



OSHT 1301-001IN
Introduction to Safety and Health
Fall 2023
Internet Course

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Student hours and location:
Virtual Office Hours: Mondays 10:00 AM – 12:00 PM

Other times by appointment only

Required Textbook:

Occupational Safety and Health for Technologist, Engineers and Managers, 9th edition
Author: David L. Goetsch
Publisher: Prentice Hall
ISBN-10: 0-13-700916-X ISBN-13: 978-0-13700916-9

Course Description: : An introduction to the basic concepts of safety and health in the workplace.

Upon successful completion of this course, students will:

1. Identify appropriate procedures to minimize or prevent injuries and illness in the workplace.
2. Incorporate job safety analysis (JSA) and appropriate training.
3. Name elements of an effective safety culture.

Course requirements:

Examinations: There will be one final examination over the material covered. The final exam will be open-book. Exam must be taken at the designated time unless prior arrangements have

been made with the professor. Students who have an unexcused absence will not be allowed to make up an exam and receive the grade of “0” (zero).

Homework: There will be two (2) homework assignments. Each homework assignment has a maximum of 50-points each. The homework will address core objective critical thinking. Failure to turn in a required homework at the prescribed time will result in zero “0” points awarded for the assignment

Quizzes: There will be twelve quizzes, which will be over the materials covered in the previous weeks. The quizzes will be open book. Failure to turn in a required quiz at the prescribed time will result in zero “0” points awarded for the quiz unless prior arrangement is made with your instructor.

Weekly Reflection Journal: There will be fourteen weekly reflection journal submissions, which will be over the materials covered in the previous weeks. The reflection journal is where you state and identify what new things in your own words and idea you learned for the model. Failure to turn in the journal at the required or prescribed time will result in zero “0” points awarded for the week journal unless prior arrangement is made with your instructor. The reflection journal must be turned in by 11:59 pm on Sundays. For example, the reflection journal for week one (1) must be submitted on or before 11:59 pm on Sunday September 3, 2023.

Determination of Course Grade/Detailed Grading Formula

Grading Scale:

90 – 100%	= A
80 – 89%	= B
70 – 79%	= C
60 – 69%	= D
Below 60%	= F

Grading Distribution:

1. Final Examination	100 points
2. Homework’s (2 Homework’s @ 50-points each)	100 points
4. Quizzes 14 (14 quizzes @ 20 points each)	280 points
5. Class Participation (14 @ 5 points each)	70 points
6. Weekly Reflection Journal 14 (14 @ 10 points each)	140 points

TOTAL	590 points

Late Work, Make-Up, and Extra Credit Policy: Tests and quizzes must be taken **on the time and date noted unless prior arrangements are made with the instructor. Late work will not be accepted unless prior arrangements are made with the instructor.** All approved make-up tests must be taken at the Testing Center located at Student Center

Building 1. It will be the responsibility of students to arrange with the Testing Center for the test. Testing Center can be reached at testingcenter@com.edu or 409-933-8676. **Final examination must be taken at the designated time.**

Attendance Policy: Students at the College of the Mainland are expected to punctually attend every session of all classes for which they are registered. You will be required to sign in at each class. If you are absent, you will still be held responsible for the materials that were covered in the class. You will be dropped from this class if you are absent from class four (4) times. If you must be absent, please contact the instructor.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via Blackboard or other LMS).

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
SLO #1	Social Responsibility	Homework
SLO #2	Critical Thinking	Homework & Quizzes
SLO #3	Empirical & Quantitative Skills	Final Exam
SLO #4	Social Responsibility	Discussion

Academic Dishonesty: Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions or concerns please contact Derrick Lewis, Department Chair at 409-933-8607 or email dlewis22@com.edu.

Course outline:

16 Week Course Calendar for OSHT 1301- 001IN Fall 2022 Internet Class

Week#	Day/Date	Topic	Reading Assignments, Quizzes, & Homework Due Dates
1		Welcome & Introductions. Model 1: Chapters 1 & 4	Read Week One Presentation
2		Model 2: Chapters 2,3 & 5	Read Week 2 Presentation. Quiz 1 Due 9/3/23 at 11:59 PM
3		Model 3: Chapters 6 & 7	Read Week 3 Presentation Quiz 2 Due 9/10/23 at 11:59 PM
4		Model 4: Chapters 8 & 9.	Read Week 4 Presentation Quiz 3 Due 9/17/23 at 11:59 PM
5		Model 5: Chapters 10 &11 Homework 1 Assigned	Read Week 5 Presentation Quiz 4 Due 9/24/23 at 11:59 PM
6		Model 6: Chapters 12 & 13	Read Week 6 Presentation Quiz 5 Due 10/1/23 at 11:59 PM
7		Model 7: Chapters 14 & 15. Project Report Assigned	Read Week 7 Presentation Quiz 6 Due 10/8/23 at 11:59 PM
8		Model 8: Chapters 16 & 17. Homework 1 Due	Read Week 8 Presentation Homework 1 and Quiz 7 Due 10/15/23 at 11:59 PM
9		Model 9: Chapters 18 & 19	Read Week 9 Presentation. Quiz 8 Due 10/22/23 at 11:59 PM
10		Model 10: Chapters 20 & 21.	Read Week 10 Presentation. Quiz 9 Due 10/29/23 at 11:59 PM
11		Model 11: Chapters 22 & 23. Homework 2 Assigned	Read Week 11 Presentation. Quiz Week 10 Due 11/5/23 at 11:59 PM
12		Model 12: Chapters 24 & 25.	Quiz Week 11 Due 11/12/23
13		Model 13: Chapters 26 & 27	PM. Quiz Week 12 Due 11/19/23 at 11:59 PM
14		Model 14: Chapters 29 & 29	Homework 2 and Quiz 13 Due 11/26/23 at 11:59
15		Model 15: Chapters 30 & 31. Final Exam Review	Prepare for Final Exam. Quiz 14 Due 12/3/2023 Course Evaluation
16		Final Exam	Final Exam Due 12/10/23 at 11:59PM. Course Evaluation

***Schedule is subject to change at the discretion of the instructor(s).**

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook https://www.com.edu/student-services/docs/Student_Handbook_2023-2024_v2.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 11. The last date to withdraw from the 16-week session is November 28. The last date to withdraw for the 2nd 8-week session is December 7.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click

here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.