



IRW 0320 159CL
Advanced Integrated Reading & Writing
Spring 2023
MW 2:00 - 3:20pm

Instructor Information: James Francis — jfrancisiii@com.edu

Student hours and location: Monday through Thursday 9am - 4pm, excepting class times, and by appointment.

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating and critical analysis. Prerequisites: One of the following TSI scores combinations or equivalent developmental courses (1) TSI Reading 351 and TSI Writing 350 and TSI Essay 5 (2) TSI Reading 351 with TSI Writing 363 and Essay 4 (3) TSI Reading 351 and TSI Writing less than 350 with ABE 4 and TSI Essay 5.

Course requirements: This course is collaborative in nature. You will participate in discussions, class activities, and peer review. You will take weekly quizzes over class lectures, reading assignments, videos (show in class or assigned as homework), and writing project instructions.

You will complete 4 Writing Projects this semester:

1. Informational Report
2. Visual Rhetorical Analysis
3. Argumentative Essay
4. Personal Reflection Essay

Determination of Course Grade/Detailed Grading Formula: To pass this course, all work must be completed and turned in by the established due dates. Grading will be divided into 5 categories:

- 25% Learning Activities
- 20% Informational Report
- 20% Visual Rhetorical Analysis
- 30% Argumentative Essay

05% Personal Reflection Essay

Learning Activities include: quizzes, discussions, activities, peer review, participation, attendance, and professionalism. An end of term Learning Activity grade will be added to the grade center based on attendance, participation, and professionalism. This grade will average with the quiz grades.

Late Work, Make-Up, and Extra-Credit Policy: Students are expected to complete assignments by the due date/time. Zeros will be entered once a writing assignment is due. Students may submit work late for a deduction of up to twenty points per day. Students should reach out to the instructor regarding extenuating circumstances. “Busy” is not an excuse for turning in late work.

Attendance Policy: Attendance is taken during each class session. An average attendance grade is counted towards the Learning Activities grade. ***Successful students attend class. Students are expected to participate in class. This includes arriving on time, staying for the duration of the class, attending each class day, paying attention, and taking notes during lectures, writing during writing time, participating fully in activities and peer review, and completing assignments by the due/date time. A Learning Activities grade will be assigned at the end of the semester for participation.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via Blackboard or other LMS)

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
Demonstrate knowledge of individual and collaborative writing processes.	Teamwork (TW)	Peer Review
Develop ideas with appropriate support and attribution.	Social/Personal Responsibility (SPR)	Writing Projects
Write in a style appropriate to audience and purpose.	Communication Skills (COM)	Writing Projects
Read, reflect, and respond critically to a variety of texts.	Critical Thinking Skills (CT)	Readings and Discussion Posts
Use edited American English in academic essays.	Unmapped	Writing Projects

Evaluate choices and actions of others or one's own and relate consequences to decision-making.	Social/Personal Responsibility (SPR)	Peer Review
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Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a grade of zero on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Brian Anderson at 409-933-8186, banderson@com.edu.

Course outline: The following is an overview of the different units we will be exploring and of the major assignments we will be doing during our class sessions:

- Week 1: Academic Reading and Writing. Writing Project: MS Word Document Plus Reflection.
- Week 2: Academic Writing — How to Structure an Essay. Writing Project: Information Report.
- Week 3: Peer Review. Writing Project — Information Report.
- Week 4: Revising and Editing. Writing Project — Information Report.
- Week 5: Visual Rhetorical Analysis. Writing Project — Visual Rhetorical Analysis.
- Week 6: Theme & Analysis. Writing Project — Visual Rhetorical Analysis.
- Week 7: MLA Documentation Style. Writing Project — Visual Rhetorical Analysis.
- Week 8: Write Better Sentences. Writing Project — Visual Rhetorical Analysis.
- Week 9: Making an Argument. Writing Project — Argumentative Essay.
- Week 10: Library Research. Writing Project — Argumentative Essay.
- Week 11: PECAT Paragraph Framework. Writing Project — Argumentative Essay.
- Week 12: Writing Introductions & Conclusions. Writing Project — Argumentative Essay.
- Week 13: Writing Thesis Statements. Writing Project — Argumentative Essay.
- Week 14: Academic Writing Review. Writing Project — Argumentative Essay.
- Week 15: Writing Forward. Writing Project — Personal Reflection Essay.
- Week 16: Personal Reflection Essay

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six

months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.* https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Michelle Brezina at 409-933-8124 or mvaldes1@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 5. The last date to withdraw from the 16-week session is November 18. The last date to withdraw for the 2nd 8-week session is December 1.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and

confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.