



ACCT 2302. 121H2
Principles of Managerial Accounting
Second 8 Weeks
Fall 2025 Course
Tuesday and Thursday 9:30AM – 10:50AM
ICB 308

Instructor:

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Student/Office Hours and Location:

Tuesdays and Thursdays: 9:00AM – 9:30AM and 11AM – 12:30PM in my office.
Tuesdays: 1:30PM – 5:00PM on TEAMS/Online.
Mondays, Wednesdays, and Fridays: By appointment.

Required Textbook: Principles of Managerial Accounting – Volume 2 – OpenStax
Textbook link. This textbook is provided free to the student through OpenStax.

Textbook Purchasing Statement:

A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Description:

This course is an introduction to the fundamental concepts of managerial accounting appropriate for all organizations. Students will study information from the entity's accounting system relevant to decisions made by internal managers, as distinguished from information relevant to users who are external to the company. The emphasis is on the identification and assignment of product costs, operational budgeting and planning, cost control, and management decision making. Topics include product costing methodologies, cost behavior, operational and capital budgeting, and performance evaluation.

Course requirements:

1. The student will correctly respond in writing to the total of 5 objective, and quantitative - problem exams given throughout the semester. The exams will be taken in class or online without the use of books or class notes unless otherwise specified. The student's response will demonstrate his/her proficiency in the course material. The exams will address Core Objectives: Empirical and Quantitative Skills and Critical Thinking Skills.
2. The student will complete 90% of the problem assignments using the HLS software platform. These assignments are due at the beginning of the class on the date assigned.

3. HLS(Harris Learning Solutions): The student will complete several problems/labs/homework and cases utilizing HLS Accounting online platform. The student will analyze the case facts given and design an algorithm (or complete a template) to produce the information necessary to satisfy the accounting applications. These can be completed in the Tutoring center or at home. The instructor will issue these assignments on a weekly basis. The directions to complete the assignments will be provided by the instructor.

NOTE: No passing grade can be awarded in the course if the student fails to complete the minimum number of problems/labs/homework assignments.

Determination of Course Grade/Detailed Grading Formula:

1. The final grade will be based on the exams given during the semester and completion of the minimum number of Lab and homework assignments.

(a) 5 Chapter exams	362 points
(b) 5 Problems/Labs/Homework assignments	327 points
(c) Case Study	11 points
Maximum points for course	700 points

Grading Scale:

The following grade scale will be used:

Letter Grade	Final Average in Points
A	= 630 and above
B	= 560 and above
C	= 490 and above
D	= 420 and above
F	= below 420

Late work, Make-Up Policy:

1. Generally, no make-up exams will be given. If an exam is not taken during the scheduled period, a grade of zero will be recorded.
2. Any make-up exams may be allowed by the instructor only under extenuating circumstances and at the specific request of the student.

Attendance Policy:

Roll will be taken in each class period (only if this class is scheduled to be face to face) and 100% attendance is expected. If you are taking this class online, you are expected to log into D2L Brightspace at least 4 times a week. Those students, who in the instructor's judgment miss enough class to prevent successful completion of this course, may be withdrawn from the course. Otherwise, as stated in the College catalog, it will be the responsibility of the students themselves to withdraw from the course prior to the **W-Day November 25** deadline if they elect to do so, to assure a grade of "W" rather than a grade of "F".

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. Emails sent on a given business day (Monday through Friday) will be replied within 2 business days. If you have not received a reply from me within this time frame, please resend your email (contact me immediately) as I might not have received the email.

Student Learner Outcomes:

Upon successful completion of this course, students will:

1. Identify the role and scope of financial and managerial accounting and the use of accounting information in the decision-making process of managers.
2. Define operational and capital budgeting, and explain its role in planning, control, and decision-making.
3. Prepare an operating budget, identify its major components, and explain the interrelationships among its various components.
4. Explain methods of performance evaluation.
5. Use appropriate financial information to make operational decisions.
6. Demonstrate use of accounting data in the areas of product costing, cost behavior, cost control, and operational and capital budgeting for management decisions.
7. Discuss or review the accounting for stock and bond transactions; prepare the statement of cash flow and selected financial statement ratios.

Core Objectives: Students successfully completing this course will demonstrate competency in the following Core Objectives. The Core Objectives mandated for this course are:

1. Critical Thinking Skills: To include creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information.
2. Communication Skills: To include effective written, oral, and visual communication.
3. Empirical and Quantitative Skills: To include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions.
4. Social Responsibility: To include intercultural competency, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Student Learner Outcomes	Maps to Core Objective	Assessed via this Assignment
1. Identify the role and scope of financial and managerial accounting and the use of accounting information in the decision-making process of managers.	Critical Thinking	Exam
2. Define operational and capital budgeting, and explain its role in planning, control, and decision-making.	Empirical and Quantitative Skills	Exam
3. Prepare an operating budget, identify its major components, and explain the interrelationships among its various components.	Empirical and Quantitative Skills Communication Skills - written	Homework assignment
4. Explain methods of performance evaluation.	Empirical and Quantitative Skills	Exam
5. Demonstrate use of accounting data in the areas of product costing, cost behavior, cost control, and operational and capital budgeting for management decisions.	Empirical and Quantitative Skills	Exam
6. Use appropriate financial information to make operational decisions.	Social Responsibility	Case Study

7. Discuss or review the accounting for stock and bond transactions; prepare the statement of cash flow and selected financial statement ratios.	Empirical and Quantitative Skills	Exam
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Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Plagiarism:

Plagiarism is the practice of taking someone else's work or ideas and passing them off as one's own.

Plagiarism is a serious offense. Plagiarism includes paraphrasing someone else's words without giving a proper citation, copying directly from a website, and pasting it into your paper, using someone else's words without quotation marks. Any assignment containing any plagiarized material will receive a **grade of zero** and the student will be referred to the Office of Student Conduct for appropriate disciplinary action.

Honors Contracts are special projects that extend the work we do in class. They are for ambitious students who wish to deepen their knowledge and experiences of the practices and ideas related to this class. They require students to earn at least a B in class and approval from me since the Honors Contract will require the student and I to work closely together. Please speak with me if you are interested or have questions and visit this site for more information: <https://www.com.edu/honorsprogram/>.

The GCIC Academic Symposium: COM's GCIC Academic Symposium is an opportunity for students to showcase their best academic and creative projects. To learn more, visit: [com.edu/symposium](https://www.com.edu/symposium). Participation in the symposium helps develop your professional skills and widen your professional networks; it should be noted on your resume/CV. This academic year, the Symposium is on Friday, April 10, 2026, from 9 a.m. to 2:30 p.m. in the ICB building. The abstract submission deadline is Thursday, Feb. 6, 2025, at 11:59 p.m. Please speak with me if you are interested or have questions and visit this site for more information: <https://www.com.edu/symposium/>

Student Concerns/Questions Statement:

If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, **after** discussing your concern with me, you continue to have questions, please contact the department chair, Mr. Andrew Gregory at 409-933-8339 or Agregory2@com.edu.

Course Outline: “The Class Schedule (Tentative Course Outline)” identifies a detailed list of what is expected of the student in class versus away from class, for each week of the semester. The Class Schedule is in the rear of this syllabus.

Tentative Class Schedule

WEEK	LECTURE/CHAPTER	Lab/Homework	EXAM	DUE DATES for exam and lab
1-Week of 10/13: Class on 10/14, 10/16 (Week begins on Monday)	Read the syllabus, familiarize yourself with D2L Brightspace and HLS platform. Chapter F13 PPT Chapter F14 PPT	Familiarize yourself with D2L Brightspace and HLS. Begin working on Case study -check Brightspace. Lab 1		Lab 1 due 10/21 and
2 – Week of 10/20	Chapter F16 Chapter M2 PPT	Lab 2 – begin Lab.	Exam 1(Chapter F13,14, F16)	Exam 1 due 10/26
3 – Week of 10/27	Chapter M3 PPT Chapter M4 PPT	Lab 2 Lab 3		
4 – Week of 11/03	Chapter M5 PPT Chapter M6 PPT	Lab 3	Exam 2 (Chapter M,2,3)	Lab 2, and Exam 2 due 11/09
5 – Week of 11/10	Chapter M6 PPT	Lab 3	Exam 3 (Chapter M4, 5,6)	Lab 3 and Exam 3 due 11/16
6 – Week of 11/17	Chapter M7 PPT Chapter M8 PPT	Lab 4	Exam 4 (Chapter M7, M8)	<u>Case study due on 11/19).</u>
7 – Week of 11/24	Chapter M10 PPT	Lab 5 Case Study (check D2L Brightspace)	Case Study Due on 11/19 – 11:59PM	Lab 4 and Exam 4 due on 11/30. (Lab 5 and exam 5 due on 12/03).
8 – Week 12/01	Chapter M11	Lab 5	Exam 5(Chapter 10,11)	12/03 ALL COURSE WORK DUE AT 11:59PM

Thanksgiving holiday 11/27 – 11/30.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook <https://www.com.edu/student-services/student-handbook.html>. An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodation is requested to contact: Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919 Email: AccessibilityServices@com.edu

Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 1. The last date to withdraw from the 16-week session is November 14. The last date to withdraw for the 2nd 8-week session is November 25.

FN Grading: The FN grade is issued in cases of failure due to a lack of attendance, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program, you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.