



**SPCH 1315.106CL  
Public Speaking  
Spring 2024  
Tuesday and Thursday, 3:00 pm to 4:20 pm**

**Instructor Information:** Joseph A. Willis [jwillis7@com.edu](mailto:jwillis7@com.edu), 432-664-1175

**Student hours and location:** Tuesday, Thursday, 3:00 pm - 4:20 pm

**Required Textbook/Materials:** The Art of Public Speaking, Lucas

**Course Description:** Teach students to speak effectively and understand the public speaking process.

**Course requirements:** Students will be evaluated through unit and final examinations, and various public speaking assignments

**Determination of Course Grade/Detailed Grading Formula:**

**Group Speech**

**Unit 1 Test**

**Tribute Speech**

**Unit 2 Test**

**Informative Speech**

**Unit 3 Test**

**Persuasive Speech**

**Final Examination**

**Speeches count 45%, Tests count 45%, and Attendance counts 10%.**

**Late Work, Make-Up, and Extra-Credit Policy:** Late work is allowed in instances. One for illness and two if you are missing school, representing the college. You **MUST** contact me asap possible. Makeup work must be done within **TWO WEEKS** of the absence. Extra Credit will be given for doing the instructor evaluation as the end of the semester.

**Attendance Policy:** Students must attend all class sessions. Attendance counts 10% of the final grade.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L or other LMS)

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Effective Speaking		Speeches
1. Public Speaking Knowledge		Unit and Final Test
3.		
4.		
5.		

**Academic Dishonesty:** Students found being dishonest will get a Zero for that work.

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact [Brian Anderson, Humanities Director at 409-933-8186.

**Course outline:** See Course Requirements above. Schedule will vary according to the each class’s needs.

### **Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [https://www.com.edu/student-services/docs/Student\\_Handbook\\_2023-2024\\_v2.pdf](https://www.com.edu/student-services/docs/Student_Handbook_2023-2024_v2.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or [klachney@com.edu](mailto:klachney@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is February 28. The last date to withdraw from the 16-week session is April 22. The last date to withdraw for the 2<sup>nd</sup> 8-week session is May 1. The last date to withdraw for spring mini session is May 29.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).