



**Advanced Integrated Reading and Writing—Spring 2023**

**IRW 032-144CL-5244**

**Venue: LRC RM. 275. Tuesday/Thursday, 3pm-4:30pm**

**Instructor Information:** George Oti

**Email:** [goti@com.edu](mailto:goti@com.edu)

**Phone:** Extension 8214 (Humanities department)

**Office Hours:** By appointments only

COURSE	DAYS	TIME	LOCATION
IRW 032-5244	TUES/THURS	3PM-4:30PM	LRC 275

Note: If you would like a private conference, please set up an appointment by emailing me @ [goti@com.edu](mailto:goti@com.edu)

**Course Description: IRW 0320** - This course integrates more advanced preparation than IRW 0300 regarding academic reading skills and skills in writing a variety of academic assignments. Topics include critical reading and writing skills. Students will be expected to write compositions like 2 | IRW 320 Lisa Frase those assigned in ENGL 1301. Placement: (1) TSI Essay - score of 4 with TSI Writing multiple choice of 355-362 or (2) TSI Reading - score 346-350 or (3) Successful completion ("C" or better) of READ 0340

**Required Textbook/Materials**

Nil. All course content is in D2I/Brightspace. Also, I will be providing the link to all required materials accordingly.

[Writing Guide with Handbook - OpenStax](#)

[Introduction – The RoughWriter’s Guide \(pressbooks.pub\)](#)

[Purdue OWL® - Purdue OWL® - Purdue University](#)

**Course Content, Structure, & Requirements**

This course is a prerequisite for ENGL 1301. It is designed to support your work in Composition I and to provide additional instructional support in reading and writing. You will complete some of the outside reading assignments for ENGL 1301 in IRW 320 with instructor support. You will also be given additional writing time and tutorial support in IRW 320 for your ENGL 1301 assignments, as well as complete coursework specifically for this class. Some ENGL 1301 grades will transfer to IRW.

**IRW**

This course is designed to provide you with knowledge and tools to help you successfully complete your ENGL 1301 course and write papers in future classes. You will complete weekly learning modules with quizzes.

### **Student Learner Outcomes (SLO)**

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.
6. Demonstrate knowledge of MLA bibliographic and citation systems.
7. Use technology in the writing process

### **Required Technology**

Internet access to D2L/Brightspace.

All COM students have free access to Office 365, which includes Microsoft Word, Microsoft PowerPoint, and OneDrive. You will need Microsoft Word for your ENGL 1301 course. It is important that you can always access all your work electronically. Save your work on a flash drive, in OneDrive, and on your personal computer. You can also email your work to yourself.

**Save early and save your work in more than one location to provides a backup in case anything happens.**

**Communication with your Instructor:** By email only. Please give me at least 24 hour duration to respond to you, though I am pretty good at responding to students almost instantaneously except for weekends.

Announcements: Please you are obligated to check D2L/Brightspace daily for latest announcements about the course. And to email me if confused about anything concerning the course.

or ENGL 0330 prior to 8/31/2014 or (4) Successful completion ("C" or better) of IRW 0300. This course does not transfer.

### **Benefits of Taking this Course**

(1) Students will learn to generate and organize ideas about which to write. (2) Students will identify rhetorical writing modes. (3) Students will be able to research, compose and document a research essay in MLA style. (4) Students will be able to use college level writing skills. (5) Students will be able to proofread their own and others' works.

<b>Student Learner Outcome IRW 0320</b>	<b>Maps to Core Objective IRW 0320</b>	<b>Assessed via this Assignment IRW 0320</b>
1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths (0320)	Critical Thinking (CT)	Reading assignments, quizzes
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing (0320).	Communication Skills (CS)	Reading assignments, quizzes, writing projects
3. Identify and analyze the audience, purpose, and message across a variety of texts (0320)	Critical Thinking (CT)	Reading assignments
4. Describe and apply insights gained from reading and writing a variety of texts (0320).	Critical Thinking (CT)	Compare /contrast academic tasks
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose (0320).	Communication Skills (CS)	Writing Projects
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations (0320).	Critical Thinking (CT)	Reading assignments, quizzes, writing projects
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies (0320)	Teamwork (TW)	Writing projects
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim (0320)	Critical Thinking (CT)	Writing process
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments (0320).	Personal Responsibility (PR)	Writing projects

10. Recognize and apply the conventions of standard English in reading and writing (0320).	Personal Responsibility (PR)	Writing projects, quizzes

**Determination Of Course Grade (Methods of Evaluation)**

Grades for this course use a traditional average. Each assignment is worth 100 points. Quizzes are automatically graded and added to the grade center. Once you complete your IRW work for the week, you will use your remaining class time to work on ENGL 1301 coursework and essays. This class assignments and activities buffers your skills and engagement in ENG 1301 academic ventures.

**Grading Formula/Scale**

A 90+

B 80-89

C 70-79

D 60-69

F Below 69 | In the case of unforeseen circumstances that result in the inability to successfully complete the course objectives, an I-Contract can be requested from the instructor.

**Attendance and Participation**

Please see the attendance, participation, and grading policies in your ENGL 1301 syllabus. You are required to attend IRW, which directly follows ENGL 1301.

**Grade Appeal Process**

Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook.

Due Dates: Please check the plan of action below for due dates to all class assignments/activities.

**IRW PLAN OF ACTION**

WEEK	TOPIC	ACTIVITIES/TASKS	PRESENTERS	DUE DATES
WK 1 Jan 17/19	Syllabus introduction What is academic writing?	Short response	George Oti	Jan 19 Jan 21

	The essay as a living thing			
WK 2 Jan 24/26	Voyage to the library and picking two books	Short response Book choice justification Tell us about your book. Predicting the book choice thesis.	All stakeholders	Jan 26 Jan 28
WK 2B	What is Plagiarism?	Short response	George Oti	Jan 28
WK 3 Jan 31/Feb 2	MLA Workshop	Short response/quizzes	George Oti	
WK 4 Feb 7/9	The writing process: What is invention? More on Invention	Themes from book of choice Short response based on book of choice	All stakeholders	Feb 9 Feb 11
WK 5 Feb 14/16	Overcoming writers block	Further themes from book of choice. Recreating the narrative flow	All stakeholders	Feb 16 Feb 18
WK 6 Feb 21/23	Research theory Developing an outline	Practice outline with book of choice	All stakeholders	
WK 7 Feb 28/March 2	Why Revise?	Practice with book of choice's narrative.	All stakeholders	
WK 8 March 7/9	What is paraphrase? What is Summary?	Practicing paraphrase and summary with book of choice Note: students should have finished the first book at this time		March 11 (Note: learners should commence the second book of choice)
WK 9 March 13/16	<b>SPRING BREAK</b>	<b>SPRING BREAK</b>	<b>SPRING BREAK</b>	<b>SPRING BREAK</b>
WK 10 March 21/23	Proofreading How to Proofread What, how, steps	Practicing proofreading with the paraphrased	Proofread previous assignments a	March 25

		narrative of the book of choice		
WK 11 March 28/30	Time management	Short response (Encourage progress on the second book reading)	Two minutes oral presentation comparing Books 1 and 2	
WK 12 April 4/6	Feedback, meaning and use	What do you do with your feedback? How do you like your feedback?	Practice peer feedback	April 6 April 8
WK 13 April 11/13	Workshop on compare. /Contrast Techniques	Compare and contrast books of choice. Decide on elements to compare	Two minutes presentations comparing books 1 & 2	April 13 April 15
WK 14 April 18/20	Workshop on argument meaning, types, elements technique	Deciding which book is the best and making a case	Making a case, oral presentation	April 20 April 22
WK 15 April 25/27	Exams Review	Critiquing model Portfolio essays	Oral Presentations on portfolio	April 25
WK 16	Final Exams	Final Exams 1. Arguing about the best or 2. Portfolio	Final Exams	Final Exam

**NOTE: The above content is subject to change at anytime without any advanced notice.**

### GRADING AGENDA

Presentations 20%

Short Responses 20%

Book Choice written works 40%

Final Exam 20%

Total 100%

### Additional Policies

**COM Technology Outage Policy:** Students are responsible for completing all course work by the due dates stated in the syllabus. Occasionally the college may experience emergency campuswide technology outages. Should this occur during a quiz or submission of an assignment, you will need to notify the

instructor to reset the quiz or extend the assignment due date. This will occur once the campus-wide outage is confirmed by Informational Technology. An Announcement will be sent to all students relaying the information about the new due date for the assignment or quiz.

In case of a personal technology issue, or if you have questions about an assignment or need clarification of requirements, you are expected to contact the instructor using Course Email. The College has a number of computer labs, so access to requisite technology needed to complete assignments should not be an issue.

**Classroom Conduct Policy (COM):** College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook. <http://www.com.edu/student-services/student-handbook>. Students should act in a professional manner always. Disruptive students will be held accountable according to college policy. Any violations of the Code of Conduct will result in a referral to the Office for student Conduct and may result in dismissal from this class.

**Academic Dishonesty:** Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a grade of zero on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

**Plagiarism:** Plagiarism is a very serious offense and is not acceptable in this course.

- Copying someone else's words and claiming them as your own is plagiarism.
- Paraphrasing, summarizing, or quoting someone else's words without proper citations is plagiarism.
- Using someone else's images (still or moving), data, audio, interviews, etc. without proper citations is plagiarism.
- All essays will be submitted to Safe Assign in Blackboard –a software that checks papers for plagiarism.

**NOTE:** Claiming someone else's words as your own (copy / pasting or turning in a borrowed or bought paper) is completely unacceptable. Students who blatantly plagiarize will receive a grade of 0 and will be referred to the Office of Student Conduct for the appropriate disciplinary action.

### **How To Avoid Plagiarism**

<http://en.writecheck.com/ways-toavoid-plagiarism/Concerns/Questions>

**Further Questions/clarification:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the Department Chair, Brian Anderson, at 409-933-8186 or [banderson@com.edu](mailto:banderson@com.edu).

## Institutional Policies and Guidelines

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [Student Handbook 2022-2023 v4.pdf \(com.edu\)](#). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or [klachney@com.edu](mailto:klachney@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is March 1. The last date to withdraw from the 16-week session is April 24. The last date to withdraw for the 2<sup>nd</sup> 8-week session is May 3.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.



**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).