



**ENGL-1301.117CL**  
**English Composition I**  
**Fall 2022**  
**11:00am-12:20pm, Monday, Wednesday**

## **Instructor Information**

**Name:** Bridget Walton

**Email:** Via Course Email or [bwalton1@com.edu](mailto:bwalton1@com.edu)

**Phone:** 409-933-8218 (Walton)

**Student Hours and location:** Monday: 9:30am-10:30am; 2:00pm-4:00pm;  
Wednesday: 9:30am-10:30am; 2:00pm-4:00pm Tuesday: 8:00am-9:00am; Thursday:  
8:00am-9:00am; LRC Building #8, Suite B, Rm. 231

**Required Textbooks/Materials - *A Guide for College and Beyond, 4<sup>th</sup> Edition* by Lester Faigley. If you choose to get the textbook, you may use an older edition.**

1. *A Guide for College and Beyond, 4<sup>th</sup> Edition* by Lester Faigley
2. *The Little Seagull Handbook, 3<sup>rd</sup> Edition* by Richard Bullock, Michal Brody, and Francine Weinberg
3. *Owl Purdue Online Writing Lab. Owl Purdue Writing Lab* is an online source that you may access anytime. It has highly useful and reputable resources from citation format, concise essay organization style guides, resume examples, and more.

**Visit:** [https:// owl.purdue.edu/owl/purdue\\_owl.html](https://owl.purdue.edu/owl/purdue_owl.html)

[https://owl.purdue.edu/owl/purdue\\_owl.html](https://owl.purdue.edu/owl/purdue_owl.html)

**Materials for class– USB Flash Drive for saving typed papers, pen, and paper**

## **Course Description**

“Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating and critical analysis. Prerequisites: The following TSI scores or equivalent developmental courses - TSI Reading 351 and TSI Writing 5 or TSI Reading 351 with TSI Essay 4 and TSI Writing 363” (College of the Mainland 2016-2017 Catalog). Students will be given the opportunity to meet these objectives through critical evaluation of reading assignments,

active participation in peer editing and classroom discussion, and composition of research-based assignments.

### Course Requirements:

1. Diagnostic Essay: **100 pts.**
2. Exemplification Essay: **100 pts.**
3. Resume Assignment: **100 pts.**
4. Cover Letter Assignment: **100 pts.**
5. Reflection Essay: **100 pts.**
6. Argument Research Essay: **100 pts.**
7. Formatting MLA Source Assignment: **100 pts.**
8. Annotated Bibliography: **100 pts.**
9. Activity Assignment for Research Essay – **20 pts.**
10. COM and Net Tutor Assistance are for the following assignments – **120pts.**
  - Exemplification Essay -**20 pts.**
  - Resume: **20 pts.**
  - Cover Letter: **20 pts.**
  - Reflection Essay -**20 pts.**
  - Create a Working Thesis for Argument Essay: **20 pts.**
  - Argumentative Essay Research: **20 pts.**
11. **Five online discussions include the following:100 pts.**
  - Introduction of Yourself: **20 pts.**
  - Reflection of Short Stories:**20 pts.**
  - “No One Writes Alone”: **20 pts.**
  - “You quote it, You Note It!”: **20 pts.**
  - “COM Libguide- Plagiarism”: **20 pts.**
12. **Ten Online Blackboard Quizzes: 100 pts.**
13. **Participation/Attendance Rubric: 100 pts.**

### Determination of Grade:

#### Grading Formula

(1) Diagnostic Essay	(M)	100 pts.
(2) Exemplification Essay	(M)	100 pts.
(3) Resume Assignment	(M)	100 pts.
(4) Cover Letter Assignment	(M)	100pts.
(5) Reflection Essay	(M)	100 pts.
(6) Argument Research Essay	(M)	100 pts.
(7) Annotated Bibliography	(M)	100 pts.
(8) Activity for Research Essay		20 pts.
(9) Formatting MLA Sources	(M)	100 pts.
(10) COM and Tutoring/Net Tutor Assis.	(6) (20) pts.	120 pts.
(11) Online Discussion Post Assignments	(5) (20) pts.	100 pts.

(12) Quizzes (10) 10pts.	100 pts.
(13) Class Participation/Attendance	<u>100 pts.</u>
<b>Total Possible Points:</b>	<b>1,240pts.</b>

### Grading Scale

1,240-1,200 points	= A
1,199 – 1,000 points	= B
999- 900 points	= C
899 - 800 points	= D
799 or lower	= F

### Late Work Policy and Extra Credit Policy:

**Major writing assignments are mandatory (M). This means they must be completed. You cannot pick and choose writing assignments in this Composition I course. I must check your writing skills before I can allow you to pass into another course. Writing assignments should be turned in on the due dates assigned. I will give you ample time to complete these assignments. If you do not turn major assignments in when they are due, you will receive a point deduction of ten (10) points for each assignment submitted past its due date.**

**Makeup Policy: My makeup policy in on a case-by-case basis.**

**Extra Credit Policy: I do not offer extra credit assignments.**

### Attendance Policy:

In this class we function as a team -teaching and learning together even though currently, we are having to learn at a distance. Your attendance is critical to your success in this course. I should be able to see that you are logging into DL2 Brightspace regularly and completing the required assignments on the syllabi. **Students, pay attention to assignment due dates. I cannot stress this point enough. Make sure that you log into Brightspace as often as you need to, so you will not miss any deadlines for assignment content. Due dates are visible in Brightspace and the course syllabus.**

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM or DL2 Brightspace email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student Learner Outcome	Maps to Core Objective(s)	Assessed by Assignments
Demonstrate knowledge of individual & writing processes	Teamwork (TW)	Written essay assignments and peer review with tutors & students
Develop ideas with	Communication Skills (CS)	Written essay assignments:

appropriate support & attrition		Diagnostic, Reflection, and Argumentative
Write in a style appropriate to audience and purpose	Not mapped	Essay assignments, Resume & Cover Letter, Discussion Posts
Read, reflect, and respond critically to a variety of texts	Critical Thinking (CT)	Discussion Posts
Use Edited American English in Academic essays	Communication Skills (CS)	Essay assignments, Resume & Cover Letter, Tutor Activities & Discussion Posts
Evaluate Choices and actions of others or one's own, and relate consequences to decision-making	Personal Responsibility (PR)	Reflection Essay

**Academic Dishonesty:** My English course policy is that a paper or assignment, which evidence can support as plagiarized or in any manner not the result of a student's own intellectual endeavors, will receive zero points. Also, submitting your own previously written work for a current assignment or submitting an assignment in more than one class without the prior permission of the instructor is also considered academically dishonest. This act will also result in a zero grade.

**-Avoiding Plagiarism Link:**

[Plagiarism Overview // Purdue Writing Lab](#)

**-Plagiarism and ESL Writers: An Overview:**

[https://owl.purdue.edu/owl/english\\_as\\_a\\_second\\_language/esl\\_students/plagiarism\\_and\\_esl\\_writers.html](https://owl.purdue.edu/owl/english_as_a_second_language/esl_students/plagiarism_and_esl_writers.html)

["Should I Cite This?" Poster // Purdue Writing Lab](#) - **Poster**

**Student Concerns:**

If you have a problem in this class, please discuss the issue with me (Associate Professor, Bridget Walton) first. If I cannot resolve the problem with you, your next step will be to contact Dr. Brian Anderson, Humanities Department Chair at (409) 933-8186 or [banderson@com.edu](mailto:banderson@com.edu)

**Textbook Purchasing Statement**

A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

## Course Outline

Legend: Bb =

			Homework	Due dates
Class/Date	Online Assignments	Online Notes for students	Assignments, Discussion Posts, and Quizzes	Assignments, Discussion Posts, and Quizzes
<b>Week 1</b> <b>8/22-28</b>	<ul style="list-style-type: none"> <li>-Check Attendance</li> <li>-Log-on to Computers</li> <li>-Review Syllabus</li> <li>-Locate: DL2 Content on Brightspace</li> <li>-Review <b>Little Seagull W-2 “Academic Contexts” pp. 6-8</b></li> <li>Modern Language Association (MLA) Format</li> </ul>	Instructor's Notes	<p>Read Me First Document list first two assignments for the semester:</p> <p>Quiz #1- Covers the Syllabus</p> <p>Discussion Post #1 – Introduce Yourself</p>	<p>Quiz #1 Syllabus</p> <p><b>due date: 8/31</b></p> <p>#1 Discussion Post</p> <p><b>due date: 8/31</b></p>
<b>Week 2</b> <b>8/29-9/4</b>	<ul style="list-style-type: none"> <li>-Diagnostic Essay in class</li> </ul>	Instructor's Notes	<p>Read Quiz 2 - Power point</p> <p>-View You-Tube Video- “The Writing Process” by Ashan Hampton</p>	<p>Quiz 2 - Open</p> <p>Diagnostic Essay due before class ends</p>
<b>Week 3</b> <b>9/5-11</b>	<ul style="list-style-type: none"> <li>-Return Diagnostic Essays to students</li> <li>- Review Diagnostic Papers for issues with grammar, sentence, organization, and other errors</li> <li>-Introduce Exemplification Essay Assignment</li> </ul>	<p>Instructor's Notes</p> <p>-COM or Net Tutor – How do I access these sites?</p>	<p>-Review your notes on the Exemplification Essay</p>	<p>Quiz 2 -Close</p> <p><b>due date:9/11</b></p> <p><b>Begin Exemplification Essay</b></p>

<b>Week 4</b> <b>9/12-18</b>	<p>Review the Basics of a Good Essay</p> <p>Review the Thesis Statement</p>	<p>Instructor's Notes</p> <p><b>Earn 20 points when you receive assistance at COM Tutoring Center or Net Tutor Online.</b> Mandatory that I see documentation</p>	<p>Submit tutor's feedback with assignment or by COM email</p>	<p>Quiz #3 Writing Process Open <b>Due on 9/25</b></p> <p><b>Exemplification Essay due date: Sunday, 9/18 by 11:59 pm</b></p>
<b>Week 5</b> <b>9/19-25</b>	<p>-Discuss Resume Writing Why Do I Need a Resume?</p> <p>- Begin Resume Assignment</p> <p>-Access the Resume Assignment in DL 2 - Module 1 or the Assignment Module.</p> <p>-COM or Net Tutor – How do I access these sites?</p>	<p>Instructor's Notes:</p> <p><b>Earn 20 points when you receive assistance at COM Tutoring Center or Net Tutor Online.</b> Mandatory that I see documentation</p>		<p>Resume Assignment <b>Begin</b></p> <p><b>Quiz #3 due on 9/25</b></p>
<b>Week 6</b> <b>9/26-10/2</b>	<p>-Begin Cover Letter Assignment</p>	<p>Instructor's Notes</p> <p><b>Earn 20 points when you receive assistance at COM Tutoring Center or Net Tutor Online.</b> Mandatory that I see documentation</p>	<p>Cover Letter Assignment-access in DL2 Module 1 or Assignment's Module</p> <p>Submit tutor's feedback with assignment or by COM Email</p>	<p><b>Resume and Cover Letter due on 10/2 by 11:59 pm</b></p>
<b>Week 7</b> <b>10/3-10/9</b>	<p>-Review PPT- Reflection Essay</p> <p>-Read <b>WRITING</b>: Ch. 6, Reflections, pp. 64-85.</p>	<p>Instructor's Notes</p> <p><b>The listed stories can be found on DL2 Brightspace</b></p>	<p>Discussion Post #2: "Some Lines for a Younger Brother" by Kunitonomi Embry and</p>	<p>Discussion Post #2 -Open</p> <p><b>due date:</b></p>

	<p>-Review <b><i>the Little Seagull</i></b>, "Reflections" pp.70-71</p> <p>-Read: "Some Lines for a Younger Brother...Sue Kunitonmi Embrey pp. 67-71 and "My Hips, My Caderas by Alisa Valdes-Rodriguez, pp. 76-77; - "Mother Tongue" by Amy Tan, pp.79-85</p>		<p>- "My Hips, My Caderas by Alisa Valdez-Rodriguez</p> <p>- "Mother Tongue" by Amy Tan, pp.79-85</p>	
<b>Week 8</b> <b>10/10-16</b>	<p>Begin Reflection Essay</p> <p>-Read <b>WRITING</b>: Ch. 6, Reflections, pp. 64-85.</p> <p>Complete Discussion Post 2</p>	<p>Instructor's Notes</p> <p><b>Earn 20 points when you receive assistance at COM Tutoring Center or Net Tutor Online.</b> Mandatory that I see documentation</p>	<p>Begin Reflection Essay Assignment-Module 2</p>	<p><b>Discussion Post# 2 Closes – due date: 10/16</b></p> <p>Reflection Essay</p> <p><b>due date: 10/23</b></p>
<b>Week 9</b> <b>10/17-23</b>	<p>-Peer Review Reflection paper with a classmate</p> <p>-Work to complete Rough Draft of Reflection Essay</p>	<p>Instructor's Notes</p>		<p>-Reflection Essay</p> <p><b>due date: 10/23</b></p>
<b>Week 10</b> <b>10/24-30</b>	<p><b>Discussion Post 3 "Peer Review"-Open</b></p> <p><b>Quiz 4 - Research Tutorial Open</b></p>	<p>Instructor's Notes</p>		<p><b>Discussion Post 3 "Peer Review" - due date: 10/31</b></p> <p><b>Tutorial Quiz 4- due date: 10/31</b></p>
<b>Week 11</b> <b>10/31-11/6</b>	<p>-Ch. 12, "What Makes a Good Position Argument?" pp. 371-372</p>	<p>Instructor's Notes</p>	<p><i>Watch You-Tube Video</i> Argument Essay by Ashan Hampton</p>	<p><b>Argument Essay and Annotated Bibliography</b></p>

	<p>-Key Elements of the Argument</p> <ul style="list-style-type: none"> <li>• Claim</li> <li>• Good reasons</li> <li>• Counterarguments</li> <li>• Convincing evidence</li> <li>• Background information</li> <li>• appeals</li> </ul> <p>Assign and Begin Argument Essay</p> <p>-Assign Annotated Bibliography Assignment</p> <p><b>Earn 20 points when you receive assistance at COM Tutoring Center or Net Tutor Online.</b> Mandatory that I see documentation</p>	<p>-Choose a Topic</p> <p>-Create an Arguable Claim (Thesis) <b>Earn 20 points when you receive assistance at COM Tutoring Center or Net Tutor Online.</b> Mandatory that I see documentation</p> <p>Review "You Quote It, You Note It"</p> <p>Plagiarism</p>	<p>-<i>Watch You-Tube</i> Video MLA Annotated Bibliography and Online Sources</p> <p>-Review Annotated Bibliography Color-Coded Chart</p>	<p><b>due date: 11/27 by 11:59pm</b></p> <p>Discussion Post 4 - "You Quote It, You Note It" is OPEN Oct. 31 til Dec. 4, due date. <b>Due: 12/4</b></p> <p>Discussion Post 5- "COM Libguide Overview Plagiarism" is Open Oct. 31 til Dec. 4 <b>Due date: 12/4</b></p>
<b>Week 12</b> <b>11/7-13</b>	<p>Why are Sources Important? What are the Types of Sources for College Research? How Do I locate a Source?</p> <p>What are Academic Scholarly and Peer-Reviewed Articles?</p> <p>How Do You Find Peer-Reviewed Sources?</p>	Instructor's Notes:	<p>Review Handout-Tips from COM Library-Finding Scholarly and Peer-Reviewed Sources</p> <p>Assignment-Formatting MLA Sources for Annotated Bibliography</p>	<p>Quiz #5 -OPEN "Finding Scholarly Peer-Reviewed Sources" <b>due date: 11/13</b></p> <p>Assignment-Formatting MLA Sources for Annotated Bibliography <b>Due date:11/17</b></p>
<b>Week 13</b> <b>11/14-20</b>	How Do You Evaluate Sources for Research?	<p>Instructor's Notes</p> <p>Quiz 7, 8, 9, and 10 will be open from November 14 until December 14</p>	<p>-Review Handout-"TIPS from COM Library-Evaluating Sources"</p> <p>-Review Quiz 7 ICE PPT</p>	<p>Quiz #6 Evaluating Sources for Research <b>due date: 11/20</b></p> <p><b>Quiz #7 due date: 12/4</b></p>



			-Review Quiz 7 MLA Workshop PPT	
<b>Week 14</b> <b>11/21-27</b>		Instructor's Notes: <b>Discussion #5</b> <b>due date: 12/4</b>  Student evaluations	Quiz #8-Using Punctuation Rules Correctly with Quotes, Sentences, Intext-Citations, and Titles of Works  Quiz 9-Integrating Sources"-Open  Quiz 10-Citing Sources	<b>Quiz -#8</b> <b>Due date: 12/4</b> Argument Essay and Annotated Bibliography due on 11/27 by 11:59pm  Quiz 9- Integrating Sources"- <b>due date: 12/4</b>  Quiz #10- Citing Sources- <b>due</b> <b>date: 12/4</b>
<b>Week 15</b> <b>11/28-12/4</b>		Student evaluations	<b>Discussion Post</b> <b>#5</b> COM Libguide Overview- Plagiarism	<b>Discussion</b> <b>Post #5 due</b> <b>date: 12/4</b>
<b>Week 16</b> <b>12/5-9</b>	Conference with students about grades	Instructor's Notes		

**NOTE: "W" date for 16-week course: November 18**

**The outline is subject to revisions at the instructor's discretion.**

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## Institutional Policies and Guidelines

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and

must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student

handbook. <[https://build.com.edu/uploads/sitecontent/files/student-](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

[services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course.*

*Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

[https://build.com.edu/uploads/sitecontent/files/student-](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)  
[services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college career. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

#### **ADA Statement:**

Any student with a documented disability needing academic accommodations is requested to contact Michelle Brezina at 409-933-8124 or [mvaldes1@com.edu](mailto:mvaldes1@com.edu). The Office of Services for Students with Disabilities is in the Student Success Center. Here is the [Services for Students with Disabilities](#) link.

#### **Textbook Purchasing Statement**

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**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are only permitted to withdraw six times during their college career by State law. **The last day to withdraw for the 1<sup>st</sup> 8-week session is October 5. The last date to withdraw from the 16-week session is November 18. The last date to withdraw for the 2<sup>nd</sup> 8-week session is December 1.**

**Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities,

and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program, you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer for you to meet your academic goals.

#### Resources to Help with Stress:

If you are experiencing stress and anxiety about your daily living needs including food, housing, or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).