



MUAP 1169
APPLIED MUSIC - Piano
Spring 2023
Course days/time: weekly by appointment

Instructor Information: Professor Catherine Schaefer. cschaefer@com.edu

Student hours and location: Arrange weekly lesson times with the instructor. Students are required to perform in at least two events per semester in addition to juries. Studio class (on Tuesdays or Thursdays from 12:30-1:30) will be held as needed by the instructor for this purpose.

Required Textbooks/Materials: The instructor insists that students buy their own music for this course, or use music in the public domain. Photocopies of copyrighted materials are not allowed in performance. Sightreading/theory books or electronic apps may also be required. Every effort will be made to minimize cost so that the materials will not be over \$50 per semester.

Course description: Private instruction on instruments and in voice is available to students majoring or minoring in music, and to other students who desire to gain or improve proficiency in voice or some instrument. Students must have their own instrument. Private instruction is an academic transfer course.

Course requirements:

1. Work weekly to prepare for presentation of three works or movements each semester; all are to be performed in class and at least 1-2 will be assigned for jury exam. Students must keep a practice log to keep track of their practice sessions. A minimum of 5 days per week of practice is expected.
2. Build technique and theoretical knowledge through assigned technical exercises.
3. Analyze music and listen to assigned recordings.
4. Perform in class and on final jury.

Determination of Course Grade:

There can be no completely objective formula for grading a performance course, but the following areas are considered primary in importance:

- Studio attendance - see policies below

[**Attendance of Performance Class or playing a pre-performance tryout in the hall a**](#)

minimum of two times each semester is required! Students with conflicts must discuss other alternatives with the instructor.

- Lesson attendance
- Preparation of assigned repertoire
- Realistic goal-setting
- Individual improvement (weekly!)
- Performance in juries and studio/performance class
- Completion of special projects

The instructor will outline goals for the week at each lesson and send an email summarizing those goals. A letter grade will be assigned to each lesson, based on how well the student has met the goals for that week. Students who miss their assigned lesson time without making alternate arrangements ahead of time will receive an F for that week's grade.

Grading Scale

- A Superior achievement of course objectives.
- B Outstanding achievement of course objectives.
- C Achievement of minimum course objectives. (Not recommended for music majors!)
- D Marginal achievement of course objectives.
- I DUE TO THE INTENSIVE ONE-ON-ONE TIME REQUIREMENT PLACED ON THE INSTRUCTOR, INCOMPLETES WILL NOT BE GRANTED FOR APPLIED MUSIC.
- F Failure to achieve course objectives.
- W Withdrawal by student on or before the "W" date as specified in the College Calendar.

*For more information, go to **Important Dates** in this semester's [schedule](#).

Make-up Policy: If you must miss a lesson, it is required to give twenty-four hours' notice in advance. Missed lessons are made up ONLY at the discretion and convenience of the instructor, but less than the required notice will likely result in no make-up, and no more than two reschedulings will be granted per semester.

In the event of the instructor's absence, lessons will be made up. All due dates are final. Incompletes are not given in this course.

Attendance Policy: The instructor reserves the right to drop or fail any student who has not shown up or made contact for two weeks for any reason. However, do not assume that you will be automatically dropped: it is up to you to contact Professor Schaefer and/or drop *before* "W" day if you are concerned about your grade. **You will need to fill out the drop form and turn it in yourself.**

Students who do not show up to their lesson time without contacting the instructor will receive a grade of F for that week's lesson.

Students must attend the jury or the pre-jury recital, and must perform in studio/performance class two other times during the semester, or make alternate performance arrangements.

Tardiness: If you are more than ten minutes late to a lesson without communication, the instructor may leave to conduct other college business.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Please use the COM email address above or phone to communicate.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Demonstrate elements of critical thinking by interpreting a musical score.	Critical Thinking Skills (CT)	Final jury
2. Identify and express in writing the musical and technical materials covered.	Communication Skills (CS1)	Summary form at end of semester; practice journal
3. Show effective teamwork through participatory group activity.	Teamwork (TW)	Ensemble Project
4. Show respect and demonstrate demeanor culturally appropriate to the setting.	Social Responsibility (SR)	Group class participation/contribution

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concerns with me, you continue to have questions, please contact Paul Boyd (pboyd@com.edu).

Course Outline

Fall/Spring

- Week 1: Turn in schedule card to instructor. Meet and discuss repertoire. Technical regimen assigned.
- Week 2-6 Meet at least weekly with instructor to rehearse repertoire and technical skills. Practice at least three hours daily individually. Attend Performance Hour weekly. Inform instructor of outside projects (readings, analysis, masterclasses, etc.)
- Week 7 Perform in class during or before this week.

- Week 8 Graded performance in class.
- Week 9-16 Repeat activities of weeks 2-8. Exception: final juries are held during week 15.
Week 16 is for discussion of jury performance and evaluation.
Evidence must be presented to the instructor of completion of special assignments (2) by the last scheduled lesson time in week 16.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [Student Handbook 2022-2023 v4.pdf \(com.edu\)](#). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is March 1. The last date to withdraw from the 16-week session is April 24. The last date to withdraw for the 2nd 8-week session is May 3.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty

completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.