



ENGL-1301-305HY
English Composition I
Fall 2021
7:10am-8:30am, Monday

Instructor Information

Name: Bridget Walton

Email: Via Course Email or bwalton1@com.edu

Phone: 409-933-8218 (Walton)

Student Hours and location: Monday: 9:00am-12:00 noon; Wednesday: 9:00am-12:00 noon; Tuesday: 1:30pm-2:30pm, LRC Building #8, Suite B, Rm. 231

Required Textbooks/Materials - *A Guide for College and Beyond, 4th Edition* by Lester Faigley. If you choose to get the textbook, you may use an older edition.

1. *A Guide for College and Beyond, 4th Edition* by Lester Faigley
2. *The Little Seagull Handbook, 3rd Edition* by Richard Bullock, Michal Brody, and Francine Weinberg
3. *Owl Purdue Online Writing Lab. Owl Purdue Writing Lab* is an online source that you may access anytime. It has highly useful and reputable resources from citation format, concise essay organization style guides, resume examples, and more.

Visit: [https:// owl.purdue.edu/owl/purdue_owl.html](https://owl.purdue.edu/owl/purdue_owl.html)

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Materials for class– USB Flash Drive for saving typed papers, pen, and paper

Course Description

“Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating and critical analysis. Prerequisites: The following TSI scores or equivalent developmental courses - TSI Reading 351 and TSI Writing 5 or TSI Reading 351 with TSI Essay 4 and TSI Writing 363” (College of the Mainland 2016-2017 Catalog). Students will be given the opportunity to meet these objectives through critical evaluation of reading assignments, active participation in peer editing and classroom discussion, and composition of research-based assignments.

Course Requirements:

1. Diagnostic Essay: 100 pts
2. Resume:100 pts.
3. Cover Letter: 100 pts.
4. Reflection Essay: 100 pts.
5. Integrating Sources: 100 pts.
6. Argument Research Essay: 100 pts.
7. Works Cited (for research essay: 100 pts.
8. COM or Net Tutor Assistance: **100pts.**
 - o Resume: 20 pts.
 - o Cover letter: 20 pts.
 - o Reflection Essay: 20 pts.
 - o Thesis for Argument Essay: 20 pts.
 - o Argumentative Essay Research:20 pts.
9. **Five online discussions include the following:100 pts.**
 - o Introduction of Oneself: 20 pts.
 - o Reflection of Short Stories:20 pts.
 - o “No One Writes Alone”: 20 pts.
 - o “You quote it, You Note It!”: 20 pts.
 - o “COM Libguide- Plagiarism”: 20 pts.
10. **Ten Online Blackboard Quizzes: 100 pts.**
11. **Participation/Attendance Rubric: 100 pts.**

Determination of Grade:

Grading Formula

(1) Diagnostic Essay	100 pts.
(2) Resume	100 pts.
(3) Cover Letter	100pts.
(4) Reflection Essay	100 pts.
(5) Integrating Sources	100 pts.
(5) Argument Research Essay	100 pts.
(6) Works Cited (for research essay)	100pts.
(7) COM or Net Tutor (4) (20) pts.	100 pts.
(8) Online Discussion Post Assignments (5) (20) pts.	100 pts.
(9) Quizzes (10) (10pts)	100 pts.
(10) Class Participation/Attendance	<u>100 pts.</u>
Total Possible Points:	1,100 pts.

Grading Scale

1,100-1000 points	= A
999 – 885 points	= B
884- 770 points	= C

769 - 670 points = D
 669 or lower = F

Late Work Policy, Makeup, and Extra Credit Policy:

Writing Assignments such as the Cover Letter and Resume, Essays, and Works Cited Page must not be turned in late: I will give you ample time to complete these assignments. If you do not turn in an assignment by the 11:59 pm due date, you will receive a point deduction of ten (10) points.

Extra Credit Policy: To Be Determined

Attendance Policy:

In this class we function as a team -teaching and learning together even though currently, we are having to learn at a distance. Your attendance is critical to your success in this course. I should be able to see that you are logging in to Blackboard regularly and completing the required assignments on the syllabi. **Students, please pay attention to assignment deadlines. I cannot stress this point enough. Make sure that you log into Blackboard as often as you need to, so you will not miss any deadlines for assignments such as essays, writing assignments, quizzes, discussion posts, and tutorial assistance. Look for due dates on all assignments in Blackboard and the syllabus. If I happen to miss a date, please let me know as soon as possible.**

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM or Blackboard email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student Learner Outcome	Maps to Core Objective(s)	Assessed by Assignments
Demonstrate knowledge of individual & writing processes	Teamwork (TW)	Written essay assignments and peer review with tutors & students
Develop ideas with appropriate support & attrition	Communication Skills (CS)	Written essay assignments: Diagnostic, Reflection, and Argumentative
Write in a style appropriate to audience and purpose	Not mapped	Essay assignments, Resume & Cover Letter, Discussion Posts
Read, reflect, and respond critically to a variety of texts	Critical Thinking (CT)	Discussion Posts
Use Edited American English in Academic essays	Communication Skills (CS)	Essay assignments, Resume & Cover Letter, Tutor Activities & Discussion Posts
Evaluate Choices and actions of others or one's	Personal Responsibility (PR)	Reflection Essay

own, and relate consequences to decision-making		
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Academic Dishonesty: My English course policy is that a paper or assignment, which evidence can support as plagiarized or in any manner not the result of a student's own intellectual endeavors, will receive zero points. Also, submitting your own previously written work for a current assignment or submitting an assignment in more than one class without the prior permission of the instructor is also considered academically dishonest. This act will also result in the lowering of a student's letter grade.

-Avoiding Plagiarism Link:

[Plagiarism Overview // Purdue Writing Lab](#)

-Plagiarism and ESL Writers: An Overview:

https://owl.purdue.edu/owl/english_as_a_second_language/esl_students/plagiarism_and_esl_writers.html

["Should I Cite This?" Poster // Purdue Writing Lab - Poster](#)

Student Concerns:

If you have a problem in this class, please discuss the issue with me (Bridget Walton) first. If I cannot resolve the problem with you, your next step would be to contact Dr. Brian Anderson, Humanities Department Chair at (409) 933-8186 or banderson@com.edu

Textbook Purchasing Statement

A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Outline

Legend: Bb =		Homework		Due dates
Class/Date	Online Assignments	Online Notes for students	Assignments, Discussion Posts, and Quizzes	Assignments, Discussion Posts, and Quizzes
Week 1 8/23-29	-Attendance -Greet Students -Review Syllabus -Log-on to Computers Locate: Dashboard <ul style="list-style-type: none"> • Read Me First • Syllabus Online • Quizzes 	Instructor's Recorded Overview	Quiz #1- Syllabus Discussion Post #1	Quiz #1 Syllabus due date: 8/30 #1 Discussion Post due date: 8/30

	<ul style="list-style-type: none"> • Discussion Posts • Modules • Instructor's Recorded Lectures • COM Tutor • Net Tutor 			
Week 2 8/30-9/5	<p>Review <i>Little Seagull</i> W-2 "Academic Contexts" pp. 6-8.</p> <p>-The Basics of Writing: paragraph and essay</p> <p>-Writing Process Parts</p> <p>"You Quote It, You Note It" Slide Presentation</p>	<p>Instructor's Recorded Overviews</p> <p>-How do I submit an essay assignment?</p>	<p>Diagnostic Essay</p> <p>Read Quiz 2 - Power point</p> <p>-See Recorded Overview in Bb</p>	<p>Diagnostic Essay Due date: 9/5</p> <p>Quiz 2 due date:9/6</p> <p>Quiz #3 Writing Process due date: 9/6</p> <p>Discussion Post #4 "You Quote It, you note it" Due date: 9/12</p>
Week 3 9/6-12	<p>-Discuss Resume Writing Why Do I Need a Resume?</p> <p>- Grammar Skills Review-Grammar Bytes:</p> <p>-Titles of Works</p> <p>-Comma Rules</p> <p>-sentence errors</p>	<p>Instructor's Recorded Overview(s)</p>	<p>Begin Resume Assignment</p> <p>-Access the Resume Assignment in Bb Module 1 or the Assignment link in the course menu</p> <p>Tutor Assistance-20pts.</p>	<p>Begin Resume Assignment</p> <p>due date: 9/19</p>
Week 4 9/13-19	<p>-Begin Cover Letter Assignment</p> <p>-COM or Net Tutor – How do I access these sites?</p>	<p>Instructor's Recorded Overviews</p>	<p>Cover Letter Assignment-access in Bb Module 1 or assignment's link</p> <p>Tutor Assistance-20pts.</p>	<p>Resume & Cover Letter due on date: 9/19</p> <p>-COM or Net Tutor Check</p> <p>submit tutor's comments with assignment</p>

<p>Week 5 9/20-26</p>	<p>-Read WRITING: Ch. 6, Reflections, pp. 64-85.</p> <p>-Review <i>the Little Seagull</i>, "Reflections" pp.70-71</p> <p>-Read: "Some Lines for a Younger Brother...Sue Kunitonomi Embrey pp. 67-71 and "My Hips, My Caderas by Alisa Valdes-Rodriguez, pp. 76-77; - "Mother Tongue" by Amy Tan, pp.79-85</p>	<p>Instructor's Recorded Overviews</p>	<p>Discussion Post #2: "Some Lines for a Younger Brother" by Kunitonomi Embry and - "My Hips, My Caderas by Alisa Valdez-Rodriguez - "Mother Tongue" by Amy Tan, pp.79-85</p>	<p>Discussion Post #2</p> <p>due date: 10/3</p>
<p>Week 6 9/27-10/3</p>	<p>Discuss Reflection Essay Assignment-Module 2</p> <p>Complete Discussion Post 2</p>	<p>Instructor's Overviews</p>	<p>Begin Reflection Essay Assignment-Module 2</p> <p>Tutor Assistance-20pts.</p>	<p>Reflection Essay</p> <p>due date: 10/10</p>
<p>Week 7 10/4-10</p>	<p>"No One Writes Alone"</p>	<p>Instructor's Overviews</p>	<p>Discussion Post #3 "No One Writes Alone"</p>	<p>-Reflection Essay</p> <p>due date: 10/10</p> <p>Discussion Post 3 due date: 10/13</p>
<p>Week 8 10/11-17</p>	<p>Instructor's Overviews</p> <p>Quiz 4 - Research Tutorial</p>	<p>Instructor's Overview (s)</p>	<p>Tutorial Quiz 4-in Bb Module 3</p>	<p>Tutorial Quiz 4- due date: 10/17</p>
<p>Week 9 10/18-24</p>	<p>Why are Sources Important? What are the Types of Sources for College Research? How Do I locate a Source?</p>			<p>Quiz #5 - Finding Scholarly Peer-Reviewed Sources due date: 10/24</p>

	<p>What are Academic Scholarly and Peer-Reviewed Articles?</p> <p>How Do You Find Peer-Reviewed Sources?</p> <p>How Do You Evaluate Sources for Research?</p>			<p>Quiz #6 - Evaluating Sources for Research due date: 10/25</p>
<p>Week 10 10/25-31</p>	<p>-Ch. 12, "What Makes a Good Position Argument?" pp. 371-372</p> <p>-Key Elements of the Argument</p> <ul style="list-style-type: none"> • Claim • Good reasons • Counterarguments • Convincing evidence 	<p>Instructor's Overview(s)</p> <ul style="list-style-type: none"> • Background info. • To appeal 	<p>Discussion Post #5 COM Libguide Overview-Plagiarism</p>	<p>Research Argument Assignment: due date: 11/23</p> <p>Begin Step 1: Find a Controversial Issue.</p>
<p>Week 11 11/1-7</p>	<p>Step 2: Create an arguable claim.</p> <p>Tutor Assistance 20 pts.</p> <p>Step 3: Introduction - Provide background Information. Discuss Why the topic is Important.</p>	<p>Instructor's Overview (s)</p>	<p>Quiz 10- "Properly Citing"</p> <p>Quiz 9-Integrating Sources"</p>	<p>Quiz 10- Properly Citing due date: 11/7</p> <p>Quiz #9- Integrating Sources due date: 11/14</p>
<p>Week 12 11/8-14</p>	<p>Step 4 -Develop the Body.</p> <p>Step 5: Counterarguments</p>			<p>Quiz#7: "ICE" and "MLA Workshop" Power points due date: 11/28</p> <p>Quiz#8: Holiday due date: 11/21</p>

Week 13 11/15-21	Step 4: Develop the Body of the Essay. Step 5: Write a Conclusion Tutor Assistance for 20 pts.	Instructor's Overviews		Argument Essay due date: 11/23
Week 14 11/22-28	Grade essays Course Evaluations			Argument Essay due date: 11/23
Week 15 11/29-12/5	Grade essays Course Evaluations			
Week 16 12/6-10	Finalize grades			

NOTE: “W” date for 16-week course: November 19, 2021
The outline is subject to revisions at the instructor’s discretion.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student

handbook. <[https://build.com.edu/uploads/sitecontent/files/student-](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf)

[services/Student_Handbook_2019-2020v5.pdf](https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course.*

Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.

https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college career. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement:

Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or hbankston@com.edu. The Office of Services for Students with Disabilities is in the Student Success Center. Here is the [Services for Students with Disabilities](#) link.

Counseling Statement: Any student that is needing counseling services is requested to please contact Holly Bankston in the Student Success Center at 409-933-8520 or hbankston@com.edu. Counseling services are available in the student center for free. and students can also email counseling@com.edu to setup their appointment. Appointments are strongly encouraged; however, some concerns may be addressed on a walk-in basis.

Textbook Purchasing Statement

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Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are only permitted to withdraw six times during their college career by State law. **The last day to withdraw for the 1st 8-week session is October 6. The last date to withdraw from the 16-week session is November 19. The last date to withdraw for the 2nd 8-week session is December 2.**

Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program, you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer for you to meet your academic.

COVID-19 Statement: All students, faculty and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland’s Coronavirus Information site at www.com.edu/coronavirus. In compliance with Governor

Abbott's May 18 Executive Order, face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the COM community to distance, when possible, use hygiene measures, and get vaccinated to protect against COVID-19. Please visit www.com.edu/coronavirus for future updates.