements to avoid a 20% deduction from your exam grade. Exams cannot be retaken. **The Final Exam score will replace your lowest exam score for the semester if you meet both of the following conditions: attendance of at least 11 of our 15 class meetings AND submission of all required work for the Online Exam in D2L. To be marked as present, you must attend the full duration of each class session, which is 2 hours and 50 minutes on Mondays and Wednesdays.**

Grading Scale:
Grade A: Final Average is [89.5, 100]
Grade B: Final Average is [79.5, 89.5)
Grade C: Final Average is [69.5, 79.5)
Grade D: Final Average is [59.5, 69.5)
Grade F: Final Average is [0, 59.5)
Grade I: Given unforeseen circumstances that result in the inability to successfully complete the course objectives, an I-Contract can be requested from the instructor assuming you meet the following criteria:
 1. Have a passing overall average (70 or higher)
 2. All work completed except for The Final Exam

Attendance Policy: Students at the College of the Mainland (COM) are expected to attend and actively participate in every session of their registered classes. Regular attendance is crucial for success, as excessive absences strongly correlate with failing grades. COM does not recognize excused absences except as required by law. Consistent attendance is vital for succeeding in this course, and students with excessive absences may be referred to Student Services.

If you must miss a class, consult the information provided in MyMathLab and the course calendar to stay prepared and on track for when you return. Remember, you are still responsible for completing any work due for the next class.

As a reminder, your Final Exam score can replace your lowest exam score of the semester if you meet the following conditions: attendance of at least 11 out of our 15 class meetings *and* submission of all required work for the Online Exam in D2L. To be marked as present, you must attend the full duration of each class session, which is 2 hours and 50 minutes on Mondays and Wednesdays.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student Learning Outcomes

Student Learner Outcomes	Maps to Core Objective	Assessed via this assignment
1. Demonstrate and apply knowledge of properties of functions, including domain and range, operations, compositions, and inverses.	Critical Thinking Skills (CT)	Exam
2. Recognize and apply polynomial, rational, exponential and logarithmic functions and solve related equations.	Critical Thinking Skills (CT)	Exam
3. Apply graphing techniques.	Visual Communication Skills (CS)	Quiz
4. Evaluate all roots (zeros) of higher degree polynomials and rational functions.	Critical Thinking Skills (CT)	Quiz
5. Recognize, solve and apply systems of linear equations using matrices.	Empirical and Quantitative Skills (EQS)	Exam

Academic Dishonesty: College of the Mainland is committed to a high standard of academic integrity. All students are responsible for honesty and independent effort. Incidents of academic and scholastic dishonesty (including cheating, plagiarism, and collusion) will be dealt with in a manner that is consistent with College Policy and the Student Handbook. Any student found to have been academically dishonest on a quiz or test will receive a zero on that quiz or test and forfeit the chance to retake. In addition, he or she will be referred to the Office of Student Conduct for further disciplinary action. For the second offense, students will be given an "F" for the class. Please read the sections on *Standards of Student Conduct and Discipline and Penalties* in the on-line Student Handbook. A graphing calculator is needed for this course. A Texas Instruments TI 83 Plus or TI 84 Plus is recommended. A TI 89 or higher cannot be used in this course.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the Department Chair, Mr. Leslie Richardson at (409)933-8329.

Course outline:
(Due dates are the last day that the assignment can be submitted, it's suggested to be completed before.)

Week	Dates	Math 1314-110H1	Due Dates by 11:59pm
1	January 13-17	**In Class Lectures and Complete MML Assignment by Due Date**	
		Syllabus Quiz on D2L	1/16/2025
		1.1 Introduction to Graphing	1/16/2025
		1.2 Functions and Graphs	1/17/2025
		1.5 Linear Equations, Functions, Zeros, Applications	1/19/2025
		2.1 Increasing, Decreasing, and Piecewise Functions	1/19/2025
		2.2 The Algebra of Functions	1/20/2025
		2.3 The Composition of Functions	1/20/2025
		Watch the Online Lectures and Complete MML Assignment by Due Date	
		1.3 Linear Functions, Slope, and Applications	1/20/2025
		1.4 Equations of Lines	1/20/2025
		Quiz 1 (Sections 1.1-1.5)	1/20/2025
2	January 20 -Holiday January 21-24	**In Class Lectures and Complete MML Assignment by Due Date**	
		1.3 & 1.4 (Recap)	
		2.3 The Composition of Functions	1/24/2025
		2.5 Transformations	1/24/2025
		Test 1 Review in class on 1/22/2025	
		Watch the Online Lectures and Complete MML Assignment by Due Date	
		3.2 Quadratic Equations, Functions, Zeros, Models	1/30/2025
3	January 27-31	**In Class Lectures and Complete MML Assignment by Due Date**	
		Test 1 (Chapters 1 & 2) in class on January 27, 2025	
		Practice Lock Down Browser	1/30/2025
		3.2 (Recap)	1/30/2025
		3.3 Analyzing Graphs of Quadratic Functions (Standard Form)	2/4/2025
		Watch the Online Lectures and Complete MML Assignment by Due Date	
		3.3 Analyzing Graphs of Quadratic Functions (Vertex Form)	2/4/2025
4	February 3-7	**In Class Lectures and Complete MML Assignment by Due Date**	
		3.3 (Recap)	2/4/2025
		4.1 Polynomial Functions	2/7/2025
		4.2 Graphing Polynomial Functions	2/9/2025
		4.3 Remainder and Factor Theorems	2/9/2025
		Watch the Online Lectures and Complete MML Assignment by Due Date	
		4.5 Rational Functions	2/11/2025
		4.6 Polynomial Inequalities	2/11/2025
		Quiz 2 (Sections 3.2, 4.3 & 4.5)	2/11/2025
5	February 10-14	**In Class Lectures and Complete MML Assignment by Due Date**	
		4.5 & 4.6 (Recap)	2/11/2025
		Test 2 Review in class on 2/10/2025	
		5.1 Inverse Functions	2/16/2025
		5.2 Exponential Functions and Graphs	2/16/2025
		Watch the Online Lectures and Complete MML Assignment by Due Date	
		Test 2 (Chapters 3, 4) [Available from 2/10/25-2/12/25]	2/12/2025
6	February 17-21	**In Class Lectures and Complete MML Assignment by Due Date**	
		5.3 Logarithmic Functions and Graphs	2/20/2025
		Quiz 3 (Sections 5.1-5.3)	2/21/2025
		5.4 Properties of Logarithmic Functions	2/21/2025
		5.5 Solving Exponential and Logarithmic Equations	2/22/2025
		Test 3 Review in class on 2/19/2025	
		Watch the Online Lectures and Complete MML Assignment by Due Date	
		5.6 Applications	2/23/2025
7	February 24-28	**In Class Lectures and Complete MML Assignment by Due Date**	
		Test 3: Chapter 5 In Class on February 24, 2025	2/24/2025
		6.1 Systems of Equations in Two Variables	2/27/2025
		6.3 Matrices and Systems of Equations	2/28/2025
		Watch the Online Lectures and Complete MML Assignment by Due Date	
		6.2 Systems of Equations in Three Variables	3/1/2025
		Quiz 4(6.1-6.3)	3/2/2025
		Exam 4 Review	
8	March 3-7	**In Class Lectures and Complete MML Assignment by Due Date**	
		Test 4: Chapter 6 in Class on March 3, 2025	
		Review for Final Exam in class on 3/3/205	
		Final Exam in Class on March 5, 2025	

PLEASE NOTE: The syllabus is subject to change at the discretion of the instructor.

Census Day – January 21, 2025

W-Day – February 26,2025

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook **https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf.** *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact:
Kimberly Lachney, Student Accessibility Services Coordinator
Phone: 409-933-8919
Email: AccessibilityServices@com.edu
Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is February 26. The last date to withdraw from the 16-week session is April 21. The last date to withdraw for the 2nd 8-week session is April 30.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:
If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here https://www.com.edu/community-resource-center/. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement:
The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.