



Span- 1411
Beginning Spanish I-301C3-FA2025
Fall 2025
Monday-Friday

Instructor Information:

Profesora Franklin

Pfranklin3@com.edu

Office hours and location:

Tuesday through Friday 8:55am-9:25am

Textbook/Materials:

¡Arriba! Comunicación y Cultura

- Author: ZAYAS-BAZAN
- Edition: 7th Edition

Course Description:

This course develops basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level.

Course requirements:

Your grade in this course will be based on the criteria listed below:

- Student Activities
- Oral Presentations
- Unit Exams & Quizzes

Determination of Course Grade/Detailed Grading Formula:

90-100 points is an A, 80-89 points is a B, 70-79 points is a C, 60-69 points is a D and below 60 points is a F.

- Minor Grades -Unit Assignments; Oral presentations – 40%
- Major Grades - Unit Exams ; projects – 60%

Late Work, Make-Up, and Extra-Credit Policy: Late work is not accepted.

Attendance Policy: Attendance Policy: Students are expected to attend and participate in class and class discussions. Students that do not attend class on a regular basis will not do well in this class.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

General Education Core Objectives

Students successfully completing this course will demonstrate competency in the following Core Objectives:

1. Critical Thinking Skills: Students will demonstrate creative thinking, innovation, and the ability to analyze, evaluate, and synthesize information.
2. Communication Skills: Develop, interpret, and express ideas through written, oral, and visual communication.
3. Social Responsibility: Students will demonstrate intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.
4. Personal Responsibility: Evaluate choices and actions of others or one's own and relate consequences to ethical decision-making.

Academic Dishonesty: Any incident of academic policy will be dealt with in accordance with college policy and the Student handbook. Academic dishonesty such as cheating on exams is an extremely serious offense and will result in a grade of zero on that exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact D. Brian Anderson, 409-933- 8186 [http://www.com.edu/humanities/ banderson@com.edu](http://www.com.edu/humanities/banderson@com.edu)

Course outline: August 18, 2025- December 4, 2025

Week	Content & Grammar Focus
1	Chapter 1 – Greetings, alphabet, classroom vocab, ser, days/months/seasons, nouns/articles
2	Continue Chapter 1; review and Exam 1
3	Chapter 2 – Descriptions & nationalities, estar, time, questions/negation, regular -ar verbs
4	Continue Chapter 2; review and Exam 2
5	Chapter 3 – Academic vocabulary, numbers, possessives, tener, -ir/hacer, ser vs estar summary
6	Continue Chapter 3; review and Exam 3
7	Chapter 4 – Family and leisure, stem-changing verbs (e→ie, o→ue, e→i), direct objects, personal a
8	Continue Chapter 4; review and Exam 4; Oral Midterm (recorded or in-class dialogues)
9	Chapter 5 – Daily routines; reflexive verbs; adverbs
10	Continue Chapter 5; review and Exam 5
11	Chapter 6 – Food and dining vocabulary; gustar; indirect object pronouns
12	Continue Chapter 6; review and Exam 6
13	Chapter 7 – Entertainment and leisure, direct & indirect object pronouns practice
14	Continue Chapter 7; review and Final Written Exam
15	Chapter 8 or Cultural Module – Travel, health, or future plans (depending on course edition)
16	Final Exam (recorded video or in-class presentation); Course wrap-up and reflections

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook <https://www.com.edu/student-services/student-handbook.html>. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and

through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodation is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: AccessibilityServices@com.edu

Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 1. The last date to withdraw from the 16-week session is November 14. The last date to withdraw for the 2nd 8-week session is November 25.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.