



ENGL 1301

English 1301

Spring 2023

Online/Asynchronous

Instructor Information

Name: Joseph Bernard

Email: JBernard1@com.edu

Office Hours: By appointment

Location: Online/Asynchronous

Course Communication:

Please email me at the email address listed above. You can also schedule an office hour with me at the link [here](#).

Course Information

Required reading:

Everyone's An Author, 3rd Edition

Andrea Lunsford, et al.

Note: Supplementary reading material will be available in the D2L course

Course Description

ENGL 1301. COMPOSITION I (LECTURE 3, LAB 0). CREDIT 3. ACGM.

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Student Learner Outcomes

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.
6. Evaluate choices and actions of others or one's own, and relate consequences to decision-making.

Core Objectives

Critical Thinking Skills: Students will demonstrate creative thinking, innovation, and the ability to analyze, evaluate, and synthesize information.

Communication Skills: Develop, interpret, and express ideas through written, oral, and visual communication.

Teamwork: Consider different points of view and work effectively with others to support a shared purpose or goal.

Personal Responsibility: Evaluate choices and actions of others or one's own, and relate consequences to ethical decision-making.

Table Mapping SLO's, Core Objectives and Assignments

Student Learner Outcome (SLO)	Maps to Core Objective(s)	Assessed via this Assignment
1. Demonstrate knowledge of individual and collaborative writing processes.	Teamwork (TM)	Discussion based assignments involving oral, written and media components
2. Develop ideas with appropriate support and attribution.		Research-based Essay
3. Write in a style appropriate to audience and purpose.	Communication Skills (CS1)	Research-based Essay
4. Read, reflect, and respond critically to a variety of texts.	Critical Thinking (CT)	Research-based Essay
5. Use Edited American English in academic essays.		Research-based essay

6. (PR) Evaluate choices and actions of others or one's own, and relate consequences to decision-making.	Personal Responsibility (PR)	<p>Proper MLA documentation</p> <p>Proper implementation of primary and secondary materials gleaned in research</p>
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Course Policies & Guidelines

Attendance:

While this course is taught in an online environment, attendance will be assessed through the following:

- Timely submission of all related content for the week (assignments, quizzes, discussions, etc)
- Communication with the instructor and/or peers as required
- Activity logs provided by the D2L learning management system (LMS)

If there are marked patterns of non-attendance in any or all of the above, the instructor will communicate further action as needed to the student. Please see the Attendance policy near the end of the syllabus for more information regarding attendance.

Late Work:

Students are expected to submit their work on the due date given. Extensions will not be granted unless there is a significant emergency or special circumstances that physically prevent the student from being able to think/write/research for an extended period of time.

Examples of special circumstances:

Death in the family

Severe illness

Examples of not so special circumstances:

Losing track of time because of TikTok viewing

Too busy binge watching the latest season of your favorite show

Make up work/Re-write policy:

Because this an online course, you are expected to work at a pace that will ensure submission of quality work in a timely manner. If you know in advance that you will not be able to submit your work due to a life event or other circumstances, please communicate with the instructor as SOON as possible to discuss possibilities. Unless otherwise specified, all coursework must be submitted by the due date listed in the course.

If you are not satisfied with the grade you received on an essay and want to submit corrections, I commend your effort! However, you will receive ONE opportunity to correct per semester. The resubmitted essay, depending on quality, can add up to thirty points on the original grade. If the essay is worse than the original submitted, the original grade will remain the same.

Communicating with your instructor:

ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L)

Determination of Grade

Your total grade will be calculated on how performance within the following categories:

Essays (4 throughout the semester)-60% of total grade

Course assignments and quizzes (weekly)-15% of total grade

Discussion posts (weekly unless noted in the course)-15% of total grade

Participation (writers conferences, surveys, etc)-10% of total grade

Total grade: 100%

Course outline:

Below is a ROUGH outline of how the course will go. Keep an eye on announcements in the course for any changes to the outline. The instructor reserves the right to modify any part of this outline as needed.

Week of 1/17

Welcome to the course!

Intro activities

Week of 1/22:

Foundations of the Personal Narrative

Week of 1/29:

Building the Personal Narrative

Week of 2/5:

Writing week for the Personal Narrative

Personal Narrative due date: 9/18

Week of 2/12:

Foundations of Argument

Week of 2/19:

Foundations of Argument, pt.2

Week of 2/26:

Advanced Argument

Week of 3/5:

Writing week for Argumentative Essay

Due date for Argumentative Essay: 3/12 by 11:59pm

Week of 3/12:

Spring Break (no class!)

Week of 3/19:

Problem Solution Writing

Week of 3/26:

Building a solution to a problem

Incorporating style at an advanced level

Week of 4/2:

Writing week for Problem-Solution essay

Due date for Problem-Solution essay: 4/9 by 11:59pm

Week of 4/9:

Foundations of Analytical writing

Week of 4/16:

Continuation of Analytical writing

Week of 4/23:

Finding your voice

Week of 4/29:

Writing week for analytical essay (final exam)

Final exams due by 5/10 at 11:59 pm

Note: Revision submissions can be discussed on a case by case basis.

Student Success Tips:

Some of the things listed below are some distilled words of wisdom from my former students. I hope that their tips help!

“Read the books. I know that’s a lot to ask, but you’re going to have to trust me.”

“Mr. Bernard is chill and will help so don’t be afraid to ask questions.”

“Don’t be the person who puts the ‘Pro’ in procrastination.”

“Make sure you make use of the time he gives you (in class to work on essays and other work, but especially essays.)”

“Don’t ever call Mr. Bernard ‘Dude’.”

“Listen to Mr. Bernard’s tales. He really has some great ideas that will benefit you and how you think.”

“Mr. Bernard hears EVERYTHING.”

“You are a better writer than you think.”

Academic Dishonesty:

Cheating of any kind will not be tolerated. Any instance of plagiarism, cheating and/or compromising of academic integrity will result in immediate action, not excluding being dropped from the course.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Dr. Brian Anderson at 409-933-8186 or banderson@com.edu.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf>. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.* https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 5. The last date to withdraw from the 16-week session is November 18. The last date to withdraw for the 2nd 8-week session is December 1.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.