



**English 1301 303HY**  
**Composition I**  
**Fall 2021**  
**M 7:10-8:30**

**Instructor Information:**

Name Gwendolynn Barbee-Yow  
Email gbarbee@com.edu  
phone number

**Office hours and location:**

Office hours Monday 11:00-12:30, Tuesday 9:30-12:30, Wednesday 11:00-12:30 & 1:30-3:00,  
or by appointment  
Location LRC 246a

**Required Textbook/Materials:**

All of our reading materials will be provided for free, and will be accessed through Blackboard.

**Course Description:**

This course provides an intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis is on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus is on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

In this class we'll learn and practice the writing process, and explore a variety of writing genres. Our first unit will be an exploration of rhetoric, and how it's used in writing. The second unit will be a multimodal narrative project completed in small teams. The third and fourth units will be connected, starting in the third unit with an open letter to develop an argument, and then moving that argument into the genre of academic writing in the fourth unit.

**Course requirements:**

This is a hybrid course, which means we will meet in person once a week, with students completing the remaining work for that week online. The online work will be comprised of readings, wiki activities, blog posts, and assignment submissions. Students will need access to a computer and internet connection outside of class for the online portion of the course.

This is a composition class, which means there will be a lot of writing. The course is broken into four units, and in each unit there will be a major writing project due to complete that unit. You'll notice below that four of the six categories in the grading formula are named for these four units, and in order to earn a grade for that unit, you will need to submit a second draft of that unit's major

project. In addition to the four major projects, there will be several minor writing assignments and discussions throughout the course.

Revision is an important part of this course, and as such, not only is the drafting process a requirement, peer reviews are as well. Failing to submit a first draft will not only deprive you of valuable feedback, but will cause you to lose points on the grade for that project. Failing to attend and participate in peer review will also result in a loss of points for that project.

Classroom and online discussion should be polite, professional, and on topic. Feedback should be constructive and mindful of the person who will read it.

Come to class prepared with paper and a pencil/pen.

**Grading:**

Participation: 15%

In-Class Writing/Journals: 10%

Rhetorical Analysis: 15%

Multimodal Narrative: 20%

Open Letter: 15%

Academic Essay: 25%

The Rhetorical Analysis, Multimodal Narrative, Open Letter, and Academic Essay will be graded using rubrics that I have written. Students will have access to these rubrics during the revision process, and will be able to see their rubric scores after the paper or project has been graded.

The participation grade will be based on thoughtful contributions to class discussions and peer reviews, as well as blog submissions, wiki activities, and the Research Tutorial quiz.

**Late Work, Make-Up, and Extra-Credit Policy:**

Work should be submitted by the due date and in the form listed on assignment sheets. Work submitted after the due date will decrease five points for every day that it is late. No late work will be accepted after the last day on the course calendar.

Extra credit may be earned once during the semester by attending (in person or online) an event of educational or professional value at the college, and submitting a half-page report on your experience to the Extra Credit blog on Blackboard.

**Attendance Policy:**

You are expected to be on time and in attendance. Four or more absences may result in a failing grade.

Failure to participate in peer reviews will result in both an absence for that day, as well as a lower grade for that assignment.

Excessive tardiness will impact your participation grade.

Excessive use of electronics for purposes other than classwork may result in an ‘absence’ for that day.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

<b>Student Learner Outcome</b>	<b>Maps to Core Objective</b>	<b>Assessed via this Assignment</b>
1. Demonstrate knowledge of individual and collaborative writing processes.	Teamwork	Multimodal Narrative
2. Develop ideas with appropriate support and attribution	Personal Responsibility	Academic Essay
3. Write in a style appropriate to audience and purpose.	Communication Skills	Open Letter
4. Read, reflect, and respond critically to a variety of texts.	Critical Thinking	Rhetorical Analysis
5. Use Edited American English in academic essays.	Communication Skills	Academic Essay

**Academic Dishonesty:**

Scholastic dishonesty and plagiarism are defined in the student handbook. Plagiarism (failure to acknowledge or cite sources of ideas and/or works, representing another’s work as your own, etc.) will not be tolerated in this class. It can result in a failing grade for the assignment, the course, and in the most extreme cases, it will be reported to COM. If you are unsure whether something may be considered plagiarism, please contact me.

**HUMANITIES DEPARTMENT POLICY STATEMENT: PLAGIARISM**

Plagiarism is a form of academic dishonesty. To plagiarize is to steal the words or ideas of another and pass them off as one’s own. Two forms of plagiarism are common. In the first form, the writer incorporates published or otherwise recorded material without properly acknowledging its sources. In the second form, the writer submits work actually done by someone else. (The student who allows his/her work to be used by others is also guilty.) Any student who plagiarizes will receive a grade of “0” on his/her plagiarized work and may, as a result, receive a failing grade in the course. Ignorance will not be an acceptable

defense: all students are responsible for familiarizing themselves with the rules of documentation.

Violation of the Plagiarism Policy may result in a referral to the College of the Mainland Judicial Coordinator or further disciplinary actions as stated in the current Student Handbook.

“Source” may refer to published works (including material available from electronic/computer networks or databases), electronically broadcast programs, films, recordings, interviews, speeches, or lectures.

1. You must document when you quote directly from another source.
2. You must document when you paraphrase words from another source.
3. You must document when you summarize ideas from another source.
4. You must document when you use facts (statistics in a chart or graph, for example) or visual material from another source

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the Humanities Department Chair Brian Anderson at 409.933.8186 or [banderson@com.edu](mailto:banderson@com.edu)

**Course outline:**

<b>Day</b>	<b>Reading</b>	<b>Assignment Due</b>
<b>Unit One</b>		
Week One	Syllabus Basics of Rhetoric Chapter Nine: Style “A Letter to My Nephew”	Wiki Activity due Blog response due
Week Two	Summary vs Analysis Chapter Five: Writing a Thesis Body Paragraph Basics	Blog response due
<b>Unit Two</b>		
Week Three	<b>Labor Day, no f2f class</b> “Sixty-Nine Cents” Revision Strategies	Blog response due <b>Rhetorical Analysis draft one due</b>
Week Four	“I’ve Taught Monsters” Chapter Nine: pp. 107-109	Blog response due
Week Five	“Looks aren’t everything.” “A Bird Made of Birds” Descriptive Writing	Blog response due <b>Multimodal Narrative written draft due</b>
Week Six	“Deceiving My Parents”	Blog response due

		<b>Rhetorical Analysis draft two due</b>
Week Seven	Sentence Fragments	Blog response due
<b>Unit Three</b>		
Week Eight	Strike Against War	Blog response due <b>Multimodal Narrative Project due</b>
Week Nine	An Open Letter to My Sociology Professor An Open Letter to Louis XIV	Blog response due
Week Ten	Use Strong Verbs Sentence Variety The “Hope” Speech	<b>Open Letter draft one due</b>
Week Eleven	Research Tutorial	Opposition Report due. Submit to Blog. Research Tutorial quiz due. Submit to Blog.
<b>Unit Four</b>		
Week Twelve	Keeping a Research Journal “One World to Rule Them All” “Feminist Figures or Damsels in Distress?”	Blog response due <b>Open Letter draft two due</b>
Week Thirteen	Quotes, Paraphrases, and Summaries Avoiding Plagiarism Chapter Six: Writing introductions, conclusions, and titles	<b>Academic Essay draft one due</b>
Week Fourteen	“White Protests, Black Riots” Known-New Contract	Blog response due
Week Fifteen	Introduction to MLA MLA Style Works Cited	
Week Sixteen	LAST DAY OF CLASS	
12/8		<b>Academic Essay draft two due</b>

### **Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of*

*the student's work and performance is also not an admissible basis for a grade appeal.*  
[https://build.com.edu/uploads/sitecontent/files/student-services/Student\\_Handbook\\_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or [hbankston@com.edu](mailto:hbankston@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

**Counseling Statement:** Any student needing counseling services is requested to please contact Holly Bankston in the student success center at 409-933-8520 or [hbankston@com.edu](mailto:hbankston@com.edu). Counseling services are available on campus in the student center for free and students can also email [counseling@com.edu](mailto:counseling@com.edu) to set up their appointment. Appointments are strongly encouraged; however, some concerns may be addressed on a walk-in basis.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is October 6. The last date to withdraw from the 16-week session is November 19. The last date to withdraw for the 2<sup>nd</sup> 8-week session is December 2.

**F<sub>N</sub> Grading:** The F<sub>N</sub> grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The F<sub>N</sub> grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the F<sub>N</sub> grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an F<sub>N</sub> grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**COVID-19 Statement:** All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland’s Coronavirus Information

site at [www.com.edu/coronavirus](http://www.com.edu/coronavirus). In compliance with Governor Abbott's May 18 Executive Order, face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the COM community to distance when possible, use hygiene measures, and get vaccinated to protect against COVID-19. Please visit [com.edu/coronavirus](http://com.edu/coronavirus) for future updates.