



Course Number and Section (BARB-2441-101CL)
Name of Course (Barber Styling II)
Course Semester (Spring 2024)
Time and days of course (9am-12:30pm Mon, Tues, Wed)

Instructor Information: Name: Mr. Michael Rodriguez
Email: Mrodriguez4281@com.edu
Phone: 409- 933-8480

Student hours and location: 1:30-2:30pm Mondays
College of the Mainland – Salon, Spa and Barber School
10000 Emmett F Lowry Expy, Texas City, TX 77591

Required Textbook/Materials: Milady's 16th Edition Barbering Textbook, CIMA program, 3 ring binder, pens, pencils and paper, all consumable barber supplies that are not issued in your kit such as neck strips, spray bottles, razor blades, and first aid kit, etc.

Course Description: The barber program trains students in hands-on barbering skills and examines business and industry trends. This course is designed to prepare students for the Texas Class A Barber Exam.

Students will prepare for all areas of the barbering profession, including the Texas Law and Rules of Barbering, haircutting, hairstyling, the professional shave while in the classroom and lab.

Course requirements: Every week we will be covering at least one chapter and a project will be assigned such as creating business cards and flyers, creating subject presentations, and multiple mannequin haircuts.

Determination of Course Grade/Detailed Grading Formula: the course average will be determined using the following formula:

**Final Average = 20% Final Exam, 20% Chapter exams/projects,
20% Classwork/Homework, 20% Lab participation including sign sheets and station set-up, 20% Professionalism including dress code, appearance, attendance and conduct.**

Late Work, Make-Up, and Extra-Credit Policy: Each assignment has a set due date. Any CIMA assignments completed after the due date will have a 15% late penalty. As a rule, there are **no make-up exams. A make-up exam will only be allowed under extenuating circumstances (*which have been documented*) and is limited to one exam.** You are required to email the instructor before the exam is given to be considered for a make-up exam. Not being prepared for the exam is not a legitimate reason for a make-up exam. Any missed assignments, exams or projects will be assigned a zero. Zeros will be used to calculate your final grade in this course. Occasionally extra credit points will be offered to the entire class; however, individual extra credit points will not be available.

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Attendance Policy: Barber students at COM are expected to attend and participate in every session of all classes for which they are registered. Regular attendance is a critical component to being successful. Students should consult with the instructor when it becomes necessary to miss a class. Students cannot make up classes they have missed, and it is the student's responsibility to catch up on class assignments or projects. If you are not present 10 minutes after class has started, you will be considered tardy. Four tardies will be counted as one absence. After four absences you may be dropped from this course. There are no excused absences unless previously discussed with the instructor or maternity reasons.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L or other LMS)

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Refine skills for advanced haircutting and styling	Hands on training Learning techniques by instruction and demonstration	Skill assessment sign sheets written and practical exams
2. Refine skills for advanced facial hair design and shaving	Hands on training Learning techniques by instruction and demonstrations	Skill assessment sign sheets Written and practical exams
3. Demonstrate advanced techniques used in chemical reformation	Hands on training Learning techniques by instruction and demonstration	Skill assessment sign sheets written and practical exams
4. Demonstrate safety and sanitation in a barbershop environment	Practicing safety and sanitation rules and regulations daily	Safety & Sanitation Test
5. Be proficient in TDLR and Texas state board laws rules and regulations	Classroom and Lab instruction and discussions daily practices	Skill sign sheets and Written exams

Academic Dishonesty: Any material plagiarized, or information dishonestly received and recorded will result in a grade of zero and at the faculty's discretion may be grounds for expulsion.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If after discussing your concern with me, you continue to have questions, please contact the Department Chair Jamie Hunsucker, jhunsucker1@com.edu or 409-933-8606. If further assistance is needed, please contact Rebecca Montz, rmontz@com.edu, 409-933-8948.

Course outline: Found on Page 4.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2023-2024_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is February 28. The last date to withdraw from the 16-week session is April 22. The last date to withdraw for the 2nd 8-week session is May 1. The last date to withdraw for spring mini session is May 29.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way

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of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

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WEEK	ASSIGNMENT	DUE DATE
Week 1 Chapter 2 Life Skills	Create a daily routine Create business card & flyers Intro Ch 2 life skills	Continued to week 2
Week 2 Chapter 2 Life Skills	Read Chapter 2 Life skills Complete chapter review and test Business cards & flyers cont.	Week 1/2 assignments due Wednesday January 24
Week 3 Chapter 7 Basics of Chemistry	Read Ch 7 Basics of Chemistry Complete chapter review and test PH Scale project	Wednesday January 31
Week 4 Chapter 14 Men's Haircuts and Styling	Start Sign Sheets Client Consultations Comb over fade w/ hard part project	Continued to week 5
Week 5 Chapter 14 Cont. Men's Haircuts and Styling	Long hair vs. short hair Sheer work vs. clipper work Comb over project cont.	Wednesday February 14 <3
Week 6 Chapter 13 Facial Hair Design	Mustache trim and beard design Beard design project	Wednesday February 21
Week 7 Chapter 8 Basics of Electricity	Read Ch 8 basics of electricity Complete chapter review and test	Wednesday February 28
Week 8 Chapter 12 Men's Facial Massage And treatment	Demonstrate facial massage Hot towel wrapping and Facial steamer	Wednesday March 6
Spring Break	Spring Break	March 11-15
Week 9 Mid Semester Review	Mid Semester Review	Wednesday March 20
Week 10 Chapter 9 The Skin Structures, Disorders, & Diseases	Read Ch 9 The Skin Complete chapter review & test Skin Power Point project	Wednesday March 27
Week 11 Chapter 10 Properties & Disorders Of the Hair & Scalp	Read Ch 10 Hair & Scalp Complete chapter review & test	Wednesday April 3
Week 12 Chapter 11 Treatment of the Hair & Scalp	Read Ch 11 Treatment of Hair & Scalp Complete chapter review & test	Wednesday April 10
Week 13 All Scissor Cut project	Sign Sheets Scissor Cut Project	Wednesday April 17
Week 14 Chapter 19 Preparing for Licensing and Employment	Read Ch 19 Licensing & Employment Complete chapter review and test Student employment interviews	Wednesday April 24
Week 15 Texas State Board and TDLR	Review TX State Board & TDLR	Wednesday May 1
Week 16 Finals	Review for final exam Comprehensive Final Exam	Wednesday May 8

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I, _____ (please print) have received, read, and understand this syllabus.

Student signature

Date

Michael Rodriguez
Barbering Adjunct Faculty
College of the Mainland
Human Service Careers Department