



IRW 0320 – 138CL
Integrated Reading/Writing
Fall 2023
T/TH 4:30 – 5:50 pm in LRC 275

Instructor Information

Name: Nichole Kyle
Email: nkyle@com.edu
Office Phone: (409) 933-8222
Office Location: Learning Resource Center (LRC), Building #8, Suite B Rm #240

Office Hours

Office hours are a resource for students interested in individualized attention for mentoring, academic help, or advisement. Students are welcome to attend office hours as listed below or by appointment. Office hours and appointments are held in my office, via phone, or virtually through Teams.

Mondays	Tuesdays	Wednesdays	Thursdays
11:00 am – 12:00 pm	9:30 am – 12:30 pm	11:00 am – 12:00 pm	9:30 am – 12:30 pm

Communicating with Instructor

ALL electronic communication with the instructor must be through your COM email/account. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L or other LMS)

Required Textbook/Materials

- ✓ FREE: [The OWL Website](#) (Purdue University’s Online Writing Lab)
- ✓ Assigned articles as made available on Brightspace (free printing at the Tutoring Center)
- ✓ Paper and writing utensils
- ✓ Device with internet access and flash drive (labs and free Wi-Fi on campus)
- ✓ Office 365 (free to COM students)

Prerequisite

TSIA2 ELAR <945 with Diagnostic 5-6 and Essay 0-4, <945 with Diagnostic 4 and Essay 0-8, or >945 with Essay 0-4, or equivalent developmental course with a grade of “C” or better.

Course Description

This course integrates more advanced preparation than IRW 0300 regarding academic reading skills and skills in writing a variety of academic assignments. Topics include critical reading and writing skills. Students will be expected to write compositions similar to those assigned in ENGL 1301

Elaboration

This course is a prerequisite for ENGL 1301. It is designed to support your work in Composition I and to provide additional instructional support in reading and writing. With instructor support, you will complete some outside reading assignments for ENGL 1301 in IRW 320. You will also be given additional writing time and tutorial support in IRW 320 for your ENGL 1301 assignments.

Course Requirements

This is a composition course, meaning there will be a significant amount of reading and writing, emphasizing the writing process. Students will utilize informal and academic writing in short reflective responses and detailed essays.

Additionally, this course is collaborative in nature. You will participate in discussions, class activities, peer reviews/workshops, and complete at least two presentations. Major assignments for the course include learning modules, reading responses, three presentations, and a final personal reflection essay. Additionally, students can expect to be graded on auxiliary assignments and participation. No formal examinations will be given.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.	Critical Thinking (CT)	Academic Reading Module
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.	Communication Skills (CS)	Academic Reading Module
3. Identify and analyze the audience, purpose, and message across a variety of texts.	Critical Thinking (CT)	Academic Writing Module
4. Describe and apply insights gained from reading and writing a variety of texts.	Critical Thinking (CT)	PECAT Paragraph Framework Module
5. Compose a variety of texts that demonstrate reading	Communication Skills (CS)	ENGL 1301 Drafts Workshops

comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.		
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations	Critical Thinking (CT)	Academic Reading Module Academic Writing Module
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.	Teamwork (TW)	Academic Writing Module
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.	Critical Thinking (CT)	MLA Module PECAT Paragraph Framework Module
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.	Personal Responsibility (PR)	Revising, Editing, and Proofreading Module
10. Recognize and apply the conventions of standard English in reading and writing.	Personal Responsibility (PR)	Writing Better Sentences Module

Determination of Course Grade

Documentary Analysis	10%
Short Essay	10%
Annotated Bib	15%
Final Essay	20%
Reflection	10 %
Presentations	10%
Auxiliary Assignments	10%
Participation	15%

Grading Scale

A	90 - 100%
B	80 - 89%
C	70 - 79%
D	60 - 69%
F	0 – 59%

Late Work/Make-Up

Work should be submitted by the due date and in the form requested. Generally, I do not accept late work. Missed in-class assignments, e.g., journal writings, activities, and participation points, cannot be made up. If you miss a class where an assignment is turned in during class, you have until the next class to turn in the assignment. Any exceptions to this policy are made on a case-by-case basis. Students are responsible for providing documentation for emergencies.

Revisions/Rewriting

Requests to make revisions or rewrite assignments will be determined on a case-by-case basis.

Extra-Credit

- **Tutoring:** If you take a major writing assignment to the tutoring center and provide documentation, you may receive up to 5 points extra credit on the assignment.
- **Live Event:** Extra credit may be earned once during the semester by attending (in person or online) an event of educational or professional value at the college and submitting a half-page report on your experience to the Extra Credit Prompt on Brightspace.
- **Other:** I may provide other extra credit opportunities throughout the semester as I see fit.
- **Requests for extra credit:** Requests for extra credit will be determined on a case-by-case basis.

Attendance Policy

The success of this course and your success IN the course depends on your active engagement and participation. I expect you to be prepared and a vocal and constructive participant during each class meeting.

- You are expected to be on time and in attendance. More than 3 absences or failure to participate over a two-week period may result in receiving a grade of “F” for the course.
- Failure to participate in peer reviews/workshops will result in an absence for that day and a lower grade for that assignment.
- Excessive tardiness will impact your participation grade and ability to pass the course.

Professionalism

Our class will reproduce a “real-world” work environment in many ways, and students will be expected to participate professionally in the class. You should arrive on time, meet deadlines, and contribute meaningfully to class discussions. Professionalism also includes collaboration, willing participation in all class activities, and sincere effort to improve your own writing and that of your peers through peer review, revision, and conferencing. Professional behavior is a cooperative endeavor that affects the entire class. All class participants must behave civilly and respectfully at all times. Disrespectful or threatening behavior toward classmates or the instructor is unacceptable and will be reported to the Dean of Students. Neglecting this class in any way (by doing work for other classes, texting, goofing off, reading/browsing on devices, sleeping, etc.) will not be tolerated. Any students engaged in such conduct will be considered absent.

Your level of professionalism in this class will directly affect your participation grade. Unproductive behavior from students in relation to class discussions and activities, behavior such as competing or “performing to the instructor,” may negatively impact your participation grade.

Recording

I do not allow recordings of any kind (video, audio, photography) in my classroom without my express permission. Violators will be asked to leave the class and will be reported to the Dean of Students.

Academic Dishonesty

Academic dishonesty and plagiarism are defined in the student handbook. Plagiarism of any kind will not be tolerated in this class. It can result in a failing grade for the assignment/course and will be reported to the Dean of Students. **Ignorance will not be an acceptable defense:** All students are responsible for familiarizing themselves with the documentation rules. Please contact me if you are unsure whether something may be considered plagiarism.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the provided contact information. If you continue to have questions after discussing your concern with me, please contact the Humanities Department Chair, Dr. Brian Anderson, at 409.933.8186 or banderson@com.edu.

GCIC Academic Symposium

COM’s GCIC Academic Symposium is an opportunity for students to showcase their best academic and creative projects. To learn more, visit: com.edu/symposium. Participation in the symposium helps develop your professional skills, widens your professional networks, and should be noted on your resume/CV. This academic year, the symposium is on Friday, March 22, 2024, from 9 a.m. to 2:30 p.m. in the STEAM building. **The abstract submission deadline is Thursday, Feb. 15, 2024, at 11:59 p.m.** Please speak with me if you are interested or have questions.

Syllabus/Schedule Changes

I reserve the right to change the syllabus/schedule to accommodate the class dynamics. Changes will be announced in class, on Brightspace, and/or by email to ensure everyone is on the same page.

Course Outline

**All assignments are due Sunday at midnight on the week indicated. Students are expected to prepare for class by reading and annotating the materials as outlined in the schedule, including RW chapters and theme articles.*

WEEK	IN CLASS	ASSIGNMENTS
Week 1 8/28 - 9/1 Get Ready to Write in College-Level Courses	Welcome and Syllabus In class writing	
Week 2 9/4 – 9/8 9/4 COM Closed for Labor Day Academic Reading	Writing Conventions In class writing Voyage to the library and pick two books Present/Share: <ul style="list-style-type: none"> ✓ Book choice justification ✓ Tell us about your book ✓ Predicting the book Work on 1301-related projects	Reading Response – Theme
Week 3 9/11 – 9/15 Academic Writing	Writing Conventions In class writing Work on 1301-related projects	Reading Response – Narrative and narrative flow
Week 4 9/25 – 9/29 The Problem with Plagiarism	Writing Conventions In class writing Work on 1301-related projects	Reading Response – Summary and paraphrasing
Week 5 10/2 – 10/6 Documenting Sources in MLA Quoting the Experts	Writing Conventions In class writing Work on 1301-related projects	Book #1 Presentation Due

<p>Week 6 10/9 – 10/13</p> <p>Thesis Statement Workshop</p>	<p>Writing Conventions In class writing Work on 1301-related projects</p>	<p>Book Review #1 Due</p>
<p>Week 7 10/16 - 10/20</p> <p>PECAT Paragraph Framework</p>	<p>Writing Conventions In class writing Work on 1301-related projects</p>	<p>Reading Response – C&C Themes</p>
<p>Week 8 10/23 - 10/27</p> <p>Write Better Sentences</p>	<p>Writing Conventions In class writing Work on 1301-related projects</p>	<p>Reading Response – C&C Narrative and narrative flow</p>
<p>Week 9 10/30 – 11/3</p> <p>Revising, Editing, and Proofreading</p>	<p>Writing Conventions In class writing Work on 1301-related projects</p>	<p>Reading Response – C&C Summary and paraphrasing</p>
<p>Week 10 11/6 – 11/10 11/7 Spring Registration</p> <p>Learning to Research</p>	<p>Writing Conventions In class writing Work on 1301-related projects</p>	<p>Book #2 Presentation</p>
<p>Week 11 11/20 – 11/24 COM Closed 11/23 - 11/26 for Thanksgiving Holiday</p> <p>Reading and Annotating Research</p>	<p>Writing Conventions In class writing Work on 1301-related projects</p>	<p>Book Review #2 Due C&C. Decide which book is best and make your case.</p>
<p>Week 12 11/27 – 12/1 11/28 W-Day</p> <p>Paraphrasing</p> <p>Synthesis and Analysis</p>	<p>Writing Conventions In class writing Work on 1301-related projects</p>	

Week 13 12/4 – 12/8 Personal Reflection Essay	Writing Conventions In class writing Work on 1301-related projects	
Week 14 12/11 – 12/15 Writing Resources	Writing Conventions In class writing Work on 1301-related projects	Personal Reflection Due

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2023-2024_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 11. The last date to withdraw from the 16-week session is November 28. The last date to withdraw for the 2nd 8-week session is December 7.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.