



BUSI 2301.001-002-003IN
Business Law
Spring 2022
Online

Instructor: SELINA K. RAHMAN
E-mail: srahman@com.edu
Telephone Number: Call me by Teams

Office hours
Tuesday: 1 to 3pm online

Required Textbook and Materials:

1. **Business Law Today, The Essentials Text and Summarized Cases, 11th Edition**, Roger Leroy Miller (Specially bundled with **MindTap** for Internet class Inclusive Access)
2. Access to Internet and a Web browser that supports Blackboard Learning System
3. Other materials, as mentioned by instructor online

Course Description: The course provides the student with foundational information about the U.S. legal system and dispute resolution, and their impact on business. The major content areas will include general principles of law, the relationship of business and the U.S. Constitution, state and federal legal systems, the relationship between law and ethics, contracts, sales, torts, agency law, intellectual property, and business law in the global context.

Pre-requisite: High school coursework in U.S. history and government, or equivalent.

Course requirements: All students enrolling in their first Internet or Hybrid section must complete the **Online Learner Workshop** to be able to navigate this course. Register for this free workshop which is listed in the Online Learner Workshop (WBCT 1003) section. You will be able to access the WBCT 1003 course at <https://de.com.edu>.

As this is an online course, it is crucial that you be self-motivated and self-disciplined. You need to carefully read each chapter unit, the associated required readings, attempt online activities and practice quizzes. It is also your responsibility to take each assessment quiz, midterm, and final exam, participate in scheduled discussions, and complete class projects according to the scheduled timeline in your *Semester Schedule*. It is your responsibility to submit all assignment on time.

Determination of Course Grade/Detailed Grading Formula::

A variety of means is included to evaluate student performance. Methods of evaluation employed to evaluate student performance are:

- 1. EXAMS:** Students will complete a midterm competency examination covering chapters 1 to 10 and a final competency examination covering chapters 11, 12, 13, 14, 15, 19, 20, 22, 24 & 25. Both competency exams will be administered online as designated by the instructor within the semester schedule.
Midterm exam will address Core Objective: Social Responsibility (SR) by covering principles of law that apply to business and business transactions.
- 2. QUIZZES:** Each **chapter quiz** is **available** for **one week** only. The student will complete 9 chapter quizzes online in Blackboard as scheduled within the semester schedule. Each quiz can be taken twice. It is used as one of the learning tools, as well as evaluation tool to familiarize students with definitions, concepts and application. The first take shows what is lacking. There is a waiting period of 4 hours before the quiz can be attempted the second time. This time is given for the student to go back and study the areas that were lacking during the first attempt. The questions will not be exactly the same for the multiple attempts. The best 7 will be averaged for grade.
Quiz 4 will address Core Objective- Personal Responsibility (PR) by describing the relationship of ethics and law in business
- 3. CASE DISCUSSION/PARTICIPATION:** includes attending class by logging into class at least twice a week to review new information, participate in scheduled discussions, and other online activities as required by the instructor. Each scheduled discussion will be open for one week according to the semester schedule. Participation grade will be accumulated from discussions and posted towards the end of the semester.
- 4. CASE STUDY PROJECT:** Students complete case studies as assigned and, in the areas, designated by the instructor. These written case studies will be submitted to the instructor via class email. The student will write their opinions examining different cases that involve basic principles of law that apply to business and business transactions. They will also describe, analyze and interpret current law, rules, and regulations related to settling business disputes.
This assignment will address Core Objective: Critical Thinking Skills (CT), by applying, interpreting, and analyzing current law, rules, and regulations to settling real-life business disputes.

NOTE: No submissions allowed after the assigned due date elapses.

Grading Formula

A.	2 Exams (225 points each)	@450 points	45%
B.	7 Quizzes (out of 9)	@350 points	35%
C.	Case Discussions/Participation	@100 points	10%
D.	Case Study project	@100 points	10%

Total 1000 points 100%

Grading Scale: Letter grades will be awarded according to the following criteria:

A = 900 points or above (90% to 100%)

B = 800 to 899 points (80% to 89%)

C = 700 to 799 points (70% to 79%)

D = 600 to 699 points (60% to 69%)

F = anything less than 599
points

NOTE: The instructor DOES **NOT give** a **W**. Anything below 60% earns an F grade. It is the student's responsibility to acquire and complete the withdrawal form when and if the student decides to drop the class.

Late work and Make-up Policy: Late work is not accepted except under documented extenuating circumstances with approval from your instructor. No make-up exams or assignments will be given or accepted.

Attendance Policy: The online students will log in to the Blackboard class at least three times per week on three different days during the week to check for any new assignment, emails, announcements, or instructions and to complete their work. Regular attendance and punctuality of submitting assignments, quizzes and exams is very important. History has shown in order to be successful in this course, student must learn the material as it relates to practical applications in the business world. However, failure to attend class will not constitute an official or automatic withdrawal.

Communicating with your instructor: The primary means for communication with the instructor is through the ***Class Related Topics*** Discussion Forum. Post all questions, comments, concerns you have related to this class within the ***Class Related Topics*** Discussion Forum. When a question is posted in this forum both the instructor and the students will help the class to find a solution. It is imperative and the **SOLE RESPONSIBILITY** of the student to check the Discussion Forum for new posts. This is your virtual classroom.

Class email (Course Messages) should be used for **private communication** -regarding any personal matter. Your message will be returned within 48 hours (except for weekends and holidays). The instructor will check messages at least every other day or three times a week.

Use **your COM email** only when the **class email is not working**. ALL electronic communication with the instructor outside of Blackboard must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. COM email will be answered normally within 48 hours unless the subject has been resolved by some other means of communication. You may also call me or visit me during my office hours.

Student Learning Outcomes:

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Describe the origins and structure of the U.S. legal system		Quiz 1
2. Describe the relationship of ethics and law in business.	Personal Responsibility (PR)	Quiz 4
3. Define relevant legal terms in business		Midterm
4. Explain basic principles of law that apply to business and business transactions.	Social Responsibility (SR)	Midterm
5. Describe business law in the global context		Final Exam
6. Describe current law, rules, and regulations related to settling business disputes	Critical Thinking Skills (CT)	Case study

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Student Concerns: if you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Dr. Carla Boone, Dean at cboone@com.edu or 409-933-8616.

Course outline

Spring 2022 Semester Schedule

Week	Week of:	Read Chapter	Online Quizzes	Other Assignments
1	1/18/22	1 & 2 Appendix		Log in to class, go over Read Me First document, get familiar with the online classroom set-up, and post a brief self-introduction .
2	1/24/22	2 & 3	Quiz 1 - Ch.1 & 2 Complete by 11:30pm Sunday.	Get to know your classmates! Respond to at least 1 classmate's introduction. Read my postings and announcements.

Week	Week of:	Read Chapter	Online Quizzes	Other Assignments
3	1/31/22	4 & 5	Quiz 2- Ch3 &4 Complete by 11:30pm Sunday.	.
4	2/07/22	6 & 7	Quiz 3- Ch.5 & 6 Complete by 11:30pm Sunday.	
5	2/14/22	8 & 9	Quiz 4- Ch.7 & 8 Complete by 11:30pm Sunday	Discussion 1: Check Discussion board Monday for instructions.
6	2/21/22	10	Quiz 5- Ch.9 &10 Complete by 11:30pm Sunday.	
7	2/28/22	11		MIDTERM (must be taken between <u>2/28/22</u> to <u>3/6/22</u> (Ch 1 to 10)
8	3/07/22	12 & 13		Discussion 2: Check Discussion Board Monday for instructions.
	3/14/22	SPRING	BREAK	
9	3/21/22	14	Quiz 6- Ch.11,12, 13 Complete by 11:30pm Sunday.	Form your Case Study group
10	3/28/22	15	Quiz 7- Ch.14 and 15 Complete by 11:30pm Sunday.	Review Case study folder.
11	4/04/22	19 & 20		Discussion 3: Go to the Discussion Board for instructions. Look at Case Study folder for this discussion.
12	4/11/22	20 & 22	Quiz 8- Ch. 19, 20 22 Complete by 11:30pm Sunday.	Work on Case Study

Week	Week of:	Read Chapter	Online Quizzes	Other Assignments
13	4/18/22	24	CASE STUDY DUE.	Submit Case Studies via class email by 4/22/22 11:59pm.
14	4/25/22 "W" DAY	25	Quiz 9- Ch.24 and 25 Complete by 11:30pm Sunday.	
15	5/02/22	Review	FINAL EXAM opens this week.	FINAL EXAM opens 5/3/22 (Ch11,12,13,14,15,19,20,22,24 & 25)
16	5/08/22		FINAL EXAM closes Tuesday	Take and complete FINAL EXAM by 5/10/22 11:59pm.

Please note that some chapters in your book are not covered.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student <https://www.com.edu/student-services/student-handbook.html>

An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or hbankston@com.edu. The Office of Services for Students with Disabilities is in the Student Success Center. Here is the link to their office <http://www.com.edu/counseling/disability-services>

Counseling Statement: Any student needing counseling services is requested to please contact Holly Bankston in the student success center at 409-933-8520 or hbankston@com.edu. Counseling services are available on campus in the student center for free and students can also email counseling@com.edu to set up their

appointment. Appointments are strongly encouraged; however, some concerns may be addressed on a walk-in basis.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Failure to log in will NOT constitute an official or automatic withdrawal. It is the student's responsibility to acquire and complete the drop form when the student has decided to drop the class. Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw with a passing grade for this class is, **November 19, 2021**. Please visit <http://www.com.edu/admissions/drop-notification> to obtain more information about the six drop limit regarding the consequences of DROPPING a class multiple times.

F_N Grading: The F_N grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The F_N grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the F_N grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an F_N grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

COVID-19 Statement: All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland's Coronavirus Information site at www.com.edu/coronavirus. In compliance with Governor Abbott's May 18 Executive Order, face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the COM community to distance when possible, use hygiene measures, and get vaccinated to protect against COVID-19. Please visit com.edu/coronavirus for future updates.