



**CSME 1348.221CL**  
**Principles of Skincare**  
**Course Semester: Spring 2024**  
**Monday and Wednesday**  
**5:00pm- 8:00pm**  
**January 17,2024-May 8,2024**

**Instructor Information:** Ms. Nickey R. Fowler nfowler@com.edu 409-933-8480

**Student hours and location:** Monday and Wednesday 15 minutes before and after class starts and ends, GroupMe, School phone or email. Adjunct Office Suite Room 149 COM City Centre  
 All electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

**Required Textbook/Materials:** Milady Standard Foundations and Milady Standard Cosmetology, 14<sup>th</sup> Edition, CIMA online access, Texas Cosmetology Laws and Rules Book from TDLR

**Course Description:** An overview of the skills and knowledge necessary for the field of Cosmetology.

**Course requirements:** Weekly assignments in CIMA, weekly tests, weekly skills practice, an e-portfolio project, final exam, class attendance, and professional behavior.

**Daily Grades:** Consist of a daily attendance and participation grade. This also includes a duty that will be assigned to each student each week. If the Daily Grades daily duty is not performed correctly and timely, 10 points will be deducted from the daily participation grade as it does affect your performance. Each day you are absent there will be a 15-point deduction from your daily attendance grade and a 10-point deduction for each tardy. Being absent and/or tardy will also affect your daily participation grade

**Determination of Course Grade/Detailed Grading Formula:**

Professionalism/Attendance	20%
Unit Exams/Skills Sheet	20%
Daily Assignments/CIMA	20%
Virtual E-Portfolio & Skin Care Line Project	20%
Final Exams	20%

**Grading Scale:**

- A – 90-100
- B – 80-89
- C – 70-79
- D – 60-69
- F – 59-and below

**Grade Policy:** Students must maintain a 70% average or above in each area of study; including but not limited to being professional at all times, be prepared, bring your OWN supplies daily, attending every class, not being tardy for class or coming from lunch, do not leave early, all assignments must be turned in to the instructor in hand or electronically, assignments must be on time, turn in completed /neat/legible work,

Study for exams, come to class in the proper uniform daily, make sure clothing is clean, make sure you look very professional, please **DO NOT WEAR HATS/ SCARVES/ WRAPS** when class is in session, please make sure your hair and nails are well groomed. **IF AT ANY TIME YOUR GRADE AVERAGE IS BELOW 70% IN ANY SUBJECT AREA YOU WILL BE DROPPED FROM THE PROGRAM. YOUR TEST/QUIZZES/EXAM AVERAGE MUST BE ABOVE 70% AT ALL TIMES OR YOU WILL BE DROPPED FROM THE PROGRAM.**

**Students will have weekly written assignments and weekly practical assignments that are to be turned in on time.**

**Written assignments:** Read and review each assigned chapter. Prepare an outlined detailed summary of the chapter for your assignment grade and prepare note cards of the important glossary terms for each assigned chapter. (Each outline must be at least 2-3 pages in length) All written assignments are due on Thursday evenings at the beginning of class by 5:30pm (all assignments turned in after this time will be 20 points off for being late)

**Practical assignments:** Listed weekly in the syllabi.

**Late Work/Make-Up Work Policy:** Written assignments may be turned in on the first day back from an absence; written tests may be made up by making arrangements with the instructor on the first day back from an absence; practical skill tests or final exams may not be made up. It is up to the student to ask or inquire about making up work and assignments. Pop Quizzes may not be made up, Practical Exams may not be made up after the assigned date. A student may ask for a day/time to make up (ONE) Practical Exam per student in Prep for State Licensing 2241.221 (the time and date will be at the instructor's discretion). The student is allowed to make arrangements to take the exam before the scheduled date if they inform the instructor in advance.

#### **Attendance Policy:**

Students must maintain regular attendance to guarantee completion of hours by the end of the program. Every class is important to your success in school. A sign in sheet will be provided in each class. Each student must sign themselves in and out daily.

Day time classes are Full Time Block scheduling. This means that all 3 classes are to be taken each semester. All classes must be passed with a grade of C or better to move to the next course. Due to this, schedule changing from daytime to evening or evening to daytime is not allowed. Only with special permission from the department chair and advisor can this be done; and it is limited to one switch per student. Plan your schedule accordingly throughout the program.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L or other LMS)

**Tardiness:** Entering the class after the time class begins **OR** leaving the class before it has ended will be counted as a tardy. Each tardy will result in a 5-point deduction from the attendance grade. Four (4) tardies are equal to one absence.

**Absence:**

Any time missed will affect the total number of hours needed for completion.

If a student misses 1 hour or more per session, the grade will reflect an absence. Each absence will result in a 10-point deduction from the Attendance grade.

If a student misses more than 10 percent of class time in any one course, they will be dismissed from that course. If prior to “W” day, the student may withdraw to receive a grade of **W**.

Otherwise the grade will be **F**. It is the student’s responsibility to withdraw through the admissions department.

For Excused absences see Welcome Packet.

Instructors will create a Group Me for the class as a way to connect outside of class. Updates and quick answers can be communicated through this app. Peer to peer communication is also available through this method.

<b>Student Learner Outcome</b>	<b>Maps to Core Objective</b>	<b>Assessed via this Assignment</b>
1. Students will be able to identify the terminology related to skin treatments.	Critical Thinking	Unit Tests
2. Students will be able to demonstrate proper skin care treatments	Empirical and Quantitative Skills	Skills assignments
3. Students will be able to demonstrate an understanding of the sanitation and sterilization laws set up for salons by TDLR as they relate to skin care.	Personal responsibility	TDLR Procedure Exam
4. Student will demonstrate workplace competencies	Social Responsibility	Skills performed on models

**Classroom Conduct Policy:** College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook. <http://www.com.edu/student-services/student-handbook.php>. Students are expected to be familiar with and abide by the Student Code of Conduct. Any violations of the

Code of Conduct will result in a referral to the Dean of Students and may result in dismissal from this class.

**Academic Dishonesty:** Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that assignment and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

**Notice to Students Regarding Licensing**

*Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following*

*website provides links to information about the licensing process and requirements: [www.tdlr.texas.gov](http://www.tdlr.texas.gov)*

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact please contact Department Chair Jamie Hunsucker [jhunsucker1@com.edu](mailto:jhunsucker1@com.edu) 409-933 8608.

The Dean of Instruction, over our program is Dr. Montz at [rmontz@com.edu](mailto:rmontz@com.edu) or 409-933-8948.

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**Course outline:** Begins on page 6 of this document.

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## **Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [https://www.com.edu/student-services/docs/Student\\_Handbook\\_2023-2024\\_v2.pdf](https://www.com.edu/student-services/docs/Student_Handbook_2023-2024_v2.pdf). An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered

through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or [klachney@com.edu](mailto:klachney@com.edu). The Office of Services for Students with Disabilities is located in the Student Success Center.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is February 28. The last date to withdraw from the 16-week session is April 22. The last date to withdraw for the 2nd 8-week session is May 1. The last date to withdraw for spring mini session is May 29.

**FN Grading:** The FN grade is issued in cases of failure due to a lack of attendance, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Resources to Help with Stress:** If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school.

All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or [communityresources@com.edu](mailto:communityresources@com.edu).

**IMPORTANT:** Eligibility for an occupational license may be impacted by one's criminal history. Students with a criminal history should confer with faculty or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.

Notice to Students Regarding Licensing: Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following website provides links to information about the licensing process and requirements: [www.tdlr.texas.gov](http://www.tdlr.texas.gov) Should you wish to request a review of the impact of criminal history on your potential TDLR Cosmetology Operator Certificate which leads to testing for licensure, prior to or during your quest for a certificate, you can visit [www.tdlr.texas.gov](http://www.tdlr.texas.gov) and request a "Criminal History Evaluation": This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

**Disclaimers/Additional Policies:** Instructors may, at their discretion, withdraw a student due to lack of attendance, or the inability to maintain the prescribed minimum rate of progress (70% test average) stated in the course syllabus. Also, any behavior detrimental to the learning process of the student or class. Students should be familiar with the Cosmetology Welcome Packet & Student Expectations.

**Professionalism Grading Rubric:** Prompt, Prepared, Uniform & Compliance & Hair/Make-up. All five areas must be met to receive a grade of 100%. If not met the daily professional grade will be 0.

**Zero Tolerance Policies:** 1. Bullying, either Physical or Mental. We will strive to maintain a positive atmosphere at all times. 2. Uniform. Wear it or return home, get in uniform and return to school including lab jacket 5. No Borrowing. Bring your supplies or go home, retrieve your supplies and return to school.

**Concerns/Questions Statement:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the Department Chair Jamie Hunsucker, [jhunsucker1@com.edu](mailto:jhunsucker1@com.edu) or 409-933-8608 or The Dean of Instruction, over our program is Dr. Montz at [rmontz@com.edu](mailto:rmontz@com.edu) or 409-933-89

## **Welcome to Principles of Skincare**

**Week 1 Monday is MLK Holiday (no school)**  
**January 16-18, 2024**

### **Go over each of the following:**

- First day orientation (uniform, rules, expectations)
- Sign In Sheets
- Scantrons
- Professionalism
- Student Duty Sheets
- Review Syllabus
- Review PSI Packet Details and Website
- Sign and return last page of syllabus
- Create Group Me/TEAMS

### **Discuss Skills Sheet Grading (ALL SIGNATURES FOR 100% OR NOTHING)**

**Any missed signatures or missing practical skills will result in a “0”**

**IMPORTANT: DOWNLOAD AND PRINT COSMETOLOGY OPERATOR LICENSE EXAMINATION CANDIDATE INFORMATION BULLETIN Current date is 3/30/2023**

**Discuss E-Portfolio, Show Examples, Table Setup, take before service, during service and after service photos of all practicals, Create a collage PowerPoint display with descriptions of each practical learned. PLEASE USE A USB DRIVE TO PRESERVE PHOTOS AND CONTENT.**

**THE PROJECT IS DUE ON MONDAY WEEK 16. NO EXCEPTIONS!!!**

**EACHDAY** You will need all Cosmetology supplies, products, textbooks, laptops, kit packing lists, Notecards, Ziploc bags, scissors, pens, paper, packing tape etc.

### **Lecture: Chapter 3: Skin Structure & Growth**

Why Study Skin Structure & Growth p.60

“Why Study” Worksheet

Review TDLR Facial/Blood Exposure Incident

Skin Layers and their Functions

Nerves That Affect Skin & Skin Pigments p.65-66

**Assignment/Homework: Chapter 3 Glossary Terms pages 71-73**

CIMA Online TBA

Check In Questions

Glossary Terms

Worksheets

**Instructor Demo:** TDLR Facial & Blood Exposure Incident

**Student Practical:** TDLR Facial & Blood Exposure Incident (work on manikins)

TDLR Rules & Regulations 83.104 TDLR Facial/Blood Exposure Incident

**Week 2**

**January 22-25,2024**

**Lecture: Chapter 3: Skin Structure & Growth**

Skin Layers and their Functions

Nerves That Affect Skin & Skin Pigments p.65-66

TDLR Rules & Regulations 83.104 TDLR Facial/Blood Exposure Incident

**Instructor Demo:** TDLR Facial/Blood Exposure Incident

**Student Practical:** TDLR Facial/Blood Exposure Incident

**Assignment/Homework:** Worksheet

**Unit Tests/Practical Exam:** Chapter 3 Unit Exam

**Week 3**

**January 29-February 1,2024**

**Lecture: Chapter 4: Skin Disorders and Disease**

Strength & Flexibility & Skin Glands p.66- 68

Worksheet

Skin Functions p.69-70

**Review for Ch. 3 Test**



**Discuss Class Project on Commercial about Skincare products**  
**Due Week 15**

**Instructor Demo:** Take a Moment Facial  
Basic Facial Massage

**Student Practical:** Take a Moment Facial  
Basic Facial Massage

**Assignment/Homework:**

Glossary Chapter 3  
Check In Questions  
CIMA TBA  
Worksheet

**Unit Tests/Practical Exam:**

Unit 3 Exam  
Glossary Due  
Check In Due  
Questions Due  
CIMA Due

**Week 4**  
**February 5-8,2024**

**Lecture: Chapter 4: Skin Disorders and Disease**

Why study skin disorders & diseases / Skin disorders and diseases p.76-80  
Skin Disorders and Diseases  
Sebaceous and Sudoriferous gland disorders p.81-83

**Instructor Demo:** Journey Facial

**Student Practical:**  
Take a Moment Facial

The Journey Facial

**Assignment/Homework:**

Glossary Ch. 3

Check In Questions

CIMA TBA

Worksheet

**Unit Tests/Practical Exam:**

**Week 5**

**February 12-15,2024**

**Lecture: Chapter 4: Skin Disorders and Disease**

Skin inflammations and infections / Skin hypertrophies p.84- 86

Pigment disorders p.87-88

**Instructor Demo:** The Journey Facial

**Student Practical:** The Journey Facial

**Assignment/Homework:**

Glossary Terms

Check In Questions

CIMA TBA

Worksheet

**Week 6**

**February 19-22,2024**

**Lecture: Chapter: 4 Skin Disorders and Diseases**

Acne and problem skin p.89-90

Aging skin issues / Sun damage p.91- 94

**Review for Ch. 4 Test**

**Instructor Demo:** TDLR Facial with tweezing

**Student Practical:**

TDLR Facial with tweezing

Facial of choice with tweezing

**Assignment/Homework:**

Glossary Terms  
Check In Questions  
CIMA TBA  
Worksheet

**Week 7**  
**February 26-29,2024**

**Lecture: Chapter: 4 Skin Disorders and Diseases**

Skin cancer / Contact dermatitis p.95-98

**Chapter 17: Hair Removal**

Chapter 4 Test

Why study hair removal / Excessive hair growth p. 704-706

TDLR Rules & Regulations 83.105

**Instructor Demo:** Demo TDLR Wax

Lip, Brow and Chin Waxing

**Student Practical:** Facial of choice with TDLR wax (Lip, Brows and Chin)

Facial of choice with TDLR eyebrow wax

**Assignment/Homework:**

Glossary Terms Due

Check In Questions Due

CIMA Due

Worksheet Due

**Unit Tests/Practical Exam:**

Chapter 4 Test

Glossary Due

Check In

Question Due

CIMA Du

**Week 8**

**March 4-7,2024**

**Lecture: Chapter 17: Hair Removal**

Temporary hair removal p.706-711

Permanent hair reduction / Client consultation p.712-716

Hair Removal

Hair Removal Contraindications p.717-719

Review Chapter 17 test

Demo Lip Wax

**Instructor Demo:** Demo Lip, Brow and Chin Waxing

**Student Practical:** Facial of choice with lip wax

Lip, Brow and Chin Waxing

Facial of choice with eyebrow wax

**Assignment/Homework:**

Glossary Terms  
Check In Questions  
CIMA TBA  
Worksheet

**Week**                      **9**                      **March**                      **11-14,2024**

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**NO SCHOOL  
SPRING BREAK**

**Week 10**  
**March 18-21,2024**

**Lecture:**

Hair Removal

Hair Removal Contraindications p.717-719 test

**Review Chapter 17**

**Chapter 18: Facials**

Why study facials / Esthetics career path p.742-744

Chapter 18 Facials

Basic Facial Equipment p.744-748

Skin types & common skin conditions / Facial treatment and care products p. 748-758

**Instructor Demo:**

Lip, Brow and Chin Waxing

Eyebrow tint

**Student Practical:** Facial of choice with lip wax

Lip, Brow and Chin Waxing

Facial of choice with eyebrow wax

Eyebrow tint

**Assignment/Homework:**

**Chapter 18** Glossary Terms

Check In Questions

CIMA TBA

Worksheet

## Week 11

March 25-28,2024

**Lecture: Chapter: 18 Facials**

Basic techniques used in facial massage p.759-763

Electrotherapy & light therapy p.763-766

**Instructor Demo:** Eyelash Tint

Brow perming

Eyelash Perming

**Student Practical:** Facial of choice with eyelash tint

Brow perming

Eyelash Perming

**Assignment/Homework:**

Glossary Terms

Check In Questions

CIMA TBA

## Week 12

April 1-4,2024

**Lecture: Chapter: 18 Facials**

Client forms & record keeping / Conduct a client consultation p.767-770  
Contraindications for facial treatments / Perform facial procedures p.771-776

Review Chapter 18 test

**Instructor Demo:** Daytime Make-up Application

**Student Practical:** Daytime Make-up Application

**Assignment/Homework:**

Chapter 18 Glossary Terms

Check In Questions  
CIMA TBA  
Worksheet

### **Week 13**

**April 8-11,2024**

**Lecture: Chapter: 19 Make-up**

Why study makeup / Color Theory p.806- 811

Makeup is for everyone / Facial makeup p.811- 817

TDLR Rules & Regulations 83.115

**Chapter 18 Test** Glossary Due Check In Question Due CIMA Due

**Instructor Demo:** Nighttime Make-up Application

Glamorous Look Makeup (glitter, contouring and fancy eyes/lips)

Demo TDLR lash

**Student Practical:** Nighttime Make-up Application

Glamorous Look Makeup (glitter, contouring and fancy eyes/lips)

TDLR lash

**Assignment/Homework:**

Glossary Terms Due

Check In Questions Due

CIMA TBA Due

Worksheet

### **Week 14**

**April 15-18,2024**

**Lecture: Chapter :19 Make-up**

Makeup brushes, tools, and implements p.817- 820

Complementing face shapes and features p.821-830

**Chapter 19 Test**

Glossary Due

Check In Questions Due

CIMA Due

Chapter 19 Make-up Unit Exam

**Review for Final Exam**

**Instructor Demo:**

**Student Practical:** Make-up of choice with lash application

Glamorous Look Makeup (glitter, contouring and fancy eyes/lips) and Lashes

**Assignment/Homework:**

Chapter 19 Glossary Terms

Check In Questions  
CIMA TBA  
Worksheet

**Week 15**  
**April 22-25,2024**

**Lecture: Chapter 19 Make-up**

Makeup consultation / Eyelash Enhancements p.830-839

**Review Chapter 19 test**

Demo Individual lashes

**Instructor Demo:** Demo cluster lashes

**Student Practical:** Cluster lashes

Make-up of choice with Cluster lashes

**Assignment/Homework:**

Glossary Terms

Check In Questions

CIMA TBA

Worksheet

**Week 16**

**April 29-May 2,2024**

**Lecture:**

Final Written Exam

Final Practical Exam (TDLR Facial)

Present Class Project

E-Portfolio is due TODAY

Turn in Practical Skills Sheet

ALL ASSIGNMENTS DUE ON \_\_\_\_\_



CSME 1348.2211CL

Principles of Skincare Spring 2024

I, \_\_\_\_\_ (please print), have received, read and understand this syllabus, class schedule, grading procedures and practical skills sheet criteria. I understand that all practical skills and testing grades must be entirely completed, and all signature lines must be signed by my instructor for me to complete the class. **(ALL SIGNATURES FOR 100%, if any lines are not signed I will**



**receive a zero as my practical skills sheet grade) Any missed signatures or missing practical skills will result in a “0”.**

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Nickey R. Fowler

College of the Mainland Cosmetology Department

<b>Week- 1</b> January 16,2023 <b>MLK HOLIDAY NO SCHOOL</b>	Wednesday January 18,2023  First day Orientation Syllabus Course requirements TDLR Laws and Rules	NOTES:
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<p><b>Week - 2</b> Monday January 23,2023</p> <p>Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>Lecture Part 1 Chapter 1 Life Skills Foundations Text</p> <p>Assign Review Questions, Glossary Terms and All Homework for Chapter</p> <p>Manicuring tools and terms Station set up Basic manicures Instructor Sign Skills Sheet</p>	<p><b>Week - 2</b> Monday January 23,2023</p> <p>Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>Manicuring tools and terms Station set up Basic manicures and Pedicuring Instructor Sign Skills Sheet</p>	<p>NOTES:</p>
<p><b>Week - 3</b> Monday January 30,2023</p> <p>Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>Lecture Chapter 2 Health and Public Safety Part 1 and 2</p> <p>Assign Review Questions, Glossary Terms and All Homework for Chapter 1 and 2 Instructor Sign Skills Sheet</p>	<p>Wednesday February 1,2023</p> <p>Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>Manicuring tools and terms Station set up Basic manicures Instructor Sign Skills Sheet</p>	<p>NOTES:</p>

<p><b>Week - 4</b>  Monday  February 6,2023  Attendance  Sign-In/Clock-In  Review Syllabus  Daily Cosmetology News  Lecture/Exam  Instructor Demo  Student Set Up Station  Break  Student Practical  Be sure to take photos of all angles for Portfolio  Sanitation  Disinfection  Clean Up/Duties  Clock Out/Sign Out</p> <p><b>Review Chapters 1 and 2 for Unit Exam</b>  Pedicuring and Manicuring tools and terms  Station set up  Basic manicures and Basic Pedicures  Instructor Sign Skills Sheet</p>	<p>Wednesday  February 8,2023  Attendance  Sign-In/Clock-In  Review Syllabus  Daily Cosmetology News</p> <p><b>Unit Exam Chapter 1 and 2  All homework is due today for Chapter 1 and 2</b></p> <p>Pedicuring and Manicuring tools and terms  Station set up  Basic manicures and Basic Pedicures  Instructor Sign Skills Sheet</p>	<p>NOTES: Bring Supplies for each week</p>
<p><b>Week - 5</b>  Monday  February 13,2023  Attendance</p>	<p>Wednesday  February 15,2023  Attendance</p>	<p>NOTES:</p>

<p>Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>Introduce CIMA</p> <p>Lecture Part 1 Chapter 3 Business Skills</p> <p>Assign Review Questions, Glossary Terms and All Homework for Chapter 3</p> <p>Instructor Demo Basic Facial Student Practical Instructor Sign</p>	<p>Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>Lecture Part 2 Chapter 3 Business Skills</p> <p>Student Set Up Break 6:30PM-7:00PM Student Practical Basic Facial</p> <p>Sanitation / Disinfection Clean Up/ Duties</p>	
<p><b>Week - 6</b> Monday February 20,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p><b>Review Chapter 3 Unit Exam</b></p> <p>Instructor Demo 0 Degree Haircut Instructor Demo Blow Dry Student Practical Instructor Sign</p>	<p>Wednesday February 22,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p><b>Chapter 3 Unit Exam</b> <b>All homework is due today for Chapter 3</b></p> <p>Student Practical 0 Degree Haircut and Blow Dry Student Practical Instructor Sign</p>	<p>NOTES:</p>
<p><b>Week – 7</b> Monday</p>	<p>Wednesday</p>	<p>NOTES:</p>

<p>February 27,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>Lecture Part 1 Chapter 4 The Healthy Professional</p> <p>Assign Review Questions, Glossary Terms and All Homework for Chapter 4</p> <p>Instructor Demo 180 Degree Haircut and Blow Dry Student Practical Instructor Sign</p>	<p>March 1,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>Lecture Part 2 Chapter 4 The Healthy Professional</p> <p>180 Degree Haircut and Blow Dry Student Practical Instructor Sign</p>	
<p><b>Week-8</b> Monday March 6,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p><b>Review Chapter 4 Unit Exam</b></p> <p>Instructor Demo Thermal Curling and Flat Ironing Student Practical Instructor Sign</p>	<p>Wednesday March 8,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p><b>Chapter 4 Unit Exam</b> <b>All homework is due today for Chapter 4</b></p> <p>Thermal Curling and Flat Ironing Student Practical Instructor Sign</p>	<p>NOTES:</p>
<p><b>SPRING BREAK WEEK</b> <b>NO SCHOOL</b></p>	<p><b>SPRING BREAK WEEK</b> <b>NO SCHOOL</b></p>	

<p><b>MARCH 13-17</b> <b>ENJOY AND BE SAFE!</b></p>	<p><b>MARCH 13-17</b> <b>ENJOY AND BE SAFE!</b></p>	
<p><b>Week -9</b> Monday March 20,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>Lecture Part 1 Chapter 5 Infection Control</p> <p>Assign Review Questions, Glossary Terms and All Homework for Chapter 5</p> <p>Instructor Demo Tint Retouch Student Practical Instructor Sign</p>	<p>Wednesday March 22,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>Lecture Part 2 Chapter 5 Infection Control</p> <p>Tint Retouch Student Practical Instructor Sign</p>	<p>NOTES:</p>
<p><b>Week-10</b> Monday March 27,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p><b>Review Chapter 5 Unit Exam</b></p> <p>Instructor Demo Tint Virgin Application Student Practical Instructor Sign</p>	<p>Wednesday March 29,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p><b>Chapter 5 Unit Exam</b> <b>All homework is due today</b> <b>for Chapter 5</b></p> <p>Tint Virgin Application Student Practical</p>	<p>NOTES:</p>

	Instructor Sign	
<p><b>Week- 11</b> Monday  April 3,2023  Attendance  Sign-In/Clock-In  Review Syllabus  Daily Cosmetology News</p> <p>Lecture Part 1 Chapter 6  Chemistry and Chemical  Safety</p> <p>Assign Review Questions,  Glossary Terms and All  Homework for Chapter 6</p> <p>Instructor Demo  Relaxer Retouch  Student Practical  Instructor Sign</p>	<p>Wednesday  April 5,2023  Attendance  Sign-In/Clock-In  Review Syllabus  Daily Cosmetology News</p> <p>Lecture Part 2 Chemistry and  Chemical Safety</p> <p>Relaxer Retouch  Student Practical  Instructor Sign</p>	NOTES:
<p><b>Week -12</b>Monday  April 10,2023  Attendance  Sign-In/Clock-In  Review Syllabus  Daily Cosmetology News</p> <p><b>Review Chapter 6 Unit Exam</b></p> <p>Instructor Demo Relaxer  Virgin  Student Practical  Instructor Sign</p>	<p>Wednesday  April; 12,2023  Attendance  Sign-In/Clock-In  Review Syllabus  Daily Cosmetology News</p> <p><b>Chapter 6 Unit Exam</b>  <b>All homework is due today</b>  <b>for Chapter 6</b></p> <p>Relaxer Virgin Student  Practical  Instructor Sign</p>	NOTES:

<p><b>Week -13</b> Monday  April 17,2023  Attendance  Sign-In/Clock-In  Review Syllabus  Daily Cosmetology News</p> <p>Lecture Part 1 Chapter 7  Electricity and Electrical  Safety</p> <p>Assign Review Questions,  Glossary Terms and All  Homework for Chapter 7</p> <p>Instructor Demo Foil Hi-Lites  Two Methods  Student Practical  Instructor Sign</p>	<p>Wednesday  April 19,2023  Attendance  Sign-In/Clock-In  Review Syllabus  Daily Cosmetology News</p> <p>Lecture Part 2 Chapter 7  Electricity and Electrical  Safety</p> <p>Foil Hi-Lites Two Methods  Student Practical  Instructor Sign</p>	<p>NOTES:</p>
<p><b>Week-14</b> Monday  April 24,2023  Attendance  Sign-In/Clock-In  Review Syllabus  Daily Cosmetology News</p> <p><b>Review Chapter 7 Unit Exam</b></p> <p>Student Practical  Instructor Sign</p>	<p>Wednesday  April 26,2023</p> <p>Attendance  Sign-In/Clock-In  Review Syllabus  Daily Cosmetology News</p> <p><b>Chapter 7 Unit Exam</b>  <b>All homework is due today</b>  <b>for Chapter 7</b></p> <p>Student Practical  Instructor Sign</p>	<p>NOTES:</p>



<p><b>Week-15</b> Monday May 1,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>PORTFOLIO PROJECTS ARE DUE ON WEDNESDAY MAY 3,2034 BY 8:45PM NO EXCEPTIONS</p>	<p>Wednesday May 3,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p>ALL PORTFOLIO PROJECTS ARE DUE TODAY</p> <p>REVIEW FOR FINAL EXAM ON MONDAY OVER CHAPTERS 1-7</p>	<p>NOTES:</p>
<p><b>Week -16</b> Monday May 8,2023</p> <p>Attendance Sign-In/Clock-In <b>Review Syllabus</b> <b>Daily Cosmetology News</b></p> <p><b>FINAL WRITTEN EXAM TODAY</b> <b>YOU WILL NEED TWO SCANTRONS</b></p> <p><b>ALL SKILLS SHEETS NEED TO BE COMPETED ON WEDNESDAY MAY 10,2023</b> <b>NO EXCEPTIONS</b></p>	<p>Wednesday May 10,2023 Attendance Sign-In/Clock-In Review Syllabus Daily Cosmetology News</p> <p><b>COMPLETE ALL SKILLS</b> <b>ALL ASSIGNMENTS ARE DUE</b></p>	<p>NOTES:</p>